

# Appendix FF. Response to comment from Andrew Reamer

OMB No. 0584-[NEW]

*Assessing SNAP Participants' Fitness for Work*

**Project Officer: Eric Sean Williams**

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**From:** [Williams, Eric - FNS](#)  
**To:** [areamer@gwu.edu](mailto:areamer@gwu.edu)  
**Subject:** RE: [External Email]Assessing SNAP Participants' Fitness for Work -- request for draft ICR  
**Date:** Thursday, August 26, 2021 7:57:00 AM  
**Attachments:** [Draft SNAP Fitness for Work Instruments For EconSpark.zip](#)

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Hello Professor Reamer,

I am responding to your email in which you requested copies of the draft instruments for the FNS study entitled

#### Purpose of Published FR Notice providing 60-Day Comment Period

In accordance with the Paperwork Reduction Act of 1995, the published Federal Register Notice (FRN) invites the general public and other public agencies to comment on this proposed information collection. As you know, this is a new collection for: (1) Documenting the policies and guidelines used for making fitness for work determinations by all 53 State Agencies, which include the States, the District of Columbia, the U.S. Virgin Islands, and Guam; (2) describing the process State Agencies use for making fitness for work determinations; (3) determining any general patterns and trends in fitness for work and good cause determinations within and across four case study States; and (4) determining how closely caseworkers follow the States' fitness for work and good cause determination policies and requirements and the challenges they face in applying the policy in four case study States.

Through the FRN, comments are invited on: (a) Whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information shall have practical utility; (b) the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions that were used; (c) ways to enhance the quality, utility, and clarity of the information to be collected; and (d) ways to minimize the burden of the collection of information on those who are to respond, including use of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology. The information on which we're seeking comment is included in the published FR Notice for easy access by all.

The comments FNS receives in response to the FR Notice are actually used in developing the supporting statement and the comment period closes on 9/27/21.

#### Information You Requested

Because the comments to be submitted in response to the FRN are factored into the Information Collection Request (ICR) supporting

statement, our supporting statement for this project is still being prepared. After it's drafted, it will then be reviewed by FNS and USDA Subject Matter Experts (SMEs) with additional expertise in information collections and their comments will be addressed in the draft prior to submittal to OMB for review. However, we do have a first draft of the survey instruments available and have attached those; please recognize that these will also change before being finalized.

If you choose to post the materials on EconSpark, please also include the following information so individuals know how to submit comments. If anyone wishes to submit comments on the content of the FRN or these draft survey instruments, they should do so by the deadline in the 60-day FR Notice which is 9/27/21. Comments may be sent to: Eric Sean Williams, Food and Nutrition Service, U.S. Department of Agriculture, 1320 Braddock Place, Alexandria, VA 22314, 703-305-2640. Comments may also be submitted via email to [eric.williams@usda.gov](mailto:eric.williams@usda.gov). Comments will also be accepted through the Federal eRulemaking Portal. Go to <http://www.regulations.gov>, and follow the online instructions for submitting comments electronically. All responses to this notice will be summarized and included in the request for Office of Management and Budget approval. All comments will be a matter of public record.

I also want to highlight that the complete Information Collection Request (ICR), including supporting statements and the data collection instruments with be open to the public for comment when the ICR package is submitted to OMB for approval. A FRN will be published informing the public about the comment process and period. That will provide the requested opportunity to comment on the ICR itself, as well as the updated data collection instruments.

Because we are sharing the first draft of the survey instruments with you, in order to provide fair access to all interested parties FNS will also include the same draft of the survey instruments in the public docket associated with this FRN. I will also post a copy of your original email and my response as a public comment and an official response respectively.

Please let us know if you have any questions.

Sincerely,  
Eric Sean Williams, PhD

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