

Norcross, Frank

From: Zatcoff, Alicia R. - Real Estate [Alicia.Zatcoff@Richmondgov.com]
Sent: Wednesday, February 03, 2010 10:58 PM
To: Norcross, Frank
Subject: FW: Possible Monthly Reporting Requirement

I am the EECBG grant manager for the City of Richmond. I wanted to respond to the potential change in reporting frequency for EECBG metrics. Monthly reporting requirements would be unduly burdensome and require city staff to spend time away from project implementation in order to track and report on metrics. Also, the metrics will not change significantly month to month so that a quarterly reporting period is sufficient in order to track progress and maintain transparency and accountability regarding the use of Recovery Act funds.

Thank you for considering my comments,

Alicia R. Zatcoff, J.D., LEED AP
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-----Original Message-----

From: Pascoe, Susan [mailto:susan.pascoe@go.doe.gov]
Sent: Wednesday, January 27, 2010 2:50 PM
To: Pascoe, Susan
Subject: Possible Monthly Reporting Requirement
Importance: High

Hello Virginia EECBG award recipients,

You should be aware that the Office of Management and Budget is considering requiring monthly reporting for EECBG awardees. According to the information at this link (http://apps1.eere.energy.gov/wip/draft_recovery_act_reporting_guidance.cfm), "As published in the January 21 edition of the Federal Register, DOE invites the public to comment on the following proposed draft reporting guidance documents under the 2009 Recovery Act for the Weatherization Assistance Program (WAP), State Energy Program (SEP), and Energy Efficiency and Conservation Block Grant (EECBG) program as well as collection of utility billing data to validate the cost effectiveness of energy efficiency retrofits in buildings."

Please know that you have the opportunity to voice your opinions and concerns. I encourage you to visit the link above and read the guidance. Your opinions on the possible impact are important. Please share your thoughts and opinions with Frank Norcross (contact info

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below). Also, be aware that the comment period expires next week on Feb. 4th, 2010.

Comments may be submitted to:

Frank Norcross, EE-2K
U.S. Department of Energy
1000 Independence Ave, S.W.
Washington, DC 20585-1290
Facsimile: 202-586-1233
Email: frank.norcross@ee.doe.gov

You should be sure to read and understand page 6 of the EECBG PDF document accessed through the link above. In section 6.2.2., it states, "In addition to the quarterly reporting of metrics, a subset of key metrics will be reported on a monthly basis from recipients with formula allocations greater than \$2 million. EECBG recipients with formula allocations less than \$2 million will not be required to report any metrics monthly. These metrics, listed in Attachment 2, are required to be reported on a more frequent basis in order to track progress and report success in key areas, to identify where additional assistance may be needed, and to maintain transparency and accountability regarding the use of Recovery Act funds. Monthly reports will be due on the 20th of the month following the month for which data is being reported. The first monthly reporting deadline will be March 20th, 2010, reporting data for February 2010. As all of the monthly metrics overlap with a subset of the quarterly metrics, there will be several instances when both monthly and quarterly figures are required for the same metrics in the same month. In those months where monthly and quarterly reporting dates coincide (e.g. April 2010), the data required for the month (Attachment 2) will still be submitted no later than the 20th while data required for the quarter (Attachment 1) will be submitted no later than the 30th."

If you do not handle the reporting responsibilities for your organization, please forward this email to any pertinent staff who have a stake in the outcome of this decision. I appreciate your time with regard to this matter.

Warm regards,
Susan

Susan Pascoe
U.S. Department of Energy - Golden Field Office
Phone: 720-356-1641

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