## **Instructions for the Maritime Conveyance Illness or Death Investigation Form**

Please download this form, type the vessel name at the top of the form, and save it for future use.

#### Completing and submitting

- Complete this form as specified by <a href="www.cdc.gov/quarantine/cruise-reporting-guidance.html">www.cdc.gov/quarantine/cruise-reporting-guidance.html</a> or <a href="
- Remember to use a separate form for each ill or deceased person.
- Note that all fields with red text and an asterisk symbol (\*) are required. These fields include: Person filling out form, E-mail, Type of notification, Type of traveler, Conveyance type, Vessel company/name, Country of departure, Departure date, Next U.S. port and state, Arrival date at next U.S. port, Embarkation port, Embarkation date, at least one Sign, Symptom, or Condition, and Presumptive diagnosis/cause of death.
- Please note that for some questions (temperature unit, rash type, cough type, chest x-ray result, and presence of cavity) you won't be able to clear your selection by unclicking the box. To clear your selection you should click on the green default circle located to the right of the main selections. For example, if 'cavity' is checked in error, you may clear the selection by clicking the green default circle to the right of 'no cavity.' See images below.



- For more information about the fields on this form, visit: <a href="www.cdc.gov/quarantine/key-fields.html">www.cdc.gov/quarantine/key-fields.html</a>.
- Submit to the <u>CDC Quarantine Station</u> with jurisdiction over the **next U.S. seaport of arrival** by one of the methods described below.

#### **Instructions by section**

Sections 1-4 (Quarantine Station Notification, Vessel Information, Medical History, and Evaluation of Ill or Deceased Person)

- o To complete Sections 1-4, you may type directly into the form, or print and fill out by hand.
- o To submit the form, choose from the following options:
  - 1. Click on the gray "**Send Via E-mail**" button in the upper left-hand corner of the form (Note: In order to use this option, your e-mail account must be set up to automatically generate an e-mail message from a PDF), or save the form, then attach to your e-mail and send it to <a href="Maintenance.">MaritimeAdmin@cdc.gov</a>, or
  - 2. Look up the contact information for the <u>CDC Quarantine Station</u> with jurisdiction over the next U.S. seaport of arrival at www.cdc.gov/quarantine/QuarantineStationContactListFull.html and send by **fax**, or
  - 3. By **telephone**.
- A confirmation e-mail will be sent to the e-mail address that was entered on the form within 1-2 business days. The quarantine station will contact you if follow-up information is needed.
- o If you don't receive confirmation of your report, or if you have any questions, please contact the <u>CDC Quarantine Station</u> with jurisdiction over the next U.S. port of arrival, the CDC Emergency Operations Center at 770-488-7100, or the Maritime Activity Administrator (<u>MaritimeAdmin@cdc.gov</u>).

Section 5 (General Information About III or Deceased Person)

- Please DON'T submit Section 5 unless the quarantine station asks you to do so.
- o To complete *Section 5*, **print out** the form and **fill in by hand**. This section contains personally identifiable information (PII), so you won't be able to type into the fillable PDF form.
- Submit by fax or telephone.
- Do not submit any forms with PII to CDC through e-mail.

PII is any information that can be used alone or in combination to identify an individual. This includes names, addresses, phone numbers, dates (birth, hospital admission, travel), identifying numbers (passport, social security, driver's license, alien), medical records, photographs, and for rare diseases, geographic locations.

### Reminder to cruise ships

- 1. Report cumulative influenza and influenza-like illness (ILI) cases (including zero) for each voyage with the Maritime Conveyance Cumulative Influenza/ Influenza-Like Illness (ILI) Form: <a href="www.cdc.gov/quarantine/cumulative-form.html">www.cdc.gov/quarantine/cumulative-form.html</a>. Influenza and ILI are defined as fever (temperature of 100°F [37.8°C] or greater) and a cough and/or a sore throat without a KNOWN cause other than influenza.
- 2. Send gastrointestinal (GI) illness reports to CDC's Vessel Sanitation Program (VSP). For more information call 800-323-2132 or visit <a href="http://www.cdc.gov/nceh/vsp/">http://www.cdc.gov/nceh/vsp/</a>.
- 3. Report a case of Legionnaires' disease by sending an e-mail to <a href="mailto:travellegionella@cdc.gov">travellegionella@cdc.gov</a>.



# Maritime Conveyance Illness or Death Investigation Form U.S. Centers for Disease Control and Prevention

Section 1. Quarantine Station Notification											
Person filling out form (*):			Phone:					E-mail (	*):		
Type of notification (*): Illness Death Type of travelo		of traveler (*):	Crew Passeng	ger	Conve	yance	type (*):		ruise ship Carg other	0	
Section 2: Vesse	el Informati	on									
Vessel company/nan	ne (*):			7	Voyaş	ge numl	er:		Number on board:		
										Crew:	Passengers:
Country of departure	e (*):		Departure date (*)	& time (24)	hr):			Arrival da	te & tim	e (24 hr) at final po	ort:
Itinerary:			mm / dd / yyyy	/	hh:	mm		mm /	dd / yyyy		hh: mm
itiliciary.											
Next U.S. port (*):								Arrival da	te (*) &	time (24 hr) at nex	it U.S. port :
								mm / dd /	уууу	1	hh : mm
Person information							T.C	1	1		
	If crew, list job							nt/frequence		ntact with passenge	
Embarkation port (*	·):	Embarkat	ion date (*):	Disembarka	ation	port:				Disembarkation d	ate:
		mm	/ dd / yyyy							mm / dd / yy	уу
Section 3: Medi											
Include relevant med	lical history of	ill or deceas	ed person (present il	lness, other r	medic	cal prob	lems,	vaccinatio	ns, overs	seas physician diagi	iosis, etc.):
		Sig	ns, Symptoms, and	Conditions	(*)	Check	all th	at annlyl			
FEVER (≥100°F		history of		ty breathing/					Decre	ased consciousness	3
feeling feverish/ h	aving chills in	past 72 hrs	Onset d	late:					Onse	t date:	
Onset date: Current temperatu	re: <sup>0</sup> F/C		Swollen	glands					Recen	at onset of focal we	akness
_			Onset d		aals	A	:+ (	Groin	and/or paralysis Onset date:		
Rash Onset date:			Locatio				JIOIII	Onset date:			
Appearance:			Vomitin Onset	0						al bleeding	
Maculopapular Purpuric/Petech	Vesicular/Puial Scabbed			nes in past 24	4 hrs:	:			Onset date:		
-		Outer	D: 1	Diarrhea				Obvio	ously unwell		
Conjunctivitis/eye Onset date:	redness		Onset d	Onset date: # of times in past 24 hrs:			Chron	nic condition			
Coryza/runny nose			# 01 tim	ies in past 24	+ nrs:				Acrem	ntomotio	
Onset date:			Jaundice Onset d							ptomatic	
Persistent cough			Offset o	auc.					Injury	7	
Onset date: With blood	Without blood		Headach Onset d						Other	r signs, symptoms,	conditions:
Sore throat			Neck sti	ffness							
Onset date:			Onset	date:							
Deceased persons: Date of death: Time of death (24 hours): hh: mm											
Presumptive diagno	Presumptive diagnosis/cause of death (*):										
During the past 3 weeks, has anyone (onboard ship or disembarked) had similar No											
signs and symptoms		-	- ·			Yes*, Unkno		# ill of cre	ew:	total # ill of pas	sengers:
*If yes, please fill in a	new form for e	ach person in	*If yes, please fill in a new form for each person in the cluster  Unknown								

Section	4 Eva	luation	of III o	r Deceased	Person
Section	T. IVVA	iualivii	VI III V	Deceased	I CLSUII

Traveler has taken (include those given on board):

Antibiotic/antiviral/antiparasitic(s) in the **past week**; list with dates started:

Fever-reducing medications (e.g., acetaminophen, ibuprofen) in the past 12 hours; list with dates started:

Other (related to current symptoms/illness); list with date(s) started:

Countries visited in the past 3 weeks	State/city/village	Arrival date	Exposure to ill persons	Exposure to animals	Other exposures (chemical, drug ingestion, etc.)
			No	No	No
			Yes	Yes	Yes
			No	No	No
			Yes	Yes	Yes
			No	No	No
			Yes	Yes	Yes

the past 3 weeks	State/city/viriage	date Exposure to in persons		Exposure to animals	ingestion, etc.)
			No	No	No
			Yes	Yes	Yes
			No	No	No
			Yes	Yes	Yes
			No	No	No
			Yes	Yes	Yes

Number of potentially exposed contacts (e.g., cabin, work, bathroom mates):

Are any traveling companions ill? No

Yes\*, how many are ill:

N/A (no companions)

If passenger is a child, does s/he attend day care/youth program on ship?

Yes, total # of children in day care/program:

# of children with similar signs & symptoms\*:

\*Note: Submit a separate form for each ill or deceased person not previously reported to a CDC Quarantine Station.

Seen in ship infirmary? No Yes, date of first visit:  mm / dd / yyyy No infirmary	Ill/deceased person isolated after illness onset?  No Yes, date isolated:  mm / dd / yyyy					
Seen in health-care facility ashore?  No Yes; facility/health care provider(s) information (name, location, dates, telephone number, e-mail):	Hospitalized? No Yes, dates hospitalized: from to mm / dd / yyyy					

Tests	Date performed (mm/dd/yyyy)	Results (if unknown, provide name and phone number of lab/facility which performed tests/imaging)		
Chest x-ray:		Normal Abnormal (Cavity No cavity)		
Legionella urine antigen:		Positive Negative		
Test 1:	1.	1.		
Test 2:	2.	2.		
Test 3:	3.	3.		

Deceased	nerconc.
Deceaseu	persons.

Body released to medical examiner?: No Yes Telephone: City/Country:

Discharge/final diagnosis/cause of death (determined by medical examiner or other):

Form Approved
OMB Control No.0920-0134 (Section 1-3), Exp 7/31/2015
OMB Control No. 0920-0821 (Section 4-5), Exp 8/31/2015

Presumptive Diagnosis:

Section 5. General information about ill or deceased person									
Last/paternal name:					First/given name				
Middle name:		Maternal name (if applicable):			Oti	Other names used (e.g., former name, alias):			
Gender:		Date of		/	/	/ Age (if dat		□ Days □ Weeks	
□ Male □ Female		birth:	mm	dd	уууу	un	known):	□ Months □ Years	
Country of birth:	Passpo	rt country/citize	enship:	Type o	f ID document:	ID	ID document #: Alien #:		
Home address:		City:				Sta	State/province: Zip/postal code:		
Country of residence:		Home phone	:				visiting, total duration U.S. stay:	□ Days □ Months □ Weeks □ Years	
Contact in U.S. – Address/hotel:		1		Same as	home address abov		mail:		
Contact in U.S City:		Contact in U	.SState/t	erritory:		Co	ontact phone in U.S.:		
							☐ Cell # of days reachable at contact phone:		
Emergency contact name:		Emergency contact relationship:			En	Emergency contact phone:			
Comments:									
Comments.									
0.170.77.1	an a 11		MPLETI		QUARANTINE S				
QARS Unique ID #:	CDC U	ser ID:			Date Quarantine St	tation noti	Time Quaranti	ine Station notified (24 hrs):	
When was the Quarantine Station notified?  □ Before any travel was initiated  □ During travel  □ Prior to boarding conveyance  □ While traveler was on a conveyance  □ After disembarking conveyance  □ After travel completed (reached final destination for that leg of trip)  □ Unknown				trip)	□ Transported to n	medical of mospital (non-hospital of mon-hospital of	el care  tinue travel (  MOA activated):  tal location:  nent, location:		
Where was the traveler when the QS was notified?:  □ In U.S. jurisdiction (within 3 nautical miles of U.S. coast or traveling between U.S. ports)  □ Outside U.S. jurisdiction  □ Unknown					Response or Info Only:  □ Requires DGMQ Response & Follow-Up  □ Information Report Only / No Follow-Up Needed				
NOTE: If ill/deceased person also traveled via $\Box$ Land and/or $\Box$ Air conveyances, please fill out the appropriate form									
Sections 1-3: Public reporting burden of this collection of information is estimated to average 2 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB Control Number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer, 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA 0920-0134.  Sections 4-5: Public reporting burden of this collection of information is estimated to average 5 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a currently valid OMB Control Number. Send comments regarding this burden estimate or any other aspect of this collection of information,									
including suggestions for reducing this burden to CDC/ATSDR Reports Clearance Officer, 1600 Clifton Road NE, MS D-74, Atlanta, Georgia 30333; ATTN: PRA 0920-0821.									

Country of departure:

Departure date:

Vessel Company/Name: