

# Data Community: We need your input!

As members of the Data Community your inputs on building data skills, leadership and culture at USAID are highly valued! We appreciate your time and thoughtfulness in completing this survey and invite you to share it with colleagues who may appreciate providing input as well.

This survey has 8 questions and will take about 5 minutes to complete. If you choose to provide detailed input (appreciated but not necessary) it may take longer.

## Paperwork Reduction Act Statement

A Federal agency may not conduct or sponsor an information collection subject to the requirements of the Paperwork Reduction Act unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0412-0609 (expires 04/30/2024). Without this approval, we could not conduct this survey. Public reporting for this survey is estimated to be approximately 5 minutes per response. All responses to this survey are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to [icrteam@usaid.gov](mailto:icrteam@usaid.gov).

## Privacy Notice

This anonymous survey comes to you from the Data Literacy Working Group (DLWG) of the USAID Data Administration and Technical Advisory Board (DATA Board). The results will be used to inform our activities in the coming year and beyond and may include release of new trainings, workshops, and resources and a variety of peer-peer learning activities. Our overall goal is to support the USAID workforce in gaining the skills and confidence needed to work with data and engage in data-informed decision-making and to build the 'data culture' at the Agency as a whole. Your participation is voluntary and you may exit the survey at any time.

Individual survey responses will be accessible by members of the DLWG and Data Services team. Responses may be aggregated and shared with the USAID DATA Board; quotes may be shared with no attribution.

*Do not include any personally identifying information for yourself or others, including email, in your responses below. Contact Margaret Richards ([mrichards@usaid.gov](mailto:mrichards@usaid.gov)) with any questions or concerns.*

## About You

1. To what extent do you have to \_\_\_\_ data as a part of your work at USAID?

Mark only one oval per row.

	Never	Rarely (less than once / month)	Occasionally (a few times a month)	Often (a few times a week)	Regularly (daily or almost daily)
<b>read and understand</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>analyze and interpret</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>communicate/ report with or about</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>design or oversee collection of</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>collect and compile</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>manage, store and/ or share</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. We want to help reduce burden and increase quality of the many data-related processes that people at USAID engage in regularly. In order to do this we are trying to build a list of such tasks & processes. **What are some of the data-related tasks or processes you complete at USAID?**

*Examples:*

- *I make graphs and charts in Excel for reports and presentations.*
- *I read reports and share summaries to different audiences in different formats.*
- *I lead the data literacy work for our office and I learn a lot about USAID data that way.*
- *Some of the reports I work on regularly include.... X Y Z.*
- *I review Monitoring Evaluation and Learning plans and Data Management Plans and provide feedback to Implementing Partners.*
- *I respond to taskers on X Y Z.*
- *I do X Y Z with budgets.*

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3. **How much data-related \_\_\_\_ have you had?**

*We understand few people have regular 'full-time' data-related experience or education; estimate your total experience and education as best as you can.*

*Mark only one oval per row.*

	Less than a year	1-4 years	5-8 years	9-12 years	More than 12 years
<b>education / training</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>professional or other experience</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### **Learning Styles**

#### 4. How do you prefer to learn?

Focus on how you like to learn new things about data, research, critical thinking, etc.

*Note that hybrid learning involves a mix of self-paced and instructor-led learning.*

Mark only one oval per row.

	I dislike this	It's not my preferred method	I like this method	I love learning this way	Unsure / never tried
Self-paced e-learning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Instructor-led virtual training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
In-person (classroom) training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Virtual hybrid learning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
In-person hybrid learning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Reading a manual or textbook	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Watching videos	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Listening to audio (podcasts, etc.)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Trial & error / experience	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

5. We understand that time and other resources limit our ability to engage in professional development opportunities. **To what extent do relevance and quality of learning opportunities influence your ability and willingness to improve your data skills?**

*Mark only one oval.*

- ☐ If the opportunity is high quality and relevant I will find the time
- ☐ Even if it's high quality and relevant, it's hard to find the time
- ☐ I'm not interested in improving my data skills
- ☐ Other: \_\_\_\_\_

### **Peer learning and mentoring**

We are designing a data-related certification program. Potential components involve

- Skill-building workshops
- Peer network building and learning activities
- Mentoring
- Support for becoming a data leader

6. **Rate the extent to which you like to engage in peer-to-peer learning (learning with and from peers).**

*As opposed to self-guided learning or lecture-based instruction.*

*Mark only one oval.*

	1	2	3	4	5	
I never or rarely want to engage in peer-to-peer learning	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	I prefer all of my learning to involve peer-to-peer learning

7. The *Data Certification Program* (working title) may involve peer- and mentor-led learning opportunities among other modes of learning. Strengthening peer networks would be one goal of the program. **Describe one or more 'peer groups' you consider yourself to be a part of at USAID.**

*Examples: "Agreement Officer's Representatives (AORs)" "Data geeks" "People who are afraid of data" "People who have to do XYZ" etc.*

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8. The mentoring program would be designed to meet needs of USAID professionals interested in improving their capacity to engage with data (manage, interpret, communicate, apply, etc.) with more fluency. **Please rate your interest in participating in a mentoring program in the following capacities:**

*Mark only one oval per row.*

	No interest	Mild interest	Strong interest	Unsure or I need more details
<b>As a data-expert mentor, 2-3 hours per month for 3-4 months</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<b>As a mentee, assigned a mentor who can support your data-related professional development goals 2-3 hours per month for 3-4 months</b>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

### Get involved!

If you'd like to discuss any of the topics above or participate in the development of our mentoring and/ or leadership programs (such as by joining the Data Literacy Working Group) now or in the future, please email Margaret Richards: [mrichards@usaid.gov](mailto:mrichards@usaid.gov).

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