

# 11th United States Agency for International Development (USAID) Financial Managers' Roundtable Planning Survey: Calling for Partner's Input.

## Paperwork Reduction Act Statement

A Federal agency may not conduct or sponsor an information collection subject to the requirements of the Paperwork Reduction Act unless the information collection has a currently valid OMB Control Number. The approved OMB Control Number for this information collection is 0412-0609 (expires (04/30/2024)). Without this approval, we could not conduct this survey. Public reporting for this survey is estimated to be approximately 4 minutes per response. All responses to this survey are voluntary. Send comments regarding this burden estimate or any other aspect of this information collection, including suggestions for reducing this burden to [icrteam@usaid.gov](mailto:icrteam@usaid.gov).

PRIVACY NOTICE: The survey is administered by the Office of Financial Management (OFM) of USAID/Nigeria. OFM will use the information collected to plan future Roundtables. The result of the survey, including aggregated datasets, may be shared with the USAID Mission in Nigeria as part of our financial oversight approach to mitigate risks and support our implementing partners in more efficient ways. Please note that your individual responses will not be attributed or linked to you.

Completion of this survey is not mandatory but would be helpful in order to develop future Roundtables in ways that address your specific concerns. You may choose to respond to all or any of the questions. Your participation will help ensure adequate representation of your views in the final results and outcomes. If you agree not to participate, you may withdraw your participation in the survey at any time by simply exiting the survey.

Do not include unsolicited Personally Identifiable Information (PII) in the responses.

For more information, please contact Michael Vordjorbe at [Mvordjorbe@usaid.gov](mailto:Mvordjorbe@usaid.gov).

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\* Indicates required question

## 1. Organization type \*

*Mark only one oval.*

- ☐ Local organization
- ☐ International organization

## 2. Number of years of experience managing USAID projects

*Mark only one oval.*

- ☐ Less than 1 year
- ☐ 1 - 5 years
- ☐ 6 - 10 Years
- ☐ More than 10 years

## 3. Have you ever attended a USAID Financial Managers' Roundtable?

*Mark only one oval.*

- ☐ Yes
- ☐ No
- ☐ I can't remember

## 4. If yes, how many times?

*Mark only one oval.*

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ More than 4 times

## 5. What is your preferred date for the next Roundtable?

*Mark only one oval.*

- ☐ March 2024
- ☐ April 2024
- ☐ May 2024

## 6. Preferred meeting mode

*Mark only one oval.*

- ☐ In-person
- ☐ Virtual
- ☐ Hybrid

## 7. Please select the discussion topic(s) of interest for the next Roundtable \*

*Check all that apply.*

Select	
De-minimis Computation, Tracking and Reporting	<input type="checkbox"/>
Audit Management	<input type="checkbox"/>
Completing Required Financial Reports and Forms	<input type="checkbox"/>
Procurement Management	<input type="checkbox"/>
Fixed Asset Management	<input type="checkbox"/>
Sub-grant Management	<input type="checkbox"/>
Inventory and Commodity Management	<input type="checkbox"/>
Enterprise Risk Management	<input type="checkbox"/>
Human Resources Management	<input type="checkbox"/>
Developing Effective Charts of Accounts	<input type="checkbox"/>
Common Findings in Financial Reviews	<input type="checkbox"/>
Managing Exchange Rate Risks	<input type="checkbox"/>
Managing Project Start- up Issues	<input type="checkbox"/>

8. Would you like to facilitate any of the listed discussions? If yes, please provide your email address below and we will reach out for discussion topics.

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9. Please state other specific areas of interest you would like to be discussed in the Roundtable or your suggestions for improved Roundtables for OFM consideration below, if any.

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