## PROPOSED ID-3S (INTERNET)

ERS			Un Railroad Retirem	ited States nent Board					
*** WARNING***									
You are accessing a United States Government, Railroad Retirement Board (RRB) computer system, which is restricted to authorized users only. Unauthorized access, use, misuse, or modification of this computer system or of the data contained herein or in transit to/from this system constitutes a violation of Title 18, United States Code, Section 1030 and may subject the individual(s) to criminal and civil penalties pursuant to Title 26, United States Code, Sections 7213(a) 7431 and other appropriate laws.									
This system may be monitored for all lawful purposes, including ensuring use is authorized for management of the system, to facilitate protection against unauthorized access, and to verify security procedures, survivability, and operational security. Monitoring includes, but is not limited to, active attacks by authorized RRB entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied and used for authorized purposes.									
Only RRB approved and licensed hardware and software that has been scanned for viruses will be permitted on this network. Use of this RRB system, authorized or unauthorized, constitutes consent to monitoring. Unauthorized use of this RRB system may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used for administrative, criminal or other adverse action.									
Agree Disagree									
Privacy Policy Policies Links	Freedom of Information Act	No FEAR Act Data	Frequently Asked Questions	About Us					
ÚSA.gov	U.S. Railroad Retirement Boa 844 North Rush Street Chicago Illinois, 60611- Telephone: (312) 751-7 <u>Contact an RRB office near yo</u>	2092 139 TTY: (312) 751-470	1						

# ERS Login Screen

ERS	United States Railroad Retirement Board
	Please Login         User ID:         Password:         Log In    and Password will serve as your signature for certifying the information you submit while logged on this system.
Privacy Policy Policies Links	Freedom of Information Act         No FEAR Act Data         Frequently Asked Questions         About Us
USA.gov	U.S. Railroad Retirement Board 844 North Rush Street Chicago Illinois, 60611-2092 Telephone: (312) 751-7139 TTY: (312) 751-4701 Contact an RRB office near you

RRB Employer Reporting System         Logor						
ERSNET ·						
E- 🧕 ERS Menu	Form ID 20 will oppoor					
	Form ID-3s will appear					
— 🗐 I <u>D-4K (0)</u>	here for users.					
- (E) ID-4E (0)						
- (E) BA-6A (0)						
L <u>GL-129 (0)</u>						
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- 🗐 <u>BA-3</u>						
– ∰ <u>BA-11</u>						
Ġ- 🧰 My Account						
Edit My Account						
Ė- <mark>i</mark> a Reports						
- E ID-4K/ID-4E Summary Report						
- BA-3 Summary Report						
- BA-4 Summary						
└ 🖺 BA-4 Detail						

## ERS Menu Screen (New Items)

# Screen 4

United States of Amer Railroad Retirement E Form ID-3s (xx-xx)												Form Ap No. 322	
REQUEST FOR LIEN INFORMATION – REPORT OF SETTLEMENT						RRB USE ONLY							
FOR RAILROAD USE ONLY													
		Click			<u>perwork R</u> ployer Inst		on Act Notice			11. Payor Code			
1. Employee's Nam	ne:		u				umber:			-	R		
3. Date of Injury	4. Infor Only		5. Ret Wo		6. Settle	ed	7. Pay for T	ime Lost	8. Amount Protected &	12. Billing Doc	13. Lien	14. Fi	nal
3. Date of injury	Yes	No	Yes	No	Yes	No	From	То	Amount of Settlement	ID	Amount	Yes	No
							-			-			
10. Railroad:					Те	Telephone:			16. Representative:				
Name of Requestor:				Da	ite:			Date Returned:					
Notices: The Railro Act. Important: A subse determine the corre amount due. Billing AMOUNTS DUE TH AMOUNTS THAT A	equent re ct amoui Docume	eport is r nt of rein ent ID nu UNDER	equired hbursem imbers a SECTIC	if you r nent due are prov DN 12(0	nake a pa e the RRE vided upo D) MUST	yment 3, to pre n reque BE RE	to the employ event addition est, but only fo CEIVED WITH	ee and this re al benefit payı r claims whic HIN 30 DAYS	equest is for "Inform ments and to trigg h have been settle AFTER THE DAT	mation Only." The ler the release of a ed, i.e., cases in w E OF PAYMENT	subsequent repor a billing statement hich Item 4 is cheo TO THE EMPLOY	t is need for the cked "No	ded to
S	Submit		Sa	ave And	d Return		Print		Reset Reco	rd Ex	kit/No Action		

#### Screen 5

ERS Wend (Completed items)           ERC         RRB Employer Reporting System         Logout							
ERSNET       -         ERS Menu       -         □       ID-4K (0)         □       -         □       ID-4E (0)         □       -         □       ID-4E (0)         □       ID-4E (0)         □       ID-4E (0)         □       ID-4E (0)         □       ID-4K (0)         □       ID-4K (0)         □       ID-4E (0)         □       ID-4	Form ID-3s will appear here for users when completed.						

## ERS Menu (Completed Items)

#### PAPERWORK REDUCTION ACT NOTICE

The Railroad Retirement Board is authorized to collection the information under section 5(b) of the Railroad Unemployment Insurance Act (RUIA). The information is needed to determine the amount of sickness benefits reimbursable under section 12(o) of the RUIA. Because you are required to provide this information under section 9(a) of the RUIA, failure to complete and submit this form could result in a fine or imprisonment or both.

We estimate it takes an average of 3 minutes to complete this form, including the time for reviewing the instructions, getting the needed data, and reviewing the completed form. Federal agencies may not conduct or sponsor, and respondents are not required to respond to, a collection of information unless it displays a valid OMB number. If you wish, send comments regarding the accuracy of our estimate or any other aspect of this form, including suggestions for reducing completion time, to Chief of Information Resources Management, U.S. Railroad Retirement Board, 844 N. Rush St, Chicago, IL 60611-2092.

#### **EMPLOYER INSTRUCTIONS**

- 1. Enter the employee's first initial, middle initial, and last name. **Do not enter a partial name.**
- 2. Enter the employee's social security number.
- 3. Enter the earliest date of occurrence of the injury.
- 4. Click "Yes" if you are making an informational inquiry on this case and no payment will be issued to the employee at this time. Check "No" if a payment will be issued to the employee once you receive a reply from the RRB. Note that a second report is required if you make a payment to the employee and your first request was for "Information Only." Your second report is required to prevent additional benefit payments to the employee and to trigger the release of a billing statement for the amount due the RRB under section 12(o).
- 5. Click the appropriate box to indicate if the employee has returned to work. If the employee has returned to work, enter the date returned to work. **Otherwise, go to item 8.**
- 6. If settlement documents have been signed and a settlement concluded, click "Yes" and provide the date of the settlement. If the settlement has been agreed upon, but documents have not yet been signed, or if settlement negotiations are proceeding, click "No" and submit the form.
- 7. If any part of the settlement is apportioned to pay for time lost, show the exact months or other time period to which pay is allocated.
- 8. **Complete only if a settlement has been made**. Enter the amount withheld from the settlement for reimbursement to the RRB and the gross amount of the settlement. Information about the gross settlement amount is used to compute the period of time after the date of the settlement for which benefits are not payable on the basis of the same infirmity. Benefits are payable only after the amount of the benefits otherwise payable exceed the amount of the settlement. If the settlement exceeds \$50,000, indicate only "In excess of \$50,000."
- 9. Enter any remarks concerning the employee's settlement.

**Note**: If the lien amount shown in Item 13 is "Not Final," the amount is valid for settlement and reimbursement purposes only if you inform the RRB within 5 days that settlement has been made. Otherwise, additional benefits may be made to the employee. All settlements and final judgments must be reported to the RRB in writing within 5 days of the date of settlement or judgment.