# Housing Collection Instrument Screen Shots

Last Modified: October 6, 2021

#### **Assignment Overview**

Assignment Overview
Organizer View Print Practice Help

### Release 34.7

## Data Collection Work

Monday, April 09, 2018

PANEL 3 March 2018					
TYPE	ASSIGNED	READY	HOLD	NO ACTION	
SI	0	0	0	0	
NI	0	0	0	0	
SP	15	0	9	6	
LP	0	0	0	0	
TOTAL	15	0	9	6	

Non-Monthly Work					
CLOSE OUT	ASSIGNED	READY	HOLD	NO ACTION	
2018/04/30	9	0	9	0	
2018/06/30	19	0	6	13	
2018/07/31	4	0	1	3	
//	0	0	0	0	
//	0	0	0	0	
//	0	0	0	0	
TOTAL	32	0	16	16	

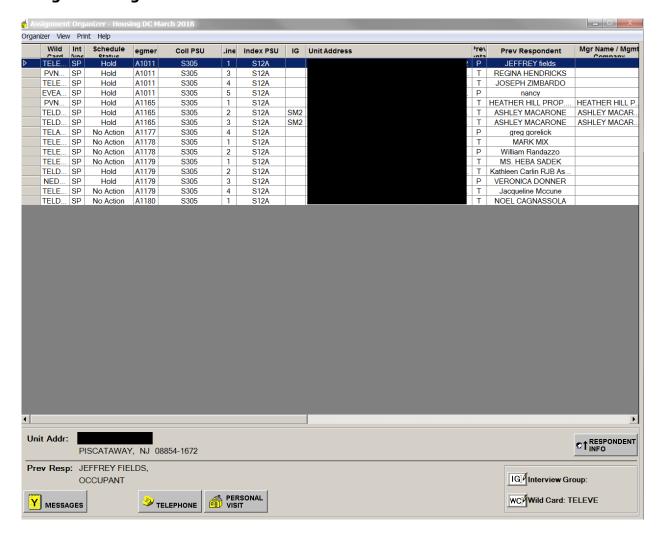
# PANEL 4 -- April 2018

TYPE	ASSIGNED	READY	HOLD	NO ACTION
SI	0	0	0	0
NI	0	0	0	0
SP	0	0	0	0
LP	0	0	0	0
TOTAL	0	0	0	0

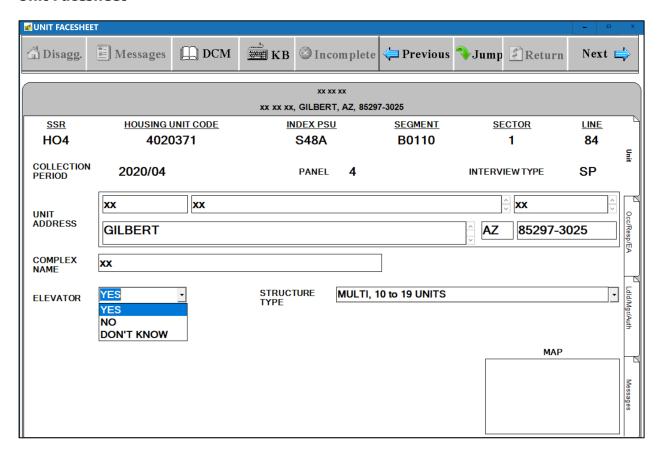
#### ON-PANEL NOTES

There are 20 days left in the on-panel Collection Month

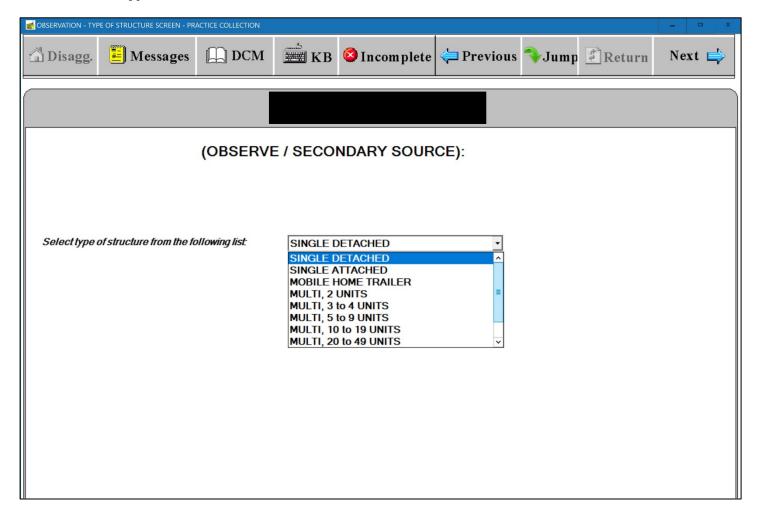
#### **Assignment Organizer**



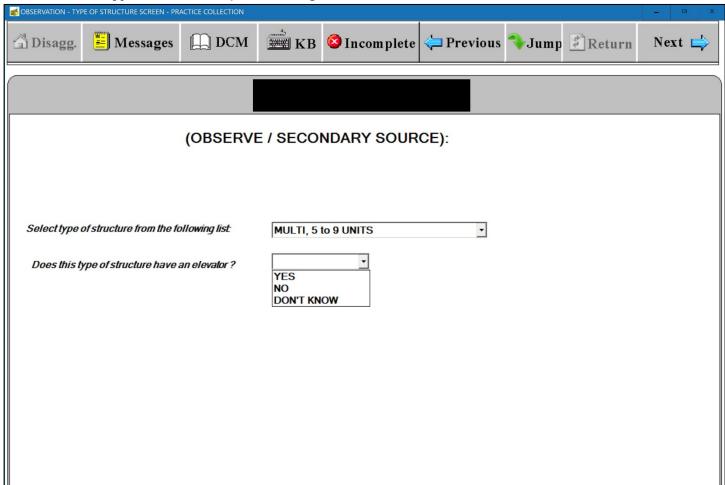
#### **Unit Facesheet**



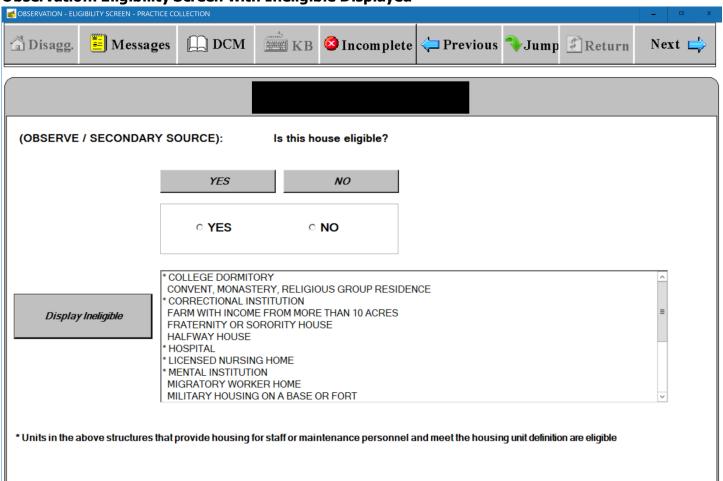
#### **Observation: Type of Structure**



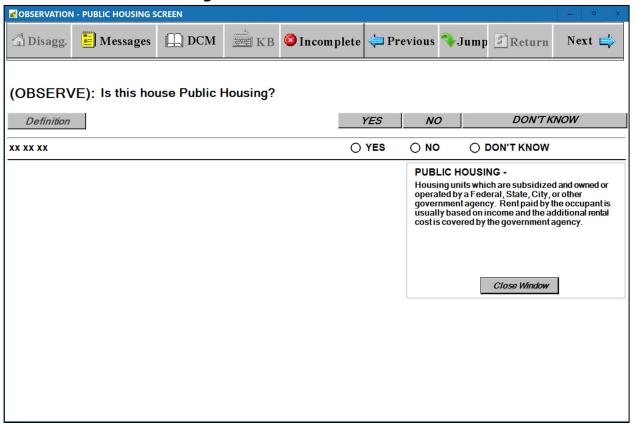
#### **Observation: Type of Structure, Elevator Question**



**Observation: Eligibility Screen with Ineligible Displayed** 



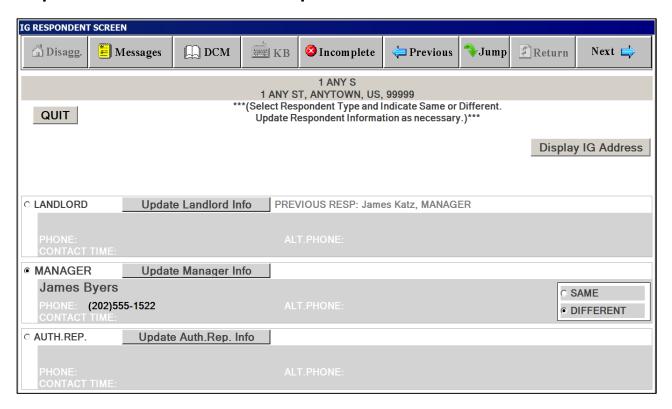
#### **Observation: Public Housing Screen**



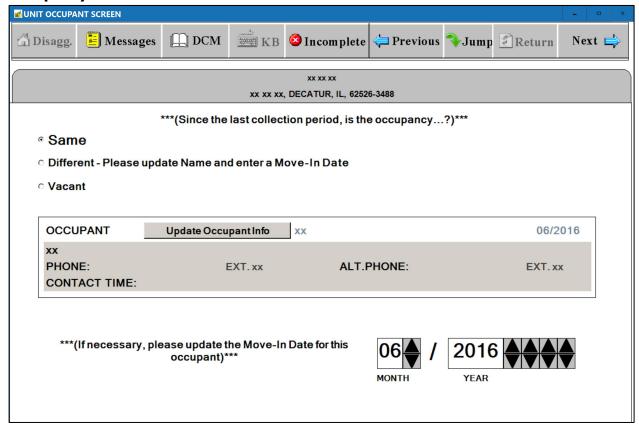
#### **Unit Respondent Screen**



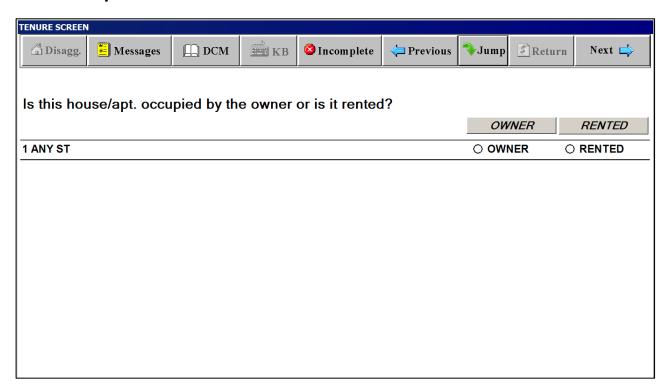
#### **Respondent Screen for Interview Groups**



#### **Occupancy Screen**



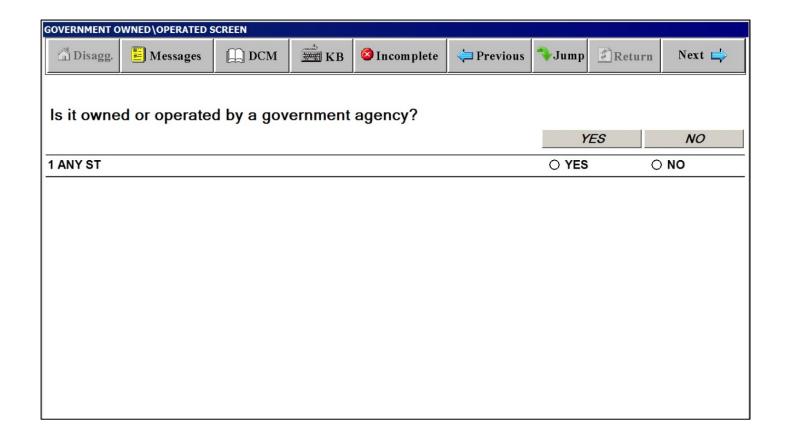
### **Owner Occupied Screen**

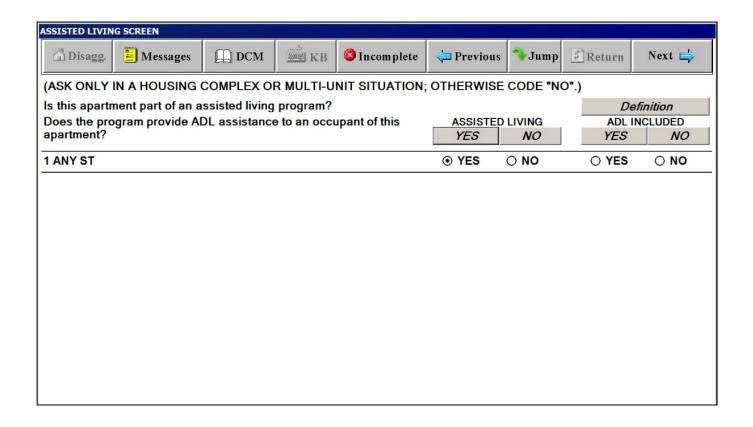


#### **PUBLIC HOUSING SCREENS**

(Screen appears if data collector cannot determine if unit is public housing through observation)







#### **Definitions Window for ASSISTING LIVING SCREEN**

#### ASSISTED LIVING SCREEN

#### **ASSISTED LIVING PROGRAM -**

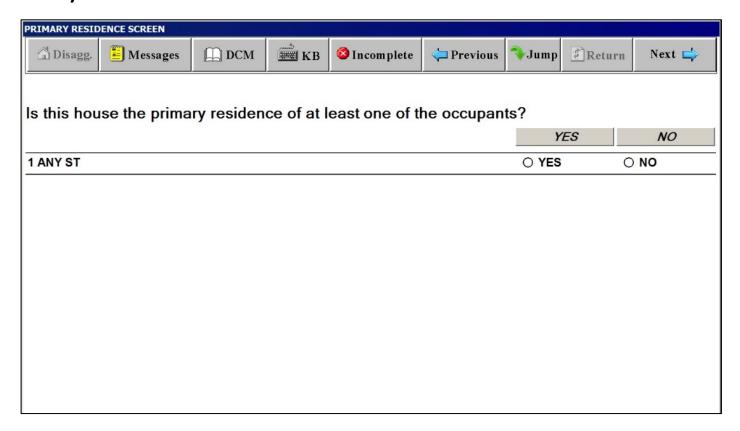
Close Window

- Any group residential program that is not licensed as a nursing home and that provides personal care and support services to people who need help with the activities of daily living (ADL)\* as a result of physical or cognitive disability.
- Assisted living communities are designed for individuals who cannot function in an independent living environment but do not need nursing care on a daily basis. Many assisted living facilities also have professional nurses and other health care professionals on staff or available on call should a resident require special care.
- These communities go by a variety of names: adult homes, personal care homes, retirement residences, and sheltered housing. Local jurisdictions vary in their definitions and requirements. Assisted living communities are often affiliated with independent living communities or nursing care facilities offering residents a continuum of care for changing needs.

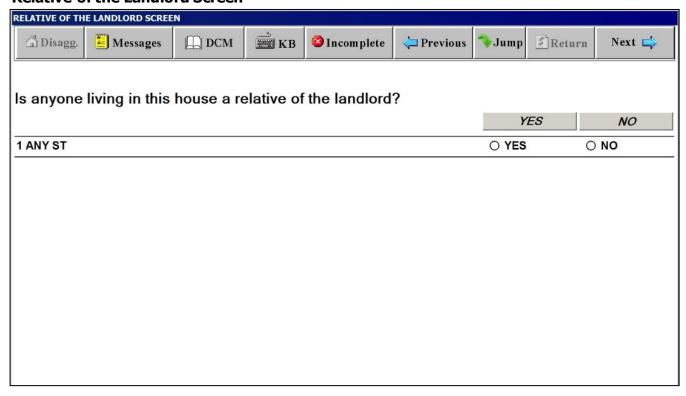
#### \*ACTIVITIES OF DAILY LIVING (ADL)-

ADL's are considered to be everyday activities, such as walking, getting in and out of bed, dressing, bathing, eating, and using the bathroom.

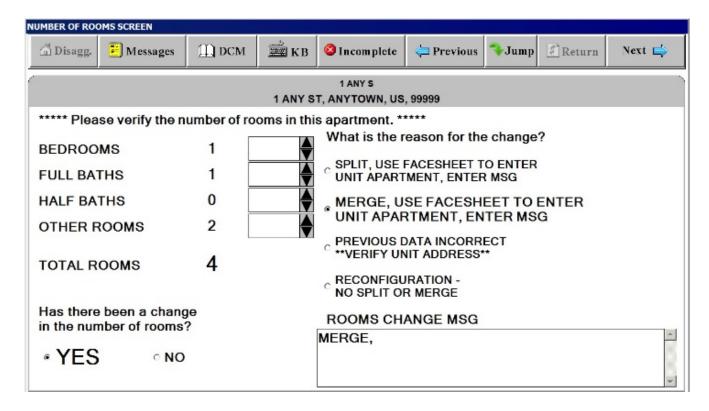
### **Primary Residence Screen**



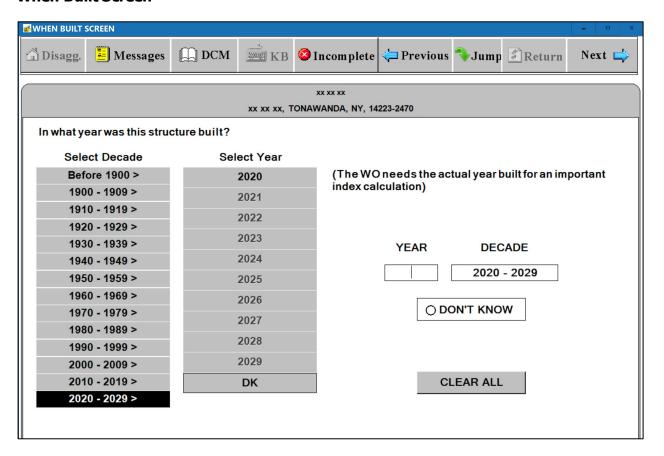
#### **Relative of the Landlord Screen**



#### **Number of Rooms Screen**



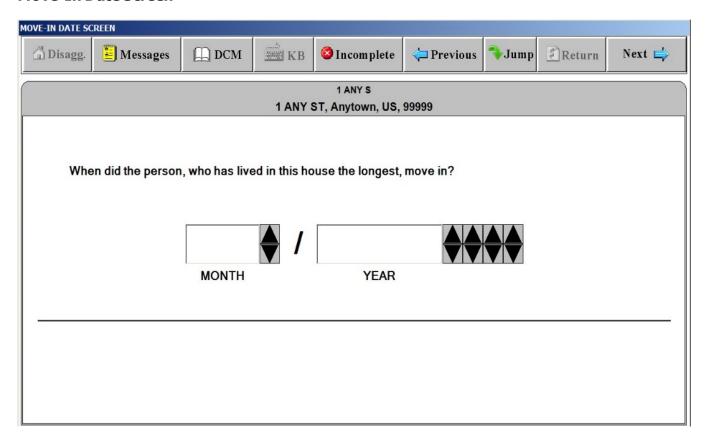
#### **When Built Screen**



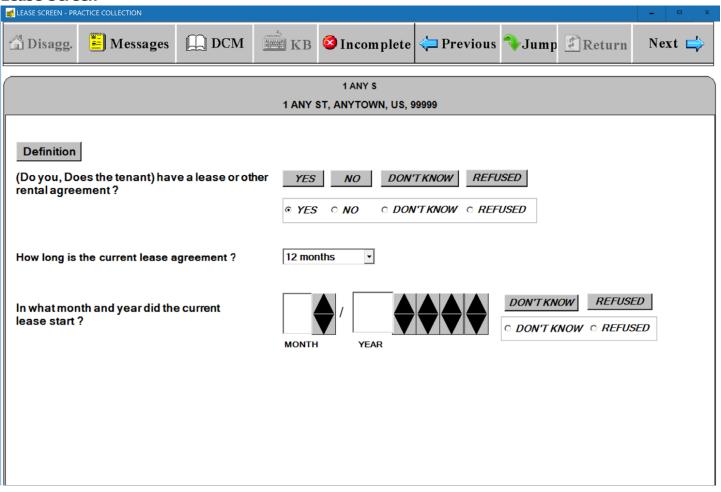
#### **Rent Control Screen**



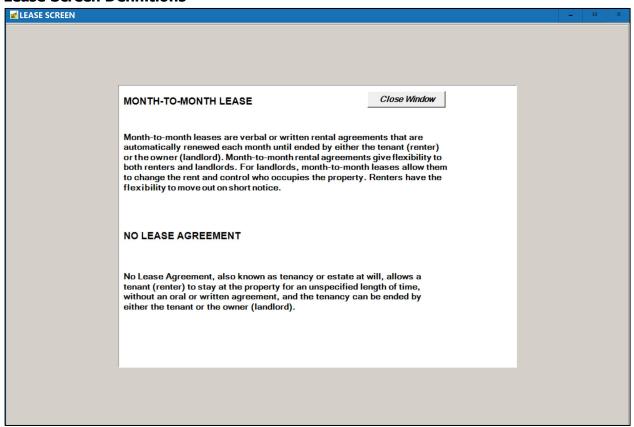
#### **Move-In Date Screen**



#### **Lease Screen**



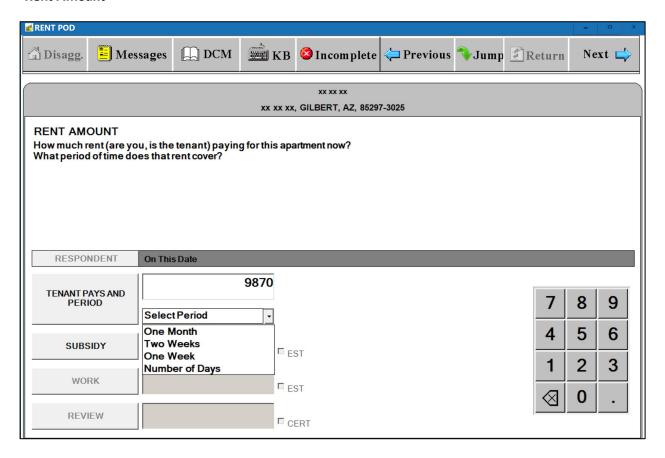
#### **Lease Screen Definitions**



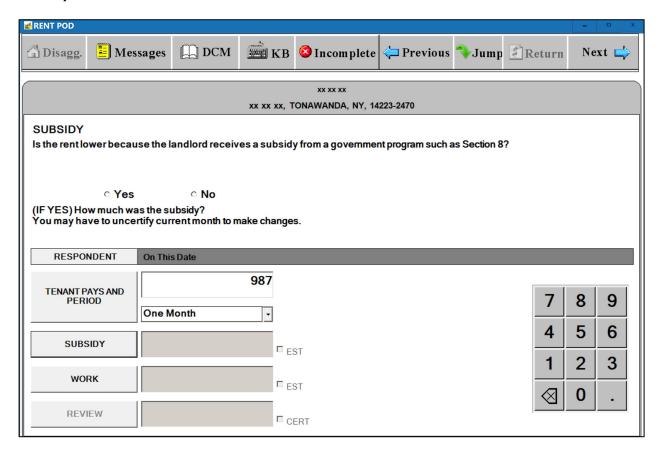
"Respondent/Occupant" Window



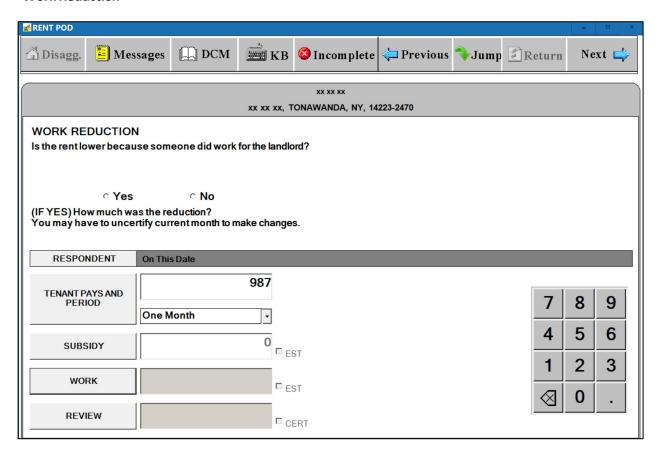
#### "Rent Amount"



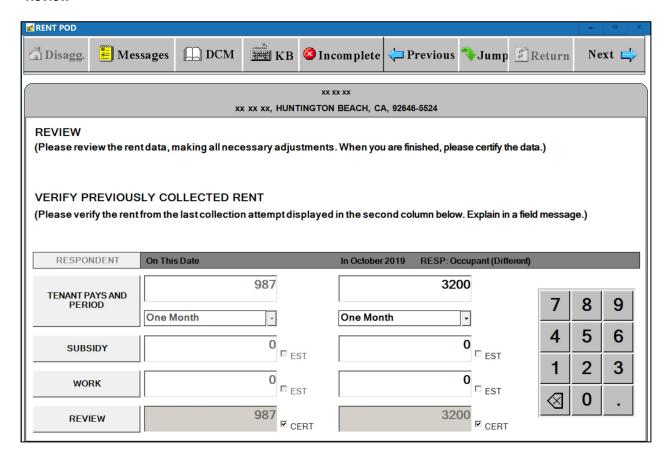
#### "Subsidy"



#### "Work Reduction"

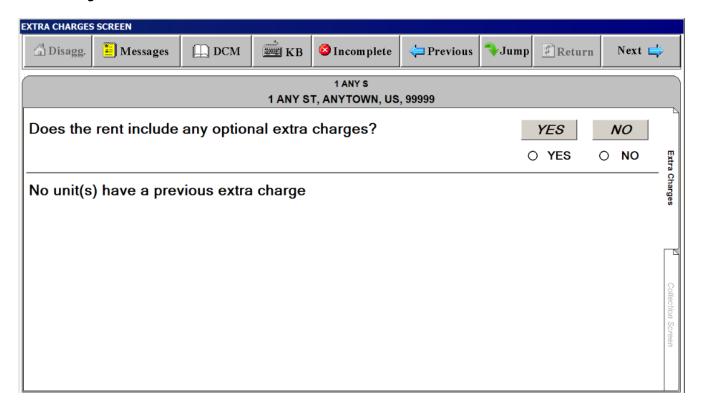


#### "Review"



#### **EXTRA CHARGES SCREEN**

"Extra Charges" Tab



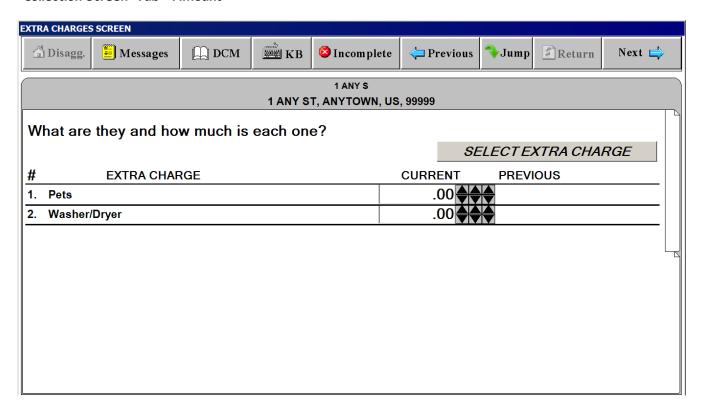
#### **EXTRA CHARGES SCREEN**

#### "Collection Screen" Tab – SELECT EXTRA CHARGE" Window

EXTRA CHARGES SCREEN				
Air Conditioners	Pets			
Alarm System/Security	Pool			
Association Fee	Recreation Fee			
Cable TV	Refrigerator			
Carpet	Water/Sewer			
Garbage Collection/Trash Collection	Storage			
Gym/Health Club	Telephone			
Lawn Care/Yard Maintenance	Utilities			
Lease Charge	Washer/Dryer			
Maintenance	YMCA/YWCA Membership			
Meals	Other1			
New windows	Other2			
Parking - Off-Street	Other3			
Pest Control				
KB HW				
NO PREVIOUS EXTRA CHARGES FOR THIS UNIT				
Close Window				

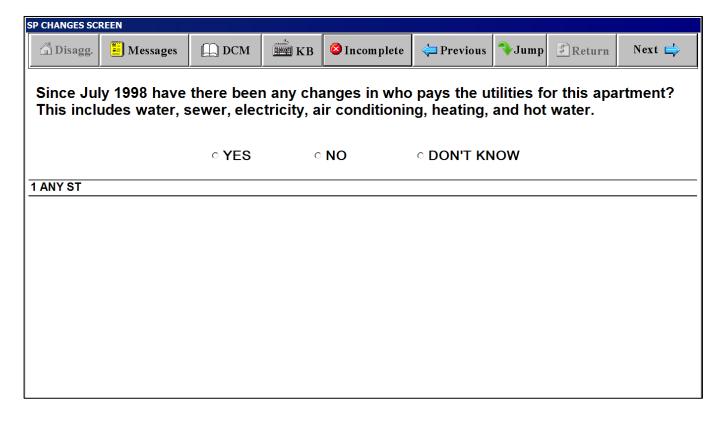
#### **EXTRA CHARGES SCREEN**

"Collection Screen" Tab – Amount

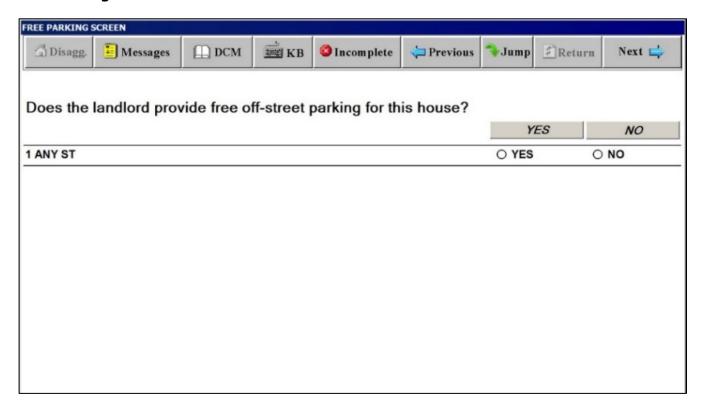


#### **SP CHANGES SCREEN**

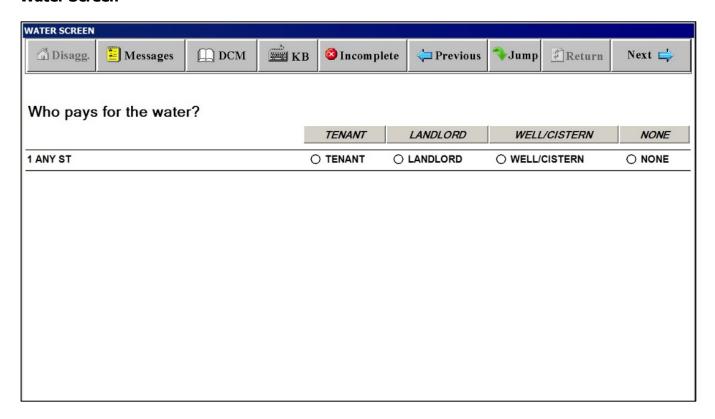
("Last interview" date is filled in with actual month and year)



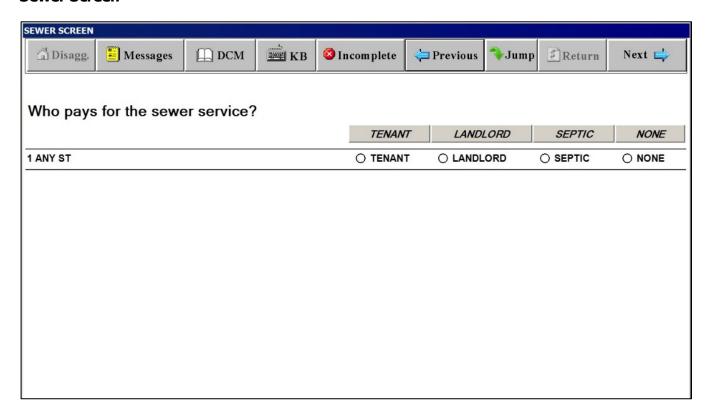
#### **Free Parking Screen**



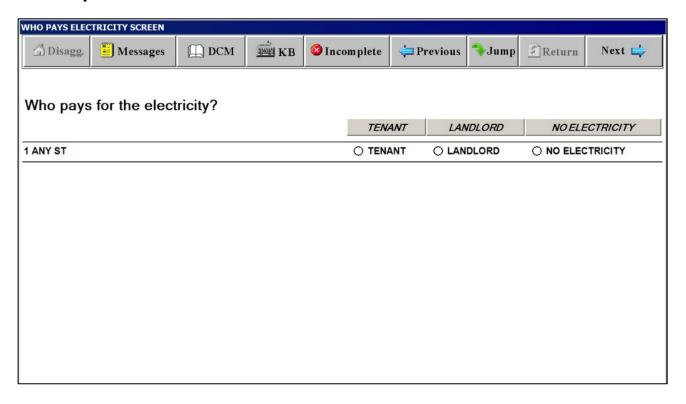
#### **Water Screen**



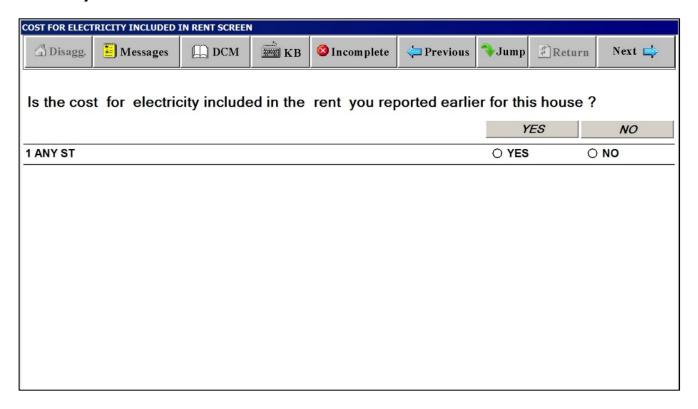
#### **Sewer Screen**



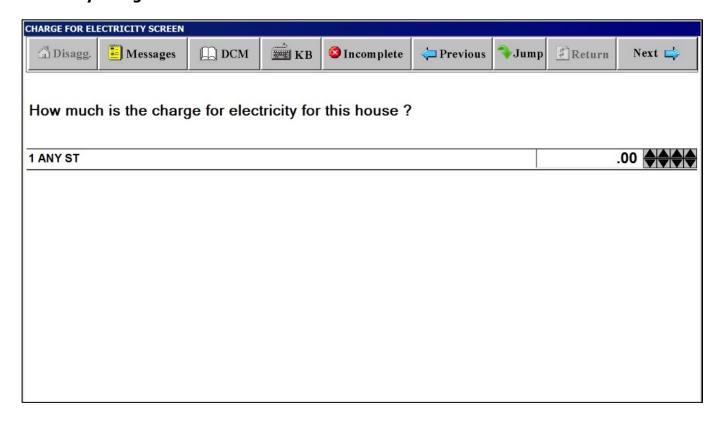
# **Electricity Screen**



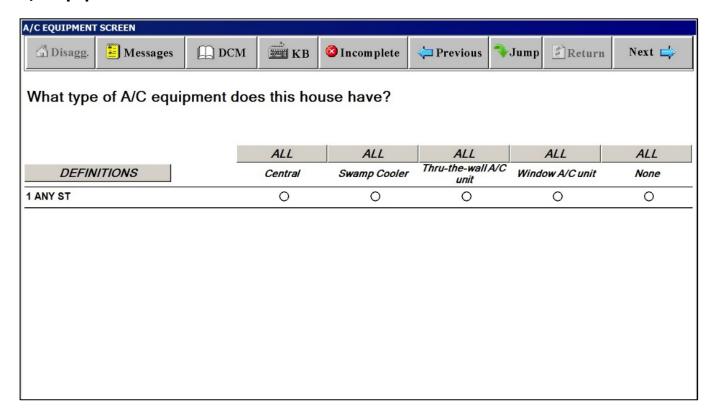
# **Electricity Cost Included in Rent Screen**



# **Electricity Charge Screen**



## A/C Equipment Screen



## **Definitions Window for A/C EQUIPMENT SCREEN**

### A/C EQUIPMENT SCREEN

#### Close Window

### **CENTRAL A/C**

An A/C unit with ducts that can cool a number of rooms. These ducts may also carry warm air during the heating season.

#### **SWAMP COOLER**

A cooling unit that moistens and cools the air by saturating it with water vapor. Commonly found in the Southwestern United States.

#### THRU-THE-WALL A/C

An A/C unit built into a wall that provides refrigerated air for that room only. There is no ductwork to carry cool air to several rooms.

#### WINDOW A/C UNIT

An A/C unit located in a window that provides refrigerated air for that room only. There is no ductwork to carry cool air to several rooms.

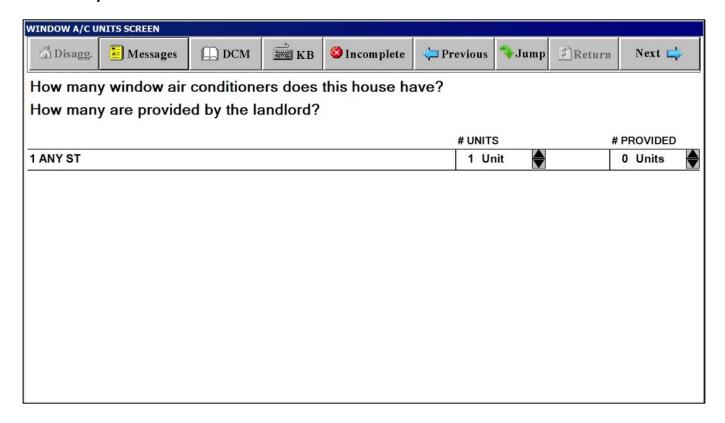
#### <u>NONE</u>

The house/apartment does not contain any type of A/C equipment.

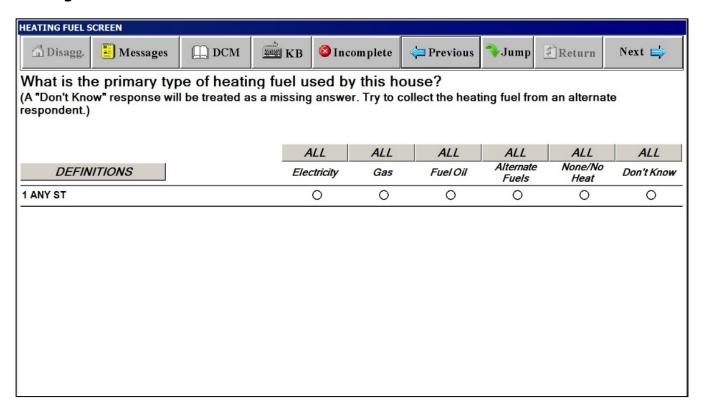
# Thru-the-Wall A/C Units Screen



## Window A/C Units Screen



## **Heating Fuel Screen**



### **Definitions Window for HEATING FUEL SCREEN**

#### HEATING FUEL SCREEN

Close Window

<u>ELECTRICITY</u> - Metered electric power supplied by a central utility to a residence via underground or aboveground power lines. If an on-site generator produces the electricity, code the fuel used in the generator unit. If the electricity is generated by on-site water or wind systems, use the Fuel Type "Alternate fuels."

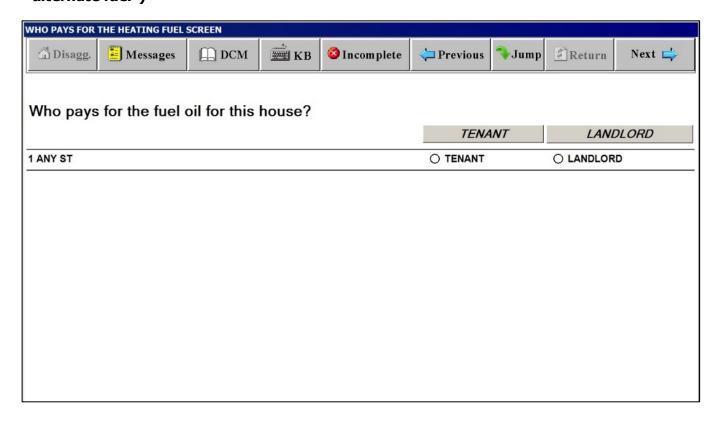
<u>GAS</u> - Includes metered natural gas supplied by underground pipelines to residences by a central utility company or Liquefied Petroleum Gas which is any fuel gas supplied to a residence in liquid form such as propane or butane. The liquid gas is normally delivered by tank truck and stored near the residence in a gas tank or cylinder. Capture privately owned and operated gas wells as "Alternate fuels."

<u>FUEL OIL</u> - No. 1, 2, or 4 grade fuel oil or residual oil that is burned for space or water heating purposes.

<u>ALTERNATE FUEL</u> - Fuels not specified in one of the three other categories, including kerosene, coal, firewood/charcoal, solar, geothermal and electricity generated from wind or water. Steam and hot water are not heating fuels; please try to determine the fuel used to produce the steam or hot water.

NONE/NO HEAT - No fuel used for heat/hot water.

### WHO PAYS FOR HEATING FUEL SCREEN



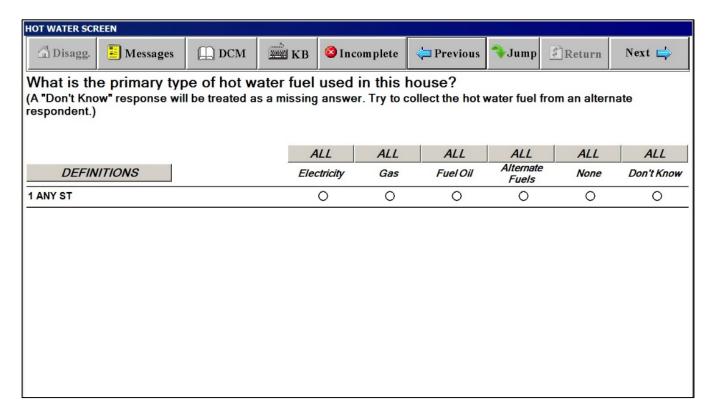
## COST FOR HEATING FUEL INCLUDED IN RENT SCREEN

COST FOR HEAT	ING FUEL INCLUDED	IN RENT SCREE	N					
🚡 Disagg.	Messages	☐ DCM	<b>Ж</b> КВ	<b>⊗</b> Incomplete	Previous	<b>→</b> Jump	Return	Next 🖨
Is the cos	t for fuel oil	included ir	n the ren	t you reporte	ed earlier fo	r this ho	use?	
						Y	ES	NO
1 ANY ST						O YES		O NO

## **CHARGE FOR HEATING FUEL SCREEN**

CHARGE FOR HE	ATING FUEL SCREEN	1						
🖺 Disagg.	Messages	DCM	<b>Ж</b> КВ	<b>⊗</b> Incomplete	Previous	<b>→</b> Jump	Return	Next 🖨
How much	n is the charç	ge for the f	uel oil fo	r this house?				
1 ANY ST								.00

### **Hot Water Screen**



### **Definitions Window for HOT WATER SCREEN**

### HOT WATER SCREEN

Close Window

<u>ELECTRICITY</u> - Metered electric power supplied by a central utility to a residence via underground or aboveground power lines. If an on-site generator produces the electricity, code the fuel used in the generator unit. If the electricity is generated by on-site water or wind systems, use the Fuel Type "Alternate fuels."

<u>GAS</u> - Includes metered natural gas supplied by underground pipelines to residences by a central utility company or Liquefied Petroleum Gas which is any fuel gas supplied to a residence in liquid form such as propane or butane. The liquid gas is normally delivered by tank truck and stored near the residence in a gas tank or cylinder. Capture privately owned and operated gas wells as "Alternate fuels."

<u>FUEL OIL</u> - No. 1, 2, or 4 grade fuel oil or residual oil that is burned for space or water heating purposes.

<u>ALTERNATE FUEL</u> - Fuels not specified in one of the three other categories, including kerosene, coal, firewood/charcoal, solar, geothermal and electricity generated from wind or water. Steam and hot water are not heating fuels; please try to determine the fuel used to produce the steam or hot water.

NONE/NO HEAT - No fuel used for heat/hot water.

## WHO PAYS FOR THE HOT WATER FUEL SCREEN

WHO PAYS FOR	THE HOT WATER FU	EL SCREEN						
🖺 Disagg.	Messages	DCM	<b>Ж</b> КВ	<b>⊗</b> Incomplete	Previous	<b>→</b> Jump	Return	Next 🖨
Who pays	for the gas	for this hou	ıse?					
					TENA	1NT	LANI	DLORD
1 ANY ST					○ TENANT		O LANDLOR	D

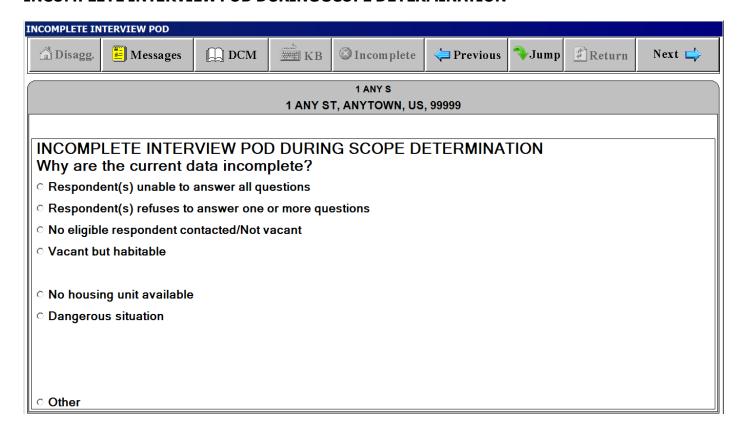
## **COST FOR HOT WATER FUEL INCLUDED IN RENT SCREEN**

COST FOR HOT V	VATER FUEL INCLUE	ED IN RENT SCI	REEN					
🖺 Disagg.	Messages	<u></u> DCM	₩ KB	<b>፩</b> Incomplete	Previous	<b>→</b> Jump	Return	Next 🖨
Is the cos	t for gas inc	luded in th	e rent y	ou reported e	arlier for th	is house	?	
						Y.	ES	NO
1 ANY ST						O YES	C	NO

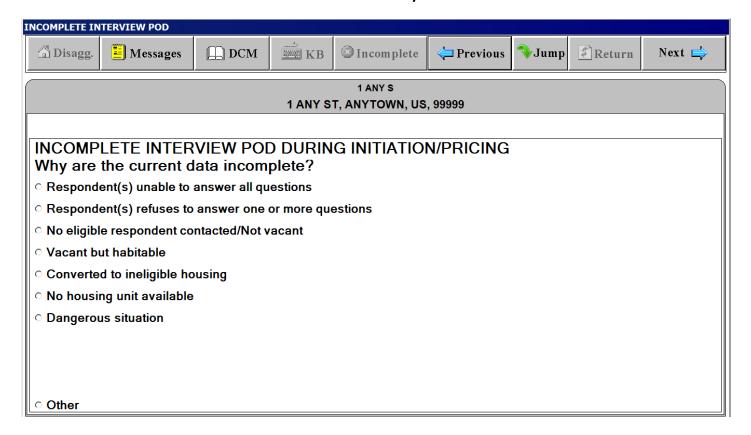
## **CHARGE FOR HOT WATER FUEL SCREEN**

CHARGE FOR HO	T WATER FUEL SCR	EEN							
🖺 Disagg.	Messages	DCM	₩ KB	<b>፩</b> Incomplete	Previous	<b>→</b> Jump	Return	Nex	t 🖨
How much	n is the char	ge for the (	gas for th	nis apartment	?				
1 ANY ST								.00	

### INCOMPLETE INTERVIEW POD DURING SCOPE DETERMINATION



## INCOMPLETE INTERVIEW POD DURING INITIATION/PRICING



# (Basically have the same content but different screen titles)

"Unit" Tab

U	NIT SI FACESHEE	ŧΤ								
	🖺 Disagg.	Messages	DCM	<b>Ж</b> КВ	<b>⊗</b> Incomplete	Previous	<b>→</b> Jump	Return	Next 🖨	
					1 ANY S					
				1 ANY S	T, ANYTOWN, US	, 99999				
	SSR	HOUSING (			A209	SEGMENT 0001C	SE	<u>сток</u> 1	<u>LINE</u> 216	_
	COLLECTION PERIOD	1999/01			PANEL 1		INTERV	IEW TYPE	SI	Unit
	UNIT ADDRESS	1	ANY S	Т			,	,	A	000
ı	ADDITEGO	ANYTOWN	N .				US	99999		Occ/Resp/EA
	COMPLEX NAME									o/EA
				STRUC TYPE	TURE SINGLE	E DETACHED			~	LdId/M
										Ldld/Mgr/Auth
I								MAP		
										Me
										Messages

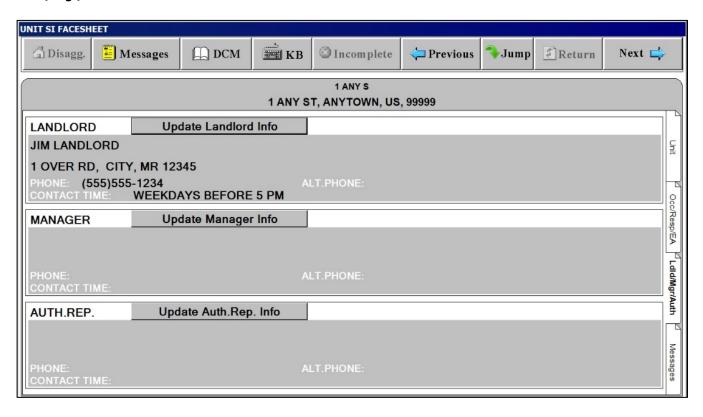
### (Basically have the same content but different screen titles)

"Occ/Resp/EA" Tab



### (Basically have the same content but different screen titles)

"Ldld/Mgr/Auth." Tab



# (Basically have the same content but different screen titles)

"Messages" Tab

UNIT SI FACESHEET								
🖺 Disagg. 🖺 Messages	□ DCM	<b>Ж</b> КВ		Previous	<b>→</b> Jump	Return	Next 岸	
		1 ANY S	1 ANY S T, ANYTOWN, US	, 99999				
PERM. SPECIAL INSTRUCTIONS							o*	Unit
PREVIOUS TEMP. SPECIAL INSTRUCTIONS							o*	i ii
TEMP. SPECIAL INSTRUCTIONS							o*	Occ/F
PREVIOUS FIELD MSG. TO WASH.							o*	Occ/Resp/EA
FIELD MSG. TO WASH.							o*	Ldld/Mgr/Auth
PREV. INCOMPLETE REASON							o*	1gr/Auth
WO MESSAGE TO FIELD							o*	Mes
SMD SPECIAL INSTRUCTIONS							o*	Messages

## (Basically have the same content but different screen titles)

Field MSG. TO WASH. Button on the "Messages" Tab. Tap this to display standardized field message to Washington

Code	General Reason	Specific Reason
H1A	Answering machine	Both tenant and landlord
H1B	Answering Machine	Tenant Only
H1C	Answering Machine	Landlord only
H2	Secure building/Locked gate	•
Н3А	Dangerous situation (InterComm required)	Neighborhood
H3B	Dangerous situation (InterComm required)	Tenant
H3C	Dangerous situation (InterComm required)	Landlord
H3D	Dangerous situation (InterComm required)	Other
H4A	Foreign language barrier	Tenant
H4B	Foreign language barrier	Landlord
H4C	Foreign language barrier	Other
H5	New tenant	
H6	See InterComm	

## **Wrap Screen**



### **JUMP Screen with JUMP MENU**

