OMB info

TCGM Application

Eligibility Screening

1. Yes or No: Is your organization one of the following types?
   - Nonprofit organization
   - Tribal government (both federally recognized and state-recognized) and intertribal consortia (i.e., a partnership between two or more tribes that work together to achieve a common objective.)
   - Native American Organization (includes Indian groups, cooperatives, nonprofit corporations, partnerships, and associations that have the authority to enter into legally binding agreements)
   - Local government (as defined by 2 CFR 200.1 – includes cities, towns, municipalities, and counties, public housing authorities and councils of government)
   - Institution of higher education (e.g., private and public universities and colleges, including community colleges)
   - Puerto Rico
   - US Territory including Guam, American Samoa, or Northern Mariana Islands
   - If yes: next question is shown
   - If no: Unfortunately, your organization is ineligible for this grant program.

2. Yes or No: Has your organization been suspended or debarred from receiving federal funding to conduct activities as a Grantee or Subgrantee of any department within the federal government?
   - If yes: Unfortunately, your organization is ineligible for this grant program.
   - If no: next question is shown.

3. Yes or No: Does your project span more than one of the following EPA regions: 8, 9, 10?
    ● [GRANTMAKER] serves <u>only</u> EPA regions 8, 9, and 10. [Click here for a map of the EPA regions and a full listing of The Environmental Justice Thriving Communities Grantmaking Program.](#)
    ● If yes: Your organization is eligible for this grant program.
    ● If no: Your organization <u>may</u> be eligible for this grant program depending on your response to the following question.

4. Yes or No: If the applicant's project takes place in only one of the designated regions, does the applicant have a conflict of interest with their regional grantmaker? [Click here for more information about the EPA's conflict of interest policy.](#)
    ● If no to previous question and no to this question: Your organization is not eligible to apply to GRANTMAKER and should apply to your regional grantmaker in order to be considered for funding for this grant opportunity. [Click here for a full listing of The Environmental Justice Thriving Communities Grantmaking Program regional grantmakers](#).
    ● If yes: Your organization is eligible to apply to GRANTMAKER for consideration for funding. Please proceed with your application.

Applicant Background Information

1. Primary Applicant Organization Legal Name
2. Mailing Address
3. ED/CEO Name
4. ED/CEO Title
5. ED/CEO Email Address
6. Primary Contact Name
7. Primary Contact Title
8. Primary Contact Email Address
9. Primary Contact Phone
10. Finance Contact Name
11. Finance Contact Title
12. Finance Contact Email Address
13. Social Media
14. Website
15. Organization Type (drop down)
    ● Nonprofit organization
    ● Tribal government (both federally recognized and state-recognized) and intertribal consortia (i.e., a partnership between two or more tribes that work together to achieve a common objective.)
    ● Native American Organization (includes Indian groups, cooperatives, nonprofit corporations, partnerships, and associations that have the authority to enter into legally binding agreements)

- Local government (as defined by 2 CFR 200.1 – includes cities, towns, municipalities, and counties, public housing authorities and councils of government)
- Institution of higher education (e.g., private and public universities and colleges, including community colleges)
- Puerto Rico

16. EIN
17. Unique Entity ID ([Click here to register for a UEI](#).)
18. Mission statement
19. Key personnel:
   - This information will be used to ensure no conflicts of interest exist between applicants and assigned application reviewers.
     - List of board members with affiliations
     - List of senior leadership with titles
     - Key advisors (optional)
     - Top donors/supporters
20. Yes or No: Is this application a joint venture or fiscal partnership involving multiple statutory partners?
   - If Yes, prompt to answer background questions (same as above) for the funded partner organization(s)
   - Please attach the partnership agreement or memorandum of understanding that governs your partnership.

Request Information

1. EPA Region (select all that apply)
   - 8
   - 9
   - 10

2. Geographic scope of this project (drop down; multiselect)
   - States
   - Cities
   - Tribal Nations
   - Territory
   - Zip Codes
   - Census Tracts
   - Geographic Coordinates:
     - Longitude
     - Latitude

3. Project type: (multiselect)

- Air quality & asthma
- Water quality & sampling
- Lead and asbestos contamination
- Small cleanup projects
- Pesticides and other toxic substances
- Fence line air quality monitoring
- Stormwater issues + green infrastructure
- Improved food access/fewer vehicle miles traveled
- Environmental justice training for youth
- Emergency preparedness and disaster resiliency
- Monitoring of effluent discharges from industrial facilities
- Illegal dumping activities, such as education, outreach, and small-scale clean-ups
- Healthy, energy/water use efficient homes not subject to indoor air pollution
- Environmental job training for occupations that reduce greenhouse gasses and other air pollutants
- Other: please list

4. Funding request amount (Select one.)
   - Tier 1: $150,000
     - Tier 1 funding is available for assessment of environmental justice issues over the period of one year. Awardees may use a grant at this level to must information, assess, and understand their target community's environmental justice issue(s) or problem(s). Examples of project activities include, but are not limited to:
       - research (that is incidental to the project design)
       - sampling
       - testing
       - monitoring
       - investigations
       - surveys and studies
       - public outreach and awareness building

   - Tier 2: $250,000
     - Tier 2 funding is available for organizations that have already identified and gathered information about their target community's key environmental justice issue(s) or problem(s) to formulate a community-wide plan to address those issues over a period of one to two years. Examples of project activities include, but are not limited to:
       - Planning
       - Partnership-building
       - Public outreach and awareness building
       - Coordination with community stakeholders to address environmental issues

- Training activities for community organizations and community members
- Projects and activities to spur community involvement (e.g., cleanups of vacant lots)
- Smaller land purchases and acquisitions that require less than half of the total amount of subgrant funding
  - Select project term length:
    - One year
    - Two years
- **$350,000**
  - Tier 3 is available for organizations that already have a strong grasp of their target community's key environmental justice issue(s) or problem(s) <u>and</u> a formulated plan to address them. Funds may be used to implement the project on the ground. Examples of project activities include, but <u>are not</u> limited to:
    - Project Development
    - Blueprints for construction or cleanup projects, schematics, and technical
    - development
    - Work to get permits in place directly related to an environmental project
    - Smaller land purchases and acquisitions that require less than half of the total amount of subgrant funding
    - Implementation of project plans
    - Public outreach and awareness building
  - Select project term length:
    - One year
    - Two years
- Check here if you would like your organization to be considered for a capacity-building grant.

5. Project Start Date
6. Project End Date
7. A goal of this opportunity is to address environmental justice needs of disadvantaged communities. What is the target area and general characterization of the community your project will impact? Please submit a map of the project area using the "[EPA IRA Disadvantaged Communities](#)" tool, showing whether or not the community or communities are disadvantaged.

Required Narrative Questions (Maximum 500 words each)

1. What is your vision for your community? Please describe the environmental justice issue you will address with this grant, including:

- The context of what's going on in your community/region overall. What are one or two successful projects you've worked on with your constituency/ community?

- What is the specific environmental issue/set of issues you will address with this grant? Describe with specificity what you will do to address this issue. Why are you best poised to do this work?
- Have you previously applied for funding for this issue? If so, what was the result? Please include any planned or submitted applications to other TCGM grantmakers.

2. Who is your community and how do you center it? Please describe how you:
   - Involve and reflect historically underserved and disadvantaged communities in designing, planning, and implementing solutions to the issue you address. Include communities you identified via the [EPA IRA Disadvantaged Communities](#) in question six of the Request Information section.
   - Make decisions within your organization and your community.
   - What partners do you collaborate with and in what capacity? Who has invited you to partner or collaborate with them? What coalitions, alliances, or groups are you or have you participated in within the last year?

3. How do you track and measure success?
   - How did you gather information to create your project plan? What kind of information and/or data did you use?
   - To whom are you accountable, and how will you report accountability?
   - What are the tools you use to track progress? (stories, surveys, member feedback, focus groups). Are there any other tools you will need to be successful?
   - Please describe any other types of data and evidence you will collect and/or methods you will use to evaluate advancement towards achieving success.

4. Yes or No: Does your project have technical components (like air/water/pollutant monitoring, sampling, testing) or involves conducting research or investigations? If so, it may require some additional quality assurance steps.
   - If yes, prompt to complete the follow questions:

5. Please list technical components.
   - Enter as many as needed.

6. Please mark the kinds of technical assistance you may need to complete this project. (Select all that apply.)
   - Creating goals and developing a monitoring strategy
   - Accessing contractors and labs that can play a role on my project
   - Assistance finding a technical expert with values that align with my organization
   - Assistance in creating a budget for my project
   - Help translating technical or scientific findings to impacted communities and other audiences

- Human subject research/Institutional review board
- I'm not exactly sure, but I will need help
- N/A
- Other; please describe:

7. How much experience does your organization have with projects that have technical components: (Select one.)
   - We have lots of experience with these kinds of projects
     - If yes, please give brief examples.
   - We have done some community monitoring projects, but not at a regulatory level of monitoring.
     - If yes, please describe.
   - This is our first project with technical components.

8. Please feel free to add additional information about your project, community, and experience. (Optional)

Milestones for applications for grants of $150,000 only.

<u>This section should be completed by applicants for grants of $150,000 only.</u> Grants of $150,000 will be paid on a fixed award basis, with four equal payments on a predetermined schedule for completion of predetermined milestone deliverables.

Project Goal: Please describe the goal you hope to achieve with your project. (100 word maximum.)

Milestone	Description of Milestone	Required Deliverable	Planned Completion Date
1	Example: Acceptance of a detailed work plan and evidence that all project staff are onboarded	Detailed Work Plan (full grant period) Organizational chart with all position titles, personnel names First 90 Day Plan	
2			
3			
4	Example: Acceptance of Final Report/Approval of Final Report and Project Achievements		
Total			

Outputs and Outcomes for applications for grants of $250,000 or $350,000.

Applicants for grants of $250,000 or $350,000 should complete the attached Outputs and Outcomes worksheet.

Financial Information

1. What is your annual budget?
2. Fiscal year start date
3. Fiscal year end date
4. Please explain in a few words the composition of your finance and accounting team. For example, how many staff support this work, what accounting/forecasting/budgeting software do you use, and do you have documented accounting policies and procedures? If you have documented accounting policies and procedures, please also submit.
   a. Accounting policies upload (optional)
5. Required Document uploads:
   a. Line item project budget (please use attached Excel template)
   b. Current Year Budget (Excel or pdf)
   c. Previous Year Financials (audited or unaudited; pdf)
   d. Most recent 990 (pdf)