

Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback” (OMB Control Number: 1910-5160)

TITLE OF INFORMATION COLLECTION: Federal Columbia River Power System (FCRPS) Cultural Resources Program Client Survey

PURPOSE: The Federal Columbia River Power System (FCRPS) Cultural Resource Program was created in 1997 as a jointly administered effort overseen by the US Army Corps of Engineers, the Bureau of Reclamation, and Bonneville Power Administration (BPA) to address National Historic Preservation Act section 106 compliance. Work is guided by a programmatic agreement for management of historic properties affected by the operation and maintenance of the FCRPS.

As of October 2022, the program administers efforts associated with 14 dams and reservoirs and 603,000 acres of project areas. The program has 23 participants including 10 federally recognized Native American tribes. There have been 4,775 archaeological sites and historic structures documented and 776 traditional cultural properties documented. Between 200-400 sites are monitored for their condition annually.

Section 106 requires federal agencies to consider the effects of their actions on "historic properties," which are the physical traces of our nation's history considered to be "significant." When a historic property is negatively affected by a federal action, agencies must develop management strategies to protect the property or to mitigate for those effects. Operation and maintenance of 14 federally owned dams that are part of the FCRPS affect traces of history by causing erosion that washes away archaeological sites, and by limiting Native Americans' access to traditional village sites, legendary sites that hold stories about tribal history, and important natural resource gathering areas. As such, the FCRPS Cultural Resources Program was created as a partnership with state, Tribal, and federal technical staffs that participate in Cultural Resource Cooperating Groups. Together, specialists in Columbia River Plateau archaeology and cultural resources share information and develop creative solutions in the management of cultural resources within the FCRPS.

This survey will be used to assess the working relationships between agencies and partners. Gathering this information helps the partners of the group to ensure that stakeholder needs are being met and that the program advances towards its goals.

DESCRIPTION OF RESPONDENTS: The program has 23 participants including 10 federally recognized Native American tribes. Respondents would belong to one of the participating groups, which includes federal employees, federal contractors, and Native American tribal representatives.

TYPE OF COLLECTION: (Check one)

☐ Customer Comment Card/Complaint Form
☐ Usability Testing (e.g., Website or Software)
☐ Focus Group

☒ Customer Satisfaction Survey
☐ Small Discussion Group
☐ Other: _____

CERTIFICATION:

I certify the following to be true:

1. The collection is voluntary.
2. The collection is low-burden for respondents and low-cost for the Federal Government.
3. The collection is non-controversial and does not raise issues of concern to other federal agencies.
4. The results are not intended to be disseminated to the public.
5. Information gathered will not be used for the purpose of substantially informing influential policy decisions.
6. The collection is targeted to the solicitation of opinions from respondents who have experience with the program or may have experience with the program in the future.

Name: _____

To assist review, please provide answers to the following question:

Personally Identifiable Information:

1. Is personally identifiable information (PII) collected? [] Yes [X] No
2. If Yes, will any information that is collected be included in records that are subject to the Privacy Act of 1974? [] Yes [] No
3. If Yes, has an up-to-date System of Records Notice (SORN) been published? [] Yes [] No

Gifts or Payments:

Is an incentive (e.g., money or reimbursement of expenses, token of appreciation) provided to participants? [] Yes [X] No

BURDEN HOURS

Category of Respondent	No. of Respondents	Participation Time	Burden
tribal governments	21	.5 hrs	10.5
federal government employees/contractors	21	.5 hrs	10.5
Totals			21 hrs

FEDERAL COST: The estimated annual cost to the Federal government is \$2,031.88.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents

1. Do you have a customer list or something similar that defines the universe of potential respondents and do you have a sampling plan for selecting from this universe?
[X] Yes [] No

If the answer is yes, please provide a description of both below (or attach the sampling plan)? If the answer is no, please provide a description of how you plan to identify your potential group of respondents and how you will select them?

Membership list of the Federal Columbia River Power System (FCRPS) Cultural Resource Program will be used and all members will be routed a survey link via email.

Administration of the Instrument

1. How will you collect the information? (Check all that apply)
 - ☒ Web-based or other forms of Social Media
 - ☐ Telephone
 - ☐ In-person
 - ☐ Mail
 - ☐ Other, Explain
2. Will interviewers or facilitators be used? ☐ Yes ☒ No

Please make sure that all instruments, instructions, and scripts are submitted with the request.

Instructions for completing Request for Approval under the “Generic Clearance for the Collection of Routine Customer Feedback”

TITLE OF INFORMATION COLLECTION: Provide the name of the collection that is the subject of the request. (e.g. Comment card for soliciting feedback on xxxx)

PURPOSE: Provide a brief description of the purpose of this collection and how it will be used. If this is part of a larger study or effort, please include this in your explanation.

DESCRIPTION OF RESPONDENTS: Provide a brief description of the targeted group or groups for this collection of information. These groups must have experience with the program.

TYPE OF COLLECTION: Check one box. If you are requesting approval of other instruments under the generic, you must complete a form for each instrument.

CERTIFICATION: Please read the certification carefully. If you incorrectly certify, the collection will be returned as improperly submitted or it will be disapproved.

Personally Identifiable Information: Provide answers to the questions. Note: Agencies should only collect PII to the extent necessary, and they should only retain PII for the period of time that is necessary to achieve a specific objective.

Gifts or Payments: If you answer yes to the question, please describe the incentive and provide a justification for the amount.

BURDEN HOURS:

Category of Respondents: Identify who you expect the respondents to be in terms of the following categories: (1) Individuals or Households; (2) Private Sector; (3) State, local, or tribal governments; or (4) Federal Government. Only one type of respondent can be selected per row.

No. of Respondents: Provide an estimate of the Number of respondents.

Participation Time: Provide an estimate of the amount of time required for a respondent to participate (e.g. fill out a survey or participate in a focus group)

Burden: Provide the Annual burden hours: Multiply the Number of responses and the participation time and divide by 60.

FEDERAL COST: Provide an estimate of the annual cost to the Federal government.

If you are conducting a focus group, survey, or plan to employ statistical methods, please provide answers to the following questions:

The selection of your targeted respondents. Please provide a description of how you plan to identify your potential group of respondents and how you will select them. If the answer is yes, to the first question, you may provide the sampling plan in an attachment.

Administration of the Instrument: Identify how the information will be collected. More than one box may be checked. Indicate whether there will be interviewers (e.g. for surveys) or facilitators (e.g., for focus groups) used.