

Appendix A: Survey Instrument

NSF Committee of Visitors Member Survey

Thank you for agreeing to take this short survey. **All responses are completely anonymous** and every answer you give will help make NSF better.

OMB Number: 3145-0215
Expiration Date: 8/31/2023

Paperwork Burden Statement [Pop-up footer rather than on screen to reduce front matter text.]

This information is collected under the authority of the National Science Foundation Act of 1950, as amended. According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 3145-0215. The time required to complete this voluntary information collection is estimated to average 5 minutes, including the time to review instructions, and complete and review responses. If you have any comments or concerns about the contents or the status of your individual submission of this questionnaire, e-mail MeritReviewSurvey@nsf.gov.

Recent COV Experience

A1.* Please reflect on your most recent COV experience. Rate your level of agreement with the statements below.

[ALL, REQUIRED; Randomize order]

Likert scale: Radial matrix

	Response Scale Slider (for each row)
a. I knew what was expected of me as a COV member.	Standard: (a, c, d, e, f, g) Strongly Disagree [-2] Disagree [-1] Neither Agree nor Disagree [0] Agree [1] Strongly Agree [2]
b. I was provided with sufficient information to serve effectively on this COV.	
c. I was provided with sufficient time to serve effectively on this COV.	
d. The Intellectual Merit review criterion was easy to understand and apply in my role on the COV.	
e. The Broader Impacts review criterion is easy to understand and apply in my role on the COV.	
f. There was sufficient expertise represented on the COV to evaluate Intellectual Merit considerations across the program.	
g. There was sufficient expertise represented on the COV to evaluate Broader Impacts considerations across the program.	
h. I would accept an invitation to participate in another COV in the future.	

A2. If you were to serve on another COV, are there particular aspects of the experience you would like to see **repeated**? Please describe.

[open ended text response]

[ALL, NOT REQUIRED]

A3. If you were to serve on another COV, are there particular aspects of the experience you would like to see **changed**? Please describe.

[open ended text response]

[ALL, NOT REQUIRED]

A4. Please provide any additional comments about your recent experience as a COV member.
[open ended text response; validation "Please enter a response. If none, enter 'N/A.'"
[ALL, NOT REQUIRED]

You have reached the end of this survey.

Thank You

Thank you for thoughtfully completing the survey! Your response has been recorded.
[ALL]

Appendix B: Survey Recruitment Materials

Initial Invitation Email:

Hi \${m://FirstName},

Thank you for being a part of keeping NSF's merit review process strong by serving on a Committee of Visitors (COV). We want to hear from you about how we can make the experience better for future COV members. We hope you will help by taking this quick survey. Your feedback is essential for us to understand how to improve the COV review process.

Your participation is voluntary, and all your responses are completely anonymous.

To complete the survey, please follow the link below.

[URL]

The information collected will only be used to evaluate the COV review experience. All your responses are anonymous, and respondents are subject to safeguards as provided by the Privacy Act of 1974 (5 USC 552a). Additionally, survey responses will only be shared in the aggregate; no information will be reported in any way that could identify you.

If you have any questions about the survey, please contact the survey helpdesk at MeritReviewSurvey@nsf.gov.

Thank you for your assistance in this important effort.

Sincerely,
Erika Rissi
Senior Advisor for Strategy and Evaluation
National Science Foundation
OMB Control Number: 3145-0215
Expiration Date: 8/31/2023