

10 May 2022

MEMORANDUM FOR THE RECORD


SUBJECT: Justification for the Use of the Social Security Number, OPNAV 1770/3 Next of Kin Identification

This memorandum addresses the capture of the Social Security Number in conjunction with new form 1770/3, "Next of Kin Identification," and cites DODI 1000.30 category (4) Interactions with Financial Institutions for acceptable usage.

Navy Casualty (PERS-00C) is responsible for reviewing and processing claims from surviving family members of deceased Sailors. Examples include unpaid pay and allowances, death gratuity, Survivor Benefit Plan, and Servicemember's Group Life Insurance (SGLI). Claims are reviewed and submitted through the Defense Finance and Accounting Service, and the Office of SGLI. Each agency requires the SSN for payment. The execution of the provision is provided for in the following:

- 10 US Code, Section 1475 - Death Gratuity; death of members on active duty or inactive duty training and of certain other persons
- 38 US Code, Sections 1965-1980 - Servicemember's Group Life Insurance
- 10 US Code, Sections 1447-1455 - Survivor Benefit Plan

Once the form is completed by the next of kin, it will be handled per guidance outlined in SECNAVINST 5211.5E. Following processing, the form will be stored in the Defense Casualty Information Processing System (DCIPS), SORN A0600-8-1c AHRC DoD.


R. T. MCMAHON III
CAPT, MSC, USN, FACHE
Director, Navy Casualty