

**Author Full Name :** Anonymous**Received Date :** 10/19/2024 10:53 AM**Comments Received :**

Reference proposed VA Form 10-3542 instruction 6 see and see "What do I need to do to get reimbursed if I had an offsite appointment with a civilian doctor that the VA paid for me to see?" at <https://www.va.gov/san-diego-health-care/programs/va-travel-reimbursement-form-va-form-10-3542-with-instructions/> and below.

"Fill out this same form that's stapled to this sheet (VA Form 10-3542). Ask your provider's office for documentation on their office letterhead providing the following requirements:

Statement showing the Veteran's full name.  
the date the Veteran completed the appointment(s).  
The address of the provider's office.  
Wording showing the appointment was completed.

Please do not attach an appointment schedule. The key is that the documentation must show the appointment was completed in order for VA to provide reimbursement. Telephonic inquiries cannot satisfy this requirement. Please do not have your provider send it in separately. It has to come with your completed travel reimbursement request form submitted by the Veteran."