PTO Form 2196 (Rev 9/2005) OMB No. 0651-0056 (Exp. 10/31/2008 )

# Revocation of Attorney/Domestic Representative and/or Appointment of Attorney/Domestic Representative

TEAS - Version 3.6: 12/02/2006

Each field name links to the relevant section of the "HELP" instructions that will appear at the bottom of the screen. Fields containing the symbol	* must
be completed; all other relevant fields should be completed if the information is known.	

Note: Check here if you do not want the scrolling help to be automatically shown at the bottom of the screen.

Important: ONCE A REVOCATION AND/OR APPOINTMENT IS SUBMITTED ELECTRONICALLY, THE OFFICE WILL IMMEDIATELY PROVIDE THE SENDER WITH AN ELECTRONIC ACKNOWLEDGMENT OF RECEIPT. Please contact <a href="mailto:teas@uspto.gov">teas@uspto.gov</a> within 24 hours of transmission (or by the next business day) if you do not receive this acknowledgment.

## Contact Points:

For general trademark information, please e-mail <u>Trademark Assistance Center@uspto.gov</u>, or telephone 1-800-786-9199. If you need help in resolving technical glitches, please e-mail <u>teas@uspto.gov</u>. Please include your telephone number in your e-mail, so we can talk to you directly, if necessary. For status information on an application that has an assigned serial number, use <a href="http://tarr.uspto.gov">http://tarr.uspto.gov</a>.

## \* Instructions:

To file the Revocation of Power of Attorney/Domestic Representative and/or Appointment of Attorney/Domestic Representative Form electronically, please complete the following steps:

Step 1. Fill out all mandatory fields.

Step 2. Validate the form, using the Validate button at the end of the form. If there are errors, go back to step 1.

Serial Number

Mark

Law Office Assigned

Attorney of Record

Current Correspondence Information Phone: Fax: Email: By submission of this request, the undersigned REVOKES the power of attorney currently of record, as listed above, and hereby APPOINTS the following new attorney:

NOTE: Only the individual applicant or owner, or someone with legal authority to bind a juristic applicant or registrant (e.g., a corporate officer or partner of a partnership) may sign this form. The new attorney CANNOT sign a new power of attorney or revocation of the previous power of attorney on behalf of the applicant or registrant; however, once the applicant has designated an attorney, that attorney may sign this form, specifically to appoint another attorney(s) to prosecute the application. If the applicant revokes the original power of attorney, this revocation also discharges any associate "powers of attorney" that the attorney whose power has been revoked may have signed. TMEP Section 602.01(b).

	New Attorney Information
* Name	
Firm Name	
Individual Attorney Docket/Reference Number	(You can only update this field if you are processing one serial number. Do not use this field to update multiple serial numbers.)
Other Appointed Attorney(s)	
* Street Address	NOTE: You must limit your entry here, and for all remaining fields within this overall section, to no more than 40 characters (the storage limit for the USPTO database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit.
Internal Address	
* City	
*State (Required for U.S. applicants)	Select State  If not listed above, please select "OTHER" and specify here:
* Country or U.S. Territory	Select Country or U.S. Territory
*Zip/Postal Code (Required for U.S. applicants)	
Phone Number	
Fax Number	
	While the application may list an e-mail address for the applicant, applicant's attorney, and/or applicant's domestic

representative, only one e-mail address may be used for correspondence, in accordance with Office policy. The applicant must keep this address current in the Office's records.

Internet Check here to authorize the USPTO to communicate with the applicant or its representative via e-mail.

E-mail Address NOTE: By checking this box, the applicant acknowledges that it is solely responsible for receipt of USPTO documents sent via e-mail. The applicant should periodically check the status of its application through the Trademark Applications and Registrations Retrieval (TARR) database, to see if the assigned examining attorney has e-mailed an Office Action. If an action has been sent to the provided e-mail address, the USPTO is not responsible for any e-mail not received due to the applicant's security or anti-spam software, or any problems within the applicant's e-mail system.

By submission of this request, the undersigned hereby APPOINTS the following new domestic representative:

NOTE: Only the individual applicant or owner, or someone with legal authority to bind a juristic applicant or registrant (e.g., a corporate officer or partner of a partnership) may sign this form. The new attorney CANNOT sign a new power of attorney or revocation of the previous power of attorney on behalf of the applicant or registrant; however, once the applicant has designated an attorney, that attorney may sign this form, specifically to appoint another attorney(s) to prosecute the application. If the applicant revokes the original power of attorney, this revocation also discharges any associate "powers of attorney" that the attorney whose power has been revoked may have signed. TMEP Section 602.01(b).

## **New Domestic Representative Information** \* Name Firm Name NOTE: You must limit your entry here, and for all remaining fields within this overall section, to no more than 40 characters (the storage limit for the USPTO \* Street Address database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit. Internal Address \* City Select State \* State If not listed above, please select "OTHER" and specify here: \* Zip/Postal Code Phone Number Fax Number While the application may list an e-mail address for the applicant, applicant's attorney, and/or applicant's domestic

	representative, only one e-mail address may be used for correspondence, in accordance with Office policy. The applicant must keep this address current in the Office's records.
Internet E-mail Address	Check here to <u>authorize</u> the USPTO to communicate with the applicant or its representative via e-mail.  NOTE:By checking this box, the applicant acknowledges that it is solely responsible for receipt of USPTO documents sent via e-mail. The applicant should periodically check the status of its application through the <u>Trademark Applications and Registrations Retrieval (TARR)</u> database, to see if the assigned examining attorney has e-mailed an Office Action. If an action has been sent to the provided e-mail address, the USPTO is not responsible for any e-mail not received due to the applicant's security or anti-spam software, or any problems within the applicant's e-mail system.
Check here to use new attor OTE: Where an attorney or do hange the correspondence addre	mestic representative has been appointed, the USPTO will correspond ONLY with the listed appointment. Do NOT attempt to
	Correspondence Information
* Name	
Firm Name	(If data does not appear automatically and you wish it to be included in the USPTO database, you MUST enter it here.)
* Street Address	NOTE: You must limit your entry here, and for all remaining fields within this overall section, to no more than 40 characters (the storage limit for the USPTO database). You may need to abbreviate some words, e.g., St. instead of Street. Failure to do so may result in an undeliverable address, due to truncation at the 40 character limit.
Internal Address	
* City	
* <u>State</u> (Required for U.S. applicants)	Select State  If not listed above, please select "OTHER" and specify here:
* Country or U.S. Territory	Select Country or U.S. Territory
*Zip/Postal Code (Required for U.S. applicants)	
Phone Number	(If data does not appear automatically and you wish it to be included in the USPTO database, you MUST enter it here.)
Fax Number	(If data does not appear automatically and you wish it to be included in the USPTO database, you MUST enter it here.)

	Internet
E-mail	Address

While the application may list an e-mail address for the applicant, applicant's attorney, and/or applicant's domestic representative, only one e-mail address may be used for correspondence, in accordance with Office policy. The applicant must keep this address current in the Office's records.

Check here to authorize the USPTO to communicate with the applicant or its representative via e-mail.

NOTE:By checking this box, the applicant acknowledges that it is solely responsible for receipt of USPTO documents sent via e-mail. The applicant should periodically check the status of its application through the <u>Trademark Applications and Registrations Retrieval (TARR)</u> database, to see if the assigned examining attorney has e-mailed an Office Action. If an action has been sent to the provided e-mail address, the USPTO is not responsible for any e-mail not received due to the applicant's security or anti-spam software, or any problems within the applicant's e-mail system.

## Electronic Signature

The form will not be "signed" in the sense of a traditional paper document. To sign this electronic form, the signatory must enter any alpha/numeric character(s) or combination thereof of his or her choosing, preceded and followed by the forward slash (/) symbol. The USPTO does not determine or pre-approve what the entry should be, but simply presumes that this specific entry has been adopted to serve the function of the signature. Most signatories simply enter their names between the two forward slashes, although acceptable "signatures" could include /john doe/; /jd/; or /123-4567/. NOTE: Only the individual applicant or owner, or someone with legal authority to bind a juristic applicant or registrant (e.g., a corporate officer or partner of a partnership) may sign this form. Unless the registrant is in a pro se status at the time of the attorney's appearance, the new attorney CANNOT sign a new power of attorney or revocation of the previous power of attorney on behalf of the applicant or registrant; however, once the applicant has designated an attorney, that attorney may sign this form, specifically to appoint another attorney(s) to prosecute the application. If the applicant revokes the original power of attorney, this revocation also discharges any associate "powers of attorney" that the attorney whose power has been revoked may have signed. TMEP Section 602.01(b).

* Signature	* Date Signed (MM/DD/YYYY)
* Signatory's Name	
* Signatory's Position	
	NOTE: Enter the appropriate title, or the relationship to the applicant(e.g., "Employee"). If an individual, enter "Owner." If an attorney, enter "Attorney of record."

## Click on the desired action:

The "Validate Form" function allows you to run an automated check to ensure that all mandatory fields have been completed. You will receive an "error" message if you have not filled in one of the fields that are considered mandatory. For other fields that the USPTO believes are important, but not mandatory, you will receive a "warning" message if the field is left blank. This warning is a courtesy, if non-completion was merely an oversight. If you so choose, you may by-pass that "warning" message and validate the form (however, you cannot by-pass an "error" message).

### Privacy Policy Statement

request for information are required to obtain the benefit of a registration on the Principal or Supplemental register. 15 U.S.C. §1123 and 37 C.F.R. Part 2, 2.17 and 2.19. All information collected will be made public. Gathering and providing the information will require an estimated 5 minutes. Please direct comments on the time needed to complete this form, and/or suggestions for reducing this burden to the Chief Information Officer, U.S. Patent and Trademark Office, U.S. Department of Commerce, P.O. Box 1450, Alexandria, VA 22313-1450. Please note that the USPTO may not conduct or sponsor a collection of information using a form that does not display a valid OMB control number.