ATTACHMENT D.

COGNITIVE SURVEY INVITATION EMAIL

Hello,

The Bureau of Justice Statistics (BJS) is working with the NORC at the University of Chicago, the National American Indian Court Judges Association (NAICJA), and the Tribal Law and Policy Institute (TLPI) to conduct the 2024 Census of Tribal Court Systems (CTCS) data collection, which will begin in late 2025. The CTCS will collect data on tribal justice systems, budget and expenditures, staffing, court functions, representation, juvenile matters, case filing, and sentencing. Before we can begin data collection, we need to first conduct testing of survey items and functionality of the web-based instrument.

We are writing to ask you for your assistance with testing the survey. This will take place over a video conference call where you work through the survey and a NORC researcher will ask you questions along the way. The best way to accurately obtain information on tribal law enforcement agencies is by asking experts like you. You are one of a small number of individuals selected to participate in this effort. Your input will improve the study and is integral to its success.

In total, we anticipate the interview to last up to 60 minutes. Please respond to this email or call NUMBER to schedule a time to complete the survey and interview. Before you complete the survey, it would be helpful for you to review and attempt to answer questions listed on the attached document – you will find all of these questions in the web survey and we hope this allows you collect information beforehand to help you answer the questions.

Your participation is voluntary and your responses in the testing phase of the project will be kept confidential. By participating in the testing of the survey and interview, you will provide us with valuable insights before the national rollout of the survey and ensure the success of this important project. If you have any questions or concerns, please do not hesitate to contact us directly at NUMBER or at ctcs@norc.org or Steven Perry at steven.w.perry@usdoj.gov.

BJS is authorized to conduct this data collection under Title 34 United States Code Section 10132. By law, BJS will use the information you provide only for statistical or research purposes and must protect the confidentiality of information identifiable to a private person against unauthorized disclosure or misuse. [Title 34 U.S.C. Sections 10134 and 10231] Any person who violates these provisions may be punished by a fine up to $10,000, in addition to any other penalties imposed by law. Per the Cybersecurity Enhancement Act of 2015, federal information systems are protected from malicious activities through cybersecurity screening of transmitted data.

Thank you in advance for both your time and support of this important work.

Regards,

CTCS Project Team