



REQUEST FOR VERIFICATION OF EMPLOYMENT

Privacy Act Notice: VA will not disclose information collected on this form to any source other than what has been authorized under the Privacy Act of 1974 or Title 38, Code of Federal Regulations 1.576 for routine uses (i.e., information verifying an applicant's employment may be disclosed to a prospective mortgagee proposing to make a guaranteed loan on the veteran applicant's behalf) as identified in the VA system of records, 55VA26, Loan Guaranty Home, Condominium and Manufactured Home Loan Applicant Records, Specially Adapted Housing Applicant Records and Vendee Loan Applicant Records - VA, published in the Federal Register. Your obligation to respond is voluntary, but failure to provide requested information could impede processing.

Respondent Burden: An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this project is 2900-0521, and it expires XX/XX/20XX. Public reporting burden for this collection of information is estimated to average 10 minutes per respondent, per year, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate and any other aspect of this collection of information, including suggestions for reducing the burden, to VA Reports Clearance Officer at yapra@va.gov. Please refer to OMB Control No. 2900-0521 in any correspondence. Do not send your completed VA Form 26-8497 to this email address.

Lender or Local Processing Agency (LPA) completes Items 1 through 6 and has the applicant sign in Item 7. Forward the completed form directly to the employer named in Item 1.

Employer completes either parts II and IV or parts III and IV. Return the form directly to the lender or local processing agency named in Item 3 of part I.

PART I - REQUEST CERTIFICATION

1. NAME AND ADDRESS OF EMPLOYER		2. NAME AND ADDRESS OF APPLICANT	
3. NAME AND ADDRESS OF LENDER OR LOCAL PROCESSING AGENT (LPA)			
I CERTIFY THAT this verification has been sent directly to the employer and has not passed through the hands of the applicant or any other interested party.			
4A. SIGNATURE OF LENDER, OFFICIAL OF LPA, OR USDA LOAN PACKAGER X		4B. TITLE OF LENDER, OFFICIAL OF LPA, OR USDA LOAN PACKAGER	
5. DATE		6. VA OR USDA NO.	
I have applied for a mortgage loan or rehabilitation loan and stated that I am/was employed by you. My signature in the block authorizes verification of my employment information.		7. APPLICANT'S SIGNATURE AND EMPLOYEE IDENTIFICATION X	

PART II - VERIFICATION OF PRESENT EMPLOYMENT

8. PRESENT POSITION		9. DATE OF EMPLOYMENT		10. PROBABILITY OF CONTINUED EMPLOYMENT		11A. PAID BY: SALARY <input type="checkbox"/> YES <input type="checkbox"/> NO COMMISSION <input type="checkbox"/> YES <input type="checkbox"/> NO		11B. IS OVERTIME/BONUS LIKELY TO CONTINUE? OVERTIME <input type="checkbox"/> YES <input type="checkbox"/> NO BONUS <input type="checkbox"/> YES <input type="checkbox"/> NO	
12. CURRENT BASE PAY <input type="checkbox"/> ANNUAL <input type="checkbox"/> MONTHLY <input type="checkbox"/> WEEKLY <input type="checkbox"/> HOURLY <input type="checkbox"/> OTHER (Specify)		14A. MONTHLY TAXABLE PAY (For Military Personnel Only)							
13A. BASE EARNINGS YEAR-TO-DATE PAST YEAR \$ \$		13B. OVERTIME YEAR-TO-DATE PAST YEAR \$ \$		13C. COMMISSION YEAR-TO-DATE PAST YEAR \$ \$		13D. BONUSES YEAR-TO-DATE PAST YEAR \$ \$		14B. MONTHLY NONTAXABLE PAY (For Military Personnel Only) QUARTERS VHA CLOTHING \$ \$ \$ RATIONS OTHER (Specify) \$ \$	
15. REMARKS: IF PAID HOURLY, PLEASE INDICATE AVERAGE HOURS WORKED EACH WEEK DURING CURRENT AND PAST YEAR									

PART III - VERIFICATION OF PREVIOUS EMPLOYMENT

16. SALARY/WAGE AT TERMINATION: <input type="checkbox"/> YEARLY <input type="checkbox"/> MONTHLY <input type="checkbox"/> WEEKLY		BASE PAY \$		OVERTIME \$		COMMISSIONS \$		BONUS \$	
17. DATES OF EMPLOYMENT FROM TO		18. REASONS FOR LEAVING							
19. POSITION HELD									

PART IV - CERTIFICATION Federal statutes provide severe penalties for any fraud, intentional misrepresentation, or criminal connivance or conspiracy purposed to influence the issuance of any guaranty or insurance by VA or USDA Administrators.

20. SIGNATURE X		21. TITLE OF EMPLOYER		22. EMPLOYER'S TELEPHONE NO. (Include Area Code)		23. DATE	
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