

U.S. IMPORTERS' QUESTIONNAIRE

PAPER FILE FOLDERS FROM CHINA, INDIA, AND VIETNAM

This questionnaire must be received by the Commission by **October 26, 2022**

See last page for filing instructions.

The information called for in this questionnaire is for use by the United States International Trade Commission in connection with its countervailing duty and antidumping investigations concerning paper file folders from China, India, and Vietnam (inv. Nos. 701-TA-683 and 731-TA-1592-1593 (Preliminary)). The information requested in the questionnaire is requested under the authority of the Tariff Act of 1930, title VII. This report is mandatory and failure to reply as directed can result in a subpoena or other order to compel the submission of records or information in your firm's possession (19 U.S.C. § 1333(a)).

Name of firm _____

Address _____

City _____ State _____ Zip Code _____

Website _____

Has your firm imported paper file folders (as defined on next page) from any country at any time since January 1, 2019?

☐ **NO** (Sign the certification below and promptly return **only** this page of the questionnaire to the Commission)

☐ **YES** (Complete all parts of the questionnaire, and return the entire questionnaire to the Commission)

Return questionnaire via the U.S. International Trade Commission *Drop Box* by clicking on the following link: <https://dropbox.usitc.gov/oinv/>. (PIN: **FILE**)

CERTIFICATION

I certify that the information herein supplied in response to this questionnaire is complete and correct to the best of my knowledge and belief and understand that the information submitted is subject to audit and verification by the Commission. By means of this certification I also grant consent for the Commission, and its employees and contract personnel, to use the information provided in this questionnaire and throughout this proceeding in any other import-injury proceedings conducted by the Commission on the same or similar merchandise.

I, the undersigned, acknowledge that information submitted in response to this request for information and throughout this proceeding or other proceedings may be disclosed to and used: (i) by the Commission, its employees and Offices, and contract personnel (a) for developing or maintaining the records of this or a related proceeding, or (b) in internal investigations, audits, reviews, and evaluations relating to the programs, personnel, and operations of the Commission including under 5 U.S.C. Appendix 3; or (ii) by U.S. government employees and contract personnel, solely for cybersecurity purposes. I understand that all contract personnel will sign appropriate nondisclosure agreements.

Name of Authorized Official

Title of Authorized Official

Date

Signature

Phone

Email address

PART I.—GENERAL INFORMATION

Background.-- This proceeding was instituted in response to petitions filed on October 12, 2022, by the Coalition of Domestic Folder Manufacturers, Hastings, Minnesota and Naperville, Illinois. Countervailing and/or antidumping duties may be assessed on the subject imports as a result of these proceedings if the Commission makes an affirmative determination of injury, threat, or material retardation, and if the U.S. Department of Commerce ("Commerce") makes an affirmative determination of subsidization and/or dumping. Questionnaires and other information pertinent to this proceeding are available at https://www.usitc.gov/investigations/701731/2022/paper_file_folders_china_india_and_vietnam/preliminary.htm.

Paper file folders covered by these investigations are file folders consisting primarily of paper, paperboard, pressboard, or other cellulose material, whether coated or uncoated, that has been folded (or creased in preparation to be folded), glued, taped, bound, or otherwise assembled to be suitable for holding documents. The scope includes all such folders, regardless of color, whether or not expanding, and with or without tabs, fasteners, closures, hooks, rods, hangers, pockets, gussets, or internal dividers.

Subject folders, which typically are used to hold letter and legal-size documents, have the following dimensions in their folded and closed position: a length and width of at least 8 inches and no greater than 17 inches, regardless of depth.

The scope covers all varieties of folders, including but not limited to manila folders, hanging folders, fastener folders, classification folders, expanding folders, pockets, jackets, and wallets.

Excluded from the scope are:

- mailing envelopes with a flap bearing one or more adhesive strips that can be used permanently to seal the entire length of a side such that, when sealed, the folder is closed on all four sides;
- binders, with two or more rings to hold documents in place, made from paperboard or pressboard encased entirely in plastic;
- non-expanding folders with a depth exceeding 7 inches and that are closed or closeable on the top, bottom, and all four sides (e.g., boxes or cartons);
- fashion folders, which are defined as folders with all of the following characteristics: (1) plastic lamination covering the entire exterior of the folder, (2) printing, foil stamping, embossing (i.e., raised relief patterns that are recessed on the opposite side), and/or debossing (i.e., recessed relief patterns that are raised on the opposite side), covering the entire exterior surface area of the folder, (3) at least two visible and distinct printed or foil stamped colors other than the color of the base paper, and other than the printing of numbers, letters, words, or logos, each of which separately covers no less than 10 percent of the entire exterior surface area, and (4) patterns, pictures, designs, or artwork covering no less than thirty percent of the exterior surface area of the folder;
- portfolios, which are folders having (1) a width of at least 16 inches when open flat, (2) no tabs or dividers, and (3) one or more pockets that are suitable for holding letter size documents and that cover at least 15 percent of the surface area of the relevant interior side or sides;
- report covers, which are folders having (1) no tabs, dividers, or pockets, and (2) one or more fasteners or clips, each of which is permanently affixed to the center fold, to hold papers securely in place.

Paper file folders are currently imported under statistical reporting number 4820.30.0040 of the Harmonized Tariff Schedule of the United States (HTSUS). They may also be imported under HTSUS

statistical reporting number 4820.30.0020. The HTSUS provisions are for convenience and customs purposes; the written description of the scope is dispositive.

Importer.--Any person or firm engaged, either directly or through a parent company or subsidiary, in importing paper file folders (as defined above) into the United States from a foreign manufacturer or through its selling agent.

Reporting of information.--If information is not readily available from your records, provide carefully prepared estimates. If your firm is completing more than one questionnaire (i.e., a producer, importer, and/or purchaser questionnaire), you need not respond to duplicated questions.

Confidentiality.--The commercial and financial data furnished in response to this questionnaire that reveal the individual operations of your firm will be treated as confidential by the Commission to the extent that such data are not otherwise available to the public and will not be disclosed except as may be required by law (see 19 U.S.C. § 1677f). Such confidential information will not be published in a manner that will reveal the individual operations of your firm; however, general characterizations of numerical business proprietary information (such as discussion of trends) will be treated as confidential business information only at the request of the submitter for good cause shown.

Verification.--The information submitted in this questionnaire is subject to audit and verification by the Commission. To facilitate possible verification of data, please keep all files, worksheets, and supporting documents used in the preparation of the questionnaire response. Please also retain a copy of the final document that you submit.

Release of information.--The information provided by your firm in response to this questionnaire, as well as any other business proprietary information submitted by your firm to the Commission in connection with this proceeding, may become subject to, and released under, the administrative protective order provisions of the Tariff Act of 1930 (19 U.S.C. § 1677f) and section 207.7 of the Commission's Rules of Practice and Procedure (19 CFR § 207.7). This means that certain lawyers and other authorized individuals may temporarily be given access to the information for use in connection with this proceeding or other import-injury proceedings conducted by the Commission on the same or similar merchandise; those individuals would be subject to severe penalties if the information were divulged to unauthorized individuals.

Valid number error messages.--If you are completing this form in a country that uses periods (".") to delineate multiples of 1000 (e.g., one million would appear as \$1.000.000 rather than \$1,000,000), you may be unable to enter in numbers greater than 999 in numeric form fields. The solution to this data entry issue is to temporarily change your operating system's number formatting to be consistent with the U.S. number formatting system while you complete this form. Detailed instructions on how to resolve this issue is provided at the end of this questionnaire and is available upon request from Calvin Chang (202-205-3062, calvin.chang@usitc.gov).

D-GRIDS tool.--The Commission has a tool that firms can use to move data from their own MS Excel compilation files into self-contained data tables within this MS Word questionnaire, thereby reducing the amount of cell-by-cell data entry that would be required to complete this form. This tool is a macro-enabled MS Excel file available for download from the Commission's generic questionnaires webpage (https://www.usitc.gov/trade_remedy/question.htm) called the "D-GRIDs tool." Use of this tool to help your firm complete this questionnaire is optional. Firms opting to use the D-GRIDs tool to populate their data into this questionnaire will need the D-GRIDs specification sheet PDF file specific to this proceeding (available on the case page which is linked under the "Background" above) which includes the necessary references relating to this questionnaire, as well as the macro-enable MS Excel D-GRIDs tool itself from the generic questionnaires page. More detailed instructions on how to use the D-GRIDs tool are available within the D-GRIDs tool itself.

- I-1. **OMB statistics**.--Please report below the actual number of hours required and the cost to your firm of completing this questionnaire.

Hours	Dollars

The questions in this questionnaire have been reviewed with market participants to ensure that issues of concern are adequately addressed and that data requests are sufficient, meaningful, and as limited as possible. Public reporting burden for this questionnaire is estimated to average 40 hours per response, including the time for reviewing instructions, gathering data, and completing and reviewing the questionnaire.

We welcome comments regarding the accuracy of this burden estimate, suggestions for reducing the burden, and any suggestions for improving this questionnaire. Please attach such comments to your response or send to the Office of Investigations, USITC, 500 E St. SW, Washington, DC 20436.

- I-2a. **Establishments covered**.--Provide the name and address of establishment(s) covered by this questionnaire.

"Establishment"--Each facility of a firm involved in the importation of paper file folders, including auxiliary facilities operated in conjunction with (whether or not physically separate from) such facilities.

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I-2b. **Stock symbol information.**-- If your firm or parent firm is publicly traded, please specify the stock exchange and trading symbol: _____.

I-2c. **External counsel.**-- If your firm or parent firm is represented by external counsel in relation to this proceeding, please specify the name of the law firm and the lead attorney(s).

Law firm:	
Lead attorney(s):	

I-3. **Ownership.**--Is your firm owned, in whole or in part, by any other firm?

☐ No ☐ Yes--List the following information, relating to the ultimate parent/owner.

Firm name	Country	Extent of ownership (percent)

“Related firm” –A firm that your firm solely or jointly owned, managed, or otherwise controlled; a firm that solely or jointly owned, managed, or otherwise controlled your firm; and/or a firm that was solely or jointly owned, managed, or otherwise controlled by a firm that also solely or jointly owned, managed, or otherwise controlled your firm.

- I-4. **Related importers/exporters.**--Does your firm have any related firms, either domestic or foreign, that are engaged in importing paper file folders from China, India, or Vietnam into the United States or that are engaged in exporting paper file folders from China, India, or Vietnam to the United States?

☐ No ☐ Yes--List the following information.

Firm name	Country	Affiliation

- I-5. **Related producers.**--Does your firm have any related firms, either domestic or foreign, that are engaged in the production of paper file folders?

☐ No ☐ Yes--List the following information.

Firm name	Country	Affiliation

- I-6. **Importing operations.**--Please indicate the nature of your firm's importing operations of paper file folders. More than one answer may be applicable.

Importer of record	Takes title to the imported product(s)	Consignee of the imported products(s)	Customs broker or freight forwarder
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- I-7. **Consignee.**--If your firm is an importer of record of paper file folders but is not the consignee, please list the consignees below (firm name, address, telephone number, and individual to contact).

Firm name	Address	Contact person and phone number

- I-8. **FTZ, TIB, or bonded warehouses.**--Please indicate whether your firm enters paper file folders into, or withdraws such merchandise from, foreign trade zones or bonded warehouses. Also indicate whether your firm imports paper file folders under the TIB (temporary importation under bond) program.

"Foreign trade zone" is a designated location in the United States where firms utilize special procedures that allow delayed or reduced customs duty payments on foreign merchandise, as well as other savings. A foreign trade zone must be designated as such pursuant to the rules and procedures set forth in the Foreign-Trade Zones Act.

"Bonded warehouse" is a secured facility supervised by U.S. customs, where dutiable landed imports are stored pending their re-export, or release after payment of import duties, taxes, and other charges. A bonded warehouse must be designed as such pursuant to the rules and procedures set forth in 19 U.S.C. § 1555.

"Temporary Importation under Bond ("TIB") program" is a procedure whereby imported merchandise may be entered under certain conditions for a limited time into the United States free of duty. Under the program, an importer posts a bond for twice the amount of duty, taxes, etc. that would otherwise be owed on the importation and agrees to export or destroy the merchandise within a specified time or pay liquidated damages. This program is restricted to certain categories of merchandise listed in subheadings 9813.00.05 through 9813.00.75 of the Harmonized Tariff Schedule of the United States (HTS).

Item	No	Yes
Foreign trade zones	<input type="checkbox"/>	<input type="checkbox"/>
Bonded warehouses	<input type="checkbox"/>	<input type="checkbox"/>
Temporary importation under bond	<input type="checkbox"/>	<input type="checkbox"/>

- I-9. **Other trade actions.**--To your knowledge, have the products subject to this proceeding been the subject of any other import relief proceedings in the United States or in any other countries?

No	Yes	If yes, Yes--Please specify.
<input type="checkbox"/>	<input type="checkbox"/>	

PART II.--TRADE AND RELATED INFORMATION

Further information on this part of the questionnaire can be obtained from Calvin Chang (202-205-3062, calvin.chang@usitc.gov). **Supply all data requested on a calendar-year basis.**

- II-1. **Contact information.**--Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in part II.

Name	
Title	
Email	
Telephone	

- II-2a. **Changes in operations.**--Please indicate whether your firm has experienced any of the following changes in relation to the importation of paper file folders since January 1, 2019.

<i>(check as many as appropriate)</i>		<i>(If checked, please describe the nature, date(s), and significance of any such reported changes as well as the business reasons for them; leave completely blank if not applicable)</i>
<input type="checkbox"/>	Office/warehouse openings	
<input type="checkbox"/>	Office/warehouse closings	
<input type="checkbox"/>	Relocations	
<input type="checkbox"/>	Expansions	
<input type="checkbox"/>	Acquisitions	
<input type="checkbox"/>	Consolidations	
<input type="checkbox"/>	Prolonged shutdowns or importation curtailments	
<input type="checkbox"/>	Force majeure events	
<input type="checkbox"/>	Other (e.g., technology, labor agreements)	

- II-2b. **COVID-19 pandemic.**—Since January 1, 2020, has the COVID-19 pandemic or have any government actions taken to contain the spread of the COVID-19 virus resulted in changes in your firm's supply chain arrangements, importation, employment, and shipments relating to paper file folders? In your response, please discuss the duration and timing of any such changes as they relate to your firm's operations.

No	Yes	If yes, describe these changes including a separate discussion of the (a) supply chain impact, (b) importation and shipment impact, and (c) employment impact of the COVID-19 pandemic.
<input type="checkbox"/>	<input type="checkbox"/>	

- II-2c **Unit of measure.**—Do you maintain your records in number folders?

No	Yes	If no, please describe how your firm developed estimates for its data based on number of folders.
<input type="checkbox"/>	<input type="checkbox"/>	

- II-3a. **Arranged imports.**--Has your firm imported or arranged for the importation of paper file folders for delivery after **June 30, 2022**?

"Arranged imports" are imports for which your firm has placed an order with a foreign supplier for subject merchandise, but delivery of those imports is not scheduled to occur until after the date listed above.

No	Yes	If yes, fill out the table below.
<input type="checkbox"/>	<input type="checkbox"/>	

Source	Period			
	Jul-Sep 2022	Oct-Dec 2022	Jan-Mar 2023	Apr-Jun 2023
	Quantity (in 1,000 folders)			
China				
India				
Vietnam				
Mexico				
All other sources				

- II-3b. **Imports in the 12-month period preceding the petition.**--Has your firm imported paper file folders from any source **between October 1, 2021 and September 30, 2022?** (i.e., the last three months in 2021 and first nine months in 2022 combined)

No	Yes	If yes, report the quantity of such imports below by source.
<input type="checkbox"/>	<input type="checkbox"/>	

October 2021 through September 2022		
Source	Under HTS statistical reporting number 4820.30.0040	Under all other HTS statistical reporting numbers
	Quantity (1,000 folders)	
China		
India		
Vietnam		
Mexico		
All other sources		

- II-4. **Reasons for importing if producer.**--If your firm also produces paper file folders in the United States, please indicate the reasons for importing this product. If your firm's reasons differ by source, please elaborate.

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Definitions

"Imports" –Those products identified for U.S. Customs purposes as imports for consumption for which your firm was the importer of record (i.e., was responsible for paying any import duty).

"Import quantities" –Quantities reported should be net of returns.

"Import values" –Values reported should be landed, duty-paid values at the U.S. port of entry, including ocean freight and insurance costs, brokerage charges, and import duties (i.e., all charges except inland freight in the United States).

"Commercial U.S. shipments" – Shipments made within the United States as a result of an arm's length commercial transaction in the ordinary course of business excluding sales made at the retail level of trade to individual end use customers via your own's retail establishments or retail distribution channels. Report net values (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods) in U.S. dollars, f.o.b. your point of shipment.

"Internal consumption/including for own retail-level sale" – Product consumed internally by your firm or product shipped for sale from your own firm's retail locations or retail-level distribution channels. Such transactions are valued at fair market value of the product that was internally consumed and/or transferred to your firm's own retail locations or retail-level distribution channels.

"Transfers to related firms" –Shipments made to related firms. Such transactions are valued at fair market value of the shipments.

"Related firm" –A firm that your firm solely or jointly owned, managed, or otherwise controlled; a firm that solely or jointly owned, managed, or otherwise controlled your firm; and/or a firm that was solely or jointly owned, managed, or otherwise controlled by a firm that also solely or jointly owned, managed, or otherwise controlled your firm.

"Export shipments" – Shipments to destinations outside the United States, including shipments to related firms.

"Inventories" --Finished goods inventory, not raw materials or work in progress.

Note: As requested in Part I of this questionnaire, please keep all supporting documents/records used in the preparation of the trade data, as Commission staff may contact your firm regarding questions on the trade data. The Commission may also request that your company submit copies of the supporting documents/records (such as production and sales schedules, inventory records, etc.) used to compile these data.

II-5a. **U.S. imports from China.**—Report your firm's imports and your firm's shipments and inventories of paper file folders imported from China by your firm during the specified periods.

China

Quantity (in 1,000 folders); Value (in \$1,000)					
Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Beginning-of-period inventories (quantity) (A)					
Imports:¹ Reported under HTS statistical reporting number 4820.30.0040: Quantity (B)					
Quantity in 1,000 pounds					
Value (C)					
Reported under all other HTS statistical reporting numbers:² Quantity (D)					
Quantity in 1,000 pounds					
Value (E)					
U.S. shipments: Commercial shipments: Quantity (F)					
Value (G)					
Internal consumption/including own retail level sale:³ Quantity (H)					
Value ³ (I)					
Transfers to related firms:³ Quantity (J)					
Value ³ (K)					
Export shipments:⁴ Quantity (L)					
Value (M)					
End-of-period inventories: (quantity) (N)					

¹ Please identify the foreign producers, if known: _____.

² Please identify the other HTS statistical reporting numbers used to classify those imports _____.

³ Internal consumption and transfers to related firms must be valued at fair market value. If your firm uses a different basis for valuing these transactions in your records, please specify that basis (e.g., cost, cost plus, etc.): _____. However, the data provided above in this table should be based on fair market value.

⁴ Identify your firm's principal export markets: _____.

II-5a. **U.S. imports from China.**—Continued

RECONCILIATION OF SHIPMENTS, IMPORTS, AND INVENTORIES.—Generally, the data reported for the end-of-period inventories (i.e., line N) should be equal to the beginning-of-period inventories (i.e., line A), plus imports (i.e., line B and D), less total shipments (i.e., lines F, H, J, and L). Please ensure that any differences are not due to data entry errors in completing this form, but rather actually reflect your firm's records; and also provide any likely explanations for any differences (e.g., theft, loss, damage, record systems issues, etc.) if they exist.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
A + B + D – F – H – J – L – N = should equal zero ("0") or provide an explanation. ¹	0	0	0	0	0
¹ Explanation if the calculated fields above are returning values other than zero (i.e., "0") but are nonetheless accurate: _____.					

II-5b. **Channels of distribution: China.**—Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from China by channel of distribution during the specified periods. If your firm owns and operates its own retail locations, and reported those data as "internal consumption/ including for own retail sale" in the previous table (lines H or J), report those shipments as "to Retailers" in this question.

China

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
	Quantity (in 1,000 folders)				
U.S. shipments:					
to Retailers (O)					
to Distributors (P)					
to End users (Q)					

RECONCILIATION OF CHANNELS.—Please ensure that the quantities reported for channels of distribution (i.e., lines O through Q) in each time period equal the quantity reported for U.S. shipments (i.e., line F, H, J) in each time period. If the calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation item	Calendar year			January-June	
	2019	2020	2021	2021	2022
O + P + Q – F – H – J = zero ("0"), if not revise.	0	0	0	0	0

- II-5c. **U.S. shipments by product type China.**--Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from China by product type during the specified periods.

China

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
U.S. shipments:					
Manila folders:					
<i>Quantity in 1,000 folders (R)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (S)</i>					
Hanging folders:					
<i>Quantity in 1,000 folders (T)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (U)</i>					
Fastener folders:					
<i>Quantity in 1,000 folders (V)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (W)</i>					
Expanding folders:					
<i>Quantity in 1,000 folders (X)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (Y)</i>					
Other: ¹					
<i>Quantity in 1,000 folders (Z)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (AA)</i>					
¹ Identify other product types:_____.					

RECONCILIATION OF U.S. SHIPMENTS BY PRODUCT TYPE.—Please ensure that the quantities in 1,000 folders and values reported in this question (i.e. lines R through AA) during the specified periods equal the quantity and value reported for U.S. shipments (i.e. lines F through K) in question II-5a. If calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
Quantity: R + T + V + X + Z – F – H – J = zero ("0"), if not revise.	0	0	0	0	0
Value: S + U + W + Y + AA – G – I – K = zero ("0"), if not revise.	0	0	0	0	0

II-6a. **U.S. imports from India.**—Report your firm's imports and your firm's shipments and inventories of paper file folders imported from India by your firm during the specified periods.

India

Quantity (in 1,000 folders); Value (in \$1,000)					
Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Beginning-of-period inventories (quantity) (A)					
Imports:¹ Reported under HTS statistical reporting number 4820.30.0040: Quantity (B)					
Quantity in 1,000 pounds					
Value (C)					
Reported under all other HTS statistical reporting numbers:² Quantity (D)					
Quantity in 1,000 pounds					
Value (E)					
U.S. shipments: Commercial shipments: Quantity (F)					
Value (G)					
Internal consumption/including own retail level sale:³ Quantity (H)					
Value ³ (I)					
Transfers to related firms:³ Quantity (J)					
Value ³ (K)					
Export shipments:⁴ Quantity (L)					
Value (M)					
End-of-period inventories: (quantity) (N)					

¹ Please identify the foreign producers, if known: _____.

² Please identify the other HTS statistical reporting numbers used to classify those imports _____.

³ Internal consumption and transfers to related firms must be valued at fair market value. If your firm uses a different basis for valuing these transactions in your records, please specify that basis (e.g., cost, cost plus, etc.): _____. However, the data provided above in this table should be based on fair market value.

⁴ Identify your firm's principal export markets: _____.

II-6a. **U.S. imports from India.**—Continued

RECONCILIATION OF SHIPMENTS, IMPORTS, AND INVENTORIES.—Generally, the data reported for the end-of-period inventories (i.e., line N) should be equal to the beginning-of-period inventories (i.e., line A), plus imports (i.e., line B and D), less total shipments (i.e., lines F, H, J, and L). Please ensure that any differences are not due to data entry errors in completing this form, but rather actually reflect your firm's records; and also provide any likely explanations for any differences (e.g., theft, loss, damage, record systems issues, etc.) if they exist.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
A + B + D – F – H – J – L – N = should equal zero ("0") or provide an explanation. ¹	0	0	0	0	0
¹ Explanation if the calculated fields above are returning values other than zero (i.e., "0") but are nonetheless accurate: _____.					

II-6b. **Channels of distribution: India.**—Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from India by channel of distribution during the specified periods. If your firm owns and operates its own retail locations, and reported those data as "internal consumption/ including for own retail sale" in the previous table (lines H or J), report those shipments as "to Retailers" in this question.

India

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
	Quantity (in 1,000 folders)				
U.S. shipments:					
to Retailers (O)					
to Distributors (P)					
to End users (Q)					

RECONCILIATION OF CHANNELS.—Please ensure that the quantities reported for channels of distribution (i.e., lines O through Q) in each time period equal the quantity reported for U.S. shipments (i.e., line F, H, J) in each time period. If the calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation item	Calendar year			January-June	
	2019	2020	2021	2021	2022
O + P + Q – F – H – J = zero ("0"), if not revise.	0	0	0	0	0

- II-6c. **U.S. shipments by product type India.**--Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from India by product type during the specified periods.

India

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
U.S. shipments:					
Manila folders:					
<i>Quantity in 1,000 folders (R)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (S)</i>					
Hanging folders:					
<i>Quantity in 1,000 folders (T)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (U)</i>					
Fastener folders:					
<i>Quantity in 1,000 folders (V)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (W)</i>					
Expanding folders:					
<i>Quantity in 1,000 folders (X)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (Y)</i>					
Other: ¹					
<i>Quantity in 1,000 folders (Z)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (AA)</i>					
¹ Identify other product types:_____.					

RECONCILIATION OF U.S. SHIPMENTS BY PRODUCT TYPE.—Please ensure that the quantities in 1,000 folders and values reported in this question (i.e. lines R through AA) during the specified periods equal the quantity and value reported for U.S. shipments (i.e. lines F through K) in question II-6a. If calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
Quantity: R + T + V + X + Z – F – H – J = zero ("0"), if not revise.	0	0	0	0	0
Value: S + U + W + Y + AA – G – I – K = zero ("0"), if not revise.	0	0	0	0	0

- II-7a. **U.S. imports from Vietnam.**—Report your firm's imports and your firm's shipments and inventories of paper file folders imported from Vietnam by your firm during the specified periods.

Vietnam

Quantity (in 1,000 folders); Value (in \$1,000)					
Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Beginning-of-period inventories (quantity) (A)					
Imports:¹ Reported under HTS statistical reporting number 4820.30.0040: Quantity (B)					
Quantity in 1,000 pounds					
Value (C)					
Reported under all other HTS statistical reporting numbers:² Quantity (D)					
Quantity in 1,000 pounds					
Value (E)					
U.S. shipments: Commercial shipments: Quantity (F)					
Value (G)					
Internal consumption/including own retail level sale:³ Quantity (H)					
Value ³ (I)					
Transfers to related firms:³ Quantity (J)					
Value ³ (K)					
Export shipments:⁴ Quantity (L)					
Value (M)					
End-of-period inventories: (quantity) (N)					

¹ Please identify the foreign producers, if known: ____.

² Please identify the other HTS statistical reporting numbers used to classify those imports ____.

³ Internal consumption and transfers to related firms must be valued at fair market value. If your firm uses a different basis for valuing these transactions in your records, please specify that basis (e.g., cost, cost plus, etc.): _____. However, the data provided above in this table should be based on fair market value.

⁴ Identify your firm's principal export markets: ____.

II-7a. **U.S. imports from Vietnam.**—Continued

RECONCILIATION OF SHIPMENTS, IMPORTS, AND INVENTORIES.—Generally, the data reported for the end-of-period inventories (i.e., line N) should be equal to the beginning-of-period inventories (i.e., line A), plus imports (i.e., line B and D), less total shipments (i.e., lines D, F, H, J, and L). Please ensure that any differences are not due to data entry errors in completing this form, but rather actually reflect your firm's records; and also provide any likely explanations for any differences (e.g., theft, loss, damage, record systems issues, etc.) if they exist.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
A + B + D – F – H – J – L – N = should equal zero ("0") or provide an explanation. ¹	0	0	0	0	0
¹ Explanation if the calculated fields above are returning values other than zero (i.e., "0") but are nonetheless accurate: _____.					

II-7b. **Channels of distribution: Vietnam.**—Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from Vietnam by channel of distribution during the specified periods. If your firm owns and operates its own retail locations, and reported those data as "internal consumption/ including for own retail sale" in the previous table (lines H or J), report those shipments as "to Retailers" in this question.

Vietnam

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Quantity (in 1,000 folders)					
U.S. shipments:					
to Retailers (O)					
to Distributors (P)					
to End users (Q)					

RECONCILIATION OF CHANNELS.—Please ensure that the quantities reported for channels of distribution (i.e., lines O through Q) in each time period equal the quantity reported for U.S. shipments (i.e., line F, H, J) in each time period. If the calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation item	Calendar year			January-June	
	2019	2020	2021	2021	2022
O + P + Q – F – H – J = zero ("0"), if not revise.	0	0	0	0	0

- II-7c. **U.S. shipments by product type Vietnam.**--Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from Vietnam by product type during the specified periods.

Vietnam

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
U.S. shipments:					
Manila folders:					
<i>Quantity in 1,000 folders (R)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (S)</i>					
Hanging folders:					
<i>Quantity in 1,000 folders (T)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (U)</i>					
Fastener folders:					
<i>Quantity in 1,000 folders (V)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (W)</i>					
Expanding folders:					
<i>Quantity in 1,000 folders (X)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (Y)</i>					
Other: ¹					
<i>Quantity in 1,000 folders (Z)</i>					
<i>Quantity in 1,000 pounds</i>					
<i>Value in \$1,000 (AA)</i>					
¹ Identify other product types:_____.					

RECONCILIATION OF U.S. SHIPMENTS BY PRODUCT TYPE.—Please ensure that the quantities in 1,000 folders and values reported in this question (i.e. lines R through AA) during the specified periods equal the quantity and value reported for U.S. shipments (i.e. lines F through K) in question II-7a. If calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
Quantity: R + T + V + X + Z – F – H – J = zero ("0"), if not revise.	0	0	0	0	0
Value: S + U + W + Y + AA – G – I – K = zero ("0"), if not revise.	0	0	0	0	0

II-8a. **U.S. imports from Mexico.**—Report your firm's imports and your firm's shipments and inventories of paper file folders imported from Mexico by your firm during the specified periods.

Mexico

Quantity (in 1,000 folders); Value (in \$1,000)					
Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Beginning-of-period inventories (quantity) (A)					
Imports:¹ Reported under HTS statistical reporting number 4820.30.0040: Quantity (B)					
Quantity in 1,000 pounds					
Value (C)					
Reported under all other HTS statistical reporting numbers:² Quantity (D)					
Quantity in 1,000 pounds					
Value (E)					
U.S. shipments: Commercial shipments: Quantity (F)					
Value (G)					
Internal consumption/including own retail level sale:³ Quantity (H)					
Value ³ (I)					
Transfers to related firms:³ Quantity (J)					
Value ³ (K)					
Export shipments:⁴ Quantity (L)					
Value (M)					
End-of-period inventories: (quantity) (N)					

¹ Please identify the foreign producers, if known: _____.

² Please identify the other HTS statistical reporting numbers used to classify those imports _____.

³ Internal consumption and transfers to related firms must be valued at fair market value. If your firm uses a different basis for valuing these transactions in your records, please specify that basis (e.g., cost, cost plus, etc.): _____. However, the data provided above in this table should be based on fair market value.

⁴ Identify your firm's principal export markets: _____.

II-8a. **U.S. imports from Mexico.**—Continued

RECONCILIATION OF SHIPMENTS, IMPORTS, AND INVENTORIES.—Generally, the data reported for the end-of-period inventories (i.e., line N) should be equal to the beginning-of-period inventories (i.e., line A), plus imports (i.e., line B and D), less total shipments (i.e., lines F, H, J, and L). Please ensure that any differences are not due to data entry errors in completing this form, but rather actually reflect your firm's records; and also provide any likely explanations for any differences (e.g., theft, loss, damage, record systems issues, etc.) if they exist.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
A + B + D – F – H – J – L – N = should equal zero ("0") or provide an explanation. ¹	0	0	0	0	0
¹ Explanation if the calculated fields above are returning values other than zero (i.e., "0") but are nonetheless accurate: _____.					

II-8b. **Channels of distribution: Mexico.**—Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from Mexico by channel of distribution during the specified periods. If your firm owns and operates its own retail locations, and reported those data as "internal consumption/ including for own retail sale" in the previous table (lines H or J), report those shipments as "to Retailers" in this question.

Mexico

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Quantity (in 1,000 folders)					
U.S. shipments:					
to Retailers (O)					
to Distributors (P)					
to End users (Q)					

RECONCILIATION OF CHANNELS.—Please ensure that the quantities reported for channels of distribution (i.e., lines O through Q) in each time period equal the quantity reported for U.S. shipments (i.e., line F, H, J) in each time period. If the calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation item	Calendar year			January-June	
	2019	2020	2021	2021	2022
O + P + Q – F – H – J = zero ("0"), if not revise.	0	0	0	0	0

- II-8c. **U.S. shipments by product type Mexico.**--Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from Mexico by product type during the specified periods.

Mexico

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
U.S. shipments:					
Manila folders:					
Quantity in 1,000 folders (R)					
Quantity in 1,000 pounds					
Value in \$1,000 (S)					
Hanging folders:					
Quantity in 1,000 folders (T)					
Quantity in 1,000 pounds					
Value in \$1,000 (U)					
Fastener folders:					
Quantity in 1,000 folders (V)					
Quantity in 1,000 pounds					
Value in \$1,000 (W)					
Expanding folders:					
Quantity in 1,000 folders (X)					
Quantity in 1,000 pounds					
Value in \$1,000 (Y)					
Other: ¹					
Quantity in 1,000 folders (Z)					
Quantity in 1,000 pounds					
Value in \$1,000 (AA)					
¹ Identify other product types:_____.					

RECONCILIATION OF U.S. SHIPMENTS BY PRODUCT TYPE.—Please ensure that the quantities in 1,000 folders and values reported in this question (i.e. lines R through AA) during the specified periods equal the quantity and value reported for U.S. shipments (i.e. lines F through K) in question II-8a. If calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
Quantity: R + T + V + X + Z – F – H – J = zero ("0"), if not revise.	0	0	0	0	0
Value: S + U + W + Y + AA – G – I – K = zero ("0"), if not revise.	0	0	0	0	0

- II-9a. **Imports from all other sources.**—Report your firm's imports and your firm's shipments and inventories of paper file folders imported from all other sources (i.e. other than China, India, Vietnam, or Mexico) by your firm during the specified periods.

All other sources

(list sources: _____)

Quantity (in 1,000 folders); Value (in \$1,000)					
Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Beginning-of-period inventories (quantity) (A)					
Imports:¹ Reported under HTS statistical reporting number 4820.30.0040: Quantity (B)					
Quantity in 1,000 pounds					
Value (C)					
Reported under all other HTS statistical reporting numbers:² Quantity (D)					
Quantity in 1,000 pounds					
Value (E)					
U.S. shipments: Commercial shipments: Quantity (F)					
Value (G)					
Internal consumption/including own retail level sale:³ Quantity (H)					
Value ³ (I)					
Transfers to related firms:³ Quantity (J)					
Value ³ (K)					
Export shipments:⁴ Quantity (L)					
Value (M)					
End-of-period inventories: (quantity) (N)					

¹ Please identify the foreign producers, if known: _____.

² Please identify the other HTS statistical reporting numbers used to classify those imports _____.

³ Internal consumption and transfers to related firms must be valued at fair market value. If your firm uses a different basis for valuing these transactions in your records, please specify that basis (e.g., cost, cost plus, etc.): _____. However, the data provided above in this table should be based on fair market value.

⁴ Identify your firm's principal export markets: _____.

II-9a. **Imports from all other sources.**—Continued

RECONCILIATION OF SHIPMENTS, IMPORTS, AND INVENTORIES.--Generally, the data reported for the end-of-period inventories (i.e., line N) should be equal to the beginning-of-period inventories (i.e., line A), plus imports (i.e., line B and D), less total shipments (i.e., lines F, H, J, and L). Please ensure that any differences are not due to data entry errors in completing this form, but rather actually reflect your firm's records; and also provide any likely explanations for any differences (e.g., theft, loss, damage, record systems issues, etc.) if they exist.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
A + B + D – F – H – J – L – N = should equal zero ("0") or provide an explanation. ¹	0	0	0	0	0
¹ Explanation if the calculated fields above are returning values other than zero (i.e., "0") but are nonetheless accurate: _____.					

II-9b. **Channels of distribution: All other sources.**-- Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from all other sources by channel of distribution during the specified periods. If your firm owns and operates its own retail locations, and reported those data as "internal consumption/ including for own retail sale" in the previous table (lines H or J), report those shipments as "to Retailers" in this question.

All other sources

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Quantity (in 1,000 folders)					
U.S. shipments:					
to Retailers (O)					
to Distributors (P)					
to End users (Q)					

RECONCILIATION OF CHANNELS.--Please ensure that the quantities reported for channels of distribution (i.e., lines O through Q) in each time period equal the quantity reported for U.S. shipments (i.e., line F, H, J) in each time period. If the calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation item	Calendar year			January-June	
	2019	2020	2021	2021	2022
O + P + Q – F – H – J = zero ("0"), if not revise.	0	0	0	0	0

- II-9c. **U.S. shipments by product type all other sources.**--Report your firm's U.S. shipments (i.e. inclusive of commercial U.S. shipments, internal consumption, and transfers to related firms) of imports from all other sources by product type during the specified periods.

All other sources

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
U.S. shipments:					
Manila folders:					
Quantity in 1,000 folders (R)					
Quantity in 1,000 pounds					
Value in \$1,000 (S)					
Hanging folders:					
Quantity in 1,000 folders (T)					
Quantity in 1,000 pounds					
Value in \$1,000 (U)					
Fastener folders:					
Quantity in 1,000 folders (V)					
Quantity in 1,000 pounds					
Value in \$1,000 (W)					
Expanding folders:					
Quantity in 1,000 folders (X)					
Quantity in 1,000 pounds					
Value in \$1,000 (Y)					
Other: ¹					
Quantity in 1,000 folders (Z)					
Quantity in 1,000 pounds					
Value in \$1,000 (AA)					
¹ Identify other product types:_____.					

RECONCILIATION OF U.S. SHIPMENTS BY PRODUCT TYPE.—Please ensure that the quantities in 1,000 folders and values reported in this question (i.e. lines R through AA) during the specified periods equal the quantity and value reported for U.S. shipments (i.e. lines F through K) in question II-9a. If calculated fields below return values other than zero (i.e., "0"), the data reported must be revised prior to submission to the Commission.

Reconciliation	Calendar year			January-June	
	2019	2020	2021	2021	2022
Quantity: R + T + V + X + Z – F – H – J = zero ("0"), if not revise.	0	0	0	0	0
Value: S + U + W + Y + AA – G – I – K = zero ("0"), if not revise.	0	0	0	0	0

- II-10. **Out-of-scope imports under HTS statistical reporting number 4820.30.0040.**—Report your firm's imports of products other than paper file folders that are classified under HTS statistical reporting number 4820.30.0040 from any source during the specified period.

Out-of-scope products imported under HTS statistical reporting number 4820.30.0040

Item	Calendar year			January-June	
	2019	2020	2021	2021	2022
Out-of-scope imports under HTS 4820.30.0040¹ from.--					
China:					
Quantity in 1,000 folders					
Quantity in 1,000 pounds					
Value in \$1,000					
India:					
Quantity in 1,000 folders					
Quantity in 1,000 pounds					
Value in \$1,000					
Vietnam:					
Quantity in 1,000 folders					
Quantity in 1,000 pounds					
Value in \$1,000					
Mexico:					
Quantity in 1,000 folders					
Quantity in 1,000 pounds					
Value in \$1,000					
All other sources:²					
Quantity in 1,000 folders					
Quantity in 1,000 pounds					
Value in \$1,000					
¹ Please describe the out-of-scope products being imported by your firm under HTS statistical reporting number 4820.30.0040: _____. ² Please list sources: _____.					

- II-11. **Transfers to related firms.**--If your firm reported transfers to related firms in any of the data tables in part II, please identify the firm(s) and indicate the nature of the relationship between your firm and the related firms (e.g., joint venture, wholly owned subsidiary) and whether the transfers were priced at market value or by a non-market formula.

--

- II-12. **Other explanations.**--If your firm would like to further explain a response to a question in Part II for which a narrative response box was not provided, please note the question number and the explanation in the space provided below. Please also use this space to highlight any issues your firm had in providing the data in this section.

--

PART III.--PRICING AND MARKET FACTORS

Further information on this part of the questionnaire can be obtained from Tana von Kessler (202-205-2389, tana.vonkessler@usitc.gov).

- III-1. **Contact information.**--Please identify the responsible individual and the manner by which Commission staff may contact that individual regarding the confidential information submitted in part III.

Name	
Title	
Email	
Telephone	

PRICE DATA

- III-2. This question requests quarterly quantity and value data for your firm's commercial shipments to unrelated U.S. customers since January 1, 2019 of the following products your firm imported from China, India, and/or Vietnam:

Product 1.-- Box of 100 file folders, each folder made from a single piece of paperboard folded along a primary score line that creates a front flap and a back flap. The paperboard is made from uncoated freesheet paper, manila in color, with a thickness of 11 points, a 105 pound basis weight (using a 24 inch x 36 inch, 3,000 square foot basis), and 0 to 10 percent recycled post-consumer waste. Each file folder is letter size and will have an extended paper tab on the back flap visible above the height of the front flap for labeling. Each file folder will have one 1/3 cut size tab in one of three positions (left, center, right).



Product 2.-- Box of 25 hanging file folders, each folder made from a single piece of paperboard folded along a primary score line that creates a front flap and a back flap. The paperboard is made from uncoated freesheet paper, standard green in color, with a thickness of 11 points and a 126 to 144 pound basis weight (using a 24 inch x 36 inch, 3,000 square foot basis). Each hanging file folder is letter size and will have a metal rod with small indentations or hooks on the end, and the ends of the rods will be coated. The box will contain 25 plastic tabs, each of which is 1/5 cut size, along with 25 white paper inserts.



Product 3.-- Box of 50 fastener folders, each folder made from a single piece of paperboard folded along a primary score line that creates a front flap and a back flap. The paperboard is made from uncoated freesheet paper, manila in color, with a thickness of 11 points, a 124 pound basis weight (using a 24 inch x 36 inch, 3,000 square foot basis), and 10 percent recycled post-consumer waste. Each fastener folder will be letter size and will come with two embedded 2 inch fasteners stamped into the material. Each fastener folder will have an extended reinforced paper tab on the back flap visible above the height of



the front flap for labeling. Each fastener folder will have one 1/3 reinforced tab in one of three positions (left, center, right).

Please note that values should be f.o.b., U.S. point of shipment and should not include U.S.-inland transportation costs. Values should reflect the *final net* amount paid to your firm (i.e., should be net of all deductions for discounts or rebates). Please exclude any retail-level transactions.

During January 2019-June 2022, did your firm import from China, India, and/or Vietnam and sell to unrelated U.S. customers any of the above listed products (or any products that were competitive with these products)?

<input type="checkbox"/>	Yes. --Please complete the following pricing data tables as appropriate.
<input type="checkbox"/>	No. --Skip to question III-3.

III-2a. **Price data.**--Report below the quarterly price data¹ for pricing products² imported from China and sold by your firm.

China

Report data in boxes (not 1,000 folders) and actual dollars (not 1,000s).

(Quantity in boxes, value in dollars)						
Period of shipment	Product 1		Product 2		Product 3	
	Quantity	Value	Quantity	Value	Quantity	Value
2019:						
January-March						
April-June						
July-September						
October-December						
2020:						
January-March						
April-June						
July-September						
October-December						
2021:						
January-March						
April-June						
July-September						
October-December						
2022:						
January-March						
April-June						

¹ Net values (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods), f.o.b. your firm's U.S. point of shipment. Please subtract any discounts, rebates, and returns from the quarter in which the sale occurred.

² Pricing product definitions are provided on the first page of Part III.

Note.--If your firm's product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.

Product 1:

Product 2:

Product 3:

III-2b. **Price data.**--Report below the quarterly price data¹ for pricing products² imported from India and sold by your firm.

India

Report data in **boxes** (not 1,000 folders) and **actual dollars** (not 1,000s).

(Quantity in boxes, value in dollars)						
Period of shipment	Product 1		Product 2		Product 3	
	Quantity	Value	Quantity	Value	Quantity	Value
2019:						
January-March						
April-June						
July-September						
October-December						
2020:						
January-March						
April-June						
July-September						
October-December						
2021:						
January-March						
April-June						
July-September						
October-December						
2022:						
January-March						
April-June						

¹ Net values (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods), f.o.b. your firm's U.S. point of shipment. Please subtract any discounts, rebates, and returns from the quarter in which the sale occurred.

² Pricing product definitions are provided on the first page of Part III.

Note.--If your firm's product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.

Product 1:

Product 2:

Product 3:

III-2c. **Price data.**--Report below the quarterly price data¹ for pricing products² imported from Vietnam and sold by your firm.

Vietnam

Report data in **boxes** (not 1,000 folders) and **actual dollars** (not 1,000s).

(Quantity in boxes, value in dollars)						
Period of shipment	Product 1		Product 2		Product 3	
	Quantity	Value	Quantity	Value	Quantity	Value
2019:						
January-March						
April-June						
July-September						
October-December						
2020:						
January-March						
April-June						
July-September						
October-December						
2021:						
January-March						
April-June						
July-September						
October-December						
2022:						
January-March						
April-June						

¹ Net values (i.e., gross sales values less all discounts, allowances, rebates, prepaid freight, and the value of returned goods), f.o.b. your firm's U.S. point of shipment. Please subtract any discounts, rebates, and returns from the quarter in which the sale occurred.

² Pricing product definitions are provided on the first page of Part III.

Note.--If your firm's product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.

Product 1:

Product 2:

Product 3:

III-2d. **Price data checklist.**--Please check that the pricing data in question III-2(a) has been correctly reported.

Are the price data reported above:	✓ if Yes
In actual dollars (not \$1,000) for values?	<input type="checkbox"/>
In boxes (not 1,000 folders) for quantities?	<input type="checkbox"/>
Excludes quantity and value data for any retail-level transactions?	<input type="checkbox"/>
F.o.b. U.S. point of shipment (i.e., does not include U.S. inland transportation costs)?	<input type="checkbox"/>
Net of all discounts and rebates?	<input type="checkbox"/>
Have discounts, rebates, and returns been deducted from gross sales in the quarter in which the sale occurred?	<input type="checkbox"/>
Quantities do not exceed commercial shipments reported in part II in each year?	<input type="checkbox"/>
Explanation(s) for any boxes not checked:	

III-2e. **Pricing data methodology.**--Please describe the method and the kinds of documents/records that were used to compile your price data.

Note: As requested in Part I of this questionnaire, please keep all supporting documents/records used in the preparation of the price data, as Commission staff may contact your firm regarding questions on the price data. The Commission may also request that your company submit copies of the supporting documents/records (such as sales journal, invoices, etc.) used to compile these data.

PURCHASE COST DATA

- III-3. **Imports for internal use, repackaging, or retail sale.**--This question requests quarterly quantity and landed-duty paid value data for your firm's imports of the products defined above (at the beginning of part III) for internal consumption/repackaging/use for sales in your firm's retail locations from China, India, and/or Vietnam since January 1, 2019.

During January 2019-June 2022, did your firm import any of the products defined above (at the beginning of part III) from China, India, and/or Vietnam for internal consumption/ repackaging/ use for sales in your firm's retail locations?

<input type="checkbox"/>	Yes. --Please complete the following tables as appropriate.
<input type="checkbox"/>	No. --Skip to question III-4.

III-3a. **Imports for internal use, repackaging, or retail sale.**—Report below the import data¹ for pricing products² imported from China and used by your own firm or sold by your firm at retail.

Please note that values should be **landed, duty-paid (LDP)** and should not include U.S.-inland transportation costs. Values should reflect the *final net* amount paid by your firm (i.e., should be net of all returns, discounts, allowances, and rebates).

China

Report data in **boxes** (not 1,000 folders) and **actual dollars** (not 1,000s).

(Quantity in boxes, value in dollars)						
Period of importation	Product 1		Product 2		Product 3	
	Quantity	LDP Value	Quantity	LDP Value	Quantity	LDP Value
2019:						
January-March						
April-June						
July-September						
October-December						
2020:						
January-March						
April-June						
July-September						
October-December						
2021:						
January-March						
April-June						
July-September						
October-December						
2022:						
January-March						
April-June						

¹ LDP value (i.e., landed duty-paid values): Values reported should be landed, duty-paid values at the U.S. port of entry, including ocean freight and insurance costs, brokerage charges, and import duties (i.e., all charges except inland freight in the United States). See "Import values" definition in Part II (Trade and Related Information – Definitions).

² Pricing product definitions are provided on the first page of Part III.

Note.--If your firm's product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.

Product 1:

Product 2:

Product 3:

III-3b. **Imports for internal use, repackaging, or retail sale.**—Report below the import data¹ for pricing products² imported from India and used by your own firm or sold by your firm at retail.

Please note that values should be **landed, duty-paid (LDP)** and should not include U.S.-inland transportation costs. Values should reflect the *final net* amount paid by your firm (i.e., should be net of all returns, discounts, allowances, and rebates).

India

Report data in **boxes** (not 1,000 folders) and **actual dollars** (not 1,000s).

(Quantity in boxes, value in dollars)						
Period of importation	Product 1		Product 2		Product 3	
	Quantity	LDP Value	Quantity	LDP Value	Quantity	LDP Value
2019:						
January-March						
April-June						
July-September						
October-December						
2020:						
January-March						
April-June						
July-September						
October-December						
2021:						
January-March						
April-June						
July-September						
October-December						
2022:						
January-March						
April-June						

¹ LDP value (i.e., landed duty-paid values): Values reported should be landed, duty-paid values at the U.S. port of entry, including ocean freight and insurance costs, brokerage charges, and import duties (i.e., all charges except inland freight in the United States). See "Import values" definition in Part II (Trade and Related Information – Definitions).

² Pricing product definitions are provided on the first page of Part III.

Note.--If your firm's product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.

Product 1:

Product 2:

Product 3:

III-3c. **Imports for internal use, repackaging, or retail sale.**—Report below the import data¹ for pricing products² imported from Vietnam and used by your own firm or sold by your firm at retail.

Please note that values should be **landed, duty-paid (LDP)** and should not include U.S.-inland transportation costs. Values should reflect the *final net* amount paid by your firm (i.e., should be net of all returns, discounts, allowances, and rebates).

Vietnam

Report data in **boxes** (not 1,000 folders) and **actual dollars** (not 1,000s).

(Quantity in boxes, value in dollars)						
Period of importation	Product 1		Product 2		Product 3	
	Quantity	LDP Value	Quantity	LDP Value	Quantity	LDP Value
2019:						
January-March						
April-June						
July-September						
October-December						
2020:						
January-March						
April-June						
July-September						
October-December						
2021:						
January-March						
April-June						
July-September						
October-December						
2022:						
January-March						
April-June						

¹ LDP value (i.e., landed duty-paid values): Values reported should be landed, duty-paid values at the U.S. port of entry, including ocean freight and insurance costs, brokerage charges, and import duties (i.e., all charges except inland freight in the United States). See "Import values" definition in Part II (Trade and Related Information – Definitions).

² Pricing product definitions are provided on the first page of Part III.

Note.--If your firm's product does not exactly meet the product specifications but is competitive with the specified product, provide a description of your firm's product. Also, please explain any anomalies in your firm's reported pricing data.

Product 1:

Product 2:

Product 3:

Complete these questions only if your firm reported data on the previous page, otherwise skip to question III-4.

The following questions ask about the costs/benefits (not included in the LDP values reported above) that factor into your firm's decision to import file folders rather than purchase from a U.S. producer or importer of file folders.

III-3d. **Additional costs for your firm's imports of paper file folders for your firm's internal use, repackaging, or retail sale.—**

- i. Did your firm incur any additional costs by importing paper file folders rather than purchasing from a U.S. producer or importer (e.g., logistical or supply chain management costs, warehousing/inventory carrying costs, insurance or other risk management fees, demurrage fees, indirect and overseas costs)?
- ☐ No ☐ Yes—Please answer parts ii, iii, and iv.
- ii. Please provide an estimate of the total additional cost incurred (as a percentage compared to LDP value) when importing paper file folders rather than purchasing from a U.S. producer or importer. (Report only the portion that is related to your firm's importing activities, either directly or indirectly, and not already included in the LDP value. Do NOT include any costs that also would be incurred if your firm purchased the product from a U.S. producer or importer.) _____ percent compared to LDP value.
- iii. Please identify and explain the specific additional costs incurred by your firm and estimate each cost (in percent) compared to the cost of importing. (Only report costs and the portion of each cost that was related to your firm's importing activities for paper file folders, either directly or indirectly, and that are not already included in the LDP value. Do NOT report costs that your firm would incur when purchasing paper file folders from a U.S. producer or importer.)

Costs	Estimated percentage compared to LDP value (percent)	Explanation
	%	
	%	
	%	
	%	

- iv. Briefly describe how your firm's additional costs (beyond the purchase price) by importing paper file folders directly compare with the additional costs your firm incurs when purchasing from a U.S. producer or U.S. importer.

III-3e. **Decision basis.**—To which source(s) does your firm compare costs in determining whether or not to import paper file folders? Check all that apply.

U.S. importers	U.S. producers	Neither U.S. importers nor U.S. producers
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

III-3f. **Benefits of importing file folders.**

- i. Briefly identify the benefits of importing paper file folders instead of purchasing file folders from a U.S. importer or from a U.S. producer.

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- ii. Is it your firm's experience that the paper file folders your firm imported from China, India, and/or Vietnam are priced lower than they would be if your firm purchased from a U.S. importer or U.S. producer?

Imports are priced lower when	No	Yes (If yes to either, please answer parts iii and iv.)
Not including the additional costs above	<input type="checkbox"/>	<input type="checkbox"/>
Including the additional costs above	<input type="checkbox"/>	<input type="checkbox"/>

- iii. Please estimate your firm's savings by importing paper file folders instead of purchasing from a U.S. producer or U.S. importer since January 1, 2019 (as a percent of the purchase price from the U.S. importer or U.S. producer). For your estimate, compare the price of purchasing from a U.S. importer or U.S. producer to the cost of direct imports (including the additional costs described above in III-3d).

Factors	Estimated savings (percent of purchase price from U.S. importer/producer)
U.S. producer	%
U.S. importer	%

- iv. What methods or experience did you base the estimates in III-3fiii (i.e. based on previous transactions with U.S. producers and/or U.S. importers, market research, etc.) Check all that apply.

Reported estimates in III-3fiii based on	✓ if Yes
Previous company transactions	<input type="checkbox"/>
Market research	<input type="checkbox"/>
Other – Please explain	<input type="checkbox"/>

Note: As requested in Part I of this questionnaire, please keep all supporting documents/records used in the preparation of these data, as Commission staff may contact your firm regarding questions. The Commission may also request that your company submit copies of the supporting documents/records (such as sales journal, invoices, etc.) used to compile these data.

- III-4. **Price setting.**--How does your firm determine the prices that it charges for sales of paper file folders (*check all that apply*)?

Transaction by transaction	Contracts	Set price lists	Other	If other, describe
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

- III-5. **Discount policy.**--Please indicate and describe your firm's discount policies (*check all that apply*).

Quantity discounts	Annual total volume discounts	No discount policy	Other	Describe
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

- III-6. **Pricing terms.**--On what basis are your firm's prices of imported paper file folders from China, India, and/or Vietnam usually quoted (*check one*)?

Delivered	F.o.b.	If f.o.b., specify point
<input type="checkbox"/>	<input type="checkbox"/>	

- III-7. **Contract versus spot.**-- Approximately what shares of your firm's sales of its U.S.-produced paper file folders in 2021 were on the basis of (1) short-term contracts, (2) annual contracts, (3) long-term contracts, and (4) spot sales?

Item	Type of sale				Total (should sum to 100.0%)
	Short-term contracts (multiple deliveries for less than 12 months)	Annual contracts (multiple deliveries for 12 months)	Long-term contracts (multiple deliveries for more than 12 months)	Spot sales (for a single delivery)	
Share of 2021 sales	%	%	%	%	0.0 %

- III-8. **Contract provisions.**--Please fill out the table regarding your firm's typical sales contracts for paper file folders imported from China, India, and/or Vietnam (or check "not applicable" if your firm does not sell on a short-term, annual and/or long-term contract basis).

Typical sales contract provisions	Item	Short-term contracts (multiple deliveries for less than 12 months)	Annual contracts (multiple deliveries for 12 months)	Long-term contracts (multiple deliveries for more than 12 months)
Average contract duration	No. of days		365	
Price renegotiation (during contract period)	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fixed quantity and/or price	Quantity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Price	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Both	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Indexed to raw material costs ¹	Yes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	No	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not applicable		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
¹ Please identify the indexes used: _____.				

- III-9. **Lead times.**-- What is your firm's share of sales of its U.S.-produced paper file folders from inventory and produced to order, and the typical lead time between a customer's order and the date of delivery for your firm's sales of its U.S.-produced paper file folders?

Source	Share of 2021 sales	Lead time (Average number of days)
From your firm's U.S. inventory	%	
From foreign manufacturers' inventory	%	
Produced to order	%	
Total (should sum to 100.0%)	0.0 %	

III-10. **Shipping information.**—

- (a) Who generally arranges the transportation to your firm's customers' locations?
☐ Your firm ☐ Purchaser (*check one*)
- (b) When your firm sells paper file folders imported from China, India, and/or Vietnam, from where is it shipped?
☐ Point of importation ☐ Storage facility (*check one*)
- (c) Indicate the approximate percentage of your firm's sales of paper file folders imported from China, India, and/or Vietnam that are delivered the following distances from your firm's U.S. point of shipment.

Distance from your firm's U.S. point of shipment	Share
Within 100 miles	%
101 to 1,000 miles	%
Over 1,000 miles	%
Total (should sum to 100.0%)	0.0 %

- III-11. **Geographical shipments.**—In which U.S. geographic market area(s) has your firm sold paper file folders imported from subject countries since January 1, 2019 (check all that apply)?

Geographic area	China	India	Vietnam
Northeast. —CT, ME, MA, NH, NJ, NY, PA, RI, and VT.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Midwest. —IL, IN, IA, KS, MI, MN, MO, NE, ND, OH, SD, and WI.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Southeast. —AL, DE, DC, FL, GA, KY, MD, MS, NC, SC, TN, VA, and WV.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Central Southwest. —AR, LA, OK, and TX.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mountains. —AZ, CO, ID, MT, NV, NM, UT, and WY.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pacific Coast. —CA, OR, and WA.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other. —All other markets in the United States not previously listed, including AK, HI, PR, and VI.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- III-12. **Inland transportation costs.**—What is the approximate percentage of the cost of paper file folders imported from China, India, and/or Vietnam that is accounted for by U.S. inland transportation costs? _____ percent.

III-13. **End uses.**--List the end uses of the paper file folders that your firm imports. For each end-use product, what percentage of the total cost is accounted for by paper file folders and other inputs?

End-use product	Share of total cost of end-use product accounted for by		Total (should sum to 100.0% across)
	Paper file folders	Other inputs	
	%	%	0.0 %
	%	%	0.0 %
	%	%	0.0 %

III-14. **Substitutes.**--Can other products be substituted for paper file folders?

☐ No ☐ Yes--Please fill out the table.

Substitute	End use in which this substitute is used	Have changes in the price of this substitute affected the price for paper file folders?		
		No	Yes	Explanation
1.		<input type="checkbox"/>	<input type="checkbox"/>	
2.		<input type="checkbox"/>	<input type="checkbox"/>	
3.		<input type="checkbox"/>	<input type="checkbox"/>	

III-15. **Demand trends.**--Indicate how demand within the United States and outside of the United States (if known) for paper file folders has changed since January 1, 2019. Explain any trends and describe the principal factors that have affected these changes in demand.

Market	Overall increase	No change	Overall decrease	Fluctuate with no clear trend	Explanation and factors
Within the United States	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Outside the United States	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

- III-16. **Product changes.**--Have there been any significant changes in the product range, product mix or marketing of paper file folders since January 1, 2019?

No	Yes	If yes, please describe.
<input type="checkbox"/>	<input type="checkbox"/>	

- III-17. **Conditions of competition.**—Is the paper file folders market subject to business cycles and/or other conditions of competition distinctive to paper file folders?

Check all that apply.	Please describe, including any changes since January 1, 2019.
<input type="checkbox"/> No	Skip to the next question.
<input type="checkbox"/> Yes-Business cycles (e.g., seasonal business)	
<input type="checkbox"/> Yes-Other distinctive conditions of competition	

- III-18. **Supply constraints.**--Has your firm refused, declined, or been unable to supply paper file folders at any time since January 1, 2019 (examples include placing customers on allocation or “controlled order entry,” declining to accept new customers or renew existing customers, delivering less than the quantity promised, being unable to meet timely shipment commitments, impact from changes in operations listed in II-2a, etc.)?

No	Yes	If yes, please describe, including the reason, timing, and duration of the constraint.
<input type="checkbox"/>	<input type="checkbox"/>	

- III-19. **Raw materials.**--How have paper file folders raw material prices changed since January 1, 2019?

Overall increase	No change	Overall decrease	Fluctuate with no clear trend	Explain, noting how raw material price changes have affected your firm’s selling prices for paper file folders.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

III-20. **Interchangeability.**--Is paper file folders produced in the United States and in other countries interchangeable (i.e., can they physically be used in the same applications)?

Please indicate A, F, S, N, or O in the table below:

A = the products from a specified country-pair are *always* interchangeable

F = the products are *frequently* interchangeable

S = the products are *sometimes* interchangeable

N = the products are *never* interchangeable

O = *no familiarity* with products from a specified country-pair

Country-pair	China	India	Vietnam	Other countries
United States				
China				
India				
Vietnam				

For any country-pair producing paper file folders that is *sometimes* or *never* interchangeable, identify the country-pair and explain the factors that limit or preclude the interchangeable use of paper file folders produced in the countries:

III-21. **Factors other than price.**--Are differences other than price (e.g., quality, availability, transportation network, product range, technical support, *etc.*) between paper file folders produced in the United States and in other countries a significant factor in your firm's sales of the products?

Please indicate A, F, S, N, or O in the table below:

A = such differences are *always* significant

F = such differences are *frequently* significant

S = such differences are *sometimes* significant

N = such differences are *never* significant

O = *no familiarity* with products from a specified country-pair

Country-pair	China	India	Vietnam	Other countries
United States				
China				
India				
Vietnam				

For any country-pair for which factors other than price are *always* or *frequently* a significant factor in your firm's sales of paper file folders, identify the country-pair and the relevant factors other than price, and report the advantages or disadvantages imparted by such factors:

- III-22. **Role of section 301 tariffs.**-- Did the tariffs on Chinese-origin products under section 301, or changes in these tariffs, have an impact on the paper file folders market in the United States, including any effects on paper file folders cost, price, supply, and/or demand, since January 1, 2019?

Yes	No	Don't know
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If yes, please describe the impact on cost, price, supply, and/or demand, and include the timing of such impacts.

- III-23. **Customer identification.**--List the names and contact information for your firm's 10 largest U.S. customers for paper file folders since January 1, 2019. Indicate the share of the quantity of your firm's U.S. shipments of paper file folders that each of these customers accounted for in 2021.

	Customer's name	Contact person	Email	Telephone	City	State	Share of 2021 sales (%)
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

- III-24. **Other explanations.**--If your firm would like to further explain a response to a question in Part III for which a narrative response box was not provided, please note the question number and the explanation in the space provided below. Please also use this space to highlight any issues your firm had in providing the data in this section.

--

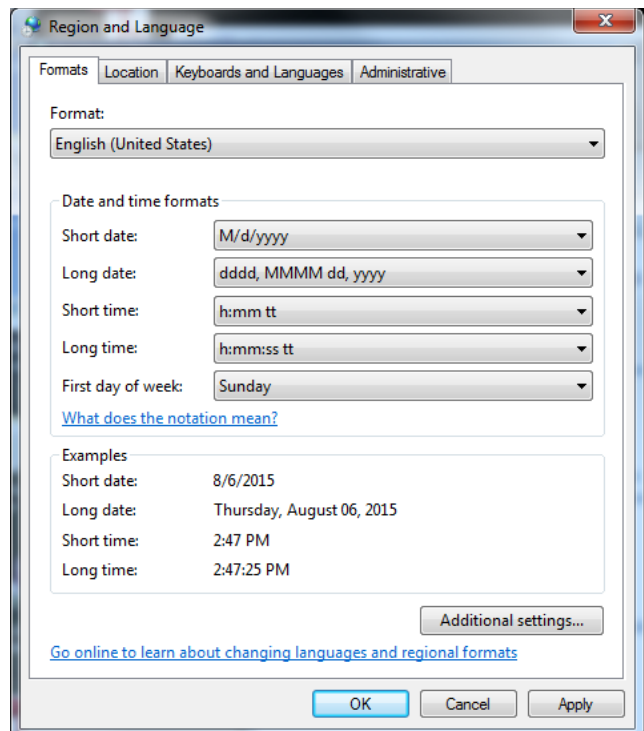
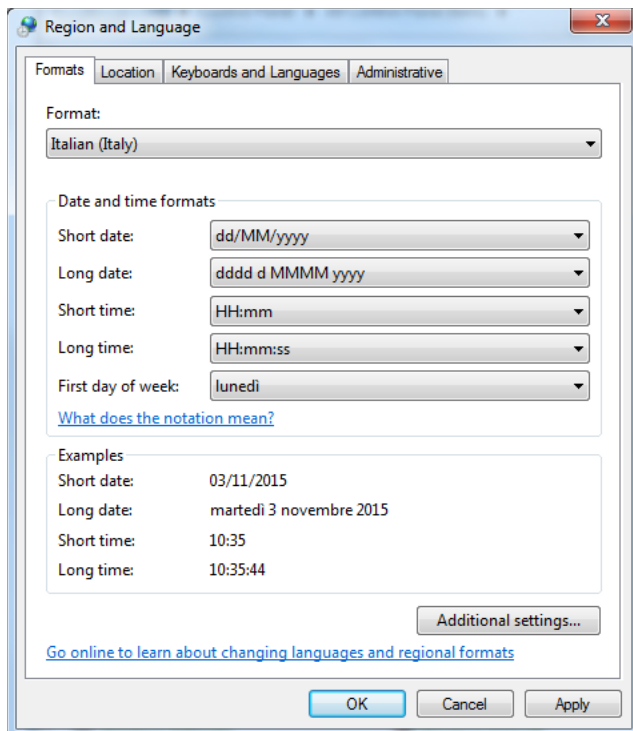
Correcting valid number error messages.--If you are completing this questionnaire in a country that uses periods (".") to delineate multiples of 1000 (i.e., one million would appear as \$1.000.000 instead of as \$1,000,000), you may be unable to enter in numbers greater than 999 in the numeric form fields. This issue stems from your computer's number formatting setting (i.e., not the MS Word document itself, but the computer from which you are opening up the document). In the United States commas (",") delineate multiples of 1000 and periods (".") delineate fractions less than one. Many EU and other countries use the reverse where multiples of 1000 are delineated with periods (".") and fractions less than one are delineated with commas (","). The U.S. International Trade Commission's questionnaires are set-up in the United States with the U.S. number formatting. When this formatting interacts with a computer set to EU or other country number formatting, we believe this may cause this issue.

The solution to this data entry issue is to temporarily change your operating system's number formatting to be consistent with the U.S. number formatting system while you complete the questionnaire.

To temporarily change your computer's number settings to U.S. settings, please do the following (for Microsoft Windows Operating system):

- START
- Control Panel
- Region and Language (under Clock, Language, and Region category)
- Format tab
- Change the Format from your existing one (e.g., "Italian (Italy)") to "English (United States)" (see screen shots below)

When you do this the number "twelve million dollars and thirty five cents" would change from \$12.000.000,35 (Italy format) to \$12,000,000.35 (U.S. format), and then there will be no conflict with the USITC importer questionnaire form. When you finish reporting the data then you can close the questionnaire and switch back to Italy (or your country) settings.



HOW TO FILE YOUR QUESTIONNAIRE RESPONSE

This questionnaire is available as a “fillable” form in MS Word format on the Commission’s website at:

https://www.usitc.gov/investigations/701731/2022/paper_file_folders_china_india_and_vietnam/preliminary.htm.

Please do not attempt to modify the format or permissions of the questionnaire document. Please submit the completed questionnaire using one of the methods noted below. If your firm is unable to complete the MS Word questionnaire or cannot use one of the electronic methods of submission, please contact the Commission for further instructions.

- **Upload via Secure Drop Box.**—Upload the MS Word questionnaire along with a scanned copy of the signed certification page (page 1) through the Commission’s secure upload facility:

Web address: <https://dropbox.usitc.gov/oinv/>

Pin: FILE

- **E-mail.**—E-mail the MS Word questionnaire to calvin.chang@usitc.gov; include a scanned copy of the signed certification page (page 1). *Submitters are strongly encouraged to encrypt nonpublic documents that are electronically transmitted to the Commission to protect your sensitive information from unauthorized disclosure. The USITC secure drop-box system and the Electronic Document Information System (EDIS) use Federal Information Processing Standards (FIPS) 140-2 cryptographic algorithms to encrypt data in transit. Submitting your nonpublic documents by a means that does not use these encryption algorithms (such as by email) may subject your firm’s nonpublic information to unauthorized disclosure during transmission. If you choose a non-encrypted method of electronic transmission, the Commission warns you that the risk of such possible unauthorized disclosure is assumed by you and not by the Commission.*

If your firm did not import this product, please fill out page 1, print, sign, and submit a scanned copy to the Commission.

Parties to this proceeding.—If your firm is a party to this proceeding, it is required to serve a copy of the completed questionnaire on parties to the proceeding that are subject to administrative protective order (see 19 CFR § 207.7). A list of such parties may be obtained from the Commission’s Secretary (202-205-1802). A certificate of service must accompany the completed questionnaire you submit (see 19 CFR § 207.7).