TRACS System Evaluation Survey ⅋

OMB Control No. 1040-0001
Expires 09/30/2024

The Wildlife and Sport Fish Restoration (WSFR) program would like to know what your thoughts are on the TRACS System (Tracking and Reporting Actions for the Conservation of Species). We strive for thoughtful and continual improvement that addresses program and partner needs. To ensure we are meeting these goals, we would like to invite you to participate in this short survey.

In this survey you will be asked 6 general questions and 5 questions (2 optional) for each of the three primary modules of TRACS (Performance, Inventory, Administrative). You will not be asked questions for the modules that you do not have experience with.

Paperwork Reduction Act Statement: We are collecting this information subject to the Paperwork Reduction Act (44 U.S.C. 3501 *et seq.*) to examine user satisfaction as well as collect specific feedback related to TRACS system issues and recommended improvements. Your feedback will be anonymous and will be used to guide future TRACS updates, improvements, and features. Your response is voluntary and results will not be shared publicly. We may not conduct or sponsor, and you are not required to respond, to a collection of information unless it displays a currently valid OMB Control Number. OMB has reviewed and approved this survey and assigned OMB Control Number 1040-0001.

Estimated Burden Statement: We estimate the survey will take you 30 minutes to complete, including time to read instructions, gather information, and complete and submit your response. You may submit comments on any aspect of this information collection to the Information Collection Clearance Officer, U.S. Fish and Wildlife Service, 5275 Leesburg Pike, MS: PRB (JAO/3W), Falls Church, VA 22041-3803, or via email at Info_Coll@fws.gov.

We appreciate your time and look forward to your feedback. If you have any questions, please contact our TRACS Working Group Chair, Craig Kelling, at craig_kelling@fws.gov.

Thank you!

* Required

General

1. Please identify the type of TRACS user account you currently hold. *

   ◯ Non-Federal

   ◯ Federal

   ◯ Other

2. How long have you been using TRACS? *

    ◯   <1 Year

    ◯   1-3 Years

    ◯   >3 Years

3. Do you agree with the following statement? The purpose of TRACS is to fulfill the legal mandates for submission of performance goals, accomplishments, and reporting associated with grants awarded by WSFR. *

    ◯   Yes

    ◯   No

4. If your response to Question 3 was "no", please describe, in your own words, the purpose of TRACS as it relates to the WSFR program. *

[text box]

5. Please rate your **level of satisfaction** with TRACS as having achieved that purpose. *

    ◯   Strongly Dissatisfied

    ◯   Dissatisfied

    ◯   Neutral

    ◯   Satisfied

    ◯   Strongly Satisfied

6. Please rate your **level of satisfaction** with the ability of TRACS to do the following. *

	Strongly Dissatisfied	Dissatisfied	Neutral	Satisfied	Strongly Satisfied
Demonstrate Fulfillment of Performance Goals	○	○	○	○	○
Simplify and Streamline Performance Reporting	○	○	○	○	○
Improve Grant/Report Information Availability and Transparency	○	○	○	○	○
Standardize Grant Narratives and Performance Reports	○	○	○	○	○

7. (OPTIONAL) Please provide any specific information regarding how TRACS has, or can, add value to your agency and/or the WSFR Program(s) overall.

Performance Module

8. Do you have experience using the TRACS Performance Module (project statement and performance report data entry)? *

⚪ Yes

⚪ No

9. Please rate your **level of satisfaction** with the following aspects of **project statement data entry** within the TRACS Performance Module. *

	Very Disatisfied	Disatisfied	Neutral	Satisified	Very Satisfied	No Basis to Judge
Ease of Data Entry	⚪	⚪	⚪	⚪	⚪	⚪
Look and Feel	⚪	⚪	⚪	⚪	⚪	⚪
PDF Outputs	⚪	⚪	⚪	⚪	⚪	⚪
Guidance and Training	⚪	⚪	⚪	⚪	⚪	⚪
Communica-tion and Support	⚪	⚪	⚪	⚪	⚪	⚪
Overall	⚪	⚪	⚪	⚪	⚪	⚪

10. (OPTIONAL) For any neutral, dissatisfied, or very dissatisfied responses above, please provide us with specific feedback that you feel would help improve **project statement data entry** within the TRACS Performance Module.

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11. Please rate your **level of satisfaction** with the following aspects of **performance report data entry** within the TRACS Performance Module. *

	Very Disatisfied	Disatisfied	Neutral	Satisified	Very Satisfied	No Basis to Judge
Ease of Data Entry	○	○	○	○	○	○
Look and Feel	○	○	○	○	○	○
PDF Outputs	○	○	○	○	○	○
Guidance and Training	○	○	○	○	○	○
Communication and Support	○	○	○	○	○	○
Overall	○	○	○	○	○	○

12. (OPTIONAL) For any neutral, dissatisfied, or very dissatisfied responses above, please provide us with specific feedback that you feel would help improve **performance report data entry** within the TRACS Performance Module.

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Inventory Module

13. Do you have experience using the TRACS Inventory Module (real property and facility data entry)? *

○ Yes

○ No

14. Please rate your **level of satisfaction** with the following aspects of **real property data entry** within the TRACS Inventory Module. *

	Very Disatisfied	Disatisfied	Neutral	Satisified	Very Satisfied	No Basis to Judge
Ease of Data Entry	○	○	○	○	○	○
Look and Feel	○	○	○	○	○	○
PDF Outputs	○	○	○	○	○	○
Guidance and Training	○	○	○	○	○	○
Communica-tion and Support	○	○	○	○	○	○
Overall	○	○	○	○	○	○

15. (OPTIONAL) For any neutral, dissatisfied, or very dissatisfied responses above, please provide us with specific feedback that you feel would help improve **real property data entry** within the TRACS Inventory Module.

[   ]

16. Please rate your **level of satisfaction** with the following aspects of **facility data entry** within the TRACS Inventory Module. *

	Very Disatisfied	Disatisfied	Neutral	Satisified	Very Satisfied	No Basis to Judge
Ease of Data Entry	◯	◯	◯	◯	◯	◯
Look and Feel	◯	◯	◯	◯	◯	◯
PDF Outputs	◯	◯	◯	◯	◯	◯
Guidance and Training	◯	◯	◯	◯	◯	◯
Communica-tion and Support	◯	◯	◯	◯	◯	◯
Overall	◯	◯	◯	◯	◯	◯

17. (OPTIONAL) For any neutral, dissatisfied, or very dissatisfied responses above, please provide us with specific feedback that you feel would help improve **facility data entry** within the TRACS Inventory Module.

Administrative Module

18. Do you have experience using the TRACS Administrative Module (license certification and apportionment data entry)? *

    ○ Yes

    ○ No

19. Please rate your **level of satisfaction** with the following aspects of **license certification data entry** within the TRACS Administrative Module. *

	Very Disatisfied	Disatisfied	Neutral	Satisified	Very Satisfied	No Basis to Judge
Ease of Data Entry	○	○	○	○	○	○
Look and Feel	○	○	○	○	○	○
PDF Outputs	○	○	○	○	○	○
Guidance and Training	○	○	○	○	○	○
Communica-tion and Support	○	○	○	○	○	○
Overall	○	○	○	○	○	○

20. (OPTIONAL) For any neutral, dissatisfied, or very dissatisfied responses above, please provide us with specific feedback that you feel would help improve **license certification data entry** within the TRACS Administrative Module.

    [   ]

21. Please rate your **level of satisfaction** with the following aspects of **apportionment data entry** within the TRACS Administrative Module. *

	Very Disatisfied	Disatisfied	Neutral	Satisified	Very Satisfied	No Basis to Judge
Ease of Data Entry	○	○	○	○	○	○
Look and Feel	○	○	○	○	○	○
PDF Outputs	○	○	○	○	○	○
Guidance and Training	○	○	○	○	○	○
Communica-tion and Support	○	○	○	○	○	○
Overall	○	○	○	○	○	○

22. (OPTIONAL) For any neutral, dissatisfied, or very dissatisfied responses above, please provide us with specific feedback that you feel would help improve **apportionment data entry** within the TRACS Administrative Module.

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