Welcome to the U.S. Department of Labor’s Office of Federal Contract Compliance Programs’ (OFCCP) Notification of Construction Contract Award Portal, also known as NCAP. Contracting officers, applicants and contractors are required to give written notice to OFCCP within 10 working days of award of a federal or federally assisted construction contract or subcontract in excess of $10,000. These requirements can be viewed at 41 CFR 60–4.2. NCAP is OFCCP’s preferred method for notifying the agency when a construction contract meeting the requirements has been awarded. If you are having difficulties using the portal or require an accommodation for submitting notifications via mail, email, or fax, please call OFCCP’s toll-free Help Line at 1–800–397–6251 (TTY 1–877–889–5627).

Prime Contract Number*  

Award Notification Submitted on Behalf of (select one):*  
- Federal Agency  
- Applicant  
- Contractor  

Name of Awarding Federal Agency, Applicant or Contractor*  

Contracting Officer, Applicant Representative or Contractor Representative Submitting Notification  

First Name*  

Last Name*  

Phone Number*  

Phone Extension  

Email*  

* indicates a required field
Notification of Construction Contract Award in Excess of $10,000

Contractor Awarded Contract or Subcontract

Name* ____________________________

Address Line 1* ____________________________

Address Line 2 ____________________________

City* ____________________________

State* ____________________________

Zip* ____________________________ +4 ____________________________

Phone Number* ____________________________

Phone Extension ____________________________

Employer Identification Number (EIN)* ____________________________ - ____________________________

Dollar Amount of Contract* ____________________________

Estimated Start Date of the Contract* ____________________________

Estimated Completion Date of the Contract* ____________________________

Geographical area in which the contract is to be performed

State* ____________________________

County* ____________________________

City (if any) ____________________________