U.S. PURCHASERS' QUESTIONNAIRE

ORGANIC SOYBEAN MEAL FROM INDIA

This questionnaire must be received by the Commission by <u>January 14, 2022</u>

See last page for filing instructions.

The information called for in this survey is for use by the United States International Trade Commission in connection with its countervailing duty and antidumping investigations concerning organic soybean meal from India (Inv. Nos. 701-TA-667 and 731-TA-1559 (Final)). The information requested in the survey is requested under the authority of the Tariff Act of 1930, title VII. This report is mandatory and failure to reply as directed can result in a subpoena or other order to compel the submission of records or information in your possession (19 U.S.C. § 1333(a)). Further information on this survey can be obtained from Kyle Westmoreland (202-205-2184, Kyle.Westmoreland@usitc.gov).

City			State	Zip Co	Jue				
Website									
•	•	r imported for its onestic or foreign) a			•	neal (as d	efined or	n next	
□ NO	(Sign the cer	tification below and p	promptly return or	ly this page of the	he questi	onnaire to	the Comn	nission)	
YES	(Complete a	parts of the question	onnaire, and return	the entire quest	tionnaire	to the Cor	nmission)		
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PART I.—GENERAL INFORMATION

Background.--This proceeding was instituted in response to a petition filed on March 31, 2021, by the Organic Soybean Processors of America, Washington, DC, American Natural Processors, LLC, Dakota Dunes, South Dakota, Organic Production Services, LLC, Weldon, North Carolina, Professional Proteins Ltd., Washington, Iowa, Sheppard Grain Enterprises, LLC, Phelps, New York, Simmons Grain Co., Salem, Ohio, Super Soy, LLC, Brodhead, Wisconsin, and Tri-State Crush, Syracuse, Indiana. ¹ Countervailing and/or antidumping duties may be assessed on the subject imports as a result of these proceedings if the Commission makes an affirmative determination of injury, threat, or material retardation, and if the U.S. Department of Commerce ("Commerce") makes an affirmative determination of subsidization and/or dumping. Questionnaires and other information pertinent to this proceeding are available at https://www.usitc.gov/investigations/701731/2021/organic_soybean_meal_india/final.htm.

Organic soybean meal ("OSBM") covered by these investigations are certified organic soybean meal. Certified organic soybean meal results from the mechanical pressing of certified organic soybeans into ground products known as soybean cake, soybean chips, or soybean flakes, with or without oil residues. Soybean cake is the product after the extraction of part of the oil from soybeans. Soybean chips and soybean flakes are produced by cracking, heating, and flaking soybeans and reducing the oil content of the conditioned product. "Certified organic soybean meal" is certified by the U.S. Department of Agriculture (USDA) National Organic Program (NOP) or equivalently certified to NOP standards or NOP-equivalent standards under an existing organic equivalency or recognition agreement.

Certified organic soybean meal subject to this investigation has a protein content of 34 percent or higher.

Organic soybean meal that is otherwise subject to this investigation is included when incorporated in admixtures, including but not limited to prepared animal feeds. Only the organic soybean meal component of such admixture is covered by the scope of this investigation.

The products covered by this investigation are currently classified under the following Harmonized Tariff Schedule of the United States (HTSUS) subheadings: 1208.10.0010 and 2304.00.0000. Certified organic soybean meal may also enter under HTSUS 2309.90.1005, 2309.90.1015, 2309.90.1020, 2309.90.1030, 2309.90.1032, 2309.90.1035, 2309.90.1045, 2309.90.1050, and 2308.00.9890.²

The HTSUS subheadings and specifications are provided for convenience and customs purposes; the written description of the scope is dispositive.

<u>Protein Content "As-is"/As-fed"</u>.—For the purposes of this questionnaire, any question requesting information regarding protein content is on an "as-is" or "as-fed" basis. All participants should ensure that they are utilizing the proper protein content basis and convert "protein, dry basis", "crude protein", or similar standards as required. Participants also should ensure that, unless otherwise requested, all responses address the protein content of the organic soybean meal and not the protein content on the raw organic soybean and/or any co-product or by-product.

¹ On April 6, 2021, Lester Feed & Grain Co. voluntarily withdrew its status as a petitioner.

² On May 26, 2021, Commerce revised its scope, indicating that HTSUS subheading 2309.90.1020 is the proper replacement for the expired HTSUS subheading 2309.90.1010.

<u>Purchaser</u>.--Any firm engaged, either directly or through a parent company or subsidiary, in purchasing organic soybean meal from another firm that produces, imports, or otherwise distributes organic soybean meal.

<u>Reporting of information</u>.--If information is not readily available from your records, provide carefully prepared estimates. If your firm is completing more than one questionnaire (i.e., a producer, importer, and/or purchaser questionnaire), you need not respond to duplicated questions.

<u>Confidentiality</u>.--The commercial and financial data furnished in response to this questionnaire that reveal the individual operations of your firm will be treated as confidential by the Commission to the extent that such data are not otherwise available to the public and will not be disclosed except as may be required by law (see 19 U.S.C. § 1677f). Such confidential information will not be published in a manner that will reveal the individual operations of your firm; however, general characterizations of numerical business proprietary information (such as discussion of trends) will be treated as confidential business information only at the request of the submitter for good cause shown.

<u>Verification</u>.--The information submitted in this questionnaire is subject to audit and verification by the Commission. To facilitate possible verification of data, please keep all files, worksheets, and supporting documents used in the preparation of the questionnaire response. Please also retain a copy of the final document that you submit.

Release of information.--The information provided by your firm in response to this questionnaire, as well as any other business proprietary information submitted by your firm to the Commission in connection with this proceeding, may become subject to, and released under, the administrative protective order provisions of the Tariff Act of 1930 (19 U.S.C. § 1677f) and section 207.7 of the Commission's Rules of Practice and Procedure (19 CFR § 207.7). This means that certain lawyers and other authorized individuals may temporarily be given access to the information for use in connection with this proceeding or other import-injury proceedings conducted by the Commission on the same or similar merchandise; those individuals would be subject to severe penalties if the information were divulged to unauthorized individuals.

I-1a.	<u>Establishments covered.</u> Provide the name and address of your U.S. establishment(s) covered by this questionnaire, if different from that listed on the cover page. Firms operating more than one establishment should combine the data for all establishments into a single response.					
	" <u>Establishment</u> "Each facility of a firm involved in the <u>purchase</u> of organic soybean meal, including auxiliary facilities operated in conjunction with (whether or not physically separate from) such facilities.					
I-1b.	Stock symbol information. stock exchange and trading		is publicly traded, please specify the			
l-1c.	External counsel If your fithis proceeding, please spe	•	ented by external counsel in relation to mand the lead attorney(s).			
	Law firm:					
	Lead attorney(s):					
I-2.	OwnershipIs your firm ov		relating to the ultimate parent/owner.			
	Firm name	Country	Extent of ownership (percent)			
			W 7			
I-3.		nic soybean meal into the U	y related firms, either domestic or nited States or which export organic			
	□ No □ YesLis	t the following information.				
	Firm name	Country	Affiliation			

I-4.	Related producersDoes yo produce organic soybean me	ur firm have any related firms, either dal?	omestic or foreign, which
	☐ No ☐ YesList	the following information.	
	Firm name	Country	Affiliation

PART II.--PURCHASES

<u>Contact information</u>.--Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in this questionnaire.

Name	
Title	
Email	
Telephone	

II-1. <u>Purchases and imports.--</u>Report <u>separately</u> your firm's domestic purchases and imports of organic soybean meal.

"Purchase" – Purchase from a U.S. entity such as a U.S. producer, a U.S. importer, or other U.S. firm.

"Import" – Purchase directly from a foreign supplier and your firm is the importer of record.

	2018	2019	2020	
Item	Quantity (in short tons)			
Purchases of organic soybean meal produced in United States				
India				
All other countries ¹				
Sources unknown ²				
Total purchases	0	0	0	
Imports of organic soybean meal from India				
All other countries ¹				
Total imports ³	0	0	0	

¹ Please identify these countries:

² Please indicate the firm(s) from which you purchased this merchandise:

³ If your firm imported organic soybean meal at any time since January 1, 2018, please also complete and return a U.S. importers' questionnaire in this proceeding.

II-2.	Changes in purchasing patternsPlease indicate how the shares of your firm's purchases of
	organic soyhean meal from different sources have changed since January 1, 2018

Source of purchases	Did not purchase	Decreased	Increased	Constant	Fluctuated	Explanation for trend (including pre- /during/post-COVID-19)
United States						
India						
All other countries						
Sources unknown						

II-3. <u>Country knowledge.</u>--Please indicate the countries of origin with which your firm has experience or information in the organic soybean meal market.

United States	India	Other countries	Other countries (specify)

II-4. <u>Supplier identification.</u>--Please list your firm's <u>FIVE</u> largest suppliers for organic soybean meal since January 1, 2018. Also, provide the share of the quantity of your firm's total purchases of organic soybean meal that each of these suppliers accounted for in 2020.

No.	Supplier's name	City and state	Share of quantity of 2020 purchases
1			%
2			%
3			%
4			%
5			%

PART III.--MARKET CHARACTERISTICS AND PURCHASING PRACTICES

III-1.	Firm typeWhich of the following best describes your firm as a purchaser of organic soybean
	meal (check all that apply)?

End user (Animal feed)	Other end user (e.g., blender, feed mill)	Distributor (i.e., no processing, blending, remixing, bagging)	Other	Describe other end user and/or other

If your firm is a distributor of organic soybean meal, please answer questions III-2 and III-3.

III-2.	<u>Competition for sales.</u> Does your firm compete for sales to customers with the manufacturers
	or importers from which your firm purchases organic soybean meal?

No	Yes	If yes, please describe.

III-3.	<u>Types of customers</u> What are the major types of consumers to which your firm sells org soybean meal?	ganic

If your firm is an end user of organic soybean meal, please answer questions III-4 and III-5.

III-4. <u>End uses.</u>--List the top 3 products your firm makes using organic soybean meal and estimate the percent of your <u>total production cost</u> that is accounted for by organic soybean meal and by other inputs (such as labor, energy, and other raw materials).

	Share of total cost in e	Total (should			
Product(s) your firm produces	Organic soybean meal		Other inputs		sum to 100.0% across)
	%	+	%	=	0.0 %
	%	+	%	=	0.0 %
	%	+	%	=	0.0 %

III-5.	Demand fo	or end-use	products

(a) Has the demand for your firm's final products incorporating organic soybean meal changed since January 1, 2018?

Increased	No change Decreased		Fluctuated		

(b) Has this had any effect on your firm's demand for organic soybean meal?

No	Yes	Explain

□ N	0	YesPl	ease fill out	the tak	ole.		
	E	End use in which this			Have changes in the price of this substitute affected the price for organic soybean meal?		
Substitute		substitute	is used	No	Yes	Explanation	
1.							
2.							
3.							
States (if kno principal fact	 III-7. <u>Demand trends</u>Indicate how demand within the United States and outside of the United States (if known) for organic soybean meal has changed. Explain any trends and describe the principal factors that have affected these changes in demand. (a) Indicate how demand changed between January 1, 2018 and December 31, 2019. 						
Market	Overall increase	No change	Overall decrease	Flucti with clear t	no	Explanation and factors	
Within the United States]		
Outside the United States]		
(b) Indica	ate how de	mand has	changed sir	ice Janu	ıary 1,	2020.	
Market	Overall increase	No change	Overall decrease		tuate h no trend	Explanation and factors	
Within the United States							
Outside the United States							
III-8. <u>Country preferences.</u> Do you or your customers ever specifically order organic soybean meal from one country in particular over other possible sources of supply?							
from one cou		, identify t	he countrie	es and e	xplaiı	n any preferences.	

115	Durchasars'	Questionnaire -	Organic Sovbean	Meal from	India	(Einal)
U.S.	Purchasers	Questionnaire -	Organic Sovbean	ivieai irom	inaia	(Final)

III-9.	Importance of purchasing domestic productPlease fill out the table below, estimating the
	percentage of your firm's total 2020 purchases of organic soybean meal that required organic
	soybean meal produced in the United States.

	Estimated percentage of your firm's total 2020 purchases of organic soybean meal
Purchases that did not require domestic product	%
Purchases that were required by law or regulation to be domestic product (e.g., government purchases under "Buy American" provisions)	%
Purchases that were not required by law or regulation, but were required by your customers to be domestic product	%
Purchases that were required to be domestic product for other reasons (explain:)	%
Total (should sum to 100.0%)	0.0 %

III-10. <u>Conditions of competition.</u>—Is the organic soybean meal market subject to business cycles and/or other conditions of competition distinctive to organic soybean meal?

Check a	ll that apply.	Please describe, including any changes since January 1, 2018.
	No	Skip to next question.
	Yes-Business cycles (e.g. seasonal business)	
	Yes-Other distinctive conditions of competition	

III-12.

III-11. <u>Decisions based on producer and country-of-origin</u> How often does your firm, and it do your customers, make purchasing decisions involving organic soybean meal base producer or country of origin?									
	Item	Always	Usually	Sometimes	Never	If at least sometimes, explain.			
	Decision based on producer								
	Your firm								

			De	cision based o	on produc	cer
Your firm						
Your customers						
		D	ecisi	on based on c	ountry of	origin
Your firm						
Your customers						
				, -		an meal in the U.S. market changed?
Availability in marke		No	Yes			ng the countries and reasons for
U.Sproduced	product					
Indian-product	ed					
Other imports						
(b) Indicate	how avai	lability	has (changed since	January 1	1, 2020.
Availability in market		No	Yes	1	in, noting	the countries and reasons for the
U.Sproduced p	roduct					
Indian-produced	d product					
Other imports						

0.5. Fulchasers Questionnaire - Organic Sovican Mean Holli Illula II Ill	sers' Questionnaire - Organic Soybean Meal from	India (Fina	1
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III-13.	Supply	<u>constrai</u>	<u>nts</u>						
	(a)	meal be on alloc existing	etween J ation or custom	anuary 1, 2018 "controlled ord	and March 3 der entry," de ess than the	11, 2021 (exa	mples ind cept new	m with organic soybea clude placing custome customers or renew eing unable to meet	
		No		f yes, please de constraint.	escribe, inclu	ding the rea	son, timi	ng, and duration of th	e
	(b)	Has any 31, 202		perienced any s	supply constr	aints since tl	ne petitio	n was filed on March	
		No		f yes, please de constraint.	escribe, inclu	ding the rea	son, timi	ng, and duration of th	e
III-14.		ility of s			-Are certain t	ypes of orga	nic soybe	an meal only available	ž
	No	Yes	If yes	s, please identi	fy the countr	ies and the	grade/typ	oe.	
III-15.	Purchas	sing freq	uency	-					
	(a)	How fre	equently	does your firm	make purch	ases of orgar	nic soybea	an meal (check one)?	
		Daily	Weekl	y Monthly	Quarterly	Annually	Other	If other, specify	
	(b)	Has this	purcha	sing frequency	changed sinc	e January 1,	2018?		
		No	Yes	If yes, please	describe.				
			1	1					

U.S. Pu	rchasers	' Questionnaire -	Organic	Soybea	an Meal fron	n India (Final)	Р	age 14
III-16.	Raw ma	Raw material prices						
	(a)	Is your firm fam organic soybean		the pri	ces for raw o	organic soybeans used	l in the productio	on of
		No	Yes – I	olease a	nswer (b)			
	(b)	Has information contracts to pur		•		ces affected your firm since 2018?	's negotiations o	r
		Source	No	Yes	Explain			
		United States						
		India						
III-17.		r of suppliers con a purchase? Bet				rs does your firm geno s	erally contact be	fore
III-18.		r negotiations tions between su	•			organic soybean meal	usually involve	

No

Yes

If yes, explain the factors your firm generally negotiates and note whether your firm quotes competing prices during negotiations.

U.S. Pui	rchasers'(Question	naire - Org	ganic Soybean Meal from India (Final)	Page 1
III-19.	Change i	n supplie	<u>rs</u> Has yo	our firm changed suppliers since January 1, 2018?	
	No	Yes		ease list the supplier(s), whether the firm was added or drop easons for the change.	ped,
III-20.			•	are of any new suppliers, either foreign or domestic, that have nuary 1, 2018?	e
	No	Yes	If yes, ple	ease identify the firms.	
III-21.				you require your suppliers to be or to become certified or qua I to your firm?	lified
	• T	The numb Ageneral descriptio	er of days descriptio n of the fa	information. to qualify a new supplier. n of the certification or qualification process. Also, a brief actors that you consider when qualifying a new supplier (e.g., or y of supplier, etc.).	quality
	No	Yes	Number of days	Process and factors	
III-22.		to certify	y or qualify	uary 1, 2018, have any domestic or foreign producers failed ir y their organic soybean meal with your firm or have any produ	
	No	Yes		ease identify these firms, the countries where they are locate easons why they failed the certification/qualification.	ed,
III-23.	certificat 2022 imp	ion of org	ganic prod	e USDA's termination of its recognition agreement with India fucts and its requirement of USDA certification only effective Jation of suppliers of organic soybean meal or impacted your aneal?	uly
	No	Yes	Explain		

	- '		• • • •		/	1
U.S.	Purchasers	Questionnaire -	Organic Sovbean	Meal from	India (Final)

1.			
2.			
3.			
Please list any other factors that are	very important in	your purchase de	cisions:
Purchasing factorsPlease rate the in purchasing decisions for organic soybe	•	following factors in	n your firm's
Factor	Very important	Somewhat important	Not importan
Availability			
Delivery terms			
Delivery time			
Discounts offered			
Minimum quantity requirements			
Packaging			
Payment terms			
Price			
Product consistency			
Product range			
Protein content			
Quality meets industry standards			
Quality exceeds industry standards			
Reliability of supply			
Technical support/service			
U.S. transportation costs			

U.S. Purchasers' Questionnaire - Organic Soybean Meal from India (Fir	U.S.	Purchasers'	Questionnaire -	Organic Sovbear	n Meal from India	(Final
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III-27.	Minimum qualityHow often does organic soybean meal from the following countries meet
	minimum quality specifications for your uses or your customers' uses?

Source	Always	Usually	Sometimes	Rarely or never	Don't know
United States					
India					
Other:					

III-28. <u>Frequency of decisions based on price.</u>—How often does your firm purchase the organic soybean meal that is offered at the lowest price?

Always	Usually	Sometimes	Never

III-29. <u>Price leaders.</u>--A price leader is defined as (1) one or more firms that initiate a price change, either upward or downward, that is followed by other firms, or (2) one or more firms that have a significant impact on prices. A price leader is not necessarily the lowest-priced supplier.

Please list the names of any firms you considered price leaders in the organic soybean meal market since January 1, 2018.

Firm(s)	Describe how the firm(s) exhibited price leadership

III-30.	Purchasing	z subje	ect import	s rather than	domestic	products

(a)	Since January 2018, did your firm import and/or purchase imports of organic soybean
	meal from India instead of purchasing U.Sproduced organic soybean meal?

Yes	No
(also respond to parts (b) and (c))	(If "No", skip to next question)

(b) If you responded "Yes" to part (a), was the imported product priced lower than the domestic product?

Yes	No

(c) If you responded "Yes" to part (a), was price a primary reason for importing and/or purchasing subject imports rather than domestic product?

Yes	If Yes, estimate the quantity of imports purchased and/or imported instead of domestic product since January 2018 (in short tons)	No	If No, please indicate the reason your firm imported and/or purchased imports instead of domestic product

III-31. U.S. producers and import competition.--

(a) Since January 1, 2018, in connection with a sale or offer to sell organic soybean meal to your firm, did U.S. producers reduce their prices of domestically produced organic soybean meal in order to compete with lower-priced imports of organic soybean meal from India?

Yes (also respond to	No (If "No", skip to next	
question part (b))	question)	Don't know

(b) If your firm responded "yes", please provide an estimate of the reduction in U.S. producers' prices and any additional explanations.

Estimated reduction in U.S. prices (percent)	Additional explanation, including such information as timing (e.g., months/years), frequency of price reductions, or other market/competitive factors
%	

PART IV.--PRODUCT COMPARISONS

Interchangeability.--Is organic soybean meal produced in the United States and in other IV-1. countries interchangeable (i.e., can they physically be used in the same applications)?

Please indicate A, F, S, N, or 0 in the table below:

- A = the products from a specified country-pair are *always* interchangeable
- F = the products are *frequently* interchangeable
- S = the products are *sometimes* interchangeable
- N = the products are *never* interchangeable
- 0 = *no familiarity* with products from a specified country-pair

Country-pair	India	Other countries						
United States								
India								
For any country-pair producing organic soybean meal that is sometimes or never interchangeable, identify the country-pair and explain the factors that limit or preclude								

interchangeable use:

IV-2. <u>Factors other than price</u>.--Are differences other than price (e.g., quality, availability, transportation network, product range, technical support, *etc.*) between organic soybean meal produced in the United States and in other countries a significant factor in your firm's purchases of the products?

Please indicate A, F, S, N, or 0 in the table below:

A = such differences are *always* significant

F = such differences are *frequently* significant

S = such differences are *sometimes* significant

N = such differences are *never* significant

0 = *no familiarity* with products from a specified country-pair

Country-pair	India	Other countries				
United States						
India						

For any country-pair for which factors other than price are *always* or *frequently* a significant factor in your firm's purchases of organic soybean meal, identify the country-pair and relevant factors and report the advantages or disadvantages imparted by such factors:

IV-3. <u>Factor country comparisons.</u>--For the factors listed below, please rate how organic soybean meal produced in each country you identified in your response to the first question in Part IV compares with organic soybean meal produced in each of the other countries you identified.

If you are unfamiliar with the product from a particular country, please leave the boxes for those country comparisons blank.

Product from United States compared to product from India			Product from United States compared to product from Nonsubject countries			Product from India compared to product from Nonsubject countries				
Factor	Superior	Comparable	Inferior		Superior	Comparable	Inferior	Superior	Comparable	Inferior
Availability										
Delivery terms										
Delivery time										
Discounts offered										
Minimum quantity requirements										
Packaging										
Payment terms										
Price ¹										
Product consistency										
Product range										
Protein content										
Quality meets industry standards										
Quality exceeds industry standards										
Reliability of supply										
Technical support/service										
U.S. transportation costs ¹										
¹ A rating of "superior" on price and U.S. transportation costs indicates that the first country generally										

has lower prices/U.S. transportation costs than the second country.

PART V.--ADDITIONAL INFORMATION

V-1.	for which a narrative response box was not provided, please note the question number and the explanation in the space provided below.

V-2. **OMB statistics.**--Please report the actual number of hours required and the cost to your firm of completing this questionnaire.

Hours	Dollars					

The questions in this questionnaire have been reviewed with market participants to ensure that issues of concern are adequately addressed and that data requests are sufficient, meaningful, and as limited as possible. Public reporting burden for this questionnaire is estimated to average 25 hours per response, including the time for reviewing instructions, gathering data, and completing and reviewing the questionnaire.

We welcome comments regarding the accuracy of this burden estimate, suggestions for reducing the burden, and any suggestions for improving this questionnaire. Please attach such comments to your response or send to the Office of Investigations, USITC, 500 E St. SW, Washington, DC 20436.

HOW TO FILE YOUR QUESTIONNAIRE RESPONSE

This questionnaire is available as a "fillable" form in MS Word format on the Commission's website at:

https://www.usitc.gov/investigations/701731/2021/organic_soybean_meal_india/final.htm.

Please do not attempt to modify the format or permissions of the questionnaire document. Please submit the completed questionnaire using one of the methods noted below. If your firm is unable to complete the MS Word questionnaire or cannot use one of the electronic methods of submission, please contact the Commission for further instructions.

• <u>Upload via Secure Drop Box</u>.—Upload the MS Word questionnaire along with a scanned copy of the signed certification page (page 1) through the Commission's secure upload facility:

Web address: https://dropbox.usitc.gov/oinv/ #Pin: BEAN

• E-mail.—E-mail the MS Word questionnaire to Kyle.Westmoreland@usitc.gov; include a scanned copy of the signed certification page (page 1). Submitters are strongly encouraged to encrypt nonpublic documents that are electronically transmitted to the Commission to protect your sensitive information from unauthorized disclosure. The USITC secure drop-box system and the Electronic Document Information System (EDIS) use Federal Information Processing Standards (FIPS) 140-2 cryptographic algorithms to encrypt data in transit. Submitting your nonpublic documents by a means that does not use these encryption algorithms (such as by email) may subject your firm's nonpublic information to unauthorized disclosure during transmission. If you choose a non-encrypted method of electronic transmission, the Commission warns you that the risk of such possible unauthorized disclosure is assumed by you and not by the Commission.

If your firm <u>does not </u>**purchase this product**, please fill out page 1, print, sign, and submit a scanned copy to the Commission.

<u>Parties to this proceeding</u>.—If your firm is a party to this proceeding, it is required to serve a copy of the completed questionnaire on parties to the proceeding that are subject to administrative protective order (see 19 CFR § 207.7). A list of such parties may be obtained from the Commission's Secretary (202-205-1803). A certificate of service must accompany the completed questionnaire your firm submits (see 19 CFR § 207.7).