



Website: Census of Government - Organization

Email: esmd.qus.psfcb@census.qov

Telephone: 1-888-202-2691 weekdays, 7 AM to 5 PM ET

# Welcome to the 2016 Government Units Survey

- · The due date is April 29, 2016.
- This is the web collection system that enables public entities to respond to the U.S. Census Bureau's 2016 Government Units Survey via the Internet.

#### Login

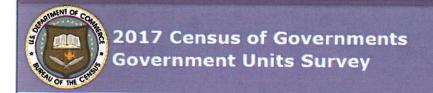
- · To log in, please enter the User ID and Password indicated on the form or the letter and press the "Login" button.
- · User ID and Password are case sensitive.
- If you forgot your User ID and/or Password, contact us at 1-800-832-2839 weekdays, 7AM to 5PM ET.

Jser ID:	REPORT ONLINE: It's fast and secure. Respond to this survey via the Internet at the following web
Password:	address using the supplied User ID and Password:  https://respond.census.gov/gus  Password:
Login	
	- OR -
	You may respond to this survey online at respond.census.gov/gus,
	Use the User ID and Password below to login and complete the survey online
	User ID: Password:

#### \*\* WARNING \*\*

You have accessed a UNITED STATES GOVERNMENT computer. Use of this computer without authorization or for purposes for which authorization has not been extended is a violation of Federal law and can be punished with fines or imprisonment (PUBLIC LAW 99-474), System usage may be monitored, recorded, and subject to audit. Any information you enter into this system may be used by the Census Bureau for statistical purposes, including but not limited to improving the efficiency of our data collection programs. For information regarding the use of this system, and how your privacy is protected, visit our online privacy webpage at http://www.census.gov/privacy/privacy\_policy/. Use of this system indicates consent to the collection, monitoring, recording, and use of information provided inside this system.

**Burden Statement** Accessibility **Privacy** Security





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### Burden Statement

The U.S. Census Bureau receives its authorization to conduct this survey from Title 13, United States Code, Sections 161 and 193. This collection of information has been approved by the Office of Management and Budget (OMB) and given the number 0607-0930. Please note the number displayed in the upper right corner of this screen. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, under the Paperwork Reduction Act, we could not request your participation in this voluntary survey. Information provided in this collection tool compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13, United States Code, Section 9(b).

Please note that this is a national collection tool that applies to governments with wide differences in their service areas, the amount of population served, and the extent and complexity of their activities. Public reporting burden for this collection of information is estimated to vary from 15 minutes to 30 minutes per response, with an average of 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to:

ECON Survey Comments 0607-0930 U.S. Census Bureau 4600 Silver Hill Road EMD-8K122 Washington, DC 20233

You may e-mail comments to <a href="mailto:ECON.Survey.Comments@census.gov">ECON Survey Comments 0607-0930</a>" as the subject.

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# Frequently Asked Questions

- 1. Why should I complete this form? What is the purpose of this survey?
- 2. Is this survey mandatory?
- 3. How do I get taken off of your mailing list?
- 4. Why did I receive this survey?
- 5. I do not have any paid employees. Should I complete the survey?
- 6. We are not a government. Should I complete the survey?
- 7. We are a non-profit organization. Should I complete the survey?
- 8. The name of our government is incorrect. How do I get it changed?
- 9. How do I correct data after I have already submitted the survey?
- 10. Why doesn't my password from last year work?
- 11. When is the Government Units Survey due?
- 12. How do I request a time extension?
- 13. Where can I obtain a paper copy of the Government Units Survey?
- 14. How do I confirm the Census Bureau received my data?
- 15. How do I contact a member of the Government Units Survey team?
- 16. Is there a fine if I do not complete this survey?
- 17. When I try to view a PDF of the form with my answers, the form being displayed is either blank or is missing some of my reported data. What do I need to do?

## 1. Why should I complete this form? What is the purpose of this survey?

The 2016 Government Units Survey (GUS) is the instrument for collecting current information to update the universe of all county, municipal, township, and special district governments for the 2017 Census of Governments. The 2016 GUS provides critical information needed to maintain the frame from which all public sector surveys are drawn. The GUS serves as a source to produce the official count of non-school government units in the United States

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### 2. Is this survey mandatory?

While completion of the survey is not mandatory, data from the survey provide comprehensive, uniform statistics on the structure and activity of local governments. This information, along with statistics from the remainder of the Census of Governments, directly impacts your government and the communities that you serve by producing statistics about government organization, public employment, and government finance. This survey is authorized by Title 13, United States Code, Sections 161 and 193. In addition, the U.S. Congress, federal agencies, state, and other local governments, educational and research organizations, and the general public use the results of our data collection.