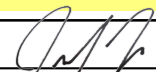




U.S. Department of State

**REQUEST FOR APPROVAL UNDER THE "GENERIC CLEARANCE
FOR THE COLLECTION OF ROUTINE CUSTOMER FEEDBACK"
OMB CONTROL NUMBER: 1405-0193**

Title of Information Collection	"Know Your Rights" Information Pamphlet and Video Feedback Survey		
Purpose			
<p>The Department of State ("the Department") is seeking feedback for the "Know Your Rights" pamphlet, which the U.S. government created in 2009 pursuant to section 202 of the William Wilberforce Trafficking Victims Protection Reauthorization Act of 2008 (Pub. L. 110-457). The Department is also seeking feedback for the "Know Your Rights" information video created in response to section 1206 of the Violence against Women Reauthorization Act of 2013 (Pub. L. 113-4). The pamphlet and video provide information on the legal rights and resources available to foreign nationals seeking certain employment- or education-based nonimmigrant visas to the United States. The voluntary survey will assist the Department in improving the "Know Your Rights" information pamphlet and video.</p>			
Description of Respondents			
<p>Respondents will include anyone who comes across the survey online. This may include individuals or organizations that work on human trafficking issues or have experience with the nonimmigrant visa process.</p>			
Type of Collection: <i>(Check one)</i>			
<input type="checkbox"/> Customer Comment Card/Complaint Form	<input type="checkbox"/> Customer Satisfaction Survey		
<input type="checkbox"/> Usability Testing (e.g., Web site or Software)	<input type="checkbox"/> Small Discussion Group		
<input type="checkbox"/> Focus Group	<input checked="" type="checkbox"/> Other <u>online survey</u>		
Certification			
<p>I certify the following to be true:</p> <ol style="list-style-type: none"> 1. The collection is voluntary. 2. The collection is low-burden for respondents and low-cost for the Federal government. 3. The collection is non-controversial and does <u>not</u> raise issues of concern to other Federal agencies. 4. The results are <u>not</u> intended to be disseminated to the public. 5. Information gathered will not be used for the purpose of <u>substantially</u> informing <u>influential</u> policy decisions. 6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future. 			
Name (Last, First, MI)			Title
Ho	Jennifer	M	Foreign Affairs Officer
Signature 			Date (mm-dd-yyyy) 03-30-2023

TO ASSIST REVIEW, PLEASE PROVIDE ANSWERS TO THE FOLLOWING QUESTIONS.
Personally Identifiable Information

1. Is personally identifiable information (*PII*) collected? ☐ Yes ☒ No
- a. If Yes, is the information that will be collected included in records that are subject to the Privacy Act of 1974? ☐ Yes ☐ No
2. If Applicable, has a System of Records Notice been published? ☐ Yes ☒ No

Gifts or Payments

Is an incentive (*e.g., money or reimbursement of expenses, token of appreciation*) provided to participants? ☐ Yes ☒ No

BURDEN HOURS

Category of Respondent	Number of Respondents	Participation Time (<i>Minutes</i>)	Burden Hours
Individuals or Households	50	15	12.50
Totals	50	15	12.50

FEDERAL COST

The estimated annual cost to the Federal government is \$0

IF YOU ARE CONDUCTING A FOCUS GROUP, SURVEY, OR PLAN TO EMPLOY STATISTICAL METHODS, PROVIDE ANSWERS TO THE FOLLOWING QUESTIONS
The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe? ☐ Yes ☒ No

If the answer is yes, please provide a description of both below (*or attach the sampling plan*). If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them.

Potential respondents will include anyone who comes across the online survey.

Administration of the Instrument

1. How will you collect the information? (*Check all that apply*)

- ☒ Web-based or other forms of Social Media
- ☐ Telephone
- ☐ In-person
- ☐ Mail
- ☐ Other, Explain

2. Will interviewers or facilitators be used? ☐ Yes ☒ No

PLEASE MAKE SURE THAT ALL INSTRUMENTS, INSTRUCTIONS, AND SCRIPTS ARE SUBMITTED WITH THE REQUEST.

U.S. Department of State

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OMB CONTROL NUMBER: 1405-0193
INSTRUCTIONS**

Title of Information Collection: Provide the name of the collection that is the subject of the request. (e.g., *Comment card for soliciting feedback on xxxx.*)

Purpose: Provide a brief description of the purpose of this collection and how it will be used. If this is part of a larger study or effort, please include this in your explanation.

Description of Respondents: Provide a brief description of the targeted group or groups for this collection of information. These groups must have experience with the program.

Type of Collection: Check one box. If you are requesting approval of other instruments under the generic, you must complete a form for each instrument.

Certification: Please read the certification carefully. If you incorrectly certify, the collection will be returned as improperly submitted or it will be disapproved.

Personally Identifiable Information: Provide answers to the questions.

Gifts or Payments: If you answer yes to the question, please describe the incentive and provide a justification for the amount.

Burden Hours:

Category of Respondents: Identify who you expect the respondents to be in terms of the following categories: (1) Individuals or Households; (2) Private Sector; (3) State, local, or tribal governments; or (4) Federal Government. Only one type of respondent can be selected.

Number of Respondents: Provide an estimate of the number of respondents.

Participation Time: Provide an estimate of the amount of time required for a respondent to participate (e.g., *fill out a survey or participate in a focus group*)

Burden: Provide the Annual burden hours: Multiply the Number of responses by the participation time, and then divide by 60.

Federal Cost: Provide an estimate of the annual cost to the Federal government.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents: Please provide a description of how you plan to identify your potential group of respondents and how you will select them. If the answer is yes, to the first question, you may provide the sampling plan in an attachment.

Administration of the Instrument: Identify how the information will be collected. More than one box may be checked. Indicate whether there will be interviewers (e.g., for surveys) or facilitators (e.g., for focus groups) used.

Please make sure that all instruments, instructions, and scripts are submitted with the request.