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INTERNATIONAL ATOMIC ENERGY AGENCY
DEPARTMENT OF SAFEGUARDS AND INSPECTION

DESIGN INFORMATION QUESTIONNAIRE *

(CONTINUED)

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* Questions which are not applicable may be left unanswered.

CONVERSION AND/OR FUEL FABRICATION PLANTS

OVERALL PROCESS PARAMETERS

13. FACILITY DESCRIPTION
(indicating all process stages, storage areas and feed, product and waste points as pertaining to the measurement control and accountancy of nuclear material)

GENERAL FLOW DIAGRAM(S) ATTACHED UNDER REF. NOS.
(The diagram(s) should also indicate equipment, hoods, cells, and those areas which contain nuclear material as those specific areas where hold-up of nuclear material can occur)

14. PROCESS DESCRIPTION
(indicating type of conversion, method of fabrication, sampling methods, etc., indicating also the modification of physical and chemical forms)

OVERALL PROCESS PARAMETERS

15. DESIGN CAPACITY
(in weight of principle products per annum)

16. ANTICIPATED ANNUAL THROUGHPUT
(in the form of a forward programme (if applicable), indicating the proportion of various feeds and products)

17. OTHER IMPORTANT ITEMS OF EQUIPMENT
USING, PRODUCING, OR PROCESSING
NUCLEAR MATERIAL, IF ANY
(such as testing and experimental equipment)

CONVERSION AND/OR FUEL FABRICATION PLANTS

DATE:

NUCLEAR MATERIAL DESCRIPTION AND FLOW

18. MAIN MATERIAL DESCRIPTION	FEED	INTERMEDIATE PRODUCT (1)	PRODUCT
i) Main Types of Accountability Units to Be Handled in the Facility			
ii) Chemical and Physical Form (for product include types of fuel element/ assemblies, give detailed description indicating general structure and overall structure and overall dimensions of fuel element/assemblies, including nuclear material content and enrichment) Attach drawing(s)			
iii) Throughput, Enrichment Ranges and Pu contents (for normal flow sheet operation indicating if blending and/or recycling takes place)			
iv) Batch Size/Flow Rate and Campaign Period, Means of Batch Identification			

(1) For example, powder, pellets, etc., separately stored or shipped.

CONVERSION AND/OR FUEL FABRICATION PLANTS

DATE:

NUCLEAR MATERIAL DESCRIPTION AND FLOW				
18.	MAIN MATERIAL DESCRIPTION (Continued)	FEED	INTERMEDIATE PRODUCT (1)	PRODUCT
	v) Storage and Plant Inventory (indicating any change with throughput)			
	vi) Frequency of Receipt or Shipment (batches/units per month)			
19. SCRAP MATERIAL				
20. WASTE MATERIAL (including contaminated equipment, measured discards, and retained waste). Describe for each waste stream:				
	i) Major Contributions (sources)			
	ii) Type of Waste			

(1) For example, powder, pellets etc., separately stored or shipped.

NUCLEAR MATERIAL DESCRIPTION AND FLOW

20. WASTE MATERIAL (Continued)

iii) Chemical and Physical Form
(liquid, solid, etc.)

iv) Estimated Enrichment Ranges and
Uranium/Plutonium Content

v) Estimated Quantities Per Year,
Period of Storing

vi) Waste Generated Rates
(as % of input/throughput, quantities
per month)

vii) Store Inventory Range and
Maximum Capacity

viii) Method and Frequency of
Recovery/Disposal

CONVERSION AND/OR FUEL FABRICATION PLANTS

DATE:

NUCLEAR MATERIAL DESCRIPTION AND FLOW

21. WASTE TREATMENT SYSTEM

DIAGRAM(S) ATTACHED UNDER FIGURE NUMBERS:

22. OTHER NUCLEAR MATERIAL IN THE
FACILITY AND ITS LOCATION, IF ANY

DIAGRAM(S) ATTACHED UNDER REFERENCE NUMBERS:

23. SCHEMATIC FLOW SHEET FOR
NUCLEAR MATERIAL
(identifying sampling points, flow and inventory
measurement points, accountability areas,
inventory locations, etc.)

DIAGRAM(S) ATTACHED UNDER REFERENCE NUMBERS:

NUCLEAR MATERIAL DESCRIPTION AND FLOW

24. TYPES, FORM, RANGES OF ENRICHMENT, PU CONTENT, RANGES OF QUANTITIES OF NUCLEAR MATERIAL FLOW FOR EACH NUCLEAR MATERIAL HANDLING AREA, i.e.:

- process area
- storage area
- other locations

(Also indicate maximum quantities of nuclear material to be handled in accountability areas at the one time.)

25. RECYCLE PROCESSES
(briefly describe any such processes giving source and form of material, method of storage, normal inventory, frequency of processing, duration of temporary storage, schedules for any external recycling, measurement method of fissile content of recycle material)

DIAGRAM(S) ATTACHED UNDER REFERENCE NUMBERS:

NUCLEAR MATERIAL DESCRIPTION AND FLOW

26. INVENTORY

- i) In-Process
(within plant and equipment during normal operation; indicate quantity, range of enrichment, Pu content, form and principal locations and any significant change in time or throughput; indicate anticipated residual hold-up and mechanism, e.g., plate out, condensation)
- ii) Feed and Product Storage
- iii) Other Locations
(quantity, range of enrichment, Pu content, form and location of inventory not already specified)

NUCLEAR MATERIAL HANDLING
(FOR EACH ACCOUNTABILITY AREA)

27. CONTAINERS, PACKAGING, AND STORAGE AREA DESCRIPTION

DRAWING(S) ATTACHED UNDER REFERENCE NUMBERS:

SEPARATE NOTE TO BE ATTACHED.

Describe for feeds, products, and wastes: the type and size of storage and shipping containers and packaging used, (including nominal capacity and capacity for normal operation, and type of material); method of storage or packing, filling and emptying procedures, shielding; and any special identification features.

**NUCLEAR MATERIAL HANDLING
(FOR EACH ACCOUNTABILITY AREA)**

28. METHODS AND MEANS OF TRANSFER OF
NUCLEAR MATERIAL
(Describe also equipment used for handling of
feed, product, and waste.)

29. TRANSPORTATION ROUTES FOLLOWED
BY NUCLEAR MATERIAL
(with reference to plant layout)

DRAWING(S) ATTACHED UNDER REFERENCE NUMBERS:

30. SHIELDING
(for storage and transfer)

PLANT MAINTENANCE	
31. MAINTENANCE, DECONTAMINATION, CLEAN-OUT	SEPARATE NOTE TO BE ATTACHED Describing plans and procedures for decontamination and clean-out of equipment containing nuclear material, defining all sampling and measurement points associated with: i) Normal Plant Maintenance; ii) Plant and Equipment Decontamination and Subsequent Nuclear Material Recovery; iii) Plant and Equipment Clean-out Including Means of Ensuring Vessels Are Empty; iv) Plant Start-up And Plant Shutdown (if difference from normal operations) (In cases where clean-out and/or sampling is not possible, indicate how the hold-up of nuclear material is measured or calculated.)
PROTECTION AND SAFETY MEASURES	
32. BASIC MEASURES FOR PHYSICAL PROTECTION OF NUCLEAR MATERIAL	

PROTECTION AND SAFETY MEASURES

33. SPECIFIC HEALTH AND SAFETY RULES
FOR INSPECTOR COMPLIANCE
(if extensive, attach separately)

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

34. SYSTEM DESCRIPTION
Give a description of the nuclear material
accountancy system, the method of recording
and reporting accountancy data and
establishing material balances, frequency of
material balances, procedures for account
adjustment after plant inventory, mistakes, etc.,
under the following headings:

i) General

(This section should also state what general
and subsidiary ledgers will be used, their
form (hard copies, tapes, microfilms, etc.), as
well as who has the responsibility and
authority. Source data (e.g., shipping and
receiving forms, internal transfer documents,
physical inventory forms, the initial recording
of measurements and measurement control
sheets) should be identified. The procedures
for making adjustments; the source data and
records should be covered as well as how
the adjustments are authorized and
substantiated).

SPECIMEN FORMS USED IN ALL PROCEDURES ATTACHED UNDER
REFERENCE NUMBERS:

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

34. SYSTEM DESCRIPTION (Continued)

i) General (continued)

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

34. SYSTEM DESCRIPTION (Continued)

ii) Receipts
(including method of dealing with shipper/
receiver differences and subsequent
account corrections, the checks and
measurements used to confirm nuclear
material content and the persons
responsible for those determinations
should be defined.)

iii) Shipments
(products, waste, measured discards)

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

34. SYSTEM DESCRIPTION (Continued)

- iv) Physical Inventory
Description of procedures, scheduled frequency, estimated distribution of nuclear material, methods of operator's inventory taking (both for item and/or bulk accountancy, including relevant assay method), accessibility and possible verification method for nuclear material, expected accuracy, and access to nuclear material.
(In particular, the description of procedures should also provide the basic inventory approach to be used, i.e., planning, organizing, and conducting the inventory, pre-listing, use of prior measurement data; who has primary responsibility for the inventory; how process clean-out is accomplished; the accountancy of process residual hold-up.)

LIST OF MAJOR ITEMS OF EQUIPMENT REGARDED AS NUCLEAR MATERIAL CONTAINERS ATTACHED UNDER REFERENCE NUMBERS:

- v) Measured Discards.
(Methods of estimation of quantities per year/month, method of disposal.

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

34. SYSTEM DESCRIPTION (Continued)

vi) Retained Waste
(Method of estimation of quantities per year, method and envisaged period of storage; indicate also possible subsequent uses of retained waste)

vii) Unmeasured Losses
(Indicate the methods used to estimate unmeasured losses)

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

34. SYSTEM DESCRIPTION (Continued)

- viii) Operation Records and Accounts
(Including log books, general ledgers,
internal transfer forms, method of
adjustment or correction and retention
location, and languages; control
measures and responsibility for records)

35. FEATURES RELATED TO CONTAINMENT
AND SURVEILLANCE MEASURES
(General description of applied or possible
measures in reference to floor plan or plant
layout)

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

36. FOR EACH FLOW AND INVENTORY MEASUREMENT POINT, AND SAMPLING POINTS OF ACCOUNTABILITY AREAS, IDENTIFIED IN PARTICULAR UNDER QS. 13, 23, 24, GIVE THE FOLLOWING*

i) Description of Location, Type, Identification

ii) Expected Types of Inventory Change at This Measurement Point

iii) Possibilities to Use This Measurement Point for Physical Inventory Taking

iv) Physical and Chemical Form of Nuclear Material (including enrichment range, Pu content, and cladding materials description)

* For each measurement point, fill in separate sheet.

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

36. FOR EACH FLOW AND INVENTORY MEASUREMENT POINT, AND SAMPLING POINTS OF ACCOUNTABILITY AREAS, IDENTIFIED IN PARTICULAR UNDER QS. 13, 23, 24, GIVE THE FOLLOWING* (Continued)

v) Nuclear Material Containers, Packaging, and Method of Storage

vi) Sampling Procedure and Equipment Used
(including number of samples taken, frequency and rejection criteria)

vii) Measurement/Analytical Method(s) and Equipment Used and Corresponding Accuracies

* For each measurement point, fill in separate sheet.

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

36. FOR EACH FLOW AND INVENTORY MEASUREMENT POINT, AND SAMPLING POINTS OF ACCOUNTABILITY AREAS, IDENTIFIED IN PARTICULAR UNDER QS. 13, 23, 24, GIVE THE FOLLOWING* (Continued)

viii) Source and Level of Random and Systematic Errors for Feed, Products, Scrap, Waste
(weight, volume, sampling, analytical)

ix) Calculative and Error Propagation Techniques

x) Technique and Frequency of Calibration of Equipment Used, and Standards Used

* For each measurement point, fill in separate sheet.

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

36. FOR EACH FLOW AND INVENTORY MEASUREMENT POINT, AND SAMPLING POINTS OF ACCOUNTABILITY AREAS, IDENTIFIED IN PARTICULAR UNDER QS. 13, 23, 24, GIVE THE FOLLOWING* (Continued)

xi) Programme for the Continuing Appraisal of the Accuracy of Weight, Volume, Sampling and Analytical Techniques and Measurement Methods

xii) Programme for Statistical Evaluation of Data from (x) and (xi)

xiii) Method of Converting Source Data to Batch Data
(standard calculative procedures, constants and empirical relationships for feed, products in sub-accounting areas, waste and scrap)

* For each measurement point, fill in separate sheet.

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

36. FOR EACH FLOW AND INVENTORY MEASUREMENT POINT, AND SAMPLING POINTS OF ACCOUNTABILITY AREAS, IDENTIFIED IN PARTICULAR UNDER QS. 13, 23, 24, GIVE THE FOLLOWING*

xiv) Means of Batch Identification

xv) Anticipated Batch Flow Rate Per Year

xvi) Anticipated Number of Inventory Batches

xvii) Anticipated Number of Items Per Flow and Inventory Batches

* For each measurement point, fill in separate sheet.

NUCLEAR MATERIAL ACCOUNTANCY AND CONTROL

36. FOR EACH FLOW AND INVENTORY MEASUREMENT POINT, AND SAMPLING POINTS OF ACCOUNTABILITY AREAS, IDENTIFIED IN PARTICULAR UNDER QS. 13, 23, 24, GIVE THE FOLLOWING* (Continued)

xviii) Type, Composition and Quantity of Nuclear Material Per Batch (with indication of batch data, total weight of each element of nuclear material and form of nuclear material)

xix) Features Related to Containment-Surveillance Measures

37. OVERALL LIMIT OF ERROR

Describe procedures to combine individual measurement error determination to obtain the overall limit of error for:

- i) S/R Differences
- ii) Book Inventory
- iii) Physical Inventory
- iv) MUF

* For each measurement point, fill in separate sheet.

OPTIONAL INFORMATION

38. OPTIONAL INFORMATION
(that the operator considers relevant
to safeguarding the facility)

Signature of Responsible Officer:

Date:
