

Norcross, Frank

From: Manny Cepriano [manny@mdc-tacoma.org]
Sent: Thursday, February 04, 2010 6:47 PM
To: Norcross, Frank
Cc: davidbradley@ncaf.org; Duke Paulson; Sam Phok
Subject: Comment on new Federal ARRA Weatherization Report
Follow Up Flag: Follow up
Flag Status: Red

Frank,

Enclosed is Metropolitan Development Council's submittal on the information you requested.

If you have any questions regarding this information, please contact me.

Best regards,

**Manny Cepriano
 253-284-7809**

1- How long it takes to produce a monthly report on production, spending and brand new individuals working that month (who never before worked in your program) in time for the state to submit it on the 20th.

- **Is this the same deadline you now use? If not, tell what time and personnel changing systems involves. Make it clear you re a single local agency so that DOE can consider what all that time might add up to statewide.**
- **What about every quarter when Recovery.gov reports are due the 30th? Is that 2 reports? How much more time?**

After collecting all information, entering the data and then double checking our work, It may take up to 2-3 hours. This is currently the deadline we use now. For two reports it may take 3-4 hours.

2- Unless you already ask your staff or your contractors for the list of

SSNs of their workers in the previous month that were never before on their payroll AND you already check the lists they send you to be sure you never reported these before [on the payroll of a different contractor], tell DOE how long that data collection will take each month. Also explain whether any small business will have to spend time contributing data (unless you are all-crew or your subs are large business, probably a yes..). If so, how much? THIS ITEM IS NEW FOR BOTH MONTHLY AND QUARTERLY REPORTS. You will have to complete the first such report Feb. 20.

Our staff would call each of our 10 contractors and find out if there are any new employees. That may take up to 1 hour to collect that data.

3. Describe roughly the amount of time each month your staff and small business contractors spend on currently required DOE reports . List or describe the reports.

Certified Payroll

3.5 hrs a month for both contractors and MDC staff

Weekly Production Report

4 hours a month

Letter of Intent-

2 hours a month for MDC Staff

3 hours a month for contractors

Affidavit

1 hour a month for MDC staff

2 hours for contractors