

Development Information Solution (DIS)

Fiscal Year (FY) 2023 User Survey

Please provide your feedback on performance reporting in the Development Information Solution (DIS) for Fiscal Year (FY) 2023 by responding to the questions below. Please note that this survey covers performance reporting throughout the year as well as end-of-year reporting for the Performance Plan and Report (PPR) and other reporting needs.

The survey is anonymous. Your input will help the DIS Team to continuously improve your experience with DIS.

Please do not include any Personally Identifiable Information (PII) when responding to the questions below.

PAPERWORK REDUCTION ACT STATEMENT:

A Federal agency may not conduct or sponsor an information collection subject to the requirements of the Paperwork Reduction Act unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is **0412-0609** (expires **04/30/2024**). Without this approval, we could not conduct this survey. Public reporting for this survey is estimated to be approximately 5 minutes per response. All responses to this survey are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to icrteam@usaid.gov.

PRIVACY NOTICE:

The survey is administered by the Bureau for Management, Office of the Chief Information Officer (M/CIO) Development Information Solution (DIS) Project.

The information provided will be used to improve the DIS program. Aggregated data collected through the survey will be shared internally with Agency stakeholders and users. Raw data will be shared with the business owner, Bureau for Policy, Learning, and Resource Management (PLR).

Completion of this survey is voluntary. If you agree to participate, you may withdraw your participation in the survey at any time by simply exiting the survey.

For more information, please contact AskDIS at askDIS@usaid.gov.

* Indicates required question

About You & Your Mission/Operating Unit (OU)

If you have moved Missions/OUTs partway through the year (e.g., Foreign Service Officers), please answer the questions throughout this survey for the Mission/OU where you are currently posted.

1. Please indicate your Operating Unit(s) (OU). If you are at a regional mission responding for multiple OUs, please select all that apply. *

Check all that apply.

- ☐ Afghanistan
- ☐ African Union
- ☐ Albania
- ☐ Angola
- ☐ Armenia
- ☐ Association of Southeast Asian Nations (ASEAN)
- ☐ Azerbaijan
- ☐ Bangladesh
- ☐ Belarus
- ☐ Benin
- ☐ Bhutan
- ☐ Botswana
- ☐ Bosnia/Herzegovina
- ☐ Brazil
- ☐ Bureau for Africa (AFR)
- ☐ Bureau for Asia (ASIA)
- ☐ Bureau for Democracy, Development, and Innovation (DDI)
- ☐ Bureau for Europe and Eurasia (E+E)
- ☐ Bureau for Humanitarian Assistance (BHA)
- ☐ Bureau for Latin America and the Caribbean (LAC)
- ☐ Bureau for Legislative and Public Affairs (LPA)
- ☐ Bureau for Management (M)
- ☐ Bureau for Middle East (ME)
- ☐ Bureau for Policy, Planning, and Learning (PPL)
- ☐ Bureau for Resilience and Food Security (RFS)
- ☐ Burkina Faso
- ☐ Burma
- ☐ Burundi
- ☐ Cambodia
- ☐ Cameroon
- ☐ Caribbean Development Program
- ☐ Central Africa Regional Program
- ☐ Central African Republic (CAR)
- ☐ Central America Regional
- ☐ Central Asia
- ☐ Chad

- ☐ China
- ☐ Colombia
- ☐ Cote d'Ivoire
- ☐ Cuba
- ☐ Democratic Republic of the Congo (DROC)
- ☐ Djibouti
- ☐ Dominican Republic
- ☐ East Africa Regional (EAST AFRICA)
- ☐ Eastern and Southern Caribbean
- ☐ Ecuador
- ☐ Egypt
- ☐ El Salvador
- ☐ Eswatini
- ☐ Ethiopia
- ☐ Gambia
- ☐ Georgia
- ☐ Ghana
- ☐ Guatemala
- ☐ Guinea
- ☐ Haiti
- ☐ Honduras
- ☐ India
- ☐ Indonesia
- ☐ Iraq
- ☐ Jamaica
- ☐ Jordan
- ☐ Kazakhstan
- ☐ Kenya
- ☐ Kosovo
- ☐ Kyrgyz Republic
- ☐ Laos
- ☐ Lebanon
- ☐ Lesotho
- ☐ Liberia
- ☐ Libya
- ☐ Madagascar
- ☐ Malawi
- ☐ Maldives
- ☐ Mali
- ☐ Marshall Islands

- ☐ Mauritania
- ☐ Micronesia
- ☐ Mexico
- ☐ Middle East Regional (MER)
- ☐ Middle East Regional Cooperation (MERC)
- ☐ Moldova
- ☐ Mongolia
- ☐ Morocco
- ☐ Mozambique
- ☐ Namibia
- ☐ Nepal
- ☐ Nicaragua
- ☐ Niger
- ☐ Nigeria
- ☐ North Macedonia
- ☐ Pacific Islands Regional
- ☐ Pakistan
- ☐ Papua New Guinea
- ☐ Paraguay
- ☐ Peru
- ☐ Philippines
- ☐ Rwanda
- ☐ Sahel Regional Program (SAHEL)
- ☐ Senegal
- ☐ Serbia
- ☐ Sierra Leone
- ☐ Somalia
- ☐ South Africa
- ☐ South America Regional
- ☐ South Asia Regional
- ☐ South Sudan
- ☐ Southern Africa Regional
- ☐ Sri Lanka
- ☐ Sudan
- ☐ Syria
- ☐ Tajikistan
- ☐ Tanzania
- ☐ Thailand
- ☐ Timor-Leste
- ☐ Tunisia

- ☐ Turkmenistan
- ☐ Uganda
- ☐ Ukraine
- ☐ Uzbekistan
- ☐ Venezuela
- ☐ Vietnam
- ☐ West Africa Regional Program (WARP)
- ☐ West Bank/Gaza
- ☐ Yemen
- ☐ Zambia
- ☐ Zimbabwe

2. Please identify your **DIS role** from the list below: *

Mark only one oval.

- ☐ OU Viewer - Can see (but not edit) the data for the OU and run reports
- ☐ OU Activity Manager - Can “own” an Activity and manage all aspects of that Activity
- ☐ OU Manager - Can create Activities and set up Indicators for the OU
- ☐ OU Manager with Authorization Privileges - Additionally has the ability to create/manage user accounts

3. Please describe if/how you personally used DIS in FY 2023 (October 2022 through September 2023). Select all that apply: *

Check all that apply.

- ☐ I used DIS to manage an Activity that I’m responsible for (e.g., I’m the Contracting Officer’s Representative (COR)).
- ☐ I used DIS to interact with Implementing Partner (IP) Users and utilized the Approvals Workflow (Submitting/Approving/Rejecting).
- ☐ I used the DIS Performance Plan and Report (PPR) Reporting Module.
- ☐ I used the DIS Indo-Pacific Strategy (IPS) Module (Asia Missions/OUs only).
- ☐ I used DIS to run OU-level or team-specific reports.
- ☐ I used DIS to run initiative-level Agency-wide reports.
- ☐ I have a DIS account, but I did not actually use DIS.

4. For Program Officers and/or OU Managers: Please describe how your Mission/OU used DIS in FY 2023. Select all that apply: *

Check all that apply.

- ☐ I am not a Program Officer or OU Manager. [Skip to next question]
- ☐ We used DIS to manage Activity Indicators across all of the Mission/OU's activities.
- ☐ We used DIS for required initiative reporting (e.g., Initiative for Global Vaccine Access (COVID-19), Feed the Future (FTF), Gender Equity and Equality Action Fund (GEEA), IPS).
- ☐ We used DIS to centralize and aggregate our PPR data.
- ☐ We used DIS to push PPR data into Foreign Assistance Coordination and Tracking System (FACTS) Info.
- ☐ We did not use DIS.

Performance Reporting in DIS

5. DIS meets my needs to collect and extract performance data at my Mission/OU. *

Mark only one oval.

- ☐ Strongly agree
- ☐ Agree
- ☐ Neutral
- ☐ Disagree
- ☐ Strongly disagree

6. What is your current overall satisfaction with DIS performance reporting? *

Mark only one oval.

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neutral
- ☐ Dissatisfied
- ☐ Very dissatisfied

7. How would you rate using DIS to perform the following tasks? Choose “Not applicable” (N/A) if you did not interact with an item listed. Please capture any feedback in the final question of this survey.

*

Mark only one oval per row.

	Very difficult	Difficult	Neutral	Easy	Very easy	N/A
Managing OU-level Indicators (Performance Indicator Reference Sheet (PIRS), Data Quality Assessments (DQAs), Disaggregates)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Managing Activity Indicator alignments	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Entering Activity-level Baselines, Targets, and/or Actuals	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Approving/Rejecting Activity-level Indicator Collection Period data	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using DIS Standard Reports	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Using DIS Self-Service Dashboards and Datasets	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating accounts for USAID Staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Creating accounts for IP Staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

8. How would you rate your experience with DIS in the following areas? Choose “Not applicable” (N/A) if you did not interact with an item listed. Please capture any feedback in the final question of this survey. *

Mark only one oval per row.

	Very difficult	Difficult	Neutral	Easy	Very easy	N/A
Overall ease of system navigation	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectiveness of field descriptions and tool tips to help guide data entry	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectiveness of on-screen filters to search for information based on your needs	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Effectiveness of system-generated email notifications to inform users of a pending action (i.e., account approvals requests, performance data submission)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

9. On a scale of 0-10 (10 being the highest ranking), how likely are you to recommend **DIS** to a co-worker or implementing partner for performance management? *

Mark only one oval.

	0	1	2	3	4	5	6	7	8	9	10	
Not	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	Very likely

10. To continue, please select one of the options below: *

Mark only one oval.

- ☐ Continue to the next section "PPR Reporting" if you are an OU Manager.
- ☐ Skip the following section if you are not an OU Manager. *Skip to question 14*

PPR Reporting Using DIS

11. **PPR Review Report:** To what extent were you able to use PPR Review Report to see and review aggregated PPR data across all Activities? Choose N/A if your Mission/OU did not use the PPR Review Report. *

Mark only one oval.

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neutral
- ☐ Dissatisfied
- ☐ Very dissatisfied
- ☐ N/A - The PPR Review Report was not used by the Mission/OU

12. **PPR Reporting Module:** To what extent were you able to use the DIS **PPR Reporting Module** to “process” PPR-related data and “push” that data to FACTS Info? Choose N/A if your Mission/OU did not use the PPR Reporting Module. *

Mark only one oval.

- ☐ Very satisfied
- ☐ Satisfied
- ☐ Neutral
- ☐ Dissatisfied
- ☐ Very dissatisfied
- ☐ N/A - The PPR Reporting Module was not used by the Mission/OU.

13. Please provide any comments or feedback for how the DIS Team can improve PPR Reporting in DIS.

DIS Team Support & Additional Feedback

14. How satisfied were you with each of the following support channels during FY 2023? Choose N/A if you did not participate in or have exposure to an item listed. Please capture any feedback in the final question of this survey. *

Mark only one oval per row.

	Very dissatisfied	Dissatisfied	Neutral	Satisfied	Very satisfied	N/A
Live training	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Support / Question & Answer (Q&A) sessions	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Micro-trainings	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Written reference materials (step- by-step guides, Frequently Asked Questions (FAQs))	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
DIS email communications (end-of-year newsletter)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Helpdesk support for USAID staff	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Additional Feedback

15. Please submit any additional feedback you would like to provide on DIS and/or your experience using DIS for FY 2023 performance reporting.

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