OT21-2103 Quarterly Performance Measures Report Collaboration Tool

This tool provides a preview of the instructions and data fields in the Quarterly Performance Measures Report form in REDCap. This tool can be used to collaborate with partners and coordinate data entry prior to submitting data in REDCap. **All data entry must be submitted in REDCap.**

Information and instructions provided below this line are a preview of the content in REDCap. Automatic calculations, notifications, submission buttons are included for awareness only and are not functional in this tool.

The form in REDCap will be used to capture performance measurement for the OT21-2103. The performance measures associated with this grant are intended to be used by CDC and recipients to 1) monitor implementation and progress toward achieving intended outcomes; 2) demonstrate accountability to interested parties (e.g., funders, public) by showing how funds are being allocated; and 3) maximize learning opportunities associated with the implementation and impacts of this grant.

Reminders:

- Only report on the measures for the strategy area(s) you are working in.
  - **Note** - There are no performance measures specific to Strategy 5: Other.
- CDC will review your report and work with your PO if there are any questions or concerns.
- Note - There are no performance measures specific to Strategy 5: Other.
- Additional guidance can be found in the "File Repository" within REDCap.
- For questions on REDCap, reach out to OT21-2103support@cdc.gov and cc your project officer.
- If you have questions related to these performance measures, contact 2103evaluation@cdc.gov.

Instructions:

1. Select the performance measure DUE DATE from the options below to get started.
2. Entering counts for calculations:
   - Enter whole numbers (e.g. integer) only; Example: 0, 1, 4.
3. Fractions, dollar signs, decimals, and other special characters are not allowed.
   - Some fields automatically calculate totals and the text is red.
4. Select "Yes" to the final question, "Would you like to submit your report to the CDC 2103 Performance Measurement Team?" to notify CDC that your report is complete.
5. Select "Complete" from the "From Status" drop down menu; Click Save.

Next Steps? - Here's What You Can Expect:

- **Reporting Forms Release:** Thursday, September 30, 2021
- **Recipient Office Hour(s):** Last week of October 2021
- **Quarterly Reports Due:** Monday, November 1, 2021
- **Forms Locked for Data Pulls:** Tuesday, November 2, 2021
- **CDC Performance Measures Analysis**: November 2021

If you have questions related to these performance measures, contact 2103evaluation@cdc.gov.
For questions on REDCap, reach out to OT21-2103support@cdc.gov and cc your project officer.

Strategy 1. Expand existing and/or develop new mitigation and prevention resources and services to reduce COVID-19 related disparities among populations at higher risk and that are underserved.

Are you reporting on Measure 1.1? Number (#) of COVID-19 mitigation & prevention resources and services delivered in support of populations that are underserved and disproportionately affected by type. (Select yes to respond)

___ Yes
___ No

Measure 1.1 Quarterly Progress: Target to be set during initial reporting cycle (i.e., November 1, 2021). Targets should be set for the entire period of performance and REDCap will calculate a proportion using your initial target for subsequent reports.

Measure 1.1 Overall Target (For the entire 2-year period of performance):

Please aggregate the counts for each type of resource / service below:

Type of Resource / Service:	Count (If none, enter 0)
Vaccination and vaccine support	
Testing	
Contact tracing	
Case investigation	
Quarantine and isolation	
Preventive care and disease management	
Personal protective equipment (PPE)	
Wrap-around services related to COVID-19	
Evidence-based policies, systems, and environmental strategies	
Other navigation and support services to address COVID-19 risk factors and mitigation/prevention	
Communications about COVID-19 risk factors and mitigation/prevention	
Plans for countermeasures and adaption services	
Other COVID-19 mitigation and prevention resource	
Total Number of Resources / Services:	*(automatically calculated in REDCap)*

Are you reporting on Measure 1.2? Number (#) of COVID-19/SARS-CoV-2 tests completed by test type, results, and ethnicity? (Select yes to respond)

___ Yes
___ No

Measure 1.2 Quarterly Progress: **Target to be set during initial reporting cycle (i.e., November 1, 2021). Targets should be set for the entire period of performance and REDCap will calculate a proportion using your initial target for subsequent reports.**

- **For the first reporting cycle, this measure is optional for recipients who are not funded by ELC.**
- This measure and guidance align with ELC Enhancing Detection Measure E.2. If you are an ELC recipient, you may report the same data for OT21-2103, including racial and ethnic population data.
- If exact numbers are difficult to obtain, please indicate numbers for which race and ethnicity are unknown.

Measure 1.2 Overall Target (For the entire 2-year period of performance):	
Measure 1.2 Geographic Level:	**Measure 1.2 Name/description of geographic level:**
Choose an item.	

Note About Geography - If you have the capacity to report the number and type of resource/service at the county, parish, tribal land, census track, or metropolitan statistical area (MSA) level, please provide that information to the lowest geographical level possible.

Please aggregate the COUNTS for each area below:

	Counts
Number of COVID-19/SARS-CoV-2 molecular tests conducted:	*(automatically calculated in REDCap)*
Alaska Native, non-Hispanic	
American Indian, non-Hispanic	
Asian, Non-Hispanic	
Black or African American, non-Hispanic	
Hispanic, Latino or Latinx	
Native Hawaiian and Pacific Islanders, non-Hispanic	
White, non-Hispanic	
Multiple race, non-Hispanic	
Unknown	

Number of COVID-19/SARS-CoV-2 serology tests conducted:	*(automatically calculated in REDCap)*
Alaska Native, non-Hispanic	
American Indian, non-Hispanic	
Asian, Non-Hispanic	
Black or African American, non-Hispanic	
Hispanic, Latino or Latinx	
Native Hawaiian and Pacific Islanders, non-Hispanic	
White, non-Hispanic	
Multiple race, non-Hispanic	
Unknown	
Number of COVID-19/SARS-CoV-2 molecular tests that were positive:	*(automatically calculated in REDCap)*
Alaska Native, non-Hispanic	
American Indian, non-Hispanic	
Asian, Non-Hispanic	
Black or African American, non-Hispanic	
Hispanic, Latino or Latinx	
Native Hawaiian and Pacific Islanders, non-Hispanic	
White, non-Hispanic	
Multiple race, non-Hispanic	
Unknown	
Number of individuals planned to be tested (molecular):	*(automatically calculated in REDCap)*
Alaska Native, non-Hispanic	
American Indian, non-Hispanic	
Asian, Non-Hispanic	
Black or African American, non-Hispanic	
Hispanic, Latino or Latinx	
Native Hawaiian and Pacific Islanders, non-Hispanic	
White, non-Hispanic	
Multiple race, non-Hispanic	
Unknown	

Are you reporting on Measure 1.3? Caseload, number of cases per case investigator and number of contacts per contact tracer during the data collection period? (Select yes to respond)

___ Yes
___ No

Measure 1.3 Quarterly Progress: Target to be set during initial reporting cycle (i.e., November 1, 2021). Targets should be set for the entire period of performance and REDCap will calculate a proportion using your initial target for subsequent reports.

- **For the first reporting cycle, this measure is optional for recipients who are not funded by ELC.**
- If exact numbers are difficult to obtain, please indicate numbers for which race and ethnicity are unknown.

Measure 1.3 Overall Target (For the entire 2-year period of performance):	
Measure 1.3 Geographic Level:	**Measure 1.3 Name/description of geographic level:**
Choose an item.	

Note About Geography - If you have the capacity to report the number and type of resource/service at the county, parish, tribal land, census track, or metropolitan statistical area (MSA) level, please provide that information to the lowest geographical level possible.

Please aggregate the COUNTS for each area below:

	Counts
Number of cases reported to the health department (confirmed and, if possible, probable)	*(automatically calculated in REDCap)*
Alaska Native, non-Hispanic	
American Indian, non-Hispanic	
Asian, Non-Hispanic	
Black or African American, non-Hispanic	
Hispanic, Latino or Latinx	
Native Hawaiian and Pacific Islanders, non-Hispanic	
White, non-Hispanic	
Multiple race, non-Hispanic	
Unknown	
Number of cases sent to the case investigation team	
Number of case investigators	

Number of contacts identified through case investigations	
Alaska Native, non-Hispanic	
American Indian, non-Hispanic	
Asian, Non-Hispanic	
Black or African American, non-Hispanic	
Hispanic, Latino or Latinx	
Native Hawaiian and Pacific Islanders, non-Hispanic	
White, non-Hispanic	
Multiple race, non-Hispanic	
Unknown	
Number of contact tracers	
During the data collection period, were the contact tracing staff separate from case investigation staff? (Select one)	
___ Yes, they were all separate staff people ___ Mostly separate, as some case investigators did some contact tracing (or vice versa) ___ No, they were all the same staff, who did both jobs	

Strategy 2. Increase/improve data collection and reporting for populations experiencing a disproportionate burden of COVID-19 infection, severe illness, and death to guide the response to the COVID-19 pandemic.

Are you reporting on Measure 2.1? Number of improvements to data collection, quality, and reporting capacity for recipients, partners, and agencies related to COVID-19 health disparities and inequities (Select yes to respond)

___ Yes
___ No

Measure 2.1 Quarterly Progress: Target to be set during initial reporting cycle (i.e., November 1, 2021). Targets should be set for the entire period of performance and REDCap will calculate a proportion using your initial target for subsequent reports.

- Please report all data systems and staffing related to data infrastructure improvements under this measure and not under measure 3.1.

Measure 2.1 Overall Target (For the entire 2-year period of performance):

Data Collection and Reporting	**Counts** (if none, enter "0")
Count of improvements to data collection and reporting *within recipient organization*	
Count of improvements to data collection and reporting *across partner or agency organizations*	
Total count of improvements to data collection and reporting	*(automatically calculated in REDCap)*
Data Quality	**Counts** (if none, enter "0")
Count of improvements to data quality *within recipient organization*	
Count of improvements to data quality *across partner or agency organizations*	
Total count of improvements to data quality	*(automatically calculated in REDCap)*
Total count of improvements (Data Collection & Reporting + Data Quality Improvements)	
(automatically calculated)	

Strategy 3. Build, leverage, and expand infrastructure support for COVID-19 prevention and control among populations that are at higher risk and underserved.

Are you reporting on Measure 3.1? Number of improvements to infrastructure to address COVID-19 health disparities and inequities (Select yes to respond)

___ Yes
___ No

Measure 3.1 Quarterly Progress: Target to be set during initial reporting cycle (i.e., November 1, 2021). Targets should be set for the entire period of performance and REDCap will calculate a proportion using your initial target for subsequent reports.

- Note - this measure excludes infrastructure improvements to data systems and data related workforce support (e.g., IT specialist, data coordinators, and analysts).

Measure 3.1 Overall Target (For the entire 2-year period of performance):

Data Collection and Reporting	Counts (if none, enter "0")
Count of improvements to infrastructure *within recipient organization*	
Count of improvements to infrastructure *across partner or agency organizations*	
Total number of improvements to infrastructure	
(automatically calculated)	

Strategy 4. Build, leverage, and expand infrastructure support for COVID-19 prevention and control among populations that are at higher risk and underserved.

Are you reporting on Measure 4.1? Number and proportion of new, expanded, or existing partnerships mobilized to address COVID-19 health disparities and inequities? (Note - All recipients are asked to report on measure 4.1)

___ Yes

Measure 4.1 Quarterly Progress: **Target to be set during initial reporting cycle (i.e., November 1, 2021). Targets should be set for the entire period of performance and REDCap will calculate a proportion using your initial target for subsequent reports.**

- All OT21-2103 recipients will calculate and report on measure 4.1.
- Both funded and unfunded partnerships should be included when calculating and reporting this measure.
- Do not include plans, staffing, or materials in support of partnerships when reporting this measure.

Measure 4.1 Overall Target (For the entire 2-year period of performance):

Please aggregate the COUNTS for each area below:

	Counts (if none, enter "0")
Count of NEW partnerships mobilized	*(automatically calculated)*
Academic Institutions	
Asian American and Pacific Islander-Serving Institution	
Community-based and civic organizations	
Correctional facilities and institutions organizations	
Faith Based Organizations	
Healthcare providers	
Health-related organizations	
Local governmental agencies and community leaders	
Nongovernmental organizations	
Rural health clinics and critical access hospitals governmental organizations focused on non-health services	
Schools / School Districts	

Social services providers and organizations, including those that address social determinants of health	
State offices of rural health or equivalent, state rural health associations	
Tribes, tribal organizations	
State Health department	
Local health department	
Council, community group, coalition or other working group	
Mental or behavioral health	
Federal agency (other than CDC)	
Corporation, industry or private sector	
Individual community members	
Other	
Count of EXPANDED partnerships mobilized	*(automatically calculated)*
Academic Institutions	
Asian American and Pacific Islander-Serving Institution	
Community-based and civic organizations	
Correctional facilities and institutions organizations	
Faith Based Organizations	
Healthcare providers	
Health-related organizations	
Local governmental agencies and community leaders	
Nongovernmental organizations	
Rural health clinics and critical access hospitals governmental organizations focused on non-health services	
Schools / School Districts	
Social services providers and organizations, including those that address social determinants of health	
State offices of rural health or equivalent, state rural health associations	
Tribes, tribal organizations	
State Health department	
Local health department	
Council, community group, coalition or other working group	
Mental or behavioral health	
Federal agency (other than CDC)	
Corporation, industry or private sector	

Individual community members	
Other	
Count of EXISTING partnerships mobilized	*(automatically calculated)*
Academic Institutions	
Asian American and Pacific Islander-Serving Institution	
Community-based and civic organizations	
Correctional facilities and institutions organizations	
Faith Based Organizations	
Healthcare providers	
Health-related organizations	
Local governmental agencies and community leaders	
Nongovernmental organizations	
Rural health clinics and critical access hospitals governmental organizations focused on non-health services	
Schools / School Districts	
Social services providers and organizations, including those that address social determinants of health	
State offices of rural health or equivalent, state rural health associations	
Tribes, tribal organizations	
State Health department	
Local health department	
Council, community group, coalition or other working group	
Mental or behavioral health	
Federal agency (other than CDC)	
Corporation, industry or private sector	
Individual community members	
Other	
Partnership Summary Table	
Total number of partnerships mobilized	*(automatically calculated in REDCap)*
Proportion of new partnerships mobilized	*(automatically calculated in REDCap)*
Proportion of expanded partnerships mobilized	*(automatically calculated in REDCap in REDCap)*
Proportion of existing partnerships mobilized	*(automatically calculated in REDCap)*

Would you like to submit your report to CDC? Selecting YES will trigger a notification to CDC when you mark the form as complete and save the form.

___ Yes
___ No

Form Status

Complete?   Choose an item.