2024 Census of Prosecutor Offices

Attachment A

Name: Title: Name of office: Direct email: Direct phone:

Instructions

The 2024 Census of Prosecutor Offices (CPO) is a census of all state prosecutor offices in the United States that handle felony cases. Data collected on this form will provide needed information to state and local governments, practitioners, and other stakeholders. The Bureau of Justice Statistics (BJS) greatly appreciates your assistance.

- 1. There are multiple ways to complete and submit this survey. Please select the method most suitable for you:
 - a. Complete the survey by highlighting your answers in Adobe Acrobat, save and email back to CPO2024@urban.org.
 - b. Print out the survey, complete by hand, scan and return to CPO2024@urban.org via email.
 - c. Complete the hard copy of the survey that will arrive at your office in the next week and return either via scanning and emailing to CPO2024@urban.org
 - d. or through the provided self-addressed stamped envelope.
- 2. When completing the survey, please take notes separately or on page 20 to provide feedback on questions that:
 - a. are unclear
 - b. require input from multiple staff in order to provide a response to a
 - c. are a high time burden
- 3. Please answer all questions with reference to your office.
- 4. Answer the questions as accurately as possible given the organization and structure of your office. Estimates are allowed. If any question is overly burdensome, you may skip the question and provide your best estimate as to how long it would take to answer it.

Once the project team has received your response, we will reach out via email to schedule your cognitive interview. If you have questions or need assistance in completing the survey, please contact the CPO team via email at CPO2024@urban.org.

Burden Statement

This collection is authorized under 34 U.S.C. § 10132. Your participation is voluntary. BJS will use the information only for statistical purposes [34 U.S.C. § 10134]. BJS will protect personally identifiable information consistent with the confidentiality requirements in 34 U.S.C. § 10231 and 28 CFR Part 22. See the BJS Data Protection Guidelines.

This collection has been approved by the Office of Management and Budget (OMB Number: XXXX—XXXX). If this number were not displayed, we could not conduct this survey. Your voluntary participation in this survey is important, however, you may decline to answer any or all questions. Public reporting burden for this collection of information is estimated to average 45 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

You can contact the Bureau of Justice Statistics with questions or feedback at askbjs@usdoj.gov; by phone at 202-307-0765; or by mail: Bureau of Justice Statistics, 999 North Capitol Street, NE Washington, DC 20531.

Time of day	ctarting	CHENION	
Time of day	' starting	survev:	

Staffing – Section A

A1: What is the term of office for the chief prosecutor?
The chief prosecutor is the elected or State-appointed head of the prosecutorial district.
years
A2.a: What date did the person serving as chief prosecutor as of December 31, 2024, first assum office?
/
A2.b: Has the person serving as chief prosecutor changed since December 31, 2024?
□ Yes□ No
A3: Was the chief prosecutor on December 31, 2024, a full-time or part-time role?
Part-time staff: Any employee who works fewer hours than your standard work week, including employees in job-sharing arrangements.
□ Full-time
□ Part-time
A4: Indicate the sex of the person serving as chief prosecutor as of December 31, 2024?
☐ Female
□ Male
□ Do not track

A5: Indicate the race and/or ethnicity of the per 31, 2024? (Select all that apply)	son serving as	chief prosecutor as of December			
☐ White For example, English, German, Irish, Polish, Sc.	ottish, etc.				
☐ Black or African American For example, African American, Jamaican, Hain		hiopian, Somali, etc.			
☐ Hispanic or Latino For example, Mexican, Puerto Rican, Salvadore	an, Cuban, Domin	nican, Guatemalan			
☐ American Indian or Alaska Native For example, Navajo Nation, Blackfeet Tribe of Village of Barrow Inupiat Traditional Government					
\square Asian For example, Chinese, Asian Indian, Filipino, V	äetnamese, Korea	n, Japanese, etc.			
☐ Native Hawaiian or Pacific Islander For example, Native Hawaiian, Samoan, Chamo	orro, Tongan, Fiji	an, Marshallese, etc.			
☐ Middle Eastern or North African For example, Lebanese, Iranian, Egyptian, Syria	an, Iraqi, Israeli,	etc.			
☐ Do not track					
A6: As of December 31, 2024, what was the ani jurisdiction?	nual salary of t	the chief prosecutor for your			
If you are unable to provide the actual number, in the estimate checkbox. Only mark 'Do not tro		•			
\$00 per year Estima	ite				
☐ Do not track					
A7: Indicate the number of full- and part-time leader 31, 2024.	itigating attorn	ey employed in your office as of			
If none, enter "0." If you are unable to provide estimate and mark (X) in the estimate checkbox provide an estimate.					
	Number	Estimate			
<i>a</i> - Full-time litigating attorneys					
<i>b</i> - Part-time litigating attorneys					
□ Do not track					
☐ If your office only has part-time attorneys, please check the box and skip to A16.					

A8: What was the breakdown by sex of the **full-time** litigating attorney (*listed in A7.a*) employed in your office on December 31, 2024?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide estimates by sex.

	Full-Time Litigating Attorneys	Estimate
a- Female		
b- Male		

☐ Do not track

A9: What was the breakdown by race and ethnicity of the **full-time** litigating attorneys employed in your office on December 31, 2024?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide estimates by race and ethnicity.

	Full-Time Litigating Attorneys	Estimate
a- White		
b- Black or African American		
<i>c</i> - Hispanic or Latino		
<i>d</i> - American Indian or Alaska Native		
e- Asian		
f- Native Hawaiian or Pacific Islander		
g- Middle Eastern or North African		
h- Multiracial and/or Multiethnic		

A10: For the pay period that included December 31, 2024, indicate the number of **full-time** litigating attorneys, who were employed in your office, with and without management responsibilities?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide an estimate for at least one row.

	Number	Estimate
<i>a</i> - Litigating attorneys with management or supervisory responsibilities over other attorneys		
<i>b</i> - Litigating attorneys without management or supervisory responsibilities over other attorneys		

☐ Do not track

A11: Indicate the number of **full-time** litigating attorneys hired by your office from January 1, 2024 to December 31, 2024?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office does not employ these types of attorneys. Only mark 'Do not track' if you are unable to provide estimates on hires.

	Number	Estimate
<i>a</i> - Litigating attorneys with management or supervisory responsibilities over other attorneys		
<i>b</i> - Litigating attorneys without management or supervisory responsibilities over other attorneys		

A12: Indicate the number of **full-time** litigating attorneys who left your office from January 1, 2024 to December 31, 2024, regardless of the reason (including retirement)?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office does not employ these types of attorneys. Only mark 'Do not track' if you are unable to provide estimates on separations.

	Number	Estimate
<i>a</i> - Litigating attorneys with management or supervisory responsibilities over other attorneys		
<i>b</i> - Litigating attorneys without management or supervisory responsibilities over other attorneys		

☐ Do not track

A13: Indicate the number of **full-time** litigating attorney positions that were vacant on December 31, 2024?

Vacant: These are vacancies your office is authorized to fill, but as of December 31, 2024, the positions were not filled.

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office does not employ these types of attorneys. Only mark 'Do not track' if you are unable to provide estimates on vacancies.

	Number	Estimate
<i>a</i> - Litigating attorneys with management or supervisory responsibilities over other attorneys		
<i>b</i> - Litigating attorneys without management or supervisory responsibilities over other attorneys		

A14: Enter the minimum and maximum annual salaries of paid **full-time** litigating attorneys employed in your office as of December 31, 2024.

If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office does not employ these types of attorneys. Only mark 'Do not track' if you are unable to provide salary estimates.

	Minimum	Maximum	N/A
<i>a</i> - Litigating attorneys with management/supervisory responsibilities over other	\$00	\$00	
attorneys	☐ Estimate	☐ Estimate	
<i>b</i> - Litigating attorneys without management/supervisory responsibilities over other	\$00	\$00	
attorneys	☐ Estimate	☐ Estimate	

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I <i>)</i>	o	n	O	ι	ιr	ac	K

A15: Indicate the number of **full-time** litigating attorneys employed in your office **for more than three years**, as of December 31, 2024.

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide an estimate.

 litigating attorneys	Estimate
Do not track	

A16: What was the breakdown by sex of the **part-time** litigating attorneys (*listed in A7.b*) employed in your office on December 31, 2024?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide estimates by sex.

	Part-Time Litigating Attorneys	Estimate
a- Female		
b- Male		

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A17: What was the breakdown by race and ethnicity of the **part-time** litigating attorneys employed in your office on December 31, 2024?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide estimates by race and ethnicity.

		Part-Time Litigating Attorneys	Estimate
<i>a</i> - White			
b- Black or African A	merican		
<i>c</i> - Hispanic or Latino			
<i>d</i> - American Indian or Native	Alaska		
e- Asian			
f- Native Hawaiian or Islander	Pacific		
g- Middle Eastern or l African	North		
<i>h</i> - Multiracial and/or	Multiethnic		

☐ Do not track

A18: For the pay period that included December 31, 2024, indicate the number of **part-time** litigating attorneys, who were employed in your office, with and without management responsibilities?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide an estimate for at least one row.

	Number	Estimate
<i>a</i> - Litigating attorneys with management or supervisory responsibilities over other attorneys		
<i>b</i> - Litigating attorneys without management or supervisory responsibilities over other attorneys		

A19: Indicate the number of **part-time** litigating attorneys hired by your office from January 1, 2024 to December 31, 2024?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office does not employ these types of attorneys. Only mark 'Do not track' if you are unable to provide estimates on hires.

	Number	Estimate
<i>a</i> - Litigating attorneys with management or supervisory responsibilities over other attorneys		
<i>b</i> - Litigating attorneys without management or supervisory responsibilities over other attorneys		

☐ Do not track

A20: Indicate the number of **part-time** litigating attorneys who left your office from January 1, 2024 to December 31, 2024, regardless of the reason (including retirement)?

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office does not employ these types of attorneys. Only mark 'Do not track' if you are unable to provide estimates on separations.

	Number	Estimate
<i>a</i> - Litigating attorneys with management or supervisory responsibilities over other attorneys		
<i>b</i> - Litigating attorneys without management or supervisory responsibilities over other attorneys		

A21: Indicate the number of **part-time** litigating attorney positions that were vacant on December 31, 2024?

Vacant: These are vacancies your office is authorized to fill, but as of December 31, 2024, the positions were not filled.

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office does not employ these types of attorneys. Only mark 'Do not track' if you are unable to provide estimates on vacancies.

	Number	Estimate
<i>a</i> - Litigating attorneys with management or supervisory responsibilities over other attorneys		
<i>b</i> - Litigating attorneys without management or supervisory responsibilities over other attorneys		

☐ Do not track

A22: Enter the minimum and maximum annual salaries of paid **part-time** litigating attorneys employed in your office as of December 31, 2024.

If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office does not employ these types of attorneys. Only mark 'Do not track' if you are unable to provide salary estimates.

	Minimum	Maximum	N/A
<i>a</i> - Litigating attorneys with management/supervisory responsibilities over other	\$00	\$00	
attorneys	☐ Estimate	☐ Estimate	
<i>b</i> - Litigating attorneys without management/supervisory responsibilities over other	\$00	\$00	
attorneys	☐ Estimate	☐ Estimate	

A23: Indicate the number of **part-time** litigating attorneys employed in your office **for more than three years**, as of December 31, 2024.

If none, enter "0." If you are unable to provide the actual number, please provide your be	est
estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unab	ole to
provide an estimate.	

litigating attorneys	Estimate
□ Do not track	

A24: Indicate the number of **non-attorney staff** employed in your office, both full- and part-time, as of December 31, 2024.

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide an estimate.

	Number	Estimate
a- Full-time non-attorney staff		
<i>b</i> - Part-time non-attorney staff		

☐ Do not track

A25: As of December 31, 2024, were any of the following types of **non-attorney staff** employed in your office, either full-time **or** part-time? *Mark* (X) only one choice per row.

	Yes	No
a- Victim/witness staff (include victim advocates)		
<i>b</i> - Child support services		
c- Legal services (e.g., law clerks, paralegals)		
<i>d</i> - Investigators (<i>include those on contract</i>)		
e- Digital evidence staff (including review/redaction staff)		
<i>f</i> - Information technology (IT) staff		
g- Data and research staff		
<i>h</i> - Diversion staff		
i- Interns		
<i>j-</i> Other (<i>please describe</i>):		

Expenditures – Section B

		-	
B1: Please	e indicate you	ır office's l	FY 2024 . <i>Mark (X) only one.</i>
	Calendar ye	ar (Januar	y 1, 2024-December 31, 2024)
	July 1, 2023	3, to June 3	30, 2024
	Other		
	If other, plea	ase indicat	te the dates below:
	Month	_ Day	Year
	to		
	Month	_ Day	Year
Please rej of this sur	=	al year (FY	(1) indicated above when asked about FY 2024 for the remainder
B2: Durin	g FY 2024 (a	s defined i	in B1), what were the total operating expenditures of your
managem costs such	ent and admin as building o	nistration (construction	ed as all recurring fixed and variable costs associated with the of your office. They do not include non-recurring fixed capital on and major equipment purchases. Expenditures reported pertaining to your office's criminal work and not its civil work.
	_		ctual amount, please provide your best estimate and mark (X) eark 'Do not track' if you are unable to provide an estimate.
\$_		00	□ Estimate
	Do not track	ζ.	

Caseload - Section C

Section C asks a series of questions about your caseload, including questions about **matters** reviewed and **cases** handled by your office. Please keep the following definitions in mind as you answer these questions:

- Case: A case is defined as a set of all charges filed in court against a single defendant that are handled by the court as a single incident. A case with three defendants should be recorded as three cases, but a case with one defendant with multiple charges should be counted as one case.
- Matter: A matter is defined as any incident to which your office dedicates resources at any point of the process, including an investigation, that may lead to a case filing.

C1: The remaining questions in this survey regarding caseload size and on new and emerging
topics (Sections C and D) can be answered based on calendar year (January 1, 2024-December
31, 2024) or fiscal year (as indicated on B1). Indicate which 2024 time period you will be using
for Sections C and D.

Calendar year
Fiscal year

C2: Indicate the number of matters reviewed, the number of matters declined, and the number of cases filed in court by your office during 2024.

If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Mark 'N/A' if your office is not responsible for prosecuting or litigating these types of cases. Only mark 'Do not track' if you are unable to provide an estimate for at least one row.

	Number of	Number of	Number of	N/A
	matters	matters	cases filed in	
	reviewed	declined	court	
<i>a</i> - Felony matters				
	☐ Estimate	☐ Estimate	☐ Estimate	
<i>b</i> - Misdemeanor matters				
	☐ Estimate	☐ Estimate	☐ Estimate	
<i>c</i> - Other matters				
(including juvenile,				
municipal, and	☐ Estimate	☐ Estimate	☐ Estimate	
traffic)				

^{*}Note: The remaining questions use "2024" to refer to the time period identified in C1.

C3: Indicate the total number of felony cases conc	eluded in 2024?	
If none, enter "0." If you are unable to provide the estimate and mark (X) in the estimate checkbox. Opposite an estimate.	_	-
felony cases concluded	☐ Estimate	
☐ Do not track		
C4: Indicate the number of the felony cases concl	uded in 2024 that resul	ted in
If none, enter "0." If you are unable to provide the estimate and mark (X) in the estimate checkbox. Or provide an estimate for at least one row.	-	•
	Number	Estimate
 a- Conviction on one or more charges b- Dismissal of all charges c- Not guilty/acquittal on all charges 		
d- Mistrial		
e- Other (please describe):	_	
☐ Do not track		
C5: Indicate the number of felony cases that were	diverted by your office	in 2024.
Cases diverted by any entity other than the prosect not have diversion programs or did not divert case provide the actual number, please provide your be checkbox. Only mark 'Do not track' if you are una	utor's office should not es in 2024, enter "0." I est estimate and mark (2	be included. If you do f you are unable to X) in the estimate
felony cases diverted \(\subseteq \text{E}	stimate	
☐ Do not track		

C6: Indicate the number of felony cases pending for 270 days or more as of December 31, 2024.
Cases pending are those that are pending after 270 days without case closure or filing of charges from date of referral.
If none, enter "0." If you are unable to provide the actual number, please provide your best estimate and mark (X) in the estimate checkbox. Only mark 'Do not track' if you are unable to provide an estimate.
felony cases pending
□ Do not track
C7: During 2024, did your office prosecute any felony cases arising in tribal lands?
The term "tribal lands" includes all federal or state recognized reservations, trust lands, Alaska Native villages, and/or tribal communities.
□ Yes
\square No
□ N/A (Office does not have jurisdiction for prosecuting felony cases occurring in tribal lands)

New & Emerging Topics – Section D

Tion of Lin	reiging representation a		
	g 2024, did your office use digital evidence (e.g., body cam, surve the course of a matter or case?	eillance fo	otage)
	Yes No (skip to D4)		
	te if your staff reviewed any of the following types of digital evinly one choice per row.	dence duri	ng 2024.
		Yes	No
a-	- Documents (e.g., notes, letters, articles, spreadsheets)		
b-	- GPS and navigation system data		
c-	Social media posts, including audio and video files		
d-	- Law enforcement body worn camera footage		
e-	Audio files not including social media or body worn camera footage		
f-	Video files not including social media or body worn camera footage		
g	Other type of digital/multimedia data (please describe):		

D3: During 2024, did your office use Artificial Intelligence (AI) for any court function (e.g., case
decision-making, note taking during interviews, note taking during internal meetings, performing
data analysis)?

Yes
No

D4: During 2024, did your office have any of the following specialized prosecution units? *Mark* (X) only one choice per row.

	Yes	No
<i>a</i> - Conviction integrity units/conviction review	units	
b- Resentencing/Second Look units		
<i>c</i> - Prosecutor-led diversion units		
d- Special investigation units		
e- Hate crime units		
<i>f</i> - Domestic violence units		
g- Human trafficking units		
<i>h</i> - Drug specialty units		
<i>i</i> - Vehicular crimes unit		
<i>j</i> - Civil rights unit		
<i>k</i> - Other (<i>please describe</i>):		

D5: During 2024, did your office share data metrics with the public through any of the following? *Mark (X) only one choice per row.*

	Yes	No
a- Data dashboard		
b- Data reports		
c- Public events		
d- Other (please describe):		

D6: During 2024, did your office provide any direct victim assistance or referrals for victims or their families that experienced any of the following crimes? *Mark 'N/A' if your office did not have any victims in the crime type*.

		Provided		Did not provide	N/A
		(select all that apply)		direct victim	Did not
		direct victim	referrals for	assistance or	have any
		assistance.	victims or	referrals.	victims in
		Someone on	their families.	Had victims of	the crime
		your staff	Someone on	these crimes but	type.
		provided	your staff	did not provide or	
		victim	connected the	referred to any	
		assistance	person with	assistance.	
		(formally	an outside		
		trained or	organization.		
		otherwise).			
<i>a</i> -	Child physical and				
	sexual abuse and				
	violence against				
	youth				
<i>b</i> -	Domestic or family				
	violence				
c-	Elder abuse				
d-	Hate crime				
	victimization (i.e.,				
	basis for crime is				
	related to race,				
	religion, disability,				
	sexual orientation,				
	ethnicity, gender, or				
	gender identity)				
<i>e</i> -	Homicide support				
	(family				
	members/co-victims				
	of homicide)				
f-	Human trafficking				
g-	Sexual assault				
h-	Other (please				
	describe):				

Time survey completed:	
Number of individuals cons	ulted:

Notes (Optional)
Question numbers that were burdensome and why.
Question numbers that were unclear.
Question numbers that required other staff members' input.
Other feedback on survey.