

PRIVACY ACT STATEMENT

AUTHORITIES: 10 U.S.C. 2674, Operation and Control of Pentagon Reservation and defense facilities in National Capital Region; 32 CFR 234, Conduct on the Pentagon Reservation, as amended; DoD Directive (DoDD) 5105.68, Pentagon Force Protection Agency (PFPA); DoDI 5200.08, Security of DoD Installations and Resources and the DoD Physical Security Review Board (PSRB); DoDI 5525.19, DoD Identity Matching Engine for Security and Analysis (IMESA) Access to Criminal Justice Information (CJI) and Terrorist Screening Databases (TSDB); DoD Manual 5200.08 v3, Physical Security Program: Access to DoD Installations; OSD Administrative Instruction 30, Force Protection on the Pentagon Reservation; Directive-Type Memorandum (DTM) 09-12, Interim Policy Guidance for DoD Physical Access Control; E.O. 9397 (SSN), as amended.

PRINCIPAL PURPOSE: To collect information used to provide perimeter swipe access to facilities protected by the Pentagon Force Protection Agency, to include running a National Crime Information Center (NCIC) check.

ROUTINE USE(S): In addition to those disclosures generally permitted under 5 U.S.C. 552a(b) of the Privacy Act of 1974, these records may specifically be disclosed outside of DoD as a routine use pursuant to 5 U.S.C. 552a(b)(3), including as follows: To contractors, grantees, experts, consultants, students, and others performing or working on a contract, service, grant, cooperative agreement, or other assignment for the federal government when necessary to accomplish an agency function related to this system of records. To the appropriate Federal, State, local, territorial, tribal, foreign, or international law enforcement authority or other appropriate entity where a record, either alone or in conjunction with other information, indicates a violation or potential violation of law, whether criminal, civil, or regulatory in nature.

A complete list of routine uses may be found in the applicable System of Records Notice (SORN), DPFPA 01, "Pentagon Facilities Access Control System" at <https://dpcl.dod.mil/Privacy/SORNsIndex/DOD-wide-SORN-Article-View/Article/570581/dpfpa-01/>.

DISCLOSURE: Voluntary; however, failure to provide such information may result in restricting the applicant's access to PFPA-protected facilities.

AGENCY DISCLOSURE NOTICE

The public reporting burden for this collection of information, 0704-XXXX, is estimated to average seven minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or burden reduction suggestions to the Department of Defense, Washington Headquarters Services, at whs.mc-alex.esd.mbx.dd-dod-information-collections@mail.mil. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a collection of information if it does not display a currently valid OMB control number.

Authorized Signer (AS) Dashboard

Authorization Drafts

Show 10 ▾ entries

Name	Type	Update	Delete
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Select Dashboard: AS

ONBOARD NEW EMPLOYEE

COLLAPSE

Search:

Authorizing Official authenticates into AMP;
and Clicks the blue “Onboard New
Employee” Button.

Onboard New Employee

First Name

Jayvon

Last Name

Rademaker

SSN

999-00-1502

Date of Birth

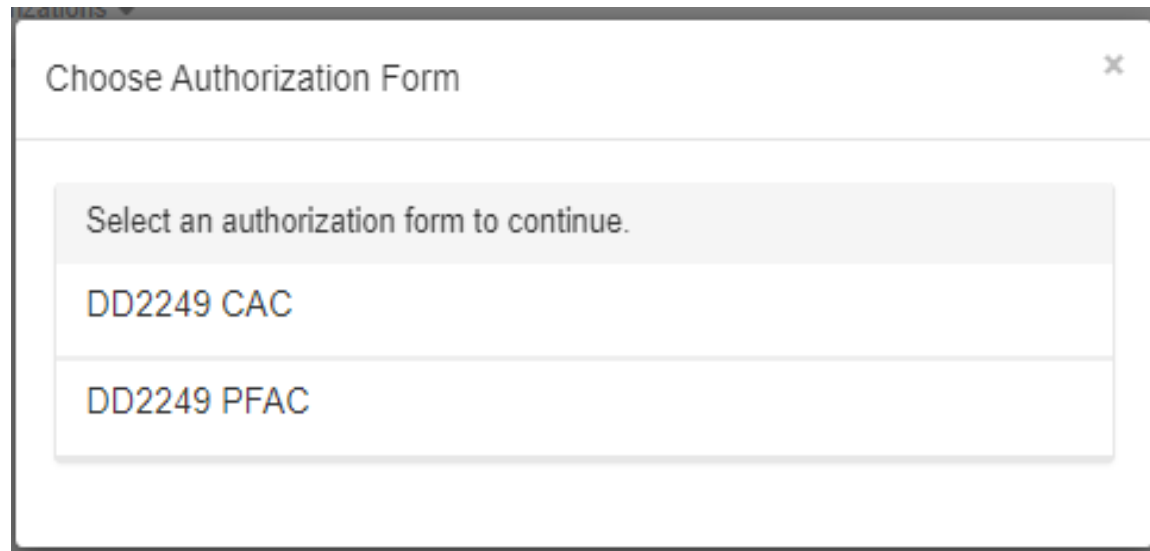
02/10/1969

SUBMIT

Authorizing Official uses the new on screen window to enter
First Name, Last Name, SSN, and date of birth.

Once the submit button is clicked Duplication Checking occurs. If cardholder already exists, then the Authorized Official is instructed to add the Authorization to the existing cardholder, otherwise a new cardholder record is created.

The Authorizing Official indicates either the DD2249 to request CAC or PFAC enrollment.



The image shows a screenshot of a web application dialog box titled "Choose Authorization Form". The dialog box has a close button (X) in the top right corner. Inside the dialog, there is a prompt "Select an authorization form to continue." followed by two selectable options: "DD2249 CAC" and "DD2249 PFAC".

Choose Authorization Form
Select an authorization form to continue.
DD2249 CAC
DD2249 PFAC

Authorizing Official uses the new onscreen form, populates the remainder of the DD2249 information for the enrollee, and submits the Authorization.

DD2249 CAC Form



Applicant Information

First Name	Last Name	Middle Name
<input type="text" value="Jayvon"/>	<input type="text" value="Rademaker"/>	<input type="text"/>
SSN	Date of Birth	
<input type="text" value="999-00-1502"/>	<input type="text" value="02/10/1969"/>	

Physical Description

Race	Gender
<input type="text" value="BLACK / AFRICAN AMERICAN"/>	<input type="text" value="M"/>

Citizenship

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or Other Pacific Islander
- White

☐ Is non-US Citizen

Country

AFGHANISTAN

Immigration Number

Expiration Date

mm/dd/yyyy

Background Investigation Data

Background Investigation

NCIC

Initiated Date

10/31/2022

Completed Date

mm/dd/yyyy

National / Special Agency Check

Initiated Date

mm/dd/yyyy

Completed Date

mm/dd/yyyy

Employment Information

Company

PFFA

Division

THREAT MANAGEMENT

Job Title

CIVIL EMPLOYEE

Employment Category

Civilian

Facility Access Information

☐ DHHQ

☒ 24/7

☐ Business Hours

Start Date

11/02/2022

APPLY TO ALL FACILITIES

End Date

mm/dd/yyyy

APPLY TO ALL FACILITIES

☒ 24/7

☐ Business Hours

Start Date

11/02/2022

APPLY TO ALL FACILITIES

End Date

08/30/2025

APPLY TO ALL FACILITIES

☒ MARK CENTER

☒ 24/7

☐ Business Hours

Start Date

11/02/2022

APPLY TO ALL FACILITIES

End Date

08/30/2025

APPLY TO ALL FACILITIES

☒ 24/7

☐ Business Hours

Start Date

11/02/2022

APPLY TO ALL FACILITIES

End Date

08/30/2025

APPLY TO ALL FACILITIES

Issuance Reason

Renewal

Does the applicant need to escort others to perform official duties?

Yes

Authorized Requesting Official

Authorized Signer

RODRIGUEZ, ELLEN (2000000210)

Phone Number ⓘ

(540) 522-1844

Date Signed

11/02/2022

CANCEL

SAVE FOR LATER

SUBMIT AUTHORIZATION