

OMB#: 0925-0740 Expiration date: September/2025

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As part of the registration form, participants (individual or teams) will be asked to submit basic contact information including their job title:

If you are registering for this Challenge as an INDIVIDUAL (i.e., on your OWN behalf and NOT on behalf of a TEAM or an ENTITY), provide your name and contact information as follows:

Last Name:	First Name:	Middle Initial:
Phone Number:	Email:	
City:	State:	Zip Code:
Country:	Job Title:	Organization/Affiliation:

Section 3 (TEAM):

If you are registering for this Challenge on behalf of a TEAM (i.e., you and all members are participating on your own behalf and NOT on behalf of an ENTITY), provide the following information about the TEAM LEAD^b:

Last Name:	First Name:	Middle Name:
Phone Number:	Email:	
City:	State:	Zip Code:
Country:	Job Title/Affiliation:	

Also, provide the name(s) and contact information for each member of the TEAM:

1. Name:	Email:	Job Title:
Organization/Affiliation:		
2. Name:	Email:	Job Title:
Organization/Affiliation:		
3. Name:	Email:	Job Title:
Organization/Affiliation:		
4. Name:	Email:	Job Title:
Organization/Affiliation:		

As part of the submission entry, participants will be asked to:

How to enter

Registration and Submission Process:

Participants must register and submit their entry, including the signed Participant Registration and Consent form, on the [https://www.challenge.gov/ChallengePortal/following submission requirements described below](https://www.challenge.gov/ChallengePortal/following_submission_requirements_described_below). If applying as a Team, each participating Team is required to designate an eligible Team Lead who will register and submit on behalf of the Team members. The Team Lead is responsible for all communications with the Challenge sponsors and, in the event of winning a cash prize, will be paid the prize in full. You may download the Participant Registration and Consent form from the Resources tab for this Challenge. Uploads must be in PDF format.

The completed registration form and all submission materials must be submitted to the Challenge.gov portal by 11:59 PM Eastern time on XXX.

Submission Requirements:

- 1) Enter the Submission Portal via the **“Apply for this Challenge”** button at the top of the screen, between ZZZ through YYYY.
- 2) Enter a short Title for your submission.
- 3) Enter a **Brief Description** for your Submission (no more than 500 characters). Note that this description may be shared publicly if the Submission is awarded a Prize or an Honorable Mention. Do not include any proprietary or private personal information.
- 4) In the **Upload Files** field:
 - a. Provide a **single combined PDF** titled “Submission” containing each item below:
 - i. In a section titled “Significance”, describe the **Significance** of the rigor and transparency activity (500 words maximum):
 1. Describe what the individual or team did to improve or promote scientific rigor and transparency and why this problem or issue was important to address. Include who was involved in leading the activity (or each activity if there was more than one), how the activity was implemented and what approaches were taken, who was invited to participate in the activity or was attempted to be reached by the efforts (i.e., the targeted scientific community), and what was learned or could

be learned from the chosen approach(es). Describe how the activity affected neuroscience research or how it has the potential to affect neuroscience or the wider biomedical research space more broadly. Describe how scalable this activity may be (i.e., how easy it would be for others to start this activity), including how resource-intensive it would be to initiate and maintain and how widely relevant it may be to other groups.

- ii. In a section titled “Impact”, describe the **Impact** of the rigor and transparency activity (500 words maximum):
 1. Describe the overall impact of the activity (or each activity if there was more than one) and its level of success. Describe how broadly the activity was implemented (both inside and outside the targeted scientific community) and how many people/groups/processes participated in the activity or were affected by the activity. Include information about where the targeted and affected scientific communities were located (e.g., within or outside the laboratory/department/institution). Include any qualitative or quantitative evidence for community buy-in (i.e., enthusiasm for participation), improved rigor and transparency practice (i.e., changes in behavior), and other relevant outcomes. Describe any important context for these outcomes, such as whether some groups were more engaged or successful than others. If available, provide information about any planned sustainability efforts (e.g., led by the individual/team, institution, or other entity) or available evidence that the activity will or will not be sustained long-term in the targeted or affected scientific communities.
- iii. In a section titled “Commitment and Championship”, describe how the Participant or Team leading the activity has demonstrated **Commitment** to and **Championship** of scientific rigor and transparency throughout this effort (500 words maximum):
 1. Describe the Participant’s (or Team’s) commitment to the activity and what was done to champion this activity and scientific rigor and transparency more generally. Include where the idea for the activity came from, who catalyzed the idea, and who has put in the effort to implement it and make sure it was successful. Describe the time and effort devoted to this activity, including whether significant barriers or obstacles presented themselves (e.g., lack of resources, career impediments, resistance from leadership) and whether and how those barriers were overcome. Provide a list of the resources (e.g., finances, infrastructure, personnel) available for implementing the activity at the time of initiation, which resources became available after starting the activity, and who provided these resources (e.g., the Participant/Team,

the supervisor, the institution) as well as what effort was invested into securing these resources, if applicable. Describe how the time, commitment, and contributions to the activity relate to the Participant's normal job duties (or each Participant's job duties if there was a Team), if applicable.

- b. Provide a completed and signed **Participant Registration and Consent** form, which can be downloaded from the Resources tab of this Challenge. Each form must be signed by each Participant, including all members of a Team. The Registration and Consent form identifies the Participants and their contact information, and it includes certifications that each Participant agrees to the rules and terms of the Challenge. Upload this document as a **signed PDF**.
- c. In a **separate PDF** titled "References", provide **References** who can attest to the activities described in the Submission:
 - i. For up to three (3) individuals, provide:
 - 1. Name
 - 2. Position/Job title
 - 3. Affiliation(s)/Employer(s)
 - 4. Email address
 - 5. Phone Number
- d. **Optional:** In a **separate PDF** titled "Other", include text, hyperlinks, or images that provide direct evidence of the activities described in the Submission (1 page maximum, minimum font size 11, single-spaced)). For example, you may provide literature cited, links to media articles about the implementation efforts and outcomes of the activity, evaluation instruments, graphs or other data visualizations, or other material evidence of the activities and outcomes described in the Submission.