

## Request for Approval under the Generic Solution for Solicitation for Competitive Discretionary Funding Opportunity Announcements

### Funding Opportunity Announcement Title:

CPD: Continuum of Care (CoC) Program

CPD: Continuum of Care (CoC) Builds

**HUD Program Office/Agency:** [Office of Special Needs Assistance Programs \(SNAPs\)](#)

Other:

### HUD Office/Agency Point of Contact:

[Robert Waters](#)

### Alignment with Information Collection Package: (Check one)

Funding Opportunity for Existing Program.  
 Funding Opportunity for New Program.

### Changes Since Previous Approval

The burden for FOA Titles listed above were previously approved under 2506-0112, and 2506-0183, which were associated with pre-award activities. This child IC consolidates those packages under this one child IC. HUD also expects to include 2506-0182 within this burden in a future amendment to this child. The change is not needed in FY2025; it will occur in FY2026.

### Purpose

*Briefly describe the program. Include specific statutes and regulations. Explain the information to be collected to clearly describe to OMB the requirements and burden on the respondents. The description must align with and provided detail on the information included in the parent supporting statement. For example, if the respondent burden table below shows 50 burden hours for project summary, provide additional detail elaborating on what the respondents are required to provide to meet that requirement. For existing programs, the information included here may resemble the information you would have submitted in question number 1 in your existing/Previously approved ICR. Also, include and clearly label any exceptions to the activities described in the parent supporting statement. If revising an approved collection, highlight key changes to the collection.*

HUD's Office of Special Needs Assistance Programs (SNAPs) is responsible for the administration of the Department's Continuum of Care (CoC) Program, authorized by subtitle C of title IV of the McKinney-Vento Homeless Assistance Act, (42 U.S.C. 11381–11389) (the Act), and the CoC Program rule found in 24 CFR part 578 (the Rule). Congress appropriates annual funding for the Program, including the Youth Homelessness and the Youth Homeless System Improvements. In addition, Congress authorized the CoC Builds funds under the CoC program via the Consolidated Appropriations Act, 2023 (Public Law 117-328, approved December 29, 2022), the Consolidated Appropriations Act, 2024 (Public Law 118-42, approved March 9, 2024), and the Full-Year Continuing Appropriations and Extensions Act, 2025.

The CoC Program is designed to promote a community-wide commitment to the goal of ending homelessness;

to provide funding for efforts by nonprofit providers, States, Indian Tribes or Tribally Designated Housing Entities [as defined in section 4 of the Native American Housing Assistance and Self-Determination Act of 1996 (25 U.S.C. 4103) (TDHEs)], and local governments to quickly rehouse individuals and families experiencing homelessness, persons experiencing trauma or a lack of safety related to fleeing or attempting to flee domestic violence, dating violence, sexual assault, and stalking, and youth experiencing homelessness while minimizing the trauma and dislocation caused by homelessness; to promote access to and effective utilization of mainstream programs by individuals and families experiencing homelessness, and to optimize self-sufficiency among those experiencing homelessness. The CoC Builds funds are for one-time awards for new construction, acquisition, or rehabilitation of new permanent supportive housing, of which not more than 20 percent of such awards may be used for other CoC Program eligible activities associated with such projects.

To receive funding under the CoC Program, including the CoC Build project, Youth Homelessness, and Youth Homeless Systems, eligible applicants are required to complete the following pre-award activities before signing a grant agreement with HUD: registration, application, and if selected for an award, technical submission. This child IC covers all pre-award activities except registration, which is covered by a different PRA request (2506-0182) and technical submission covered 2506-0183. Below references to CoC program and CoC application, include the CoC Builds project, Youth Homelessness, and Youth Homeless Systems, unless otherwise noted.

The CoC Homeless Assistance Grant Application is also known as the CoC Consolidated Application. The CoC Program Consolidated Application is the second part of the information collection process to be used in HUD's CoC Program Competition, authorized by the Act. The first part is the annual CoC Program Registration and is covered under OMB 2506-0182. This separation is necessary as the CoC Program Registration occurs several months prior to the collection of the CoC Program Consolidated Application. Additionally, the information collected during CoC Registration does not frequently change, while the CoC Program Application may change to accommodate new policy priorities, annual appropriations language, and new research.

The CoC Consolidated Application has three parts: the CoC Application, CoC Priority Listing that lists all project applications with a rank number determined by CoCs in their local competition process, and Project Applications. The information from the CoC Application and CoC Priority Listings serve as the backbone of the CoC Consolidated Application and are collected from CoCs. The CoC Consolidated Application is necessary for the selection of proposals submitted to HUD by nonprofit organizations, states and local governments, instrumentalities of state and local governments, Indian Tribes or TDHEs, and Public Housing Agencies (PHAs) (as such term is defined in 24 CFR 5.100) for the grant funds available through the CoC Program as outlined in Section 427 of the Act.

Information for CoC Applications, CoC Priority Listings, and Project Applications are collected and assessed by HUD to determine which projects will be awarded conditional funding to address housing and service needs for individuals and families experiencing homelessness. The purpose of this information collection is to determine each CoC's progress towards: 1) promoting community-wide commitment to the goal of ending homelessness, including homelessness among the specific subpopulations of the chronically homeless, families, youth and Veterans; 2) provide funding for efforts to quickly re-house individuals and families experiencing homelessness into permanent housing while minimizing the trauma and dislocation caused to individuals, families, and communities by homelessness; and 3) promote access to, and effective utilization of mainstream programs and programs funded with State or local resources to increase self-sufficiency among individuals and families experiencing homelessness.

The regulatory authority to collect this information is contained in the Act, which states that "The Secretary shall award grants, on a competitive basis, and using the selection criteria described in section 427, to carry out eligible activities under this subtitle for projects that meet the program requirements under section 426, either by directly awarding funds to project sponsors or by awarding funds to unified funding agencies." (SEC.422(a))

## **ELECTRONIC SUBMISSION**

While the CoC Program NOFO is officially posted on Grants.gov, the collection of information for CoC Consolidated Applications is electronic via e-snaps, an existing electronic grants management system. Applicants log into the database-driven e-snaps website and type the required information. The electronic e-snaps application process streamlines the application and lessens the reporting burden on applicants. HUD uses electronic application submissions to assess the capacity of applicants, the applicants' ability to advance NOFO priorities, the soundness of approach and scope of project applications, and CoCs' ability to evaluate outcomes and project performance.

The information provided in CoC Applications is reviewed and scored by HUD to determine the order in which HUD will select projects based on the ranking communicated in the CoC Priority Listing. The CoC Priority Listing collection is used by CoCs to rank project applications with a unique number for funding consideration by HUD and determines the order in which projects are selected in order of each CoC. Additionally, the Priority Listing notifies HUD if CoCs are reallocating current projects to create new projects. Project Applications collect information from the individual organizations within those CoCs and include project eligibility and project quality threshold criteria established annually by the CoC Program Competition NOFO and according to the Act and the Rule.

Before accessing and completing a CoC Application or a Project Application, applicants are required to create an Applicant Profile in e-snaps, which includes information about the applicant's organization and primary contact information for the applicant. The information provided in the Applicant Profile is used to automatically prepopulate organizational data in all HUD required forms. All applicants submitting a Project Application must also register in sam.gov and obtain a unique entity identifier.

Both Collaborative Applicants and renewing project applicants can import the previous year's information into the current year's application form, review for accuracy, update information as needed, and if new questions are added, will only need to respond to those new questions in full. Project applicants are required to complete the application in full if submitting a new project application, a first-time renewal project application, or if a YHDP renewal applicant is taking advantage of the replacement ability permitted by appropriations language. All "Other Forms" described in response to the previous question are completed in e-snaps electronically as part of the application.

### **CoC Applications**

HUD requires the submission of CoC Applications from Collaborative Applicants to capture information related to the CoC's past performance and future plans for meeting the housing and related service needs of individuals and families experiencing homelessness and includes: the performance data to measure progress towards ending homelessness, evidence of coordination with other federal and non-federal partners, the local processes and procedures for conducting an open, inclusive, and research informed local competition, and other criteria required by the statute and current Administration policies.

HUD uses this collection, including narrative responses, to rate each CoC with a score based on statutory, regulatory, and NOFO requirements where the score is compared both to a minimum threshold and to the scores of all other CoCs. The CoC Application score is used by HUD to determine the order in which HUD will select projects based on the ranking communicated in the CoC Priority Listing. This will also determine the number of project applications that are selected for funding from each CoC.

Annually, approximately 405 CoCs are expected to submit a CoC Consolidated Application. These CoCs will oversee an approximate total of 9,000 awarded projects, including 25 awards expected for the CoC Builds projects. CoCs range in size from small (one or two CoC Program funded projects) to large (over 200 CoC Program funded projects). The CoC Consolidated Application is used to objectively rank CoCs, regardless of size, and determine the extent of funding awards.

## Project Applications

Project applications are completed by nonprofit organizations, states, local governments, instrumentalities of state and local governments, Indian Tribes, TDHEs, and PHAs. There are six primary types of project applications: renewal, new, renewal Youth Homelessness Demonstration Program (YHDP), new YHDP Replacement, CoC Planning, and Unified Funding Agency (UFA) Costs projects.

Project applicants for new and renewal projects may receive CoC Program funds to provide permanent housing (PH), transitional housing (TH), Joint Transitional Housing and Permanent Housing-Rapid Rehousing (Joint TH and PH-RRH), and supportive services only (SSO) to individuals and families who are homeless, to develop and maintain a coordinated entry process, or to fund the CoC's Homelessness Management Information Systems (HMIS) and if needed, a comparable database for victim service providers. In addition to the standard forms (SF 424, SF-LLL, Lobbying Certification, HUD-424B, and HUD-2880), the project application collects information on the scope of the project, population(s) and subpopulation(s) served, and the number of beds and units for the project. The HUD-424-CBW is also built into the e-snaps project application to capture the project's detailed budgets. While the renewal and new project applications are largely the same, the new project applications include additional fields designed to compensate for the lack of project history and allow HUD to conduct a sufficiently comparative application assessment such as financial capacity and experience working with individuals and families experiencing homelessness.

YHDP projects originally funded under the YHDP NOFO will apply for renewal funds in the CoC Program to continue operations. Due to Congressional action in the FY 2020 Congressional Appropriations Act (expected to continue indefinitely), renewing YHDP project can replace the current renewal activities with other activities not permitted by the Act, but specific to serving youth populations (e.g., use CoC Program funds to pay for host homes which is not an eligible housing option under the CoC Program). If a renewing YHDP project applicant wants to apply to fund host homes, it will be required to submit a new YHDP Replacement project application. At minimum, 520 YHDP Renewal and YHDP Replacement project applications are expected annually; however, that number may continue to increase as additional rounds of expiring YHDP grants become eligible for renewal under the CoC Program.

Collaborative Applicants designated by CoCs are eligible to apply for a CoC planning grant. By submitting a CoC Planning project application, CoCs can request funds to support local planning, needs assessment, and systems coordination designed to improve CoC operations and to help meet the statutory and regulatory requirements established by the Act and the Rule.

Approximately 4,167 project applicants apply for approximately 9,320 new and renewal projects annually, including 150 project applications expected under CoC Builds, 100 project applications expected for YHDP, and 100 projects expected for YHS. Many project applicants have multiple projects, thus the difference in the numbers. Approximately 405 CoC Collaborative Applicants submit 405 CoC Planning Grant applications and 15 UFA designated CoC applicants may apply for UFA Costs grants. Most of the project applications are renewal CoC Program-funded projects (approximately 8,000). This number may fluctuate as project applicants can submit a request to consolidate renewal project applications, anywhere from two to four, so long as the projects are the same component (e.g., permanent housing-permanent supportive housing). Additionally, new projects become eligible for renewal in subsequent years.

The Act and the Rule allow HUD to designate Collaborative Applicants as UFAs where this process is conducted during the CoC Program Registration process (OMB 2506-0182). To receive UFA designation, Collaborative Applicants had to demonstrate strong operational capacity, a high functioning CoC Board, and necessary fiscal policies and procedures. Only those Collaborative Applicants designated by HUD as a UFA through the CoC Program registration process are eligible to apply for a UFA Costs project application. By submitting a UFA Costs project application, a UFA designated Collaborative Applicant can request funds related to operating as a UFA designated Collaborative Applicant, including the monitoring and evaluation of subrecipients and is the only recipient of CoC Program funds for the CoC. On average, 12 Collaborative Applicants are designated as UFAs and submit UFA Costs project applications annually.

### **CoC Priority Listing and Reallocation Forms**

Each CoC determines which project applications are submitted to HUD by accepting and ranking or rejecting each project application on the CoC Priority Listing. Once all project applications have been submitted to the CoC in e-snaps, CoCs must review the project applications and rank them based on the local needs and priorities, from highest (most important) to lowest (least important) on the CoC Project Listings. HUD uses this rank order to determine the project applications that will receive conditional awards based on the amount of funding available in the CoC Program Competition. The specific details on how the rank order is incorporated into the calculation for funding is included in the annual CoC Program Competition NOFO.

The CoC Priority Listing also includes reallocation forms, used by CoCs to identify eligible renewal projects that will be reduced or eliminated to create funding for new project application(s) as outlined in the CoC Program Competition NOFO. The reallocation forms collect the eligible renewal project name, expiring grant number, project component, amount of funds that will be reduced or eliminated, and the reason the eligible renewal project is being reduced or eliminated through the reallocation process. Reallocation forms are also used to record the new project information for the projects being created with reallocated funding including, new project name, component type, and the amount of funding requested through the new project application.

### **HUD REQUIRED FORMS**

The CoC Consolidated Application requires submission of the HUD-2991 form (OMB Number. 2501-0044), Certification of Consistency with Consolidated Plan, that is completed and attached to the CoC Priority Listing by Collaborative Applicants and includes all project applications submitted and signed by the local jurisdiction(s) authorizing official.

All Standard Application forms are completed by the project applicants in e-snaps where most of the information is automatically populated from the Applicant Profile. Project applicants need only review the populated information for accuracy and check a box indicating the information is correct before proceeding with the application.

#### Standard Application Forms built into e-snaps applications:

The following forms are built into e-snaps and must be fully completed and electronically signed before applicants have access to the application:

(1) SF-424, Application for Federal Assistance (OMB Number: 4040-0004). Expiration Date: 11/3/2025. Once a year submission for agencies requesting grant funding.

(2) SF-LLL, Disclosure of Lobbying Activities (if applicable) (OMB Number: 4040-0044). Expiration Date: 2/28/2025. Once a year submission for agencies requesting grant funding, and updated as needed. All applicants except Federally recognized Indian tribes must submit this certification with their application.

(3) Certification Regarding Lobbying (OMB Approval No. 4040-0013). Expiration Date: 02/28/2025. Once a year submission for agencies requesting grant funding, and updated as needed.

(4) Form HUD-2880, Applicant/Recipient Update/Disclosure (**OMB Number: 2501-0044**). Expiration Date: 2/28/2027. Once a year submission for agencies requesting grant funding, and updated as needed.

(5) Form HUD-424-B, HUD Applicant and Recipient Assurances and Certifications (**OMB Number: 2501-0044**). Expiration Date: 2/28/2027. All recipients of the award are required to submit assurances of compliance with federal civil rights requirements. Once a year submission for agencies requesting grant funding, and updated as needed.

(6) Form HUD 424-CBW, Grant Application Detailed Budget Worksheet. (**OMB Approval No. 2501-0044**). Expiration Date: 2/28/2027. Once a year submission for agencies requesting grant funding, and updated as needed during the pre-award phase.

(7) Form HUD-50070, Certification for Drug-Free Workplace (**OMB Number: 2501-0044**). Expiration Date: 2/28/2027. Once a year submission for agencies requesting grant funding, and updated as needed.

(8) Form HUD-2991, Certification of Consistency with Consolidated Plan (**OMB Number: 2501-0044**). Expiration Date: 2/28/2027. Once a year submission for agencies requesting grant funding, and updated as needed.

## **CURABLES**

SNAPS performs a preliminary review applications and issues a curable deficiency notice to applications that identifies items that are missing or deficient. Applicants have 7 days to respond to curable deficiencies. If no response or acknowledgement is received within 7 days.

## **CoC APPLICATION - TECHNICAL SUBMISSION (OMB 2506-0183)**

Technical Submission (formerly HUD-40090-3(a-b), is the final part of a three-part (Registration, Application, and Technical Submission) process in e-snaps, to complete grant agreements. All applicable information from the CoC Consolidated Application is imported and used in the Technical Submission. During Technical Submission, applicants are given an opportunity to make technical updates to their application (if needed) before signing the grant agreement.

SNAPS publishes guidance and instructions for completing the CoC Program Consolidated application, including the different types of Project Applications, on the CoC Program Homepage at <https://www.hud.gov/hud-partners/community-coc>.

**Announcement Dates (Start and End Dates for Applications):** NOFO is published annually or bi-annually depending on congressional appropriation.

**Type of Collection (Federal Award Instrument):** (Check all that apply)

- Grant
- Cooperative agreement
- Other:

**How will information collected be submitted to the HUD Office/Agency?** (Check all that apply)

- Grants.gov
- esnaps.hud.gov
- Other:

**Does the HUD Office/Agency need to collect information beyond the scope of the supporting statement for the generic ICR?  Yes  No**

If yes, will the HUD Office/Agency submit a regular ICR package?

- Yes
- No

**How does this collection minimize the burden on small businesses/entities, if applicable?**

*For existing programs, the information included here may resemble the information in question 5 in your existing/previosuly approved ICR.*

Approximately 405 CoCs, covering every geographic area of every state and most U.S. territories, will submit an application. The wide range of applicants for CoC funding and the need to consider all applications on an equal basis makes it difficult to give special consideration to the burden placed on small entities by the collection of information. Instead, efforts were made to minimize the burden placed on all applicants, while at the same time ensuring sufficient information will be provided to allow HUD to determine and select the best proposals.

The information collection is the same for all entities, regardless of size, but is considered to be the minimal information needed for HUD to effectively administer this program. The electronic grant application process in e-snaps eliminates the burden of printing, organizing, and mailing applications to HUD. e-snaps populates common elements of many forms, so standard information about the applicant that appears on several forms only needs to be entered once. e-snaps also allows applicants to bring forward information from prior year applications and only requires updates to certain criteria. Applicants can export completed applications for electronic recordkeeping and publication on local websites.

**If the collection requires a systems of records notice (SORN) or privacy impact assessment (PIA), those should be cited and described here.**

*Consult your Privacy Act Officer before responding to this item. The information included here may resemble the information in question 10 in your existing/previosuly approved ICR.*

No PII collected.

**Sensitive Information:**

Is the agency asking any questions of a sensitive nature? If yes, provide additional justification for any questions of a sensitive nature, such as sexual behavior and attitudes, religious beliefs, and other matters that are commonly considered private. Include the reasons justifying why the agency considers the questions necessary, the specific uses to be made of the information, the explanation to be given to persons from whom the information is requested, and any steps to be taken to obtain their consent.

*Consult your Privacy Act Officer and the FHEO before responding to this item. For existing programs, the information included here may resemble the information in question 11 in your existing/previosuly approved ICR.*

This information collection does not include any questions of a sensitive nature.

Yes  No

If yes, additional information:

### **Certification:**

I certify the information contained in this document to be true and accurate:

Yes  No

### **Respondent Burden Hours, Formats, and Reporting**

*Include in the table the collection items and burden amounts associated with responding to a notice of funding opportunity (NOFO) and other pre-award activities. The burden included in this chart must align with the parent supporting statement. If preparing a new form, indicate "new" under the Form Number column. Existing forms number can remain unchanged, but the actual forms need to be updated with the OMB approval number for this generic collection. Also include the burden associated with responding to the rating factors and completing other narratives requested via the NOFO or other pre-award activities.*

*For existing programs, the information added here may resemble the information you would have submitted in question number 12 in your existing/previosly approved ICR. All forms must accompany this Template for submission to OMB for approval. Do not list the required standard forms from the generic support statement; however, please list optional standard forms from the parent supporting statement. For the optional standard forms, do not include burden information, unless the burden is unique to the program.*

The information below demonstrates the public burden for the CoC Program Consolidated Application. HUD averages 387 but may receive up to 405 CoC Consolidated Applications annually. The Consolidated Applications include up to 405 CoC Applications, 405 Priority Listings and approximately 9,740 project applications, including 150 applications and 25 awards expected for CoC Builds, 100 applications and 30 awards expected for YHD, and 100 applications and 35 awards expected for YHS. CoC and Project Applications include narrative responses that align with the rating factors within the Parent Supporting Statement. As it relates to the budget details for Project Application, the forms required are listed in the table below.

Approximately 4,587 project applicants apply for approximately 9,740 projects annually, including 150 applications and 25 awards expected for CoC Builds, 100 applications and 30 awards expected for YHD, and 100 applications and 35 awards expected for YHS. Many project applicants have multiple projects, thus the difference in the numbers. Most of the project applications are renewal CoC Program-funded projects (approximately 8,000). This number may fluctuate as project applicants can submit a request to consolidate renewal project applications, anywhere from two to four, so long as the projects are the same component (e.g., permanent housing-permanent supportive housing). Additionally, new projects become eligible for renewal in subsequent years.

Total Annual Responses: 405 CoC Applications + 9,740 Project Applications = 10,145.

Brief description of information being collected (project summary, charts, narrative response)	Forms number	Number of Respondents	Number of Responses per respondent	Total Annual Responses	Burden hours per responses
<b>CoC Consolidated Applications</b>					
CoC Application - Program specific requirements and rating factors (narrative and other attachments) (2501-0044)		405	1	405	50
- CoC HIC (includes Subpopulation)		405	1	405	8.00

Extrapolation Tool, Stratified Extrapolation Tool, Housing Inventory Chart, and a General Extrapolation Tool)					
- CoC PIT Process		405	1	405	8.00
- CoC Priority Listing and Reallocation Forms		405	1	405	15.00
<b>Total CoC Consolidated Applications</b>				<b>405</b>	
<b>Project Applications</b>					
New Project - <i>Program specific requirements and rating factors (narrative and other attachments) (2501-0044)</i>		500	1	800	1.5
Replacement YHDP Project - Program specific requirements and rating factors ( <i>narrative and other attachments</i> ) (2501-0044)		80	1	80	2
Renewal Project (2501-0044)		3,147	1	8,000	.5
Renewal YHPD Project (2501-0044)		440	1	440	1.5
CoC Planning (2501-0044)		405	1	405	1.5
UFA Costs (2501-0044)		15	1	15	1
CoC Application - <b>Technical Submission (2506-0183)</b>	HUD-40090-3a	750	1	0	0
<b>Total Project Applications and Technical Submission</b>				<b>9,740</b>	
<b>Standard Forms</b>					
SF-424 (4040-0004)		9740	1	9740	0
SF-4242B (4040-0007)		09740	1	9740	0
SF LLL (4040-0013)		09740	1	9740	0
Grants.gov Lobbying Form (4040-0013)		09740	1	9740	0
HUD-2880 (2501-0044)		09740	1	9740	0
HUD-424B (2501-0044)		09740	1	9740	0
HUD-424CBW (2501-0044)		09740	1	9740	0
HUD-50070 (2501-0044)		09740	1	9740	0
HUD-2991 (2501-0044)		9740			
<b>TOTAL</b>				<b>10,145</b>	

Hourly wage rates are based on the 2024 Occupational Employment and Wages published on the U.S. Department of Labor, Bureau of Labor Statistics website (<https://www.bls.gov/oes/current/oes130000.htm>). For the wage rate category for Business and Financial Operations Occupations in 2024 the mean hourly wage is estimated to be \$44.41 per hour.



## Federal Burden Hours, Formats, and Reporting

Include in the table the collection items and burden amounts associated with HUD's review of the collected item for NOFOs and other pre-award activities. Include burden associated with reviewing eligibility as well as rating factors. For existing programs, the information added here may resemble the information you would have submitted in question number 14 in your existing/previosuly approved ICR.

The cost for project application review varies depending on the types of applications submitted and includes the review of standard forms submitted. Review of renewal project applications take considerably less time; may take less than 15 minutes on average. Review of new applications, CoC Planning, and YHDP Renewal project applications takes approximately 60 minutes. Estimated review of YHDP Replacement project applications takes approximately 60 minutes, and review of UFA Costs project applications average 12 minutes, as these applications mainly capture budget detail information.

Brief description of information being collected (project summary, charts, narrative responses, etc.)	Forms number	Number of Respondents	Number of Responses per respondent	Total Annual Responses	Burden hours per responses
Review and Panel CoC Applications	405	1	405	405	4.00
Review each Project application	4,587	1	9,740	9,740	1.00
<b>TOTAL</b>				<b>10,145</b>	

Information Collection	Number of Respondents	Frequency of Response	Responses Per Annum	Burden Hour Per Response	Annual Burden Hours	Hourly Cost Per Response	Annual Cost
Review and Panel CoC Applications**	405	1	405	4.00	1,620	\$61.63	\$99,840.60
Review each Project application	4,587	1	9,740	1.00	9,740	\$61.63	\$600,276.20
<b>Total</b>	<b>4,992</b>	<b>2</b>	<b>10,145</b>	<b>5</b>	<b>11,360</b>	<b>\$61.63</b>	<b>\$700,116.80</b>

\* Hourly wage rates are based on federal employees paid under the 2025 OPM Salary Table at GS-13 Step 3. [https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2025/DCB\\_h.pdf](https://www.opm.gov/policy-data-oversight/pay-leave/salaries-wages/salary-tables/pdf/2025/DCB_h.pdf)

\*\* Each CoC application is reviewed and paneled by two HUD staff with each person reviewing the same application and meeting to panel results.

Total Burden for review of CoC Applications: 405 Total Respondents, 1,620 Total Annual Burden Hours, \$61.63 Average Pay per hour, \$99,840.60 Total Cost Burden.

Total Burden for review of Project Applications: 9,740 Total applications from approximately 4,587 applicants, 9,740 Total Annual Burden Hours, \$61.63 Average Pay per hour, \$600,276.20 Total Cost Burden.