Online Store Application (OSA) for SNAP*

For new applications, select from the following options:



Note: For these actions the system may take a few moments to load the page(s) you have selected if you have submitted a large

number of applications.

🛔 Upload Documents or View/Print Cover Letter, Certification and Signature Statement and 252E Form 🕨

3 * Supplemental Nutrition Assistance Program (SNAP)

FOIA | Accessibility Statement | Privacy Policy | Non-Discrimination Statement | Information Quality | USA.gov | White House

Online Store Application (OSA) for SNAP*

For new applications, select from the following options:



For submitted applications, select from the following options:

∑ Check Status of Previously Submitted Application

 Thank You for submitting an application for your store to accept Supplemental Hutrition Assistance Program benefits. Our records indicate that you electronically submitted the applications tolered below. To check on the status of an application, please click the PNS Number below.

FNS Number	Store Name	Street Number/Name	City	Date Submitted
0618975	Test	141 Elden St	Hemdon	01/09/2018
0618963	Mahes Test Store	5182 Flery Dawn Ct	Centreville	12/29/2017
0618956	Test	1 A	A:	12/27/2017
0618955	Test Ownership	5182 Flery Dawn Ct	Centreville	12/27/2017
0618953	Uat_test	6137 Sdhfjds	Fdsif	12/27/2017
0618952	Rer Gatling Store	1881 Campus Commons Drive	Reston	12/26/2017
0618951	Rer-gatting-store-name	1881 Campus Commons Drive	Reston	12/26/2017
0618948	Pioneer Supermarket	289 Columbus Ave	New York	12/26/2017
0618924	Test Osa _ Required Fields	5182 Flery Dawn Ct	Centreville	12/07/2017
0618910	Osa_market_cvoer Letter	5182 Flery Dawn Ct	Centreville	12/06/2017
0618909	Osa-store_cover_letter	5182 Fiery Dawn Ct	Centreville	12/06/2017
0618907	Rer-gatting	4101 W Gandy Blvd	Tampa	12/05/2017
0618887	Test Store	10 Maple Ave	Reston	11/28/2017
0616886	Test Farmers Market	10 Pine Rd	Reston	11/28/2017
0618885	Test Osa Store	1 Maple Street	Reston	11/28/2017
0618884	Test Store - Osa	1672 Parkcrest Cir	Reston	11/28/2017
0618728	Rer-gatling-store-name	1881 Campus Commons Dr	Reston	11/09/2017

♣ Upload Documents or View Plant Cover Lethor. Certification and Signature Statement and 205E Form ▼
• You may point a Consument Cover Lether. Certification a Signature Statement and 205E Form for an application that you already to the property of the signature of the statement of the signature statement of the signature of the signa

FNS Number	Store Name	Street Number/Name	City	Date Submitted	Documents
0618975	Test	141 Elden St	Herndon	01/09/2018	252E Form Cover Letter Certification Statement
0618963	Mahes Test Store	5182 Flery Dawn Ct	Centreville	12/29/2017	252E Form Cover Letter Certification Statement Upload Documents
0618956	Test	1A	A	12/27/2017	252E Form Cover Letter Certification Statement Upload Documents
0618955	Test Ownership	5182 Fiery Dawn Ct	Centreville	12/27/2017	252E Form Cover Letter Certification Statemen Upload Documents
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Get Started

Select Application Type

Online Store Application

Print Page

Select an application type to get started



Any firm (except for a Farmers' Market) should complete this application.



Farmers' markets are defined as "multi-stall markets at which farmer-producers sell food products they produced (fruits, vegetables, meat, dairy, grains, etc.) directly to the general public, at a central or fixed location."

- The following application questions will be tailored towards your above selection.
- Privacy Act And Paperwork Reduction Notice

Go

Online Store Application

Get Started A Print Page

Select Application Type

Select an application type to get started



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▼ Privacy Act And Paperwork Reduction Notice

Public reporting burden for this collection of information is estimated to vary from 1 to 19 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, Room 1014, 3101 Park Center Drive, Alexandria, VA 22302, ATTN: PRA (0584-0008). Do not return the completed form to this address.

To file a complaint of Discrimination, write to the USDA, Director, Office of Adjudication, 1400 Independence Ave, SW, Washington, DC 20250-9410. Do not send the completed application form to this address.

Acknowledgement Agreement

Before You Begin Carefully review the following steps to complete the application process:

Note: The online application is a two-step process. Your application is not considered complete until you finish both steps AND the Food and Nutrition Service (FNS) has received all supporting documentation from you.

Step #1:

- Gather the following information and documents before you start.
 a. Date the store opened under the current ownership.

 - b. Corporate name and address if you are a private or public corporation or nonprofit organization.
 - c. Name, home address, social security number, and date of birth for all owners, partners, officers of corporations or nonprofit organizations.
 - d. Actual sales data from your store's most recent IRS business tax return, if it has been open under current ownership longer than one year. If not, an estimate of the store's annual sales.
 - e. Store hours of operation.
 - f. Copies of Photo ID, Social Security Cards for owner(s)
 - g. Business license held by the store.
- 2. Answer the online application questions, Click the "Start Application" button below to begin.
 - a. Use the "Help" link in the upper right-hand corner of the page to get help on any page in the application.
 - b. Use the links on the left-hand side of each page to return to any section you already worked on
- 3. Review your application for accuracy. Correct any mistakes before you submit your application.
- 4. View and print your application. Print an official copy of your application to keep for your records.
- 5. Submit your application online, following the instructions provided.

Step #2:

- 1. Submit your supporting documents to FNS. Instructions regarding your supporting documents are provided on-screen AFTER you submit your application and are specific to your application.
- 2. After you submit your supporting documents to FNS, you can return to https://www.fns.usda.gov/snap to check the status of your

• TIP: You can save your application and return to finish it up to 30 days after you start. FNS deletes all saved applications that are not completed within 30 days.

Do not use this form if you are applying as a restaurant. Click Contact Us to request further information.

Start Application

Next

~

Select-One

Acknowledgement Agreement

PRIVACY ACT STATEMENT - Authority: Section 9 of the Food and Nutrition Act of 2008, as amended, (7 U.S.C. 2016); section 205(c)(2)(C)) of the Social Security Act (42 U.S.C. 405(c)(2)(C)); and section 6109(f) of inleman Revenue Code of 1996 (26 U.S.C. 6109(f)), authorizes collection of the information on this application.

▼ Details

- Information is collected primarily for use by the Food and Nutrition Service in the administration of the Supplemental Nutrition Assistance Program;
- Additional disclosure of this information may be made to other Food and Nutrition Service programs and to other Federal, State or local agencies and investigative authorities when the Supplemental Nutrition Assistance Program becomes aware of a violation or positive Voiation of the Food and Nutrition Act of 2008, as explained in the next section called "Use and Disclosure";
- Section 278.1(b) of the Supplemental Nutrition Assistance Program regulations provides for the collection of the owners' Social Security Number (SSN), Employee Identification Number (EIN) and tax information;
- of the owners' Social Security Number (SSN), Employee Identification Number (EIN) and tax information, The use and disclosure of SSNs and EINs obtained by applicants is covered in the Social Security Act, and the Internal Revenue Code. In accordance with the Social Security Act and the Internal Revenue Code, applicant social security numbers and employer identification numbers may be disclosed only to other Federal appencies authoracted to have access to social security numbers and employer identification numbers and maintain these numbers in their files, and only when the Secretary of Agriculture determines that disclosure would assist in everifying and marking such information against information maintained by such other agency [42 U.S.C. 405(c)(2)(C)(iii); 26 U.S.C. 6109(f)):
- · Furnishing the information on this form, including your SSN and EIN, is voluntary but failure to do so will result in denial of this application;
- The Food and Nutrition Service may provide you with an additional statement reflecting any addition uses of the information furnished on this form.

USE AND DISCLOSURE - Routine Uses: We may use the information you give us in the following ways;

- wheatis
 We may disclose information to the Department of Justice (DOJ), a court or other tribunal, or another
 party before such tribunal when the USDA is involved in a lawsuit or has an interest in illigation and it has
 been determined that the use of such information is relevant and necessary and the disclosure is
 compatible with the purpose for which the information was collected.
- compassione with me purpose for which the mid-configuration of the Food and Nutrition Act or any other Federal or State law whether civil or criminal or regulatory in nature, and whether arising by general statution, or by regulation, rule, or other issued pursuant therefore, we may disclose the information you give us to the appropriate agency, whether Federal or State, changed with the responsibility of investigating or prosecuting such violation or changed with enforcing or implementing the statute, or rule, regulation or order issued pursuant thereto;
- www.sowed pursuants mercel.

 We may use your information, including SSNs and EINs, to collect and report on delinquent debt and may disclose the information to other Federal and State agencies, as well as private collection agencies, for purposes of claims collection actions including, but not limited to, the Treasury Department for autimistrative or tax offset and referral to the Department of Justice for illigation, (New: SSNs and EINs will only be disclosed to Federal agencies authorized to possess such information).
- We may disclose information to other Federal and State agencies to verify the information reported by applicants and participating firms, and to assist in the administration and enforcement of the Food and Nutrition Act as well as other Federal and State laws, (Note: SSNs and EINs will only be disclosed to Federal agencies authorized to possess such information);
- We may disclose information to other Federal and State agencies to respond to specific requests from such Federal and State agencies for the purpose of administering the Food and Nutrition Act as well as other Federal and State laws;
- We may disclose information to other Federal and State agencies for the purpose of conducting computer matching programs;
- We may disclose information (excluding EINs and SSNs) to private entities having contractus agreements with us for designing, developing, and operating our systems, and for verification computer matching purposes;
- . We may disclose information to the Internal Revenue Service, for the purpose of reporting definquent relative and wholesaler monetary penalties of \$500 or more for violations committed under the SNAP will report acid heiniquent debt to the internal Revenue service or Form 1090-C (cancellation of cbets). We will report death description of the Internal Revenue Service under the authority of the Income Tax Regulations, 62 CFF Parts 1 and 620 under section 6500P of the Internal Revenue Code (50 U.S.C.
- Disclosures pursuant to 5 U.S.C. 552(a)(b)(12). We may disclose information to "consumer reporting agencies" as defined in the Fair Credit Reporting Act (15 U.S.C. 1681a(f)) or the Debt Collection Act of 1982 (31 U.S.C. 3711(0)(4));
- Ve many disclose information to the public when a retailer has been disqualified or otherwise sanctioned for violations of the Program after the time for administrative and justical appeals has expired. This information is inflined to the name and address of the store, the owner(s) namely, and information about information is inflined to the name and address of the store, the owner(s) namely, and information about the retainment of the program of th

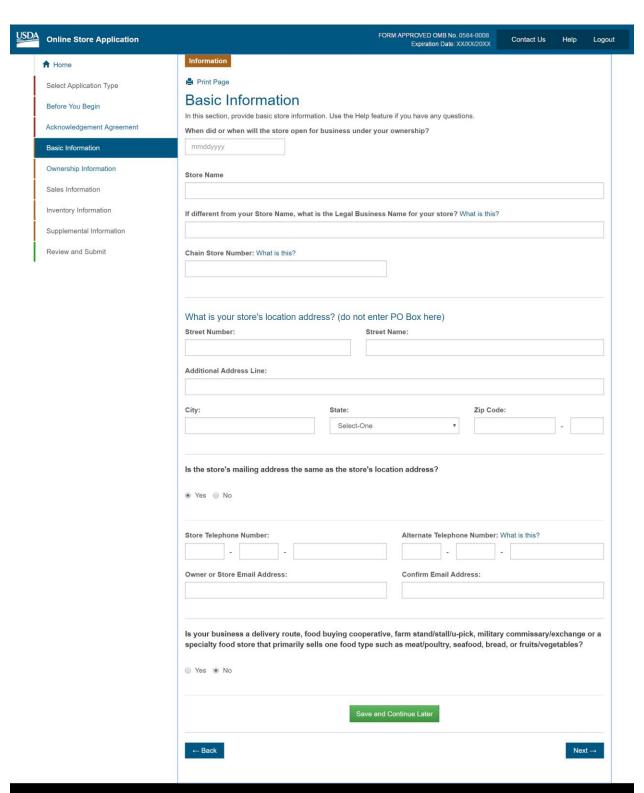
PENALTY WARNING STATEMENT - The Food and Nutrition Service can deny or withdraw your approva to accept Supplemental Nutrition Assistance Program benefits if you provide false information or try to hide information we ask you to give us. In addition, if false information is provided or information is hidden from the Food and Nutrition Service, the cowners of the firm may be liable for a \$10,000 fine or imprisoned for as long as five years, or both (7 U.S.C. 2024(f) and 18 U.S.C. 1001).

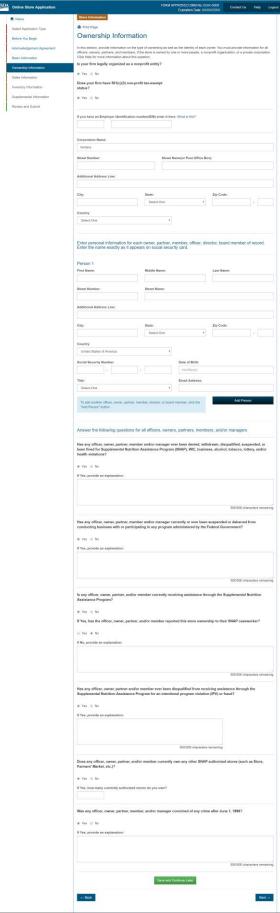
I have read, understand and agree with the conditions of participation outlined in the Privacy Act, Use and Disclosure, Penalty Warning and Certification Statements, and agree to comply with all statutory and regulatory requirements associated with participation in the Supplemental Nutrition Assistance Program.

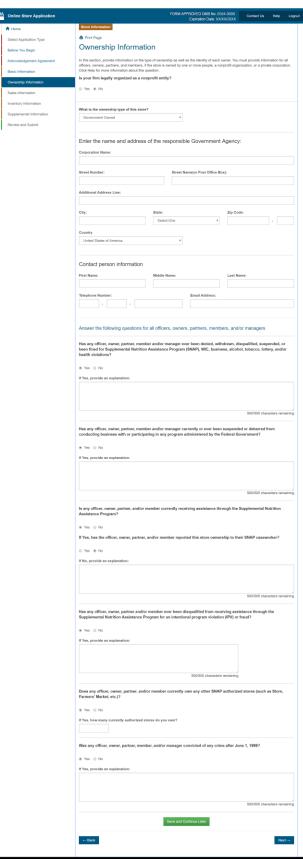
▼ PRIVACY ACT AND PAPERWORK REDUCTION NOTICE

Public reporting burster Naci A received in a control of the control of information is estimated to vary from 1 to 19 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data meeded, and completing and reviewing the collection of information An agent may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid of the control of OMB control number. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Department of Agriculture, Food and Nutrition Service, Office of Policy Support, Room 1014, 3101 Park Center Drive, Alexandria, VA 22302, ATTN: PRA (0884-0008). Do not return the completed form to this address.

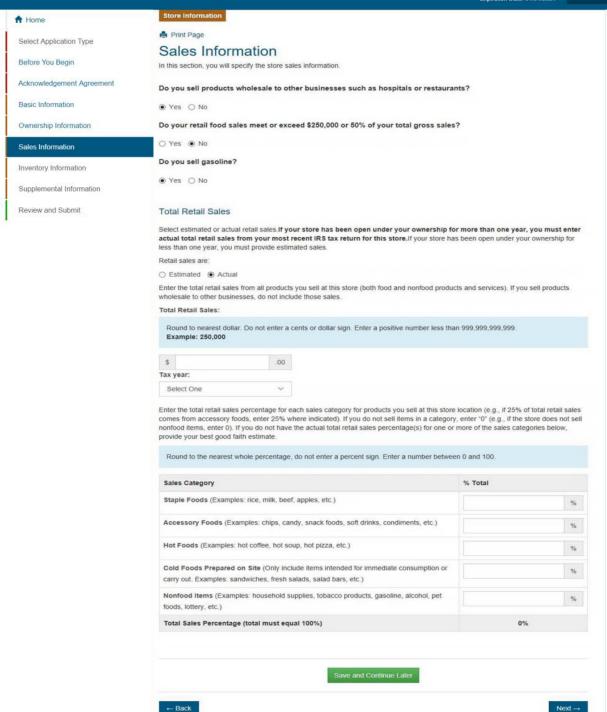
 Accept O Decline 		
Name of the person con	npleting the application:	
First Name:	Middle Name:	Last Name:
John	D	Smith
Title:		
Owner	~	

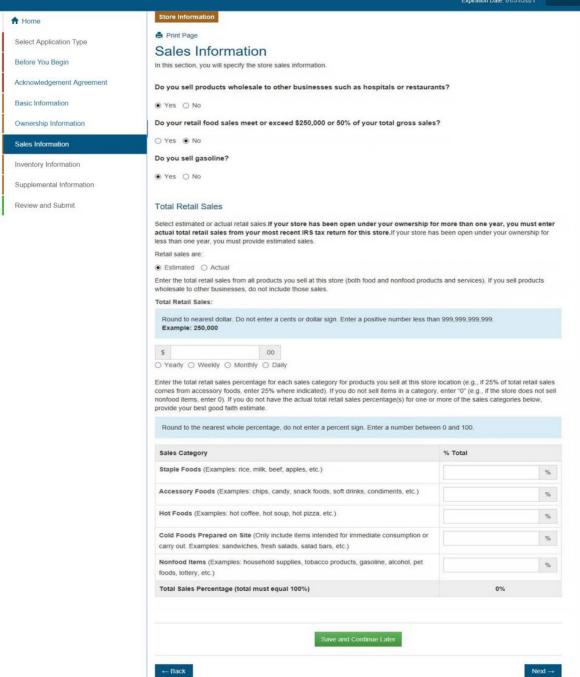






Help





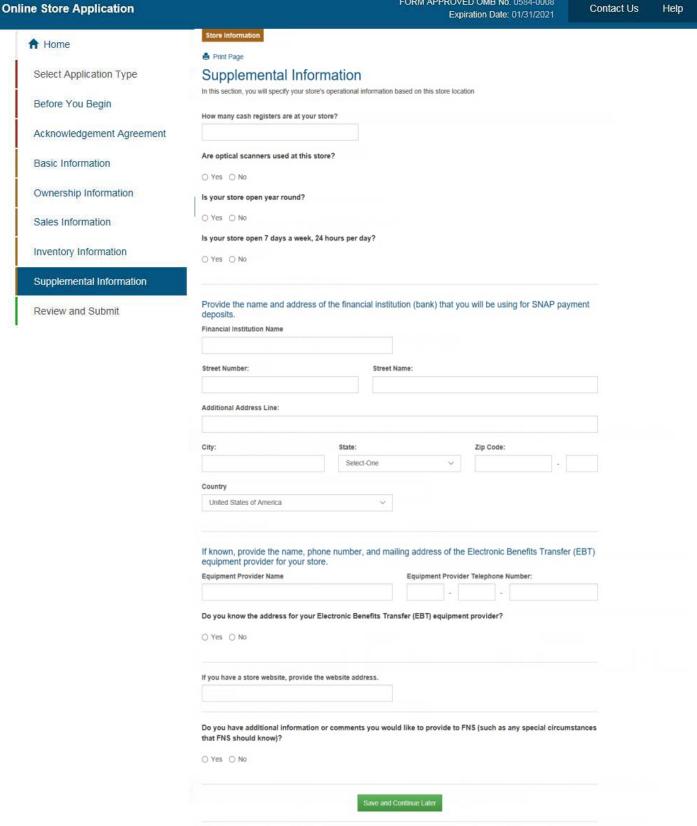
Logout

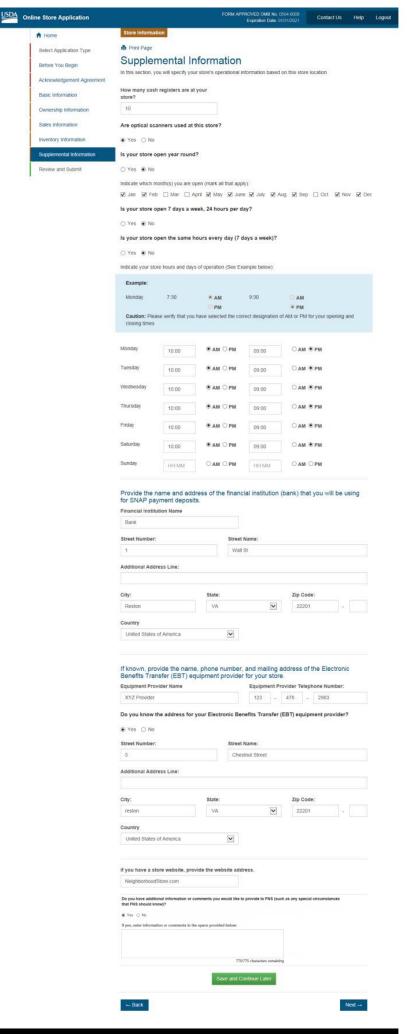
← Back

Logout

← Back

Next \rightarrow





Contact Us

Help

Logout

♠ Home

Select Application Type

Before You Begin

Acknowledgement Agreement

Basic Information

Ownership Information

Sales Information

Inventory Information

Supplemental Information

Review and Submit

Finalize Application

🖨 Print Page

Review and Submit

You are almost finished. Before you submit your application, read and follow all the instructions below.

▲ WARNING: You cannot make changes or corrections to your application once you click Submit Application below.

Review your application for accuracy. Click the "View/Print Application" below to review your
application. Acrobat Reader is required to view PDF. If you need to make any changes or correct any
mistakes, use the navigation menu on the left hand side of the screen to move from page to page.

View / Print Application (PDF)

- 2. CLICK THE BUTTON ABOVE PRIOR TO SUBMISSION TO PRINT YOUR APPLICATION FOR YOUR RECORDS.
- Submit Your Application: Once you're ready to submit your application, use the Submit
 Application button below. You will be allowed to submit the application only after you accept the penalty warning statement.

PENALTY WARNING STATEMENT - The Food and Nutrition Service can deny or withdraw your approval to accept Supplemental Nutrition Assistance Program benefits if you provide false information or try to hide information we ask you to give us. In addition, if false information is provided or information is hidden from the Food and Nutrition Service, the owners of the firm may be liable for a \$10,000 fine or imprisoned for as long as five years, or both (7 U.S.C. 2024(f) and 18 U.S.C. 1001).

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○ Accept ○ Reject

Submit Application

← Back

Documents to Submit

Documents to Submit to USDA's Food and Nutrition Service:

Your application was submitted and assigned FNS Number - 0647264. Please keep this number, as it is a permanent ID for the store.

You are NOT approved to accept SNAP benefits until FNS makes a determination regarding your eligibility.

FNS will process an application once it's complete and notify you of a decision in writing. In order to help determine your eligibility, an FNS employee or representative may visit your store.

In order to complete your application, you must submit supporting documentation as follows:

Submit a signed 'Certification and Signature Statement' for each owner, partner, and corporate officer. FNS does not accept typed
or electronic signatures at this time; therefore, you must provide a written signature. You can view and print a Certification and
Signature Statement by clicking the button below. (Acrobat Reader is required to view PDF)

Print Required Certification and Signature Statement

- 2. Submit at least one current business license in your name. Click here for examples.
- Submit a color copy of Photo Identification for each owner, partner, and corporate officer. <u>Copy each Identification card in color on a separate page</u>, Click here for examples.
- Submit a color copy of Social Security Number verification for each owner, partner, and corporate officer. <u>Copy each identification card in color on a separate page</u>. Click here for examples.

Submit Documents Electronically

Applicants who are unable to submit documents electronically have the option to mail the documents to:

USDA, Food and Nutrition Service PO BOX 7228 (USPS Only) Falls Church, VA 22040

If you are mailing your documents, please print a 'Document Cover Sheet'. The cover sheet includes basic information about your store name and address. You must print and submit any documents to FNS with a cover sheet in order for us to match your documents with your application. (Acrobat Reader is required to view PDF)

Print Cover Sheet

IMPORTANT: If you mail your documents, you <u>MUST</u> use the United States Postal Service (USPS). UPS, Federal Express, and other courier services will NOT deliver to a P.O. Box. Follow instructions on Cover Sheet for how to prepare and send your documents.

If you have questions, call: (877) 823 - 4369

Logout



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