

## **Applicant module**

# ACCOUNT CREATION

## Account creation

First name \_\_\_\_\_

Middle name \_\_\_\_\_

☐ No middle name

Last name \_\_\_\_\_

Date of birth (mm/dd/yyyy)

\_\_\_\_\_

NSF requests date of birth for the purpose of obtaining educational data from the National Student Clearinghouse and contacting applicants in the future to participate in program evaluations or research studies.

E-mail address

\_\_\_\_\_

Password

\_\_\_\_\_

Confirm password

\_\_\_\_\_

Password length must be between 8 and 20 characters. The password must meet the following requirements:

At least one lowercase letter

At least one capital letter

At least one number

At least one of the following special characters: #, &, %, !, @, (, )

**Eligibility Requirements**

[To be adapted for other programs. REU and IRES shown as example]

REU participants must be:

- Citizens, nationals, or permanent residents of the United States, AND
- Undergraduate students or high school graduates who have been accepted at an undergraduate institution but who have not yet started their undergraduate study, OR
- K–12 teachers of science, technology, engineering, and mathematics.

IRES participants must be:

- Citizens, nationals, or permanent residents of the United States, AND
- Undergraduate or graduate students, OR
- K–12 teachers of science, technology, engineering, and mathematics.

By applying through this system, you hereby certify that you meet all eligibility requirements for the program you are applying to.

☐ I acknowledge the eligibility requirements.

**Rules of Behavior**

This computer system is the property of the National Science Foundation (NSF) of the Federal Government. Any system activity may be monitored and any information stored within the system may be retrieved and used by authorized personnel for law enforcement, management, routine system operations, or other purposes. By using this computer system, you are consenting to such monitoring and information retrieval and use.

Unauthorized use of the system, including disclosure of information covered by the Privacy Act or other sensitive information, or attempts to defeat or circumvent security features, is prohibited and could result in disciplinary action, civil and/or criminal penalties. Users should be aware that they have no expectation of privacy when using the NSF-provided computer system (including any removable media used in conjunction with the system), accessing the Internet, or using electronic mail systems.

All information maintained within or retrievable through the NSF computer system, including electronic mail files, may be reviewed and retrieved by the Department of Homeland Security; NSF officials who have a legitimate reason to do so when authorized by the Director or Deputy Director; or by the Inspector General.

☐ I acknowledge the rules of behavior

### Notice

An agency may not conduct or sponsor, and a person is not required to respond to, an information collection unless it displays a valid Office of Management and Budget (OMB) control number. The OMB control number for this collection is 3145-0248. Public reporting burden for this collection of information is estimated to average 3.25 hours for applicants to register and 7 hours to register and submit an application, including the time for reviewing instructions. Burden estimates for principal investigators is 4.7 hours to register and record admissions decisions and program attendance. Send comments regarding the burden estimate and any other aspect of this collection of information, including suggestions for reducing this burden, to:

Suzanne Plimpton  
Reports Clearance Officer  
Budget and Finance Administration  
National Science Foundation  
Alexandria, VA 22314

Please note that information provided through this system will be used for admissions decisions, audits, and research and evaluation purposes. All applicants' information will be maintained in accordance with the requirements of the Privacy Act of 1974. No personal information will be released to the public.

## REGISTRATION

### PROFILE

#### Personal Information

*(Pre-filled with information from account creation, where applicable)*

First name \_\_\_\_\_

Middle name \_\_\_\_\_

☐

No middle name

Last name \_\_\_\_\_

Preferred name \_\_\_\_\_

Preferred pronouns

[drop down:

No selection  
He/him/his  
She/her/hers  
They/them/their  
Ze/hir/hirs  
Ze/zir/zirs ]

Suffix

\_\_\_\_\_

Previous last name

---

Date of birth (mm/dd/yyyy)

---

### Contact Information

Primary email address

---

Alternate email address

---

Please provide another email address. At least one should be a personal address, not associated with school or work, that you are likely to retain in the future.

Cell phone number

---

Please provide a current mobile phone number where you can be reached in case we need to contact you regarding your application.

☒ Okay to send texts to this number (message and data rates may apply)

### Current Mailing Address

Country 

---

Street address 1 

---

Street address 2 

---

City 

---

State 

---

Zip code 

---

### Permanent Mailing Address

☐ Same as mailing address

Country 

---

Street address 1 

---

Street address 2 

---

City 

---

State 

---

Zip code 

---

Email Address 

---

Please enter the email address of a resident of this address.

Permanent phone number 

---

## Other Contact Information

Please provide links to any of the following social media you have. We will only use your social media to follow up with you in the future.

Facebook \_\_\_\_\_

LinkedIn \_\_\_\_\_

Twitter \_\_\_\_\_

## Data Sharing Preferences

☐ Check the box if you would like to be considered for admission at similar NSF-funded opportunities for which you have not applied. You can change your preference at any time.

## Current status

What best describes your current status?

- ☐ High school student
- ☐ Undergraduate student
- ☐ Graduate student
- ☐ Postdoctoral fellow
- ☐ Teacher, pre-service (studying to become a teacher)
- ☐ Teacher, K-12 (precollege)
- ☐ Teacher/professor, 2-year college (postsecondary)
- ☐ Teacher/professor, 4-year college (postsecondary)
- ☐ Other (specify)

# DEMOGRAPHIC INFORMATION

## Demographic Information



**NSF seeks to increase participation in its activities among groups that are under-represented in science and engineering**, such as women, minorities, people with disabilities, veterans, and others.



**Help NSF measure progress in achieving this goal** by providing the demographic information requested below. *Collection of this information is authorized by the NSF Act of 1950, as amended.*



**Providing demographic information is voluntary and is not a precondition of award.** On grounds of race, color, age, sex, national origin or disability, no person shall be excluded from participation in, be denied the benefits of, or be subjected to discrimination, under any program or activity receiving financial assistance from NSF.

Please provide the following information about yourself:

## Race

Select one or more

- ☐ American Indian or Alaska Native
- ☐ Asian
- ☐ Black or African American
- ☐ Native Hawaiian or Other Pacific Islander
- ☐ White
- ☐ I do not wish to provide this information

## Ethnicity

Please select one of the following

- ☐ Hispanic or Latino
- ☐ Not Hispanic or Latino
- ☐ I do not wish to provide this information

## Sex and Gender

Sex you were assigned at birth on your original birth certificate

Please select one of the following

- ☐ Male
- ☐ Female
- ☐ I do not wish to provide this information

Gender you identify with

Please select one of the following

- ☐ Male
- ☐ Female
- ☐ Other, specify \_\_\_\_\_
- ☐ I do not wish to provide this information

## Veteran Status

A veteran is a person who served in the active military, naval, or air service and who was discharged or released under conditions other than dishonorable (Title 38 of the Code of Federal Regulations)

Please select one of the following

- ☐ Veteran
- ☐ Not veteran
- ☐ I do not wish to provide this information

## What is the usual degree of difficulty you have with...

This question is designed to help us better understand the career paths of individuals with specific functional limitations.

	None	Slight	Moderate	Severe	Unable to do
a. SEEING words or letters in ordinary newsprint (with glasses/contact lenses, if you usually wear them)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

	None	Slight	Moderate	Severe	Unable to do
b. HEARING what is normally said in conversation with another person (with hearing aid, if you usually wear one)?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
c. WALKING or using stairs without human or mechanical assistance?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
d. LIFTING or carrying something as heavy as 10 pounds, such as a bag of groceries?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
e. CONCENTRATING, REMEMBERING, or MAKING DECISIONS because of a physical, mental, or emotional condition?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

☐ I do not wish to provide this information

## FAMILY INFORMATION

### Parent or Guardian 1

Please select one of the following

- ☐ Male parent or guardian
- ☐ Female parent or guardian
- ☐ Not applicable

What is the highest level of education completed by this parent or guardian?

[Dropdown:

- Less than high school completed
- High school diploma or equivalent
- Some college, vocational, or trade school (including 2-year degrees)
- Bachelor's degree (e.g., BS, BA, AB)
- Master's degree (e.g., MS, MA, MBA)
- Professional degree (e.g., JD, LLB, MD, DDS, DVM)
- Doctorate (e.g., PhD, DSc, EdD)
- I do not know
- I do not wish to provide this information]

Which of the following best describes this parent's or guardian's occupation?

[Dropdown:

- Biological/Life Scientists
- Clerical/Administrative Support Occupations
- Clergy/Other Religious Workers
- Computer Occupations
- Consultants
- Counselors
- Engineers/Architects
- Engineering Technologists/Technicians/Surveyors
- Farmers/Foresters/Fisherman
- Health Occupations
- Lawyers/Judges
- Librarians/Archivists/Curators
- Managers and Supervisors, First-Line
- Managers, Top-level Executives/Administrators
- Managers, Other



Management-Related Occupations

Mathematical Scientists

Physical Scientists

Research Associates/Assistants

Sales/Marketing Occupations

Service Occupations, Except Health

Social Scientists

Social Workers

Teachers – Precollege

Teachers/Professors – Postsecondary

Teachers – Other

Writers/Editors/Public Relations Specialists/Artists/Entertainers/Broadcasters

Other

I do not know

I do not wish to provide this information]

## Parent or Guardian 2

Please select one of the following

- ☐ Male parent or guardian
- ☐ Female parent or guardian
- ☐ Not applicable

What is the highest level of education completed by this parent or guardian?

[Dropdown]

Which of the following best describes this parent's or guardian's occupation?

[Dropdown]

## EDUCATION

### High school

If you attended more than one high school, indicate the most recent high school.

Find school (lookup)

- ☐ Homeschooled
- ☐ I don't see my school in the list  
(if clicked "I don't see my school in the list")

Name

City

zipcode

State

Country

### Postsecondary Degrees

List all prior postsecondary degrees you have obtained.

College or university name

[IPEDS lookup list] \_\_\_\_\_

Degree type

[NCSES drop-down menu]

Degree completion date

[mm/yyyy]

Primary field of study

[NCSES drop-down menu]

If you cannot find your primary field of study or you selected Primary, Other (for example, Chemistry, Other), please enter a description below.

Other field, specify

## Test Scores

Please indicate all test scores you would like to report. Graduate students are encouraged to provide at a minimum GRE scores, if available. If you did not take one or more of these tests, leave the field(s) blank.

SAT

Combined score: \_\_\_\_\_

Reading and Writing: \_\_\_\_\_

Math: \_\_\_\_\_

Essay: \_\_\_\_\_

☐ SAT before March 2016

Check the box if you took the SAT before March 2016 and enter your reading score under "Reading and Writing" and enter your writing score under "Essay."

ACT

Combined score: \_\_\_\_\_

GRE General Test scores

Verbal Reasoning: \_\_\_\_\_

Quantitative Reasoning: \_\_\_\_\_

Analytical Writing: \_\_\_\_\_

## CURRENT ENROLLMENT

### Current Enrollment Information

#### College or University

The institution at which you are currently enrolled for most of your courses.

Name

[IPEDS lookup list] \_\_\_\_\_

- ☐ I cannot find my institution on the list
- ☐ I am not currently enrolled at a college or university

#### Enrollment Status at This College/University

*Please select one of the following*

- ☐ Full-time
- ☐ Part-time
- ☐ I am not currently enrolled

#### Degree Program at This College/University

*Please select one of the following*

- ☐ No specific degree
- ☐ Associate's degree (e.g., AA, AS)

- ☐ Bachelor's degree (e.g., BS, BA, AB)
- ☐ Master's degree (e.g., MS, MA, MBA)
- ☐ Doctorate (e.g., PhD, DSc, EdD)
- ☐ Other professional degree (e.g., JD, LLB, MD, DDS, DVM)
- ☐ I am not currently enrolled
- ☐ Other degree, specify \_\_\_\_\_

## Fields of Study at this College/University

### Major or primary field of study

Please select one of the following  
(Please select)

And then select one of the following  
(Please select)

### Second Major (if applicable)

Please select one of the following  
(Please select)

And then select one of the following  
(Please select)

### Minor (if applicable)

Please select one of the following  
(Please select)

And then select one of the following  
(Please select)

## [If degree is associate's] Expected Date of Associate's Degree Completion

Completion date (mm/dd/yyyy)

\_\_\_\_\_

☐ I do not intend to complete an associate's degree

## [If degree is bachelor's] Expected Date of Bachelor's Degree Completion

If you are enrolled in a 4-year institution, or you are enrolled in community college and plan to transfer to a 4-year institution, please enter the date that you expect to graduate from the 4-year institution with a bachelor's degree.

Completion date (mm/dd/yyyy)

\_\_\_\_\_

☐ I do not intend to complete a bachelor's degree

## [If degree is master's or doctorate or other professional or other] Expected Date of Degree Completion

Completion date (mm/dd/yyyy)

\_\_\_\_\_

☐ I do not intend to complete this degree

**[If degree is associate's or bachelor's] Expected Class Standing at the Beginning of the Fall [year] Term**

*Please select one of the following*

- ☐ Incoming freshman (high school applicant)
- ☐ Freshman
- ☐ Sophomore
- ☐ Junior
- ☐ Senior
- ☐ 4th year of a 5-year program
- ☐ Other, please explain:

**[If degree is master's or doctorate or other professional] Expected Class Standing at the Beginning of the Fall [year] Term**

- ☐ First year
- ☐ Second year
- ☐ Third year or later
- ☐ Other, please explain:

**[If degree is doctorate] I am/have**

*Select all that apply*

- ☐ Taking coursework
- ☐ Completed all coursework
- ☐ Passed my qualifying exam
- ☐ Defended my dissertation proposal
- ☐ Completed my dissertation

**How are you financing your degree(s)?**

When answering this question, please consider the financing for the cost of tuition, room and board, fees, books and supplies. Mark one response per row.

- ☐ Not applicable: I am not enrolled in a college or university
- ☐ I do not wish to provide this information

	YES	NO
Financial assistance from parents, spouse, other relatives, not to be repaid	<input type="radio"/>	<input type="radio"/>
Financial assistance from your employer	<input type="radio"/>	<input type="radio"/>
Financial assistance from the Veterans Educational Assistance Act (i.e., the G.I. Bill)	<input type="radio"/>	<input type="radio"/>
Loans from parents or other relatives, to be repaid	<input type="radio"/>	<input type="radio"/>
Loans from the school you attended, banks, federal or state government	<input type="radio"/>	<input type="radio"/>
Tuition waivers, fellowships, grants, scholarships	<input type="radio"/>	<input type="radio"/>
Assistantships or work study	<input type="radio"/>	<input type="radio"/>
Earnings from employment	<input type="radio"/>	<input type="radio"/>
Personal savings	<input type="radio"/>	<input type="radio"/>
Other (Specify) _____ (text field)	<input type="radio"/>	<input type="radio"/>

**Credits**

Total number of credits you expect to have completed by the beginning of fall [Year]

---

Total number of credits required to graduate

---

☐ Not applicable

## College GPA

### What is your current overall college GPA?

☐ Not applicable: I am not enrolled in an undergraduate program or my school uses a non-numeric evaluation system.

### What is your college's GPA scale?

- ☐ 4.0
- ☐ 5.0
- ☐ Other, please specify

## EXPERIENCE

### Prior Research Experience

Have you participated in a research experience before?

- ☐ Yes
- ☐ No
- ☐ I do not know

[If yes, ask additional questions regarding experiences]

Were any of these prior research experiences funded by NSF?

- ☐ Yes
- ☐ No
- ☐ I do not know

If yes, please indicate the NSF program(s) in which you participated.

*Select all that apply.*

- ☐ Research Experiences for Undergraduates (REU)
- ☐ International Research Experiences Students (IRES)
- ☐ Graduate Research Fellowship Program (GRFP)
- ☐ Louis Stokes Alliance for Minority Participation (LSAMP)
- ☐ Research Experiences Teachers (RET)
- ☐ Other, specify

Were any of these prior research experiences outside of the United States?

- ☐ Yes
- ☐ No

List all your prior research experiences. Indicate Site or project name, institution, location, year of participation, and topic.

---

Characters remaining: 5000

### Work Experience

Complete this section only if you are working as a teacher/professor.

School or college you are currently employed

Find K-12 school: [lookup](#)

Find college or university: lookup

☐ *I don't see my school in the list*

*(if clicked "I don't see my school in the list")*

School Name

District name

City

State

Teaching level

*Select all that apply*

☐ elementary

☐ middle school

☐ high school

☐ postsecondary

Grade(s) teaching: \_\_\_\_\_

Subject(s) teaching: \_\_\_\_\_

Will you be continuing to teach at this institution in the coming year?

☐ Yes

☐ No

☐ I don't know

Years of teaching experience: \_\_\_\_

Teaching certifications

Subject(s) certified to teach (in your state) \_\_\_\_\_

## PROGRAM AWARENESS

**How did you hear about the NSF program(s) you are applying to?**

*Select all that apply*

☐ Professor

☐ Family or friend

☐ Career fair

☐ College or university website

☐ This website or other NSF website

☐ A Site or project-specific website

☐ Other, specify

☐ I do not wish to provide this information

## OPPORTUNITY SELECTION

### Selection

Opportunities accepting applications through this system are listed below. If you want to apply to an opportunity that is not listed here, you will need to apply directly to that opportunity, following its application procedures.

To identify and select an opportunity:

Use the listing filters to help find a desired opportunity.

Click on the arrow to the left of the opportunity to expand its listing.

In the expanded listing view, click "Save."

Your selected opportunity will appear in the Saved tab. To remove a selected opportunity, click "Remove" in the expanded listing view.

Applications must be submitted before midnight Eastern Time on the last day of the application period for the opportunity.

[Select opportunity]

## APPLICATION MATERIALS

### Application Materials

#### Personal Statement

Please describe your academic and career goals and how this opportunity will help you achieve these goals.

---

Characters remaining: 5000

#### Supporting Documents

Please upload a transcript and a curriculum vitae (CV) or resume as PDF files.

Uploaded files must be less than 5MB. If your file is larger than 5MB, please compress it to meet the file size requirements. Please be sure your file does not use password protection or other security features.

#### Transcript

Please upload an official or unofficial transcript for the institution where you are currently enrolled. If you recently enrolled and do not yet have a transcript, please upload a class schedule or enrollment verification form.

---

#### CV or Resume

Please be sure your file does not use password protection or other security features.

---

#### Additional Questions

Some opportunities to which you are applying request additional information.

Opportunity 1

- a. Additional Materials (Link to PDF provided by PI)
- b. Additional Questions (Displays questions added by PI)

---

Opportunity 2

- a. Additional Materials (Link to PDF provided by PI)
- b. Additional Questions (Displays questions added by PI)

---

Opportunity 3

- a. Additional Materials (Link to PDF provided by PI)
- b. Additional Questions (Displays questions added by PI)

---

(...)

# LETTERS OF REFERENCE

## References

To submit your application, you must provide complete contact information individuals who will provide letters of reference. Your letters of reference are due by the last day of your selected opportunities' application period.

### To request a letter of reference:

1. Enter contact information below for two individuals who will provide letters of reference for you. Click the "Save" button once you have completed all fields for an individual.
2. Click the "Send Email" button. The system will send an email to your referee requesting that they fill out short reference form online. We strongly encourage you to alert the individuals that they will receive an email from noreply@[website domain] asking them to fill out a reference form and provide the deadline.

To send a referee a reminder email: You may send each individual referee a reminder email by clicking the "Send Email" button. The system will disable the button if a referee has been emailed within the previous 24 hours.

### To select a new referee after sending an initial invitation:

1. If a reference form has not been submitted, you may select a new referee. To do so, click the "Delete Reference" button. When you delete a referee, their online reference form will be disabled and they will receive an email notifying them you have withdrawn your request for a letter of reference.
2. Repeat the steps outlined in "To request a letter of reference."

### Reference 1

First name \_\_\_\_\_

Last name \_\_\_\_\_

Position \_\_\_\_\_

Institution \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

### Reference 2

First name \_\_\_\_\_

Last name \_\_\_\_\_

Position \_\_\_\_\_

Institution \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_



## CERTIFY & SUBMIT PAGE

### Certify & Submit

Please review your information before submitting it. You will **not** be able to make changes to your information, including your personal statement and transcripts after you submit your application to at least one Site/project. By clicking on the SUBMIT button below, I am certifying that the information provided is true and complete to the best of my knowledge. I understand that I am consenting to the confidential use of the information I provided for admissions decisions, audits, and research and evaluation purposes. All applicants will be afforded an equal opportunity for consideration.