



*Month, Day, 2023*

Dear [POC],

The U.S. Department of Commerce's Bureau of Industry and Security (BIS), Office of Technology Evaluation (OTE), is conducting an assessment of the use of mature-node semiconductor devices in the supply chains that support—directly or indirectly—U.S. national security and critical infrastructure. This assessment is being performed at the direction of the Secretary of Commerce and includes a mandatory survey of organizations that incorporate semiconductor devices or components containing semiconductor devices into their products. The information gathered in this survey will help to inform U.S. government policy on supply chain risks associated with mature-node semiconductor devices.

As a key member of an industry essential to U.S. national security and critical infrastructure, your organization's participation in this survey is mandatory to ensure a comprehensive dataset for this assessment.

To begin, download the required Microsoft Excel formatted survey and corresponding instructions at <https://www.bis.doc.gov/ChipUsageStudy>. To aid internal data collection, a PDF version of the survey can also be downloaded at this website, but make sure to only submit the Excel version of the survey. BIS analysts will contact you throughout the survey process to assist you with its completion.

**Please note, your organization is required by federal law (50 U.S.C. App. Sec. 4555) to complete and submit the Excel survey within 30 calendar days of receipt of this letter.** All information submitted to BIS is protected as Business Confidential under provisions of the Defense Production Act (DPA) of 1950, as amended. Information specific to your organization is barred from public release unless the President, Secretary of Commerce, or Under Secretary for Industry and Security determines that its withholding is contrary to the national defense. Such information is also protected from disclosure from Freedom of Information Act (FOIA) requests.

Respond to [ChipUsageStudy@bis.doc.gov](mailto:ChipUsageStudy@bis.doc.gov) to confirm receipt of this notice. Email is the preferred method of contact and will allow for a detailed response to your questions.

Thank you for your cooperation. We look forward to working with you.

Sincerely,

*Jason D. Bolton*

Jason D. Bolton  
Defense Industrial Base Division Director, Acting  
BIS/Export Administration/Office of Technology Evaluation

