

U.S. DEPARTMENT OF COMMERCE Economics and Statistics Administration U.S. CENSUS BUREAU

FORM

2015 ANNUAL SURVEY OF PUBLIC EMPLOYMENT & PAYROLL March 2015 - Municipalities, Counties, Townships

E-4 (04-13-201	5) OMB No. 0607-0452: Approval Expires 09/30/2015
DUE DATE:	
RETURN TO:	
U.S. Census Bureau 1201 East 10th Street Jeffersonville, IN 47132-0001	
Need help or have questions?	
• Visit census.gov/govs/apes	
• Call	
1-800-832-2839 weekdays, 7AM to 5PM ET	
• Email ewd.employment.survey@census.go	
In correspondence pertaining to this report,	
please refer to the User ID below the address box.	
REPORT ONLINE: It's fast a to this survey via the Interne	t at the following Web User ID:
address using the supplied trespond.census.gov/asper	Jser ID and Password: Password:
	GENERAL INSTRUCTIONS
Please use a black or blue	ballpoint pen. Do not use pencil or felt tip pen.
1 Is the addressee title/d Mark "X" only one box.	epartment and mailing address the same as shown in the address label?
Yes – Go to 2	□ No – Enter correct information below
Addressee Title or Depart	
ATTN:	
Street 1	
Street 2	
City	State Zip Code

Attachment 1

If more than two payroll codes need to be reported, please fill out this survey online. To continue filling it out on paper, photocopy the pages where you need to record more than two payroll codes, use the copies to fill out the additional information, and return them with the form.

Include

Employees

- · Current employees in paid leave status whether paid from the general, special, or Federal grant funds
- All elected or appointed officials paid any amount of pay or stipend (even small amounts of \$25 per meeting or \$100 annually) or paid on salary basis; by fees or commissions; on a per meeting basis; or a flat sum quarterly, semi-annually, or annually
- Temporary or seasonal employees working the number of hours that represent full-time employment should be reported as full-time employees
- Temporary or seasonal employees working less than the regular, full-time workweek should be reported as part-time employees

Pavroll

- Salaries, wages, fees or commissions, as well as overtime, premium, and night differential pay
- Bonuses and incentive payments that are paid at regular pay periods
- Amounts withheld for taxes, employee contributions to retirement systems, etc.

Hours

 An estimate of hours worked during the pay period for part-time employees, not compensation on an hourly basis

Exclude

Employees

- Employees on unpaid leave, unpaid officials, pensioners, and contractors and their employees
- School system employees and payrolls

Payroll

 Lump sum payments and the value of living quarters and subsistence allowances furnished to employees

Do not report

- Cumulative salaries since the beginning of the calendar or fiscal year
- Payroll amounts from last fiscal year
- Employer costs of non-wage employee benefits such as workers' compensation, FICA, health insurance, etc.

			Payroll Codes			
W = Weekly;	B = Bi-Weekly;	T = Twice a Month;	M = Monthly;	Q = Quarterly;	S = Semi-Annually;	A = Annually

A. CENTRAL GOVERNMENT ADMINISTRATION

1. Financial administration 023

Include

- Employees of treasurer's, auditor's or comptroller's office
- Tax assessment, tax billing and collection employees
- Budgeting and purchasing employees
- Employees of central accounting offices
- Information technology employees
- Similar financial administration employees

a. Full-time employees and gross payroll

Full-time Payroll Code	Number of Full-time Employees	Gros \$Bil.	ss Payroll for Mil.	r Full-time Em Thou.	ployees Dol.

b. Part-time employees, gross payroll, and hours

Part-time Pavroll	Number of	Gross	Payroll fo			
Payroll Code Part	-time Employees	\$Bil.	Mil.	Thou.	Dol.	Part-time Hours Paid
						



10/ 10:				Payroll Codes		0 0 :	
W = Wee	ly; B = Bi-W	/eekly; T = Twic	e a Month;	M = Monthly;	Q = Quarterl	y; S = Semi-	Annually; A = Annual
PUBLIC	SAFETY						
	protection						
Exc		rotection emplo	vees (should	d he renorted	in item 17)		
		ad and emergen				rt of fire depa	rtment (should be
а. Г	refighters	024					
ı	clude						
	 Employee medical c 		se activities	but performin	ng other dutie		patching, emergency
F	cclude	olunteer firefight		Toportou do p		<i>3.0</i> , 0.00,	
() Full-time	employees and	d gross pay	roll			
	II-time	umber of	Gros	s Payroll for	Full-time Em	plovees	
		ne Employees	\$Bil.	Mil.	Thou.	Dol.	
L							
Г							
-) Part-time	employees, gr	roce navrol	l and houre			
	rt-time					.1	
P	vroll Ni	umber of ne Employees	\$Bil.	s Payroll for Mil.	Thou.	Dol.	Part-time Hours F
Г							
г							
_							
b. (ther fire pro	otection emplo	yees 124				
ı	clude				4-		
		otection employ nistrative staff	ees not repo	orted in item	4a.		
	 If handled 	by the fire dep	artment: Em	ergency (911)	dispatching	& emergency	medical technicians
() Full-time	employees and	d gross pay	roll			
	II-time yroll N	umber of	Gros	s Payroll for	Full-time Em	ployees	
	de Full-tin	ne Employees	\$Bil.	Mil.	Thou.	Dol.	ı
Ļ							
г							
			J				
			ross pavrol	l, and hours			
		employees, gi	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
P P	rt-time vroll Ni	umber of	Gros	s Payroll for			.
P P	rt-time vroll Ni			ss Payroll for Mil.	Part-time Em Thou.	ployees Dol.	Part-time Hours F



		ES, P	AYROLL,	AND PAR	RT-TIME F	IOURS – (Con	tinued)		
W = W	Veekly;	B =	Bi-Weekly;	T = Twice	e a Month;	Payroll Code M = Monthly;		y; S = Semi-	-Annually; A = Anno
6. C	orrect	tions	005						
ln	• Em	ploye ploye	es perforn	ning proba	ition and p	ntion homes parole activitie	s for both adu	Its and juven	niles
E	xclude		es of flost	וו ווווווווווווווווווווווווווווווווווו	ie Cilillia	ly ilisalie opei	ated by corre	ctional agenc	, у
	• Loc	ck-up	employees	s (should b	oe reported	d in item 5.)			
a.			employe	es and gro	oss payro	II			
	Full-tii Payro Code	ll .	Numbei III-time Em		Gro \$Bil.	oss Payroll for Mil.	Full-time Emp Thou.	oloyees Dol.	ı
b.	Part	-time	employe	es, gross	payroll, a	and hours			_
	Part-ti	me	Numbei				Part-time Em	plovees	
	Payro Code	" Pa	irt-time Em		\$Bil.	Mil.	Thou.	Dol.	Part-time Hours
TDAN	LEDOE		IONI						
In	treets clude Em sid Em Em Em Em Str	and aployed ewalk aployed aployed eet cl	ees perforn s, roads, h ees perforn ees perforn eaning em	ning maint nighways, l ning engin ning traffic aployees <i>(s</i>	bridges, ar eering act signal ma chould be i	nd terminal an ivities aintenance reported in ite	d dock facilitie		streets, alleys, ferries
7. St	• Em • Em • Em • Em • Str • Ser	and apploye apploye apploye e eet cl wer e	ees perforn es, roads, h ees perforn ees perforn eaning em mployees	ning maint nighways, l ning engin ning traffic aployees (s (should be	bridges, ar eering act signal ma should be a reported	nd terminal and ivities aintenance reported in ite in item 14.)	d dock facilitie		
7. St	• Em • Em • Em • Em • Str • Ser	and aploye ewalk aploye aploye e eet cl wer e	ees perforn ees perforn ees perforn eaning em mployees employees	ning maint highways, l ning engin ning traffic aployees (s (should be es and gre	bridges, are eering act a signal material materi	nd terminal and ivities aintenance reported in ite in item 14.)	d dock facilitie m 13.)	es for public t	
7. St	treets clude Em sid Em cclude Str Sev	and aploye ewalk aploye aploye eet cl wer e	ees perforn es, roads, h ees perforn ees perforn eaning em mployees	ning maint highways, lening enging traffic apployees (sometime (should because and grown of	bridges, are eering act a signal material materi	nd terminal and ivities aintenance reported in ite in item 14.)	d dock facilitie	es for public t	
7. St	• Emside • Emside • Emside • Emside • Emside • Street • Street • Street • Several • Full-time Payro	and aploye ewalk aploye aploye eet cl wer e	ees perform s, roads, hees perform ees perform eaning em mployees employees	ning maint highways, lening enging traffic apployees (sometime (should because and grown of	bridges, ar eering act signal ma should be a reported oss payro Gr	nd terminal and ivities and intenance reported in ite in item 14.) II Doss Payroll for	d dock facilitie m 13.) • Full-time Em	es for public to	
7. St	• Emside • Emside • Emside • Emside • Emside • Street • Street • Street • Several • Full-time Payro	and aploye ewalk aploye aploye eet cl wer e	ees perform s, roads, hees perform ees perform eaning em mployees employees	ning maint highways, lening enging traffic apployees (sometime (should because and grown of	bridges, ar eering act signal ma should be a reported oss payro Gr	nd terminal and ivities and intenance reported in ite in item 14.) II Doss Payroll for	d dock facilitie m 13.) • Full-time Em	es for public to	
7. St In	• Em sid • Em sid • Em sid • Em sid • Em sclude • Str • Sev Full-Full-flavor Code	and apployee ewalk apployee eet cl wer e time Fu	ees perform s, roads, hees perform ees perform eaning em mployees employees Number	ning maint highways, I ning engin ning traffic aployees (s (should be es and gree r of ployees	bridges, areering act signal matering act reported press payro Gr. \$Bil.	nd terminal and ivities and intenance reported in ite in item 14.) II Doss Payroll for	d dock facilitie m 13.) • Full-time Em	es for public to	
7. St In	• Em sid • Em sid • Em sid • Em sid • Em sclude • Str • Sev Full-Full-flavor Code	and apployee ewalk apployee eet cl wer e time me II Fu	ees perform s, roads, hees perform ees perform eaning em mployees employees Number	ning maint highways, I hing enging traffic aployees (sometiments of sometiments) and great the sometimes are great the sometimes are great the sometimes are great the sometimes and great the sometimes are great the sometim	chridges, areering act signal match ould be reported oss payro Gr. \$Bil.	ivities sintenance reported in ite in item 14.) II Doss Payroll for Mil.	d dock facilitie m 13.) • Full-time Em	oloyees Dol.	
7. St In	• Emsid • Emsid • Emsid • Emsid • Emsid • Str • Ser • Full-Full-flagro Code	and apployee ewalk apployee eet cl wer e time me II Fu	ees perform s, roads, h ees perform ees perform ees perform mployees employees Number all-time Em	ning maint highways, I hing enging traffic aployees (sometiments of sometiments) and great the sometimes are great the sometimes are great the sometimes are great the sometimes and great the sometimes are great the sometim	bridges, areering act signal match be reported poss payro Gr. \$Bil.	ivities sintenance reported in ite in item 14.) II DSS Payroll for Mil. and hours DSS Payroll for	d dock facilities m 13.) Full-time Employ Thou. Part-time Employ	oloyees Dol.	ferries
7. St In	• Emsid • Emsid • Emsid • Emsid • Emsid • Str • Ser • Full-Full-flagro Code	and apployee ewalk apployee eet cl wer e time me II Fu	ees perform s, roads, h ees perform ees perform ees perform mployees employees Number all-time Em	ning maint highways, I hing enging traffic aployees (sometiments of sometiments) and great the sometimes are great the sometimes are great the sometimes are great the sometimes and great the sometimes are great the sometim	bridges, areering act signal match be reported poss payro Gr. \$Bil.	ivities sintenance reported in ite in item 14.) II DSS Payroll for Mil. and hours DSS Payroll for	d dock facilities m 13.) Full-time Employ Thou. Part-time Employ	oloyees Dol.	ferries

W = W	Veekly;	B = Bi-Weekly;	T = Twice		Payroll Code M = Monthly;		/; S = Semi-	Annually; A	= Ann
3. A i	irports	001							
ln	clude			مام: شاما		f = = : : : = =			
	 Airpo 	loyees of public ort police and a	irport fire	fighters	and related	racilities			
a.	Full-ti	ime employees	s and gro	ss payroll					
	Full-time Payroll	Number			s Payroll for Mil.	Full-time Emp			
	Code	Full-time Emp	loyees	\$Bil.	IVIII.	Thou.	Dol.		
b.	Part-t	ime employee	s, gross	payroll, ar	nd hours				
	Part-tim Payroll	Number			•	Part-time Em	•	_	
	Code	Part-time Emp	loyees	\$Bil.	Mil.	Thou.	Dol.	Part-time	Hour
In	• Emp • Emp	inland port factories of docks loyees regulating	, wharves	s, harbors, p					
In	• Emp • Emp • Emp • clude • Emp	loyees of docks	, wharves ng the wat ies for ple	s, harbors, p ter transpor easure boats	tation indust	try reported in ite	em 15.) I be reported	in item 7.)	
In Ex	• Emp • Emp • Emp • Emp • Emp	loyees of docks loyees regulating	, wharves ng the wat ies for ple nals and c	s, harbors, p ter transpor easure boat: dock facilitie	tation indust s <i>(should be</i> es for public	try reported in ite	em 15.) I be reported	in item 7.)	
In Ex	• Emp • Emp • Emp • Emp • Emp • Emp Full-time Payroll	loyees of docks loyees regulating loyees of facilitg loyees of terming ime employees	s, wharves ng the wat ies for ple nals and c s and gro of	s, harbors, p ter transpor easure boat dock facilitie ess payroll Gros	tation indust s (should be es for public ss Payroll for	reported in ite ferries (should Full-time Emp	d be reported	in item 7.)	
In Ex	• Emp • Emp • Emp • Emp • Emp • Emp	loyees of docks loyees regulating loyees of facilitaloyees of terminal	s, wharves ng the wat ies for ple nals and c s and gro of	s, harbors, p ter transpor easure boat dock facilitie ess payroll	rtation indus s <i>(should be</i> es for public	reported in ite ferries (should	l be reported	in item 7.)	
In Ex	• Emp • Emp • Emp • Emp • Emp • Emp Full-time Payroll	loyees of docks loyees regulating loyees of facilitg loyees of terming ime employees	s, wharves ng the wat ies for ple nals and c s and gro of	s, harbors, p ter transpor easure boat dock facilitie ess payroll Gros	tation indust s (should be es for public ss Payroll for	reported in ite ferries (should Full-time Emp	d be reported	in item 7.)	
In Ex	• Emp • Emp • Emp • Emp • Emp • Emp Full-time Payroll	loyees of docks loyees regulating loyees of facilitg loyees of terming ime employees	s, wharves ng the wat ies for ple nals and c s and gro of	s, harbors, p ter transpor easure boat dock facilitie ess payroll Gros	tation indust s (should be es for public ss Payroll for	reported in ite ferries (should Full-time Emp	d be reported	in item 7.)	
In Ex	• Emp • Emp • Emp • Emp • Emp • Emp Full-time Payroll	loyees of docks loyees regulating loyees of facilitg loyees of terming ime employees	s, wharves ng the wat ies for ple nals and c s and gro of	s, harbors, p ter transpor easure boat dock facilitie ess payroll Gros	tation indust s (should be es for public ss Payroll for	reported in ite ferries (should Full-time Emp	d be reported	in item 7.)	
In Ex a.	• Emp • Code	loyees of docks loyees regulating loyees of facilitg loyees of terming ime employees	ies for ple nals and co s and gro of ployees	easure boatedock facilities Seasure	s (should be es for public ss Payroll for Mil.	reported in ite ferries (should Full-time Emp	d be reported	in item 7.)	
In Ex a.	• Emp • Full-time Payroll Code Part-time Payroll	loyees of docks loyees regulatir loyees of facilit loyees of termin ime employees Number Full-time Emp	is, wharves and the water ies for ple nals and groof of ployees es, gross of	payroll, ar	s (should be es for public ss Payroll for Mil.	reported in ite ferries (should Thou. Part-time Emp	oloyees Dol.		
In Ex a.	• Emp • Code Part-time	loyees of docks loyees regulating loyees of facility loyees of termination employees. Number Full-time Employees employees.	is, wharves and the water ies for ple nals and groof of ployees es, gross of	s, harbors, peter transported teasure boats dock facilities ass payroll Gross \$Bil.	s (should be es for public ss Payroll for Mil.	reported in ite ferries (should Full-time Emp Thou.	oloyees Dol.	Part-time	Hour
In Ex a.	• Emp • Full-time Payroll Code Part-time Payroll	loyees of docks loyees regulatir loyees of facilit loyees of termin ime employees Number Full-time Emp	is, wharves and the water ies for ple nals and groof of ployees es, gross of	payroll, ar	s (should be es for public ss Payroll for Mil.	reported in ite ferries (should Thou. Part-time Emp	oloyees Dol.		Hour
In Ex a.	• Emp • Full-time Payroll Code Part-time Payroll	loyees of docks loyees regulatir loyees of facilit loyees of termin ime employees Number Full-time Emp	is, wharves and the water ies for ple nals and groof of ployees es, gross of	payroll, ar	s (should be es for public ss Payroll for Mil.	reported in ite ferries (should Thou. Part-time Emp	oloyees Dol.		Hour
In Ex a.	• Emp • Full-time Payroll Code Part-time Payroll	loyees of docks loyees regulatir loyees of facilit loyees of termin ime employees Number Full-time Emp	is, wharves and the water ies for ple nals and groof of ployees es, gross of	payroll, ar	s (should be es for public ss Payroll for Mil.	reported in ite ferries (should Thou. Part-time Emp	oloyees Dol.		Hour



A = Annually

Pavroll Codes M = Monthly;

Employees performing maintenance of homes and other institutions for the needy

Q = Quarterly;

S = Semi-Annually;

PART 2 - EMPLOYEES, PAYROLL, AND PART-TIME HOURS - (Continued)

Nursing home employees and social workers

T = Twice a Month;

B = Bi-Weekly;

D. SOCIAL SERVICES AND INCOME MAINTENANCE

W = Weekly;

Include

10. Public welfare 079

W = Weekly;

12. Hospitals 036 Include

Exclude

in item 6.)

Full-time

Payroll

Code

PART 2 - EMPLOYEES, PAYROLL, AND PART-TIME HOURS - (Continued)

treatment of handicapped persons

a. Full-time employees and gross payroll

Number of

Full-time Employees

Maternity and children hospital employees

B = Bi-Weekly;

emotionally disturbed

T = Twice a Month;

Pavroll Codes

Q = Quarterly;

S = Semi-Annually;

A = Annually

M = Monthly;

· Employees of facilities providing inpatient medical care and institutions primarily for care and

Nursing home and welfare institution employees (should be reported in item 10.)

\$Bil.

Employees of institutions for the custody, treatment or general care of the mentally insane or

Employees of hospitals for criminally insane operated by correctional agency (should be reported

Mil.

Gross Payroll for Full-time Employees

Thou.

Dol.

_







9045137



											90.0
ART 2 -	– EMPI	LOYEE	S, PAYROLL, A	ND PART	T-TIME H	OURS – (Conti	nued)				
	\A/ \A	to ald a	D. Di Westelse	T Today	- M	Payroll Codes	O Oversteeler	C . C		A	
		/eekly;	B = Bi-Weekly;	I = IWICE	a Month;	M = Monthly;	Q = Quarterly;	5 = 5emi-A	innually;	A = Annually	
G.			VITIES								
		braries	052								
	In	clude • Emp	loyees of all pu	blic librarie	es and tec	hnical support	of the governm	nent for pri	vately-ow	ned libraries	6
	E	clude					_				
		• Emp	loyees of law li	braries <i>(sh</i>	ould be re	eported in item	3.)				
	a.	Full-ti	ime employee	and gros	ss payrol	l					
		Full-time Payroll Code	^e Number Full-time Emp	of loyees	Gro \$Bil.	ss Payroll for I Mil.	ull-time Emplo Thou.	yees Dol.			
	b.	Part-1	ime employee	s, gross p	ayroll, a	nd hours					
		Part-tim Payroll	e Number	of	Gro	ss Payroll for F	Part-time Emplo	yees			
		Code	Part-time Emp	loyees	\$Bil.	Mil.	Thou.	Dol.	Part-tir	ne Hours Pai	id



1	α
	α
1	ς-
	ي
	706
	C
	•

(2) Job Function Specify: (a) Full-time employees and gross payroll Full-time Employees Full-time Employees Full-time Employees SBII. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Employees Full-time Employees SBII. Mil. Thou. Dol. (3) Job Function Specify: (a) Full-time employees and gross payroll Full-time Employees SBII. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Full-time Employees SBII. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours (c) Full-time Employees SBII. Mil. Thou. Dol. (b) Part-time Employees SBII. Mil. Thou. Dol. (c) Part-time employees and gross payroll Full-time Employees SBII. Mil. Thou. Dol. (c) Part-time employees, gross payroll Full-time Employees SBII. Mil. Thou. Dol. (b) Part-time employees, gross payroll Full-time Employees SBII. Mil. Thou. Dol. (b) Part-time employees, gross payroll Full-time Employees SBII. Mil. Thou. Dol. (c) Part-time employees, gross payroll, and hours (b) Part-time employees, gross payroll, and hours (c) Part-time employees, gross payroll, and hours (b) Part-time employees, gross payroll, and hours (c) Part-time employees, gross payroll, and hours (b) Part-time employees, gross payroll, and hours (c) Part-time employees, gross payroll, and hours (b) Part-time employees, gross payroll, and hours (c) Part-time employees, gross payroll, and hours (b) Part-time employees, gross payroll, and hours (c) Part-time employees, gross payroll, and hours (b) Part-time employees, gross payroll, and hours (c) Part-time employees, gross payroll, and hours (c) Part-time employees, gross payroll, and hours	V = Weekly;	B = Bi-Weekly;	T = Twice a Month;	Payroll Code M = Monthly;		S = Semi-A	Annually; A = Annu
(a) Full-time employees and gross payroll Full-time Employees (b) Part-time employees, gross payroll, and hours Part-time Employees Part-time Employees Part-time Employees Part-time Employees SBil. Mil. Thou. Dol. (a) Job Function Specify: (a) Full-time employees and gross payroll Full-time Employees Payroll Code Full-time Employees (b) Part-time employees and gross payroll Full-time Employees (c) Full-time Employees (d) Full-time Employees (e) Full-time Employees (f) Part-time Employees (g) Full-time Employees (h) Part-time employees, gross payroll, and hours (h) Part-time Employees (h) Full-time Emp	(2) Jo	b Function					
Full-time Employees Spayroll for Full-time Employees Spayroll for Full-time Employees Spayroll for Part-time Employees Spayroll for Part-time Employees Spayroll for Part-time Employees Spayroll for Part-time Employees Spayroll Spayroll Spayroll Spart-time Employees Spayroll Spayroll Spart-time Employees Spayroll Spay	(_,)						
Code Full-time Employees SBil. Mil. Thou. Dol.		_	loyees and gross	payroll			
(b) Part-time employees, gross payroll, and hours Part-time Payroll Code Part-time Employees \$Bil. Mil. Thou. Dol. Part-time Hours (3) Job Function Specify: (a) Full-time employees and gross payroll Code Full-time Employees \$Bil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Code Part-time Employees \$Bil. Mil. Thou. Dol. (b) Part-time employees, gross payroll for Part-time Employees Specify: (a) Full-time Employees \$Bil. Mil. Thou. Dol. Part-time Hours (b) Part-time Employees \$Bil. Mil. Thou. Dol. (c) Full-time Employees and gross payroll Full-time Employees Specify: (a) Full-time Employees Agross Payroll for Full-time Employees Specify: (b) Part-time employees, gross payroll for Full-time Employees Specify: (a) Full-time Employees Agross Payroll for Full-time Employees Specify: (b) Part-time employees, gross payroll, and hours Part-time employees, gross payroll, and hours Part-time Employees Agross Payroll for Part-time Employees Specify: (b) Part-time employees, gross payroll, and hours Part-time Employees Specify: (c) Part-time employees, gross payroll, and hours Part-time Employees Specify: (a) Full-time Employees Specify: (b) Part-time employees, gross payroll, and hours Part-time Employees Specify: (a) Full-time Employees Specify: (b) Part-time employees, gross payroll, and hours Part-time Employees Specify: (c) Part-time Employees Specify: (d) Part-time Employees Specify: (e) Part-time Employees Specify: (f) Part-time Employees Specify: (g) Part-time Employees Specify: (g) Part-time Employees Specify: (g) Part-time Employees Specify: (g) Part-time Employees Specify: (a) Part-time Employees Specify: (b) Part-time Employees Specify: (c) Part-time Employees Specify: (a) Part-time Employees Specify: (b) Part-time Employees Specify:	Payroll	Number			•	•	
Part-time Part							
Number of Specify:	(b)	Part-time em	ployees, gross pa	yroll, and ho	urs		
(3) Job Function Specify: (a) Full-time employees and gross payroll Full-time Employees (b) Part-time employees, gross payroll, and hours Part-time Payroll Code Part-time Employees SBil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Code Part-time employees and gross payroll (a) Full-time employees and gross payroll Full-time Payroll Code Full-time Employees SBil. Mil. Thou. Dol. (b) Part-time employees and gross payroll Full-time Employees SBil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Employees SBil. Mil. Thou. Dol.		Number					
(a) Full-time employees and gross payroll Full-time Number of Gross Payroll for Full-time Employees Full-time Employees (b) Part-time employees, gross payroll, and hours Part-time Payroll Code Part-time Employees (b) Part-time Employees (c) Full-time Employees (d) Full-time employees and gross payroll Full-time employees and gross payroll Full-time Employees (a) Full-time employees Full-time Employees (b) Part-time employees, gross payroll, and hours (b) Part-time employees, gross payroll, and hours (b) Part-time employees, gross payroll, and hours Fart-time Employees Fart-time Employees Gross Payroll for Part-time Employees Fart-time Employees Gross Payroll for Part-time Employees Fart-time Employees Gross Payroll for Part-time Employees	Code	Part-time Emp	oloyees \$Bil.	Mil.	Thou.	Dol.	Part-time Hours
(a) Full-time employees and gross payroll Full-time Payroll							
(a) Full-time employees and gross payroll Full-time Payroll	(2) Ia	h Eunstian					
Code Full-time Number of Gross Payroll for Full-time Employees \$Bil. Mil. Thou. Dol.	(3) 30						
Code Full-time Employees Sail. Mil. Thou. Dol.	(a)	Full-time emp	loyees and gross	payroll			
(b) Part-time employees, gross payroll, and hours Part-time Payroll Part-time Employees Part-time Employees Part-time Employees Seli. Mil. Thou. Dol. Part-time Hours (4) Job Function Specify: (a) Full-time employees and gross payroll Full-time Payroll Code Part-time Employees Seli. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time employees, gross payroll, and hours Part-time Employees Part-time Employees Gross Payroll for Part-time Employees Gross Payroll for Part-time Employees Part-time Employees Gross Payroll for Part-time Employees	Payroll	Number					
Part-time Payroll Code Part-time Employees \$Bil. Mil. Thou. Dol. Part-time Hours (4) Job Function Specify: (a) Full-time employees and gross payroll Full-time Payroll Code Full-time Employees Part-time Employees Part-time employees, gross payroll, and hours Part-time Payroll Number of Gross Payroll, and hours Part-time Payroll Number of Gross Payroll for Part-time Employees Part-time Payroll Number of Gross Payroll for Part-time Employees Part-time Payroll Number of Gross Payroll for Part-time Employees	Code	Full-time Emp	loyees \$BII.	IVIII.	I nou.	Doi.	
Part-time Payroll Code Part-time Employees \$Bil. Mil. Thou. Dol. Part-time Hours (4) Job Function Specify: (a) Full-time employees and gross payroll Full-time Payroll Code Full-time Employees \$Bil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Number of Gross Payroll, and hours Part-time Payroll Number of Gross Payroll for Part-time Employees							
Code Part-time Employees Sall. Mil. Thou. Dol. Part-time Hours	(b)	Part-time em	ployees, gross pa	yroll, and ho	urs		
(4) Job Function Specify: (a) Full-time employees and gross payroll Full-time Payroll Code Full-time Employees Full-time Employees Spil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Payroll Number of Gross Payroll for Part-time Employees	Payroll	Number		•	•	•	Part time Hours
(a) Full-time employees and gross payroll Full-time Payroll Number of Gross Payroll for Full-time Employees SBil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Number of Gross Payroll for Part-time Employees	Code	T art-time Link	noyees \$Bii.		Tilou.		Tait-time mours
(a) Full-time employees and gross payroll Full-time Payroll Number of Gross Payroll for Full-time Employees SBil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Number of Gross Payroll for Part-time Employees							
(a) Full-time employees and gross payroll Full-time Payroll Number of Gross Payroll for Full-time Employees SBil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Number of Gross Payroll for Part-time Employees	(4) Jo	b Function					
Full-time Payroll Code Full-time Employees \$Bil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Number of Gross Payroll for Part-time Employees		Specify:					
Payroll Code Full-time Employees \$Bil. Mil. Thou. Dol. (b) Part-time employees, gross payroll, and hours Part-time Payroll Number of Gross Payroll for Part-time Employees		-	loyees and gross	payroll			
(b) Part-time employees, gross payroll, and hours Part-time Payroll	Payroll	Number					
Part-time Payroll Number of Gross Payroll for Part-time Employees							
Part-time Payroll Number of Gross Payroll for Part-time Employees							
Payroll Number of Gloss Fayroll for Fait-time Employees			ployees, gross pa	yroll, and ho	urs		
	Payroll	Number					Part-time Hours

				DII OI			
W = Weekly;	B = Bi-Weekly;	T = Twice a N		Payroll Codes M = Monthly;	Q = Quarterly	; S = Semi-A	Innually; $A = Annually$
(5) Jo	b Function Specify:						
(a)	Full-time emp	loyees and	gross p	ayroll			
Full-time Payroll Code	Number Full-time Emp		Gros \$Bil.	s Payroll for I Mil.	Full-time Emp Thou.	loyees Dol.	
(b)	Part-time em	ployees, gro	ss payı	oll, and hou	rs		
Part-tim Payroll Code	e Number Part-time Emp		Gros \$Bil.	s Payroll for F Mil.	Part-time Emp Thou.	loyees Dol.	Part-time Hours Pa
(6) J o	b Function Specify:						
(a)	Full-time emp	loyees and	gross p	ayroll			
Full-time Payroll Code	Number Full-time Emp		Gros \$Bil.	s Payroll for I Mil.	Full-time Emp Thou.	loyees Dol.	
(b)	Part-time em	ployees, gro	ss payı	oll, and hou	rs		
Part-tim Payroll Code	e Number Part-time Emp		Gros \$Bil.	s Payroll for F Mil.	Part-time Emp Thou.	loyees Dol.	Part-time Hours Pa



A = Annually

Part-time Hours Paid

PART 2 - EMPLOYEES, PAYROLL, AND PART-TIME HOURS - (Continued)

T = Twice a Month;

\$Bil.

\$Bil.

B = Bi-Weekly;

24. TOTAL - (Sum of items 1. through 23.)

a. Full-time employees and gross payroll

b. Part-time employees, gross payroll, and hours

Number of

Full-time Employees

Number of

Part-time Employees

W = Weekly;

Full-time

Part-time

Payroll Code

Payroll Code Payroll Codes
M = Monthly;

Mil.

Mil.

Q = Quarterly;

Gross Payroll for Full-time Employees

Gross Payroll for Part-time Employees

Thou.

Thou.

S = Semi-Annually;

Dol.

Dol.

4 Use this space for any explanations that may be essential in understanding the reported data.

Include

- · Any significant changes to employment or payroll occurring within the last year
- Groups of employees for which you were unable to supply information
- A note if the majority of the full-time employees work more than 40 hours per week

PART 4 – CONTACT INFORMATION

5 Who should be contacted to answer questions about data reported on this form?

Name of contact person - Please print	Title of contact person - Please print		
Area code and phone number	Extension	Area code and fax number	
Email Address - Please print	Date form was completed (MM) (DD) (YYYY)		

Thank you for completing this form.

Retain a copy of the completed questionnaire for your records.

NOTE: The U.S. Census Bureau receives its authorization to conduct this survey from Title 13, United States Code, Sections 161 and 182. This form has been approved by the Office of Management and Budget (OMB) and given the number 0607-0452. Please note the number displayed in the upper right-hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, under the Paperwork Reduction Act, we could not request your participation in this voluntary survey. Information provided on this questionnaire compiled from or customarily provided in public records are exempt from confidential treatment as cited in Title 13, United States Code, Section 9(b)

Please note that this is a national form that applies to governments with wide differences in the size of their service areas, the amount of population served, and the extent and complexity of their activities. Public reporting burden for this collection of information is estimated to vary from 15 minutes to 15 hours per response, with an average of 1½ hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: ECON Survey Comments 0607-0452, U.S. Census Bureau, 4600 Silver Hill Road, EMD-8K122, Washington, DC 20233. You may e-mail comments to ECON.Survey.Comments@census.gov; use ECON Survey Comments 0607-0452 as the subject.

