

Notice to Withhold For Health Care Coverage (page 1 of Part A)

1. Page 1 of Part A (“Notice to Withhold for Health Care Coverage” section) – The Child(ren)’s Name(s) section lists six children. Page 1 of Part B of the notice lists eight children. We recommend that the Part A and Part B sections list the same number of children, either six or eight.
2. Page 1 of Part A (“Notice to Withhold for Health Care Coverage” section) - Towards the bottom of the page, a sentence exists telling the employer what types of health benefit plans the underlying order requires the employee to provide for the child(ren). The current wording of the phrase, “☐ **all** health coverages available” gives the impression the employer must enroll the dependent(s) in *any* and *all* plans available to the employee. If the intent of this statement is tell the employer that the employee must enroll the child(ren) in at least one of any plans available through the employer, we suggest changing the wording of this phrase to, “☐ **a** health insurance plan,” thus making the entire section read,
The order requires the child(ren) to be enrolled in ☐ **a** health insurance plan; or ☐ only the following health insurance plan(s):
☐Medical; ☐Dental; ☐Vision; ☐Prescription drug; ☐Mental health;
☐Other (specify):

Note: If the above language is accepted, a similar change will need to occur on page 1 of Part B of the notice which is currently undergoing solicitation of public comment - OMB Number: 1210-0113, Federal Register Vol. 87 Number 76, Wednesday, April 20, 2022, page 23570.

Notice to Withhold For Health Care Coverage (page 2 of Part A)

3. Page 2 of Part A (“Additional Information for Termination Order/Notice” section) - This section lists six children. Page 1 of Part B of the notice lists eight children. We recommend that the Part A and Part B sections list the same number of children, either six or eight.
4. Page 2 of Part A (footer section) – The footer section of page 2 now lists the employee name and case identifier. Iowa currently uses a barcode in the footer section of the form. The barcode assists our centralized mail unit to scan and route this document to the correct staff and electronic case record. There is not enough space to include both the added information and our existing barcode in the footer. While we recognize the importance of including the identifiers on pages 2 and 3, we recommend listing the employee name and case identifier in a different location on the page where more white space exists, such as in the header at the top of the page.

Employer Response (page 3 of Part A)

5. Page 3 of Part A (footer section) - The footer section of page 3 now lists the employee name and case identifier. Previously, the employee name was in the “Contact for Questions” section. Iowa currently uses a barcode in the footer section of the form. The barcode assists our centralized mail unit to scan and route this document to the correct staff and electronic case record. There is not enough space to include both the added information and our

existing barcode in the footer. While we recognize the importance of including the identifiers on pages 2 and 3, we recommend listing the employee name and case identifier in a different location on the page where more white space exists, such as in the header at the top of the page.

Notice and General Instructions to Employer (pages 4-5 of Part A)

6. Pages 4-5 of Part A (footer section) – The footer section of pages 4 and 5 now lists the employee name and case identifier. Iowa currently uses a barcode in the footer section of the form. The barcode assists our centralized mail unit to scan and route this document to the correct staff and electronic case record. There is not enough space to include both the added information and our existing barcode in the footer. While we recognize the importance of including the identifiers on pages 2 and 3, we strongly recommend removing the employee name and case identifier from these two pages since these pages are instructions only and do not contain specific employee/case information. The addition of the identifiers on pages 4 and 5 will require unnecessary programming for states.