

RFS2 Production Outlook Report (RFS0903) Instructions

The RFS2 Production Outlook Report is required for registered RIN generating renewable fuel producers and importers to provide expected renewable fuel production or imports at each registered and planned facility, pursuant to §80.1449.

The report is used to submit renewable fuel volume production and import expectations, and RIN generation expectations. Parties are required to provide renewable fuel volumes and RINs on separate rows of this report. Parties may only report one D code, feedstock, biointermediate, and fuel type per row.

Renewable fuel producers who are not registered and accepted with the RFS2 program may choose to submit the information contained in this report on a voluntary basis.

Reports indicating zero projected production value are required to be filed for any registered RIN generator.

This report is due annually on or before June 1.

Note: If a code has been introduced after the last revision date on this form, please refer to the EMTS Reporting Codes and Fuel Pathways for the correct code. This document can be found on the EMTS Documents webpage:

<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/reporting-codes-and-fuel-pathways-epa-moderated>

Please check the RFS reporting web site for updated instructions and templates:

<https://www.epa.gov/fuels-registration-reporting-and-compliance-help/reporting-fuel-programs>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
1.	Report Form ID		AAAAAAA ; <i>Character</i> . RFS0903: Form ID for the RFS2 Production Outlook Report
2.	Report Type		A ; <i>Character</i> . Indicate whether this is the original report or a resubmission. Submit only one Original report, submit any corrections or updates as Resubmission(s): O: Original R: Resubmission

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
3.	CBI		<p>A; <i>Character.</i> Specify if the data contained within the report is being claimed as Confidential Business Information (CBI) under 40 CFR Part 2, subpart B:</p> <p>Y: Confidential Business Information N: Non-Confidential Business Information</p>
4.	Report Date		MM/DD/YYYY; <i>Date.</i> Enter the date the original or resubmitted report is submitted.
5.	Report Year		YYYY; <i>Character.</i> Indicate the compliance period (year) of the report.
6.	Company/Entity ID		<p>9999; <i>Number.</i> Enter the four-digit, EPA-assigned company/entity ID.</p> <p>####; The four <i>digit</i> EPA-assigned company ID.</p> <p>9999: Any renewable fuel producer who is not currently registered and accepted with the RFS2 program who is voluntarily submitting the RFS0901.</p>
7.	Company Name		AAAAAAA...; <i>Character (125 Max).</i> The reporting party's name (Your company name).
8.	Facility ID		<p>99999; <i>Number.</i> Producers and Importers who generate RINs must reference individual facility ID numbers. Please include all preceding zeros in five digit facility ID numbers.</p> <p>#####; The five <i>digit</i> EPA-assigned facility ID.</p> <p>99999: If facility is unregistered and/or still in planning stage.</p>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
9.	Report Information Type		<p>AAA; Character. Indicate the report information type for the specific row of data:</p> <p>VOL: Volume Information RIN: RIN quantity Information</p> <p>Note: Parties are required to provide renewable fuel volumes and RINs on separate rows of the report.</p>
10.	Fuel D Code		<p>AA; Character. Indicate the Fuel D Code. Only one D code may be entered per row.</p> <p>3: Cellulosic biofuel 4: Biomass-based diesel 5: Advanced biofuel 6: Renewable fuel 7: Cellulosic diesel NA: At least one of the following:</p> <ul style="list-style-type: none"> • Not an approved pathway or does not appear in Table 1 in 40 CFR 80.1426- No D Code assigned; • Volume Exceeds Baseline and does not qualify for a D code; or • VOL entered in field 9 <p>Note: If VOL entered in field 9, enter “NA”. This field is required for both “VOL” and “RIN”.</p>
11.	Fuel Type		<p>999; Number. Indicate code corresponding to the Fuel Type. Only one Fuel Type may be entered per row.</p> <p>Note: This field is required for both “VOL” and “RIN”.</p>
12.	Other Fuel Type Description		<p>AAAA...; Character (125 max). If “888” is listed in field 11, enter a description of the fuel type. If not applicable, enter “NA.”</p> <p>Note: This field is required for both “VOL” and “RIN”.</p>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
13.	Feedstock(s) and Biointermediates		999; Number. Indicate code(s) corresponding to the feedstock(s) for fuel. Each feedstock and biointermediate must be entered on a separate row, regardless of the D code.
14.	Other Feedstock or Biointermediate Description		AAAA...; Character (125 max). If feedstock or biointermediate is not listed and “888” is listed in field 13, enter a description of the feedstock or biointermediate. If not applicable, enter “NA.” Note: This field is required for both “VOL” and “RIN”.
15.	Production Process		999; Number: Indicate code corresponding to the Production Process. Only one Production Process may be entered per row.
16.	Next Calendar Year Production/ Generation (Current year+1)	Gallons or RINs	99999999; Number. Indicate the volume of renewable fuel expected to be produced or imported, or RIN generation expected, in the next calendar year. Note: If VOL entered in field 9, indicate the volume of renewable fuel expected to be produced or imported for the year, in gallons. If RIN entered in field 9, indicate the RIN quantity expected to be generated by the producer or importer for the year. This field is required for both “VOL” and “RIN”.

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
17.	Production/ Generation for the Second Future Calendar Year (Current year+2)	Gallons or RINs	<p>99999999; Number. Indicate the total volume of renewable fuel expected to be produced or imported, or RIN generation expected.</p> <p>Note: If VOL entered in field 9, indicate the total volume of renewable fuel expected to be produced or imported for the second future calendar year.</p> <p>If RIN entered in field 9, indicate the RIN quantity expected to be generated by the producer or importer for the second future calendar year.</p> <p>This field is required for both “VOL” and “RIN”.</p>
18.	Production/ Generation for the Third Future Calendar Year (Current year+3)	Gallons or RINs	<p>99999999; Number. Indicate the total volume of renewable fuel expected to be produced or imported, or RIN generation expected.</p> <p>Note: If VOL entered in field 9, indicate the total volume of renewable fuel expected to be produced or imported for the third future calendar year.</p> <p>If RIN entered in field 9, indicate the RIN quantity expected to be generated by the producer or importer for the third future calendar year.</p> <p>This field is required for both “VOL” and “RIN”.</p>
19.	Production/ Generation for the Fourth Future Calendar Year (Current year+4)	Gallons or RINs	<p>99999999; Number. Indicate the total volume of renewable fuel expected to be produced or imported, or RIN generation expected.</p> <p>Note: If VOL entered in field 9, indicate the total volume of renewable fuel expected to be produced or imported for the fourth future calendar year.</p> <p>If RIN entered in field 9, indicate the RIN quantity expected to be generated by the producer or importer for the fourth future calendar year.</p> <p>This field is required for both “VOL” and “RIN”.</p>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
20.	Production/ Generation for the Fifth Future Calendar Year (Current year+5)	Gallons or RINs	<p>99999999; Number. Indicate the total volume of renewable fuel expected to be produced or imported, or RIN generation expected.</p> <p>Note: If VOL entered in field 9, indicate the volume of renewable fuel expected to be produced or imported for the fifth future calendar year. If RIN entered in field 9, indicate the total RIN quantity expected to be generated by the producer or importer for the fifth future calendar year. This field is required for both “VOL” and “RIN”.</p>
21.	Planned Expansion Date		<p>MM/DD/YYYY; Date. Please enter the projected date of any planned facility expansion in the next five (5) calendar years. If an expansion is unknown or not yet planned, enter “NA”.</p> <p>Note: If “RIN” entered in field 9, enter “NA”. This field is required for both “VOL” and “RIN”.</p>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
22.	Strategic Planning Date		<p>MM/DD/YYYY; Date. Please enter in the projected date of any current strategic planning for any planned new construction or expansion in the next five (5) calendar years. If a potential strategic planning date is unknown or not yet planned, enter “NA”.</p> <p>Note: If “RIN” entered in field 9, enter “NA”. This field is required for both “VOL” and “RIN”.</p> <p>Description: Strategic planning occurs once upper management has determined that a regulation will affect a facility—it is at this stage that upper management decides on a response to the regulation that will position the company most advantageously relative to its competitors. Input may include order-of-magnitude estimates of what compliance costs could be; or, how the bottom line may be affected if the decision is made not to comply and to instead shift product into other markets. Specific planning begins once management determines that, strategically, compliance will be necessary and will require the expenditure of significant capital. The decision to hire an outside engineering firm may be made at this time. The length of time required for this stage varies by facility or company, depending on size, complexity, and the number of facilities. It is nearly impossible to precisely project how much time a specific refinery may need to complete this stage.</p>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
23.	Planning/ Front-end engineering Date		<p>MM/DD/YYYY; Date. Please enter the projected date of any planning and front-end engineering that has taken place or will take place for any planned new construction or expansion in the next five (5) calendar years. If planning/front-end engineering is unknown or not yet planned, enter "NA".</p> <p>Note: If "RIN" entered in field 9, enter "NA". This field is required for both "VOL" and "RIN".</p> <p>Description: Accurate and complete information is gathered during this stage so that preliminary process engineering work can proceed; and initial contacts made with technology vendors to find the best, least expensive technology options. Detailed engineering cannot begin until this stage is mostly complete. The length of time required for this stage varies by facility.</p>
24.	Detailed Engineering/ Permitting Date		<p>MM/DD/YYYY; Date. Please enter the projected date of any detailed engineering and permitting that has taken place or will take place for any planned new construction or expansion in the next five (5) calendar years. If detailed engineering/permitting is unknown or not yet planned, enter "NA".</p> <p>Note: If "RIN" entered in field 9, enter "NA". This field is required for both "VOL" and "RIN".</p> <p>Description: Detailed engineering usually overlaps with the preceding and the following stages, and includes construction planning and procuring contracts (since actual construction cannot be started until construction permits are issued).</p>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
25.	Procurement/ Construction Date		<p>MM/DD/YYYY; Date. Please enter the projected date of any procurement and construction that has taken place or will take place for any planned new construction or expansion in the next five (5) calendar years. If a procurement/ construction date is unknown or not yet planned, enter “NA”.</p> <p>Note: If “RIN” entered in field 9, enter “NA”. This field is required for both “VOL” and “RIN”.</p> <p>Description: This stage necessarily overlaps with the preceding stage. Procurement includes purchasing long- lead items necessary for construction of a new facility; once permits are issued, construction can begin in earnest.</p>
26.	Commissioning/ Start-up Date		<p>MM/DD/YYYY; Date. Please enter the projected date of any commissioning and start-up that has taken place or will take place for any planned expansion or new construction in the next five (5) calendar years. If a commissioning/start-up date is unknown or not yet planned, enter “NA”.</p> <p>Note: If “RIN” entered in field 9, enter “NA”. This field is required for both “VOL” and “RIN”.</p> <p>Description: Depending on the complexity of the project, commissioning and startup usually happen together. A critical part of commissioning and startup is the Occupational Safety and Health Administration’s (OSHA) “Process Hazard Analysis”, a very complicated and time consuming, multi-part procedure that must be completed and signed-off on before startup can proceed. For this, accurate, final construction and as-built drawings, including complete piping and instrument diagrams, must be completed.</p>

Field No.	Field Name	Units	Field Formats, Codes, & Special Instructions
27.	Capital Commitments		<p>AAAAAAA...; Character (1000 max). Please enter in a short narrative of all capital commitments for any planned expansion or new facility. If no additional information, enter “NA”.</p> <p>Note: If “RIN” entered in field 9, enter “NA”. This field is required for both “VOL” and “RIN”.</p>
28.	Additional Comments/Description		<p>AAAAAAA...; Character (1000 max). Please enter in any additional comments or planned expansion or construction description. If no additional comments, enter “NA”.</p> <p>Note: If “RIN” entered in field 9, enter “NA”.</p>

Paperwork Reduction Act Statement

This collection of information is approved by OMB under the Paperwork Reduction Act, 44 U.S.C. 3501 et seq. (OMB Control Nos. 2060-0725 and 2060-0740). Responses to this collection of information are mandatory (40 CFR part 80, subpart M. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The public reporting and recordkeeping burden for this collection of information is estimated to be less than one hour per response. Send comments on the Agency’s need for this information, the accuracy of the provided burden estimates and any suggested methods for minimizing respondent burden to the Regulatory Support Division Director, U.S. Environmental Protection Agency (2821T), 1200 Pennsylvania Ave., NW, Washington, D.C. 20460. Include the OMB control number in any correspondence. Do not send the completed form to this address.