

2019 Annual Survey of Manufactures (ASM)**MA-10000 - Annual Survey of Manufactures**

Item 7: Employment, Payroll, and Fringe Benefits Additional Information

Attachment C - 2019 ASM Payroll and Employment Question

EIN:
Store / Plant:
CFN:

ITEM 7: EMPLOYMENT, PAYROLL, AND FRINGE BENEFITS**Include:**

- Full- and part-time employees working at this establishment whose payroll was reported on Internal Revenue Service Form 941, Employer's Quarterly Federal Tax Return, and filed under the Employer Identification Number (EIN)
- All persons on paid sick leave, paid holidays, and paid vacation during the year at this establishment

Exclude:

- Full- or part-time leased employees whose payroll was filed under an employee leasing company's EIN (Report values in **Item 16**, line C1.)
- Temporary staffing obtained from a staffing service (Report values in **Item 16**, line C1.)
- Purchased professional and technical services (Report values in **Item 16**, line C9.)
- Subcontractors and their employees (Report cost of contract work in **Item 16**, line A3.)
- Fishermen, agricultural employees, members of the Armed Forces, and pensioners carried on your active rolls

A. What was the number of **production workers at this establishment (**direct labor including first-line supervisors**) for the pay period including:****Include:**

- Workers engaged in fabricating, processing, assembling, inspecting, receiving, packing, warehousing, shipping (but not delivering), maintenance, repair, janitorial, guard services, product development, auxiliary production for plant's own use (e.g., power plant), recordkeeping, and other closely associated services (including truck drivers delivering ready-mixed concrete)

	Check if None	2019 Number	2018 Number
1. March 12 (Q1)?	<input type="checkbox"/>		
2. June 12 (Q2)?	<input type="checkbox"/>		
3. September 12 (Q3)?	<input type="checkbox"/>		
4. December 12 (Q4)?	<input type="checkbox"/>		
Sum of four quarters of production workers at this establishment (direct labor including first-line supervisors) (Add lines A1 through A4.)	<input type="checkbox"/>		

B. What was the **Average number of **annual production** workers at this establishment (**direct labor including first-line supervisors**)?**(Divide **sum of four quarters of production** workers by 4 and round to the nearest whole number.)

<input type="checkbox"/>		
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C. What was the number of all **other (non production)** employees at this establishment for the **first quarter** (January - March 2019)?

Include:

- Officers at **this** establishment, if a corporation
- Supervision above line-supervisor level
- Sales employees, including delivery (truck driver and helpers)
- Advertising, clerical, credit, collection, purchasing, finance, legal, executive, and technical employees
- Employees installing and servicing this establishment's products

Exclude:

- Proprietors and partners, if an unincorporated concern
- Temporary staff and leased employees (Report values in **Item 16**, line C1.)

TOTAL (Add lines B and C.)

D. HOURS WORKED:

What was the **annual** number of hours worked by the **production** workers at this establishment (**direct labor including first-line supervisors**) reported in line B?

Exclude:

- Hours paid for vacations, holidays, or sick leave unless an employee elects to work during their vacation period. Report only actual hours worked by such employee. Overtime hours should be reported as actual hours worked and not as straight-time equivalent hours.

2019 Hours
,000

2018 Hours
,000

E. PAYROLL

What was the **annual** payroll at this establishment before deductions for:

Exclude:

- Employer-paid annual cost for fringe benefits reported in lines F1 through F3

1. Production workers reported in line B?	<input type="checkbox"/>	<p>2019 \$ <input type="text"/>,000.00</p>	<p>2018 \$ <input type="text"/>,000.00</p>
2. All other employees reported in line C?	<input type="checkbox"/>	<p>2019 \$ <input type="text"/>,000.00</p>	<p>2018 \$ <input type="text"/>,000.00</p>
TOTAL (Add lines E1 and E2.)	<input type="checkbox"/>	<p>2019 \$ <input type="text"/>,000.00</p>	<p>2018 \$ <input type="text"/>,000.00</p>

What was the **first quarter** payroll at this establishment before deductions (January - March 2019)?

2019
\$,000.00

2018
\$,000.00