ATTACHMENT I.

Census of Tribal Law Enforcement Agencies (CTLEA) Prompting Scripts

Telephone follow up and voicemail scripts

Hello, may I please speak with (RESPONDENT).

IWER: IF R NO LONGER WORKS THERE, ASK FOR THE CHIEF OF POLICE OR THE PERSON WHO CURRENTLY HOLDS R's POSITION.

RECORD FIRST AND LAST NAME OF NEW R AND COMMUNICATE THE PURPOSE OF THE CALL.

Hello, this is _____. I work for NORC/IACP and am calling on behalf of the U. S. Department of Justice, Bureau of Justice Statistics (BJS) regarding the Census of Tribal Law Enforcement (CTLEA) survey. We recently emailed you an invitation to participate in the testing of the survey items on the CTLEA. Do you recall receiving this invitation?

If yes, skip to 'Yes, did receive below'.

If No, did not receive/does not recall materials:

The survey asks questions on topics such as staffing, training, equipment, and agency functions. Can I confirm the email address we have on file? I want to be sure any future emails are being sent and received to the correct email address.

Record information in contact document.

I will plan to send the invitation again and will follow up if we have not received a response for a time to schedule the interview. Thank you for your time. Have a great day.

If no contact does not want the survey materials sent to him/her:

Would it be best if we contacted a different staff member at your agency to complete the survey?

If yes:

Thank you, what is the best phone number and address to reach them at?

Record information in contact document.

Thank you for your time. Your colleague can expect to hear from me soon. Have a great day.

ATTACHMENT I.

Yes, Did receive materials:

Great! Did you have any issues opening the link to schedule the meeting to do the testing and interview? I'm happy to schedule a time over the phone right now, if you'd prefer.

IF SCHEDULING OVER PHONE, PROVIDE OPTIONS FOR TIMES AND RECORD TIMING.

Do you have any questions about the survey or the purpose of the study?

If you have any questions, please call us toll-free at 1-877-346-5693 or email ctlea@norc.org. Thank you in advance for your participation!

ATTACHMENT I.

Responses to frequently asked questions:

Why are you conducting this survey?
This survey is being conducted to better understand the unique functions of tribal law enforcement; the complexity surrounding tribal, state, and federal jurisdictions; and the interrelationships that exist among the different law enforcement agencies in Indian Country. Information collected from this survey will help inform funding and policy decisions to help tribes access the resources they need for public safety.

Your participation in the CTLEA is critical and will help us gather the most accurate and comprehensive picture of the strengths, capacity, and needs of tribal law enforcement.

PILOT AGENCIES: The pilot is being conducted survey to help us develop a survey that collects critical information from tribal law enforcement agencies.

Who else is it being sent to?
The survey is being sent to all tribal law enforcement agencies and those agencies with special authority including natural resources, fish and wildlife, casino and gaming enforcement that serve federally recognized tribes and have the authority to issue arrests and/or citations. For the project to be successful and representative of all of Indian Country, it is important that we hear from all tribal law enforcement agencies.

PILOT AGENCIES: A select number of agencies were sent the pilot survey based on the size and location of the agency and resident population.

How will these results be used?
The results will be used to develop an accurate and comprehensive understanding of the administration, operations, services, and capabilities, as well as the challenges, resource gaps, and emerging crime concerns. With recent legislative changes through the Tribal Law and Order Act (TLOA), this information will help us measure changes in tribal law enforcement authority and capacity. The information will help inform federal agencies, as they craft legislation, allocate resources, and develop funding programs that will better meet tribes' public safety needs.

PILOT AGENCIES: Your response to the pilot survey will help us to refine the survey questions that will be used during the full data collection.

How long will this take?
The interview to review the survey content and your experience completing the survey will take approximately 60 to 90 minutes.

How will this survey benefit my agency or tribe?
The survey will provide statistical information for tribes to demonstrate their capabilities and challenges when applying for funding and advocating on behalf of their needs. It will also alert tribes about

emerging crime trends in Indian Country, so tribes can be more proactive about safeguarding their tribal members from emerging threats. With increased understanding about the capacity and professionalism of tribal law enforcement, the CTLEA will also help raise the profile of tribal law enforcement, which can assist tribes in forming stronger partnerships and gaining access to vital criminal justice resources.

PILOT AGENCIES: Your participation in the pilot survey will help us develop a survey that collects critical information from tribal law enforcement agencies.

CTLEA - Law Enforcement Telephone Voicemail Script

Respondent's Direct Telephone Line

Hello! My name is (NAME) and I am calling on behalf of the Bureau of Justice Statistics (BJS). BJS is conducting data collection for the Census of Tribal Law Enforcement Agencies program. You should have received an invitation to your email address. I am following up to confirm that you received the survey invitation and see if you have any questions. If you have any questions about the survey, please call our toll free number 1-877-346-5693. Please also contact us if you think that the survey does not apply to your agency or if we should contact someone else in your agency for survey completion. Again, our toll free number is 1-877-346-5693 or you can email us at CTLEA@NORC.org. Thank you!

Administrative Assistant or Secretary's Telephone Line

Hello! My name is (NAME) and I am calling on behalf of the Bureau of Justice Statistics (BJS). BJS is conducting data collection for the Census of Tribal Law Enforcement Agencies program. (RESPONDENT'S TITLE_LAST NAME) should have received an email containing the information about the Census of Tribal Law Enforcement Agencies. I am following up to confirm that they received the email and to see if (RESPONDENT TITLE_LAST NAME) has any questions about the survey If you need assistance or would like us to resend the survey, please call our toll free number 1-877-346-5693, or you can email us at CTLEA@NORC.org. Please also contact us if you think that the survey does not apply to your agency. Again, our toll free number is 1-877-346-5693. Thank you!

ATTACHMENT I.

Census of Tribal Court Systems (CTCS) Prompting Scripts

Telephone follow up and voicemail scripts

Hello, may I please speak with (RESPONDENT).

IWER: IF R NO LONGER WORKS THERE, ASK FOR THE HEAD JUDGE OR THE PERSON WHO CURRENTLY HOLDS R's POSITION.

RECORD FIRST AND LAST NAME OF NEW R AND COMMUNICATE THE PURPOSE OF THE CALL.

Hello, this is _____ . I work for NORC/NACIJA and am calling on behalf of the U. S. Department of Justice, Bureau of Justice Statistics (BJS) regarding the Census of Tribal Court Systems (CTCS) pilot survey. We recently emailed you an invitation to participate in the testing of the survey items on the CTCS. Do you recall receiving this invitation?

If yes, skip to 'Yes, did receive below'.

If No, did not receive/does not recall materials:

The survey asks questions on topics such as staffing, training, case counts, and court functions. Can I confirm the email address we have on file? I want to be sure any future emails are being sent and received to the correct email address.

Record information in contact document.

I will plan to send the invitation again and will follow up if we have not received a response for a time to schedule the interview. Thank you for your time, have a great day.

If no contact does not want the survey materials sent to him/her:

Would it be best if we contacted a different staff member at your agency to complete the survey?

If yes:

Thank you, what is the best phone number and address to reach them at?

Record information in contact document.

Thank you for your time. Your colleague can expect to hear from me soon. Have a great day.

ATTACHMENT I.

Yes, Did receive materials:

Great! Would now be a good time to schedule a meeting to do the testing and interview, or would now be a good time? I'm happy to schedule a time over the phone right now.

IF SCHEDULING OVER THE PHOE, PROVIDE OPTIONS FOR TIMES AND RECORD TIMING.

Do you have any questions about the survey or the purpose of the study?

If you have any questions, please call us toll-free at 1-877-346-5693 or email ctcs@norc.org. Thank you in advance for your participation!

ATTACHMENT I.

Responses to frequently asked questions:

Why are you conducting this survey?
This survey is being conducted to better understand the unique functions of tribal courts; the complexity surrounding tribal, state, and federal jurisdictions; and the challenges that exist among the different tribal court systems in Indian Country. Information collected from this survey will help inform funding and policy decisions to help tribes access the resources they need for public safety and tribal justice systems.

Your participation in the CTCS is critical and will help us gather the most accurate and comprehensive picture of the strengths, capacity, and needs of tribal law enforcement.

PILOT AGENCIES: The pilot is being conducted survey to help us develop a survey that collects critical information from tribal court systems.

Who else is it being sent to?
The survey is being sent to all tribal courts. For the project to be successful and representative of all of Indian Country, it is important that we hear from all tribal courts.

PILOT AGENCIES: A select number of agencies were sent the pilot survey based on the size and location of the agency and resident population.

How will these results be used?
The results will be used to develop an accurate and comprehensive understanding of the administration, operations, services, and capabilities, as well as the challenges, resource gaps, and emerging jurisdictional concerns. With recent legislative changes through the Tribal Law and Order Act (TLOA), this information will help us measure changes in tribal court jurisdiction and capacity. The information will help inform federal agencies, as they craft legislation, allocate resources, and develop funding programs that will better meet tribes' public safety needs.

PILOT AGENCIES: Your response to the pilot survey will help us to refine the survey questions that will be used during the full data collection.

How long will this take?
The interview to review the survey content and your experience completing the survey will take approximately 60 to 90 minutes.

How will this survey benefit my agency or tribe?
The survey will provide statistical information for tribes to demonstrate their capabilities and challenges when applying for funding and advocating on behalf of their needs. It will also alert tribes about emerging criminal justice trends in Indian Country, so tribes can be more proactive about safeguarding their tribal members from emerging threats.

ATTACHMENT I.

PILOT AGENCIES: Your participation in the pilot survey will help us develop a survey that collects critical information from tribal law enforcement agencies.

CTCS – Tribal Court Telephone Voicemail Script

Respondent's Direct Telephone Line

Hello! My name is (NAME) and I am calling on behalf of the Bureau of Justice Statistics (BJS). BJS is conducting data collection for the Census of Tribal Court Systems program. You should have received an invitation to your email address. I am following up to confirm that you received the survey invitation and see if you have any questions. If you have any questions about the survey, please call our toll free number 1-877-346-5693. Please also contact us if you think that the survey does not apply to your agency or if we should contact someone else in your agency for survey completion. Again, our toll free number is 1-877-346-5693 or you can email us at CTCS@NORC.org. Thank you!

Administrative Assistant or Secretary's Telephone Line

Hello! My name is (NAME) and I am calling on behalf of the Bureau of Justice Statistics (BJS). BJS is conducting data collection for the Census of Tribal Court Systems program. (RESPONDENT'S TITLE_LAST NAME) should have received an email containing the information about the Census of Tribal Court Systems. I am following up to confirm that they received the email and to see if (RESPONDENT TITLE_LAST NAME) has any questions about the survey. If you need assistance or would like us to resend the survey, please call our toll free number 1-877-346-5693, or you can email us at CTCS@NORC.org. Please also contact us if you think that the survey does not apply to your agency. Again, our toll free number is 1-877-346-5693. Thank you!