



**A Message from the Director, U.S. Census Bureau:**

We request your participation with the **Construction Progress Reporting Survey**. The U.S. Census Bureau produces monthly statistics on the value of construction put in place using data obtained from owners or builders of sampled projects. These statistics provide the only comprehensive measure of construction activity at the national level and are used in the computation of the Gross Domestic Product.

The enclosed form identifies and describes your project that was sampled from published sources for inclusion in our survey. To limit cost and respondent burden, we survey only a small sample of projects. Therefore, your cooperation in this survey is especially important.

**Your initial report** will ask for the start date, projected completion date, total cost estimates, and monthly figures on the value of work done from the start of construction through the previous month. **It is particularly important that you give us your best estimate for item 5c.** Thereafter, we will ask you to report only a single figure each month for the construction value of work done, until the project is completed.

Please use the enclosed form as a worksheet prior to reporting online. Website and login information can be found on the front page of the form. Online reporting is easy, reduces costs, and decreases processing times. You may elect to return the completed form in the enclosed envelope instead of responding online. You may also submit your survey by fax (1-800-845-8245) within 7 days, even if the project has not started.

**YOUR RESPONSE WILL BE KEPT STRICTLY CONFIDENTIAL.** We estimate this survey will take an average of 30 minutes to complete for the initial month of reporting and 10 minutes for subsequent months. Additional information about the authority, confidentiality, and burden of this data collection can be found on the back of this letter.

For assistance with completing this survey, please call our customer help line at 1-800-845-8246, Monday through Friday, 8:00 a.m. to 5:00 p.m. Eastern time.

**Thank you** in advance for your time and participation, and for helping the U.S. Census Bureau measure America's people, places, and economy.

Sincerely,

Steven D. Dillingham  
Director

Enclosures

### **OMB Number**

This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0153 and appears in the top right corner of the paper survey form or each online reporting screen. Without this approval, we could not conduct this survey.

### **Authority and Confidentiality**

Title 13, United States Code, Sections 131 and 182, authorizes the U.S. Census Bureau to conduct this collection and to request your voluntary assistance. The Census Bureau is required by Section 9 of the same law to keep your information confidential and use your responses only to produce statistics. The Census Bureau is not permitted to publicly release your responses in a way that could identify your business, organization, or institution. Per the Federal Cybersecurity Enhancement Act of 2015, your data are protected from cybersecurity risks through screening of the systems that transmit your data.

### **Burden Estimate Statement**

We estimate this survey will take an average of 30 minutes to complete for your first month of reporting and 10 minutes for subsequent months, including the time to review instructions, search existing data sources, gather and maintain the data needed, and complete and review the survey.