

DEPARTMENT OF HOMELAND SECURITY  
United States Secret Service

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INVESTIGATOR INTEGRITY QUESTIONNAIRE

Interviewee's Name:		Date of Interview:
Investigator's Name:		Subject's Name :
Case Number:		
Instructions: The United States Secret Service (USSS), Security Management Division (SMD), routinely conducts quality reviews of its Investigator's performance in an effort to measure their level of effectiveness, efficiency, and professionalism while conducting Secret Service background investigations. Please assist us in this quality review by responding to the below questions relating to your recent interview with the above named Secret Service Special Investigator and return this completed questionnaire electronically to the USSS.		
1. What type of interview was conducted?		Virtual <input type="checkbox"/> In Person <input type="checkbox"/> Telephone <input type="checkbox"/>
2. If an in person interview, did the Investigator contact you in advance to schedule an appointment for the interview?		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
3. If a telephone interview, was it at your request?		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
4. Did the Investigator inform you that all information provided, including your identity, may be released to the subject of the investigation upon their request in accordance with the provisions of the Privacy Act, except when you provide the information under an expressed grant of confidentiality?		<input type="checkbox"/> Yes <input type="checkbox"/> No
5. Did the Investigator identify them self as working on behalf of the Federal Government and provide identification?		<input type="checkbox"/> Yes <input type="checkbox"/> No
6. Did the Investigator explain the purpose of the interview to your satisfaction? (If no, please explain below.)		<input type="checkbox"/> Yes <input type="checkbox"/> No
7. During the interview, did the Investigator ask clear, appropriate questions that related to the purpose of the interview? (If no, please explain below.)		<input type="checkbox"/> Yes <input type="checkbox"/> No
8. Did the Investigator maintain a professional demeanor during the entire interview? (If no, please explain below.)		<input type="checkbox"/> Yes <input type="checkbox"/> No
9. Was the Investigator neatly dressed, well-groomed, and professional in appearance? (If no, please explain below.)		<input type="checkbox"/> Yes <input type="checkbox"/> No
10. Was there a need for the Investigator to contact you after the initial interview?(If yes, please respond to a. and b. below.)		<input type="checkbox"/> Yes <input type="checkbox"/> No
a. Number of times recontacted _____		
b. Reason(s) for the recontact _____		
Thank you for taking the time to complete this questionnaire. If you would care to further discuss any of the preceding questions in more detail, please provide your telephone number and/or e-mail address below, so that a Secret Service representative may contact you.		
Telephone Number:		E-mail Address :
<b>Paperwork Reduction Act</b> In accordance with 5 CFR 1320.5(b), an agency may not conduct or sponsor an information collection, and a person is not required to respond to a collection of information unless it displays a currently valid Office of Management and Budget (OMB) control number. The public reporting burden for this collection of information is estimated at 5 minutes per response, including the time for reviewing instructions, completing the form, and submitting the form. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: U.S. Secret Service, Office of Strategic Planning and Policy, Enterprise Policy Division, 245 Murray Lane SW, Building T-5, Mail Stop #8404, Washington, DC 20223; OMB Number 1601-0014. Do not mail your completed form to this address.		
<b>Privacy Act Statement</b> Solicitation of this information is made pursuant to Executive Orders 10450 and 12968. This information will be used to evaluate the effectiveness, efficiency, and professionalism of Secret Service Investigators who conduct background investigations. The information provided is voluntary and your failure to respond to this solicitation will have no bearing upon the adjudication of the security matter under consideration.		