

Recruitment Materials

Contact 1: NSF Prenotice

To: Full sample
From: NSF via Insight Policy Research-owned NSF contractor account
Subject: Survey of NSF Reviewers: Prenotice

Greetings,

I am writing to request your participation in a survey sponsored by the Evaluation and Assessment Capability (EAC) section of the National Science Foundation (NSF). The purpose of the NSF Reviewer Experience Survey is to help EAC better understand individuals' experiences serving as a reviewer of proposals submitted to the Division of Chemistry (CHE) in the merit review process. Your response will help NSF maintain the quality of the review process, reduce burden on reviewers, and possibly improve the NSF merit review process.

Our contractor, Insight Policy Research (Insight), an independent research organization, has been tasked with surveying all individuals reviewing proposals submitted to CHE. In the next few hours, you will receive an email from Insight inviting you to participate in this survey. The survey should take no longer than 15 minutes to complete.

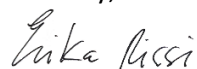
Note: If you do not see Insight's invitation in your inbox within 24 hours, please check your spam folder.

Thank you in advance for your important contribution to this research. **This survey is voluntary, and your decision on whether to participate in this study will not be used to determine your eligibility to conduct future reviews or determine current or future awards.** The information you provide will be used for statistical purposes. Further, your responses will be kept confidential. Your participation and feedback will help NSF continue to improve the merit review process.

If you have questions regarding the survey, please contact the survey helpdesk at Experiences@nsf.gov.

Thank you and have a nice day.

Sincerely,



Erika Rissi
Chief Evaluation Officer and Section Head (Acting)
Office of Integrative Activities, Evaluation and Assessment Capability Section
National Science Foundation

OMB Control Number: 3145-0215

Expiration Date: 08/31/2023

Contact 2: Survey Invitation

To: Full sample
From: Insight Policy Research via Qualtrics
Subject: Invitation to Complete a Survey of NSF Reviewers

Dear *[insert name]*,

Earlier today, you received an email from the Evaluation and Assessment Capability (EAC) section of the National Science Foundation (NSF) notifying you about the NSF Reviewer Experience Survey and requesting your help in understanding reviewer burden in the merit review process. EAC is interested to learn more about your recent experience reviewing proposals submitted to the Division of Chemistry (CHE) under NSF Solicitation *[insert number]*, *[enter title]*. Because you recently conducted a review, your opinions are critical in NSF's effort to ensure quality in the merit review process.

To help with this study, I invite you to complete the NSF Reviewer Experience Survey. This short survey should take no longer than 15 minutes to complete. **Your participation in this survey is completely voluntary, and your decision on whether to participate will not be used to determine your eligibility to conduct future reviews or determine current or future awards.**

To complete this survey, please follow this secure, unique link:
[URL]

The information you provide will be used for statistical purposes. Your responses will be kept strictly confidential and are subject to safeguards as provided by the Privacy Act of 1974 (5 U.S.C. § 552a). Your participation and feedback will help NSF continue to improve the merit review process.

If you have any questions about the survey, please contact the survey helpdesk at Experiences@nsf.gov.

Thank you for your help with this research.

Sincerely,

James McCall, Ph.D.
Survey Researcher
Insight Policy Research

OMB Control Number: 3145-0215
Expiration Date: 08/31/2023

Contact 3: First Reminder

To: Nonresponders and partial responders
From: Insight Policy Research via Qualtrics
Subject: Reminder to Complete Survey of NSF Reviewers

Dear *[insert name]*,

The Evaluation and Assessment Capability (EAC) section of the National Science Foundation (NSF) and Insight Policy Research reached out last week to ask for your help in responding to the NSF Reviewer Experience Survey. This survey is in relation to your recent experience reviewing proposals submitted to the Division of Chemistry (CHE) under NSF Solicitation *[insert number]*, *[enter title]*. Because you recently conducted a review, your opinions are crucial to help EAC understand reviewers' experiences reviewing NSF funding applications.

The NSF Reviewer Experience Survey is short and should take no longer than 15 minutes to complete. **As a reminder, your participation in this survey is completely voluntary, and your decision on whether to participate will not be used to determine your eligibility to conduct future reviews or determine current or future awards.**

To complete this survey, please follow this secure, unique link:
[URL]

The information you provide will be used for statistical purposes. Your responses will be kept strictly confidential and are subject to safeguards as provided by the Privacy Act of 1974 (5 U.S.C. § 552a). Your participation and feedback will help NSF continue to improve the merit review process.

If you have any questions about the survey, please contact the survey helpdesk at Experiences@nsf.gov.

Thank you and have a great day.

Sincerely,

James McCall, Ph.D.
Survey Researcher
Insight Policy Research

OMB Control Number: 3145-0215
Expiration Date: 08/31/2023

Contact 4: Second Reminder

To: Nonresponders and partial responders
From: Insight Policy Research via Qualtrics
Subject: Reminder to Complete Survey of NSF Reviewers

Dear *[insert name]*,

We are reaching out again about the National Science Foundation (NSF) Reviewer Experience Survey in relation to your recent review of proposals submitted to the Division of Chemistry (CHE) under NSF Solicitation *[insert number]*, *[enter title]*. The Evaluation and Assessment Capability (EAC) section of NSF is interested in understanding individuals' experiences conducting reviews as part of the merit review process. Because you recently conducted a review, your opinions about your experience offer a perspective critical to the success of this study.

The NSF Review Experience Survey is short and should take no longer than 15 minutes to complete. **Your participation in this survey is completely voluntary, and your decision on whether to participate will not be used to determine your eligibility to conduct future reviews or determine current or future awards.**

To complete this survey, please follow this secure, unique link:
[URL]

The information you provide will be used for statistical purposes. Your responses will be kept strictly confidential and are subject to safeguards as provided by the Privacy Act of 1974 (5 U.S.C. § 552a). Your participation and feedback will help NSF continue to improve the merit review process.

If you have any questions about the survey, please contact the survey helpdesk at Experiences@nsf.gov.

Thank you and have a great day.

Sincerely,

James McCall, Ph.D.
Survey Researcher
Insight Policy Research

OMB Control Number: 3145-0215
Expiration Date: 08/31/2023

Contact 5: NSF Reminder

To: Full sample
From: NSF via Insight Policy Research-owned NSF contractor account
Subject: Survey of NSF Reviewer: Reminder

Greetings,

I am writing with a follow-up request for your participation in the NSF Reviewer Experience Survey, a survey sponsored by the Evaluation and Assessment Capability (EAC) section of the National Science Foundation (NSF). **If you have already responded to this survey, thank you. If not, we encourage you to do so at your earliest convenience. Your timely responses are critical for EAC to understand the experiences of individuals conducting NSF proposal reviews to potentially improve the merit review process.**

Our contractor, Insight Policy Research (Insight), an independent research organization, has been tasked with surveying NSF reviewers. In the next few hours, you will receive a final email request from Insight inviting you to participate in this survey. The survey should take no longer than 15 minutes to complete.

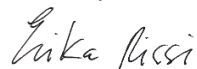
Note: If you do not see Insight's survey invitation in your inbox within 24 hours, please check your spam folder.

Your participation in this survey is completely voluntary, and your decision on whether to participate will not be used to determine your eligibility to conduct future reviews or determine future or current awards. The information you provide will be used for statistical purposes. Further, your responses will be kept confidential. Your participation and feedback will help NSF continue to improve the merit review process.

If you have questions regarding the survey, please contact the survey helpdesk at Experiences@nsf.gov.

Thank you and have a nice day.

Sincerely,



Erika Rissi
Chief Evaluation Officer and Section Head (Acting)
Office of Integrative Activities, Evaluation and Assessment Capability Section
National Science Foundation

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Contact 6: Third Reminder (Last Chance)

To: Nonresponders and partial responders
From: Insight Policy Research via Qualtrics
Subject: Reminder to Complete Survey of NSF Reviewer

Dear *[insert name]*,

This is your last chance to share your opinions in the National Science Foundation (NSF) Reviewer Experience Survey in relation to your recent review of proposals submitted to the Division of Chemistry (CHE) under NSF Solicitation *[insert number]*, *[enter title]*. Because you recently conducted a proposal review, your opinions offer a perspective critical to help the Evaluation and Assessment Capability (EAC) section of NSF better understand reviewers' experiences participating in the merit review process.

The NSF Reviewer Experience Survey is short and should take no longer than 15 minutes to complete. **As a reminder, your participation in this survey is completely voluntary, and your decision on whether to participate will not be used to determine your eligibility to conduct future reviews or determine future or current awards.**

To complete this survey, please follow this secure, unique link:
[URL]

The information you provide will be used for statistical purposes. Your responses will be kept strictly confidential and are subject to safeguards as provided by the Privacy Act of 1974 (5 U.S.C. § 552a). Your participation and feedback will help NSF continue to improve the merit review process.

If you have any questions about the survey, please contact the survey helpdesk at Experiences@nsf.gov.

Thank you and have a great day.

Sincerely,

James McCall, Ph.D.
Survey Researcher
Insight Policy Research

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