

**OMB No. 2133-0548**  
**Expiration Date: XX/XX/XXXX**

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**To:** DOT/MARITIME ADMINISTRATION, ATTN: \_\_\_\_\_

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_ Email: \_\_\_\_\_

**From:** Port of \_\_\_\_\_

POC Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

**Date:** \_\_\_\_\_

**Subject:** Quarterly Readiness Report on Facilities Listed in Port Planning Order (PPO) Number:

\_\_\_\_\_.

1. As of the above date, can the port make the PRP required port facilities listed below available to DOD within either \_\_\_\_\_ hours of notification from SDDC, or within the PRP required phased timeline?

**YES**      **NO**      (Only if No, list the time-phased availability of the PRP facilities and explain reason below)

<b>After notification:</b>	<b><u>48 hours</u></b>	<b><u>72 hours</u></b>	<b><u>96 hours</u></b>	<b><u>120 hours</u></b>
<b>Identify the specific Berths available to DoD:</b>				
<b>Identify the Staging Area Location &amp; Acres available to DoD:</b>				

Reason:

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2. Can the port make the PRP facilities available to DOD for a period of up to \_\_\_\_\_ days IAW PRP?  
**YES**      **NO**      (Only if no, explain reason below and insert the **period the PRP facilities can be available to DOD:** \_\_\_\_\_ **days**)

Reason:

3. Are \_\_\_\_\_ feet of straight-line rail spurs available inside port to offload DOD cargo from railcars?  
**YES**      **NO**      (Only if No, explain reason below and insert the **available length of straight line rail spurs:** \_\_\_\_\_ **feet**)

Reason:

4. Is minimum water depth of \_\_\_\_\_ feet available? **Access Channel:** **YES**      **NO**  
**PRP Berths:** **YES**      **NO**      (Only if No, explain reason below and insert the **minimum available water depth:** \_\_\_\_\_ **feet**)

Reason:

5. List any other current, or anticipated, issues (including but not limited to land or water access, structural deficiency, congestion, equipment, trained labor, lease/contract changes, significant commercial disruption, etc...), which may impact the PRP facilities' readiness to meet all SDDC requirements.

6. Identify the port's recommended alternatives or proposed actions to correct the readiness deficiencies and issues noted above in Items # 1 thru 5:

*Note: Please insert additional page(s) if necessary. Thank you for your continuing port readiness support.*

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