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a) Using the Word download function in IDIS to create a version of the Con Plan to be made available for public viewing, in-house use and providing to elected officials. This generally requires hours of formatting and editing to create a readable document.

Also, The IDIS Word download usually drops questions and is not complete, so a thorough check comparing the download to the material actually submitted in IDIS and edits to add back the questions that were dropped are necessary, making it unhelpful and nonproductive.

b) There are questions about the same topics in different sections throughout the Con Plan, while it would be more efficient to put all the questions on the same topic together, such as the following:

There is a question in AP-10 "Provide a concise summary of...activities to enhance coordination between public and assisted housing providers and ...health and service agencies." There is also a question in AP-85 "Actions planned to enhance coordination between public and private housing and social services agencies," which is essentially the same topic, and would fit better with AP-10.

There is a question in AP-35 "Describe...any obstacles to addressing underserved needs" and a question in AP-85 "Actions planned to address obstacles to meeting underserved needs," which is the same topic and would fit better with AP-35.

There is the AP-55 Affordable Housing section, and there is also a question in AP-85 "Actions planned to foster and maintain affordable housing", which would be more useful in the AP-55 Affordable Housing section.