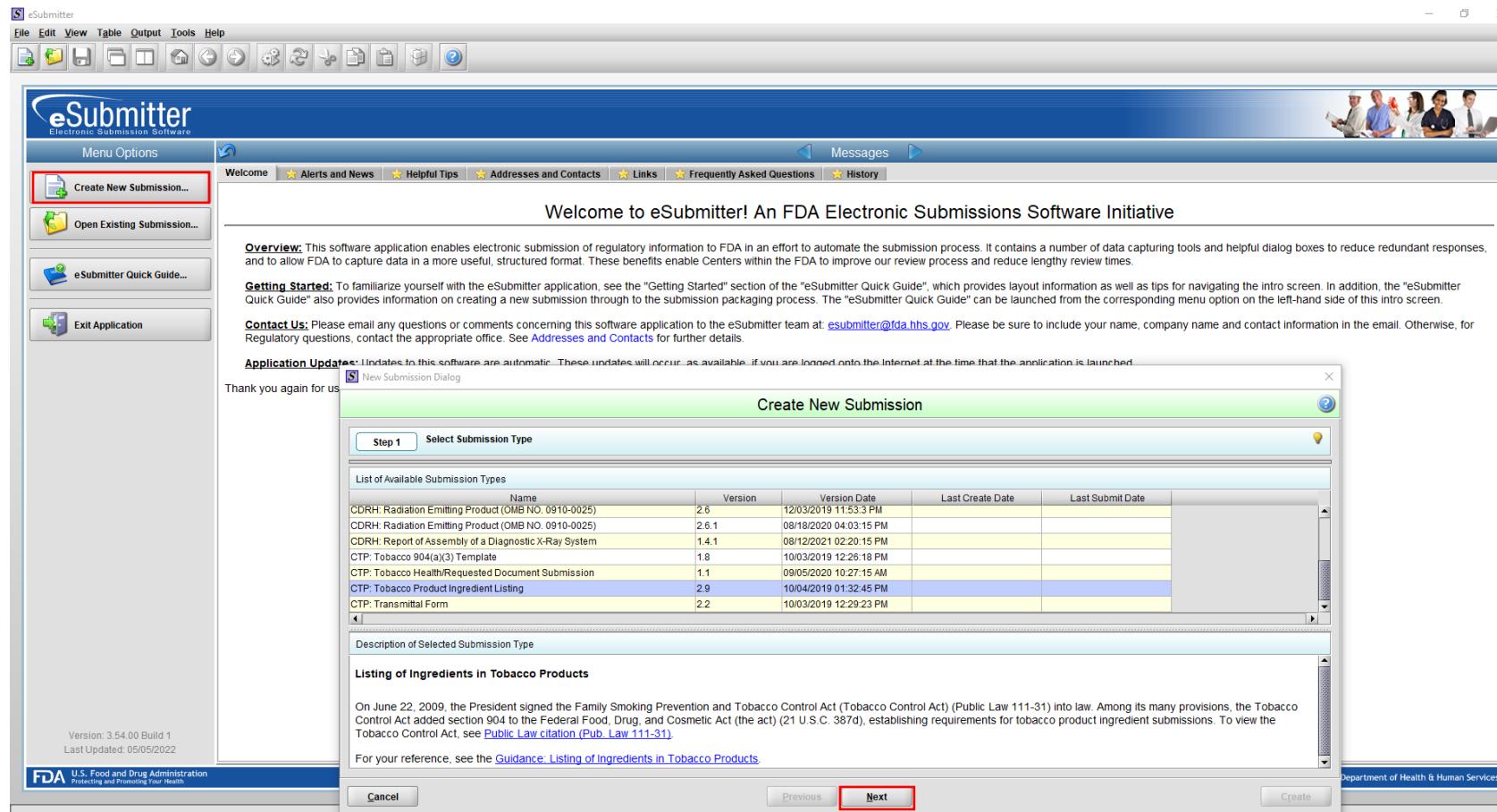
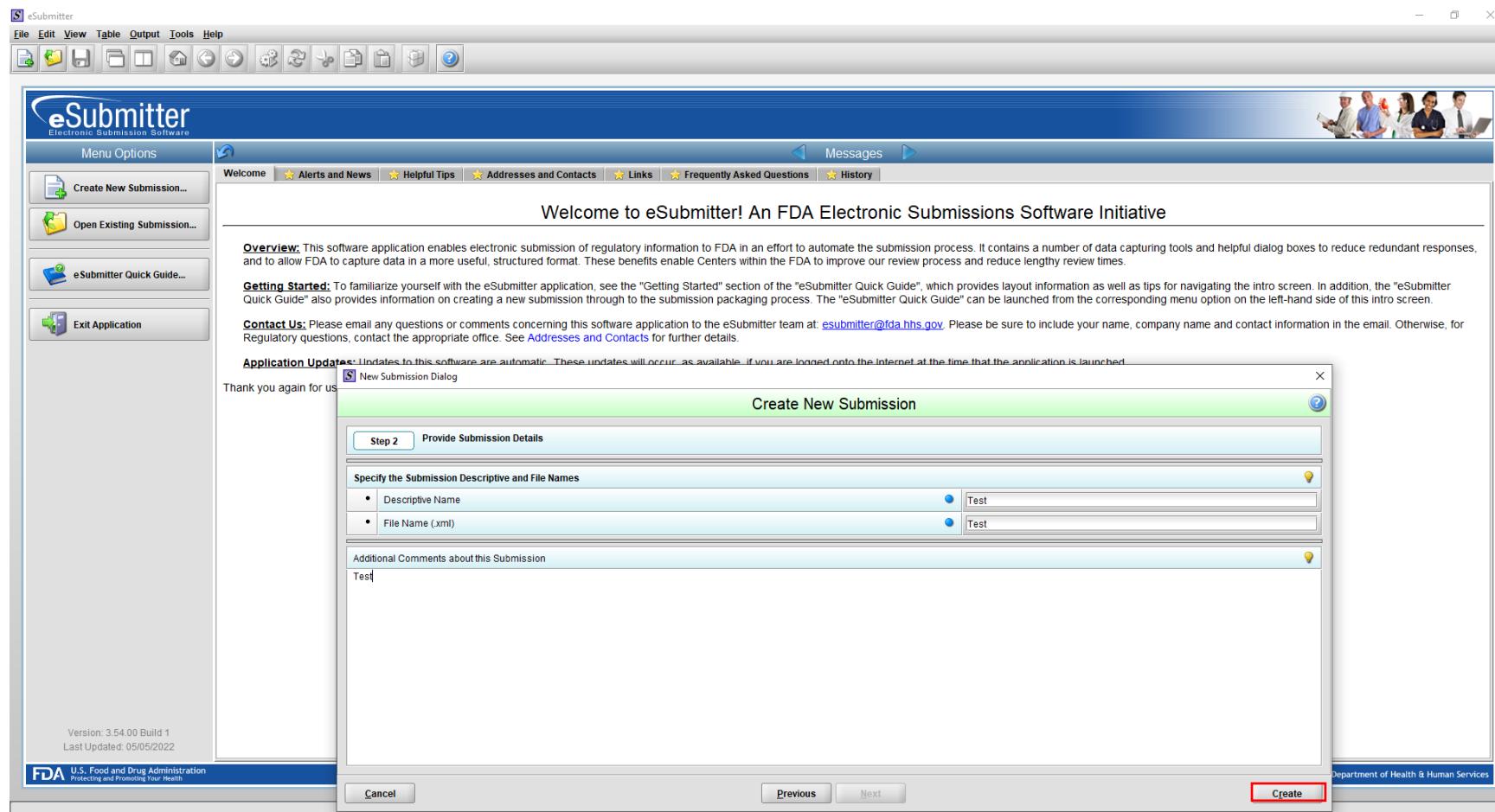


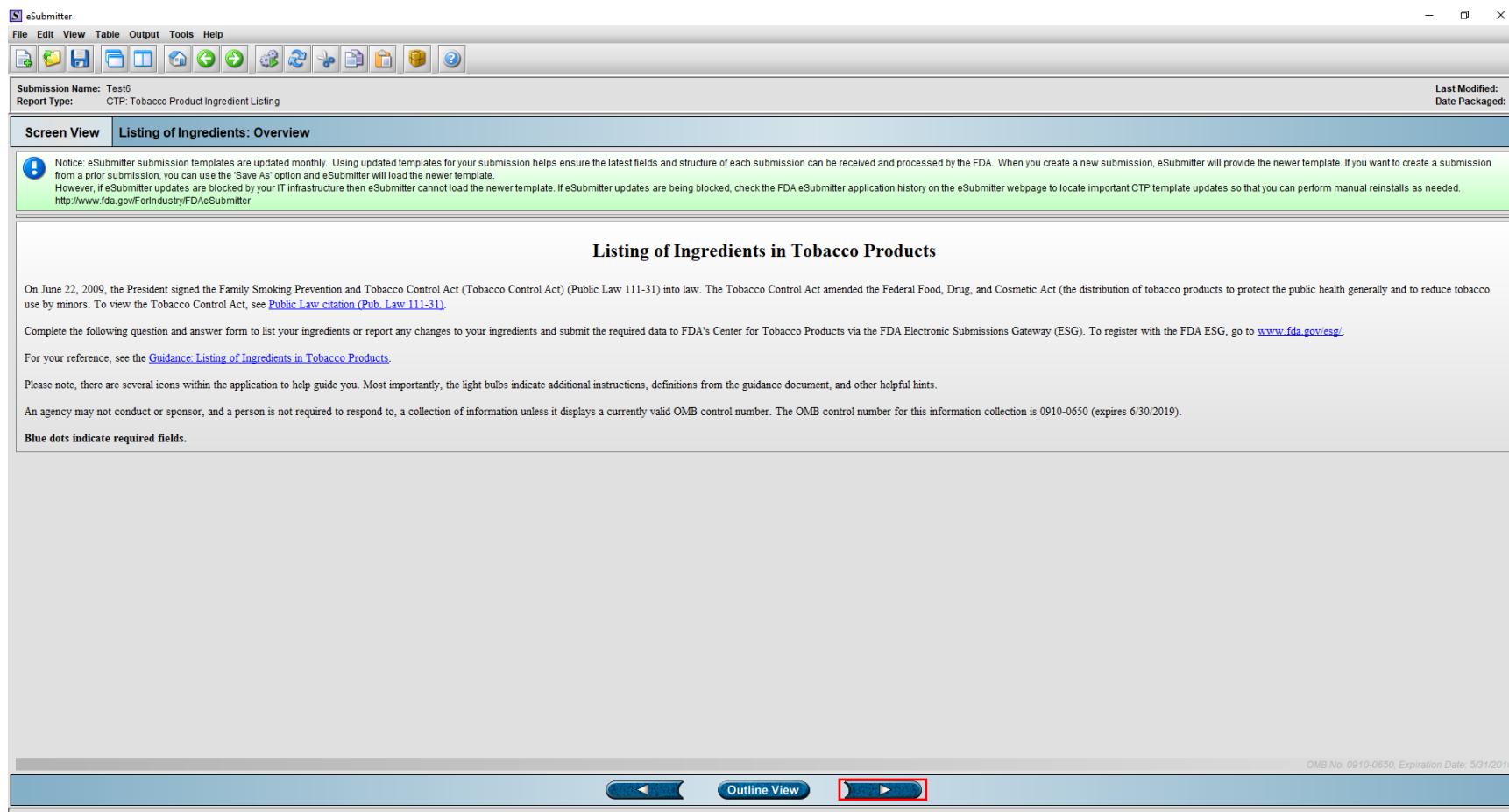
eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



**eSubmitter**

File Edit View Table Output Tools Help

Submission Name: Test5  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Overview

Notice: eSubmitter submission templates are updated monthly. Using updated templates for your submission helps ensure the latest fields and structure of each submission can be received and processed by the FDA. When you create a new submission, eSubmitter will provide the newer template. If you want to create a submission from a prior submission, you can use the 'Save As' option and eSubmitter will load the newer template. However, if eSubmitter updates are blocked by your IT infrastructure then eSubmitter cannot load the newer template. If eSubmitter updates are being blocked, check the FDA eSubmitter application history on the eSubmitter webpage to locate important CTP template updates so that you can perform manual reinstalls as needed. <http://www.fda.gov/industry/FDAeSubmitter>

### Listing of Ingredients in Tobacco Products

On June 22, 2009, the President signed the Family Smoking Prevention and Tobacco Control Act (Tobacco Control Act) (Public Law 111-31) into law. The Tobacco Control Act amended the Federal Food, Drug, and Cosmetic Act (the distribution of tobacco products to protect the public health generally and to reduce tobacco use by minors. To view the Tobacco Control Act, see [Public Law citation \(Pub. Law 111-31\)](#).

Complete the following question and answer form to list your ingredients or report any changes to your ingredients and submit the required data to FDA's Center for Tobacco Products via the FDA Electronic Submissions Gateway (ESG). To register with the FDA ESG, go to [www.fda.gov/esg](http://www.fda.gov/esg).

For your reference, see the [Guidance: Listing of Ingredients in Tobacco Products](#).

Please note, there are several icons within the application to help guide you. Most importantly, the light bulbs indicate additional instructions, definitions from the guidance document, and other helpful hints.

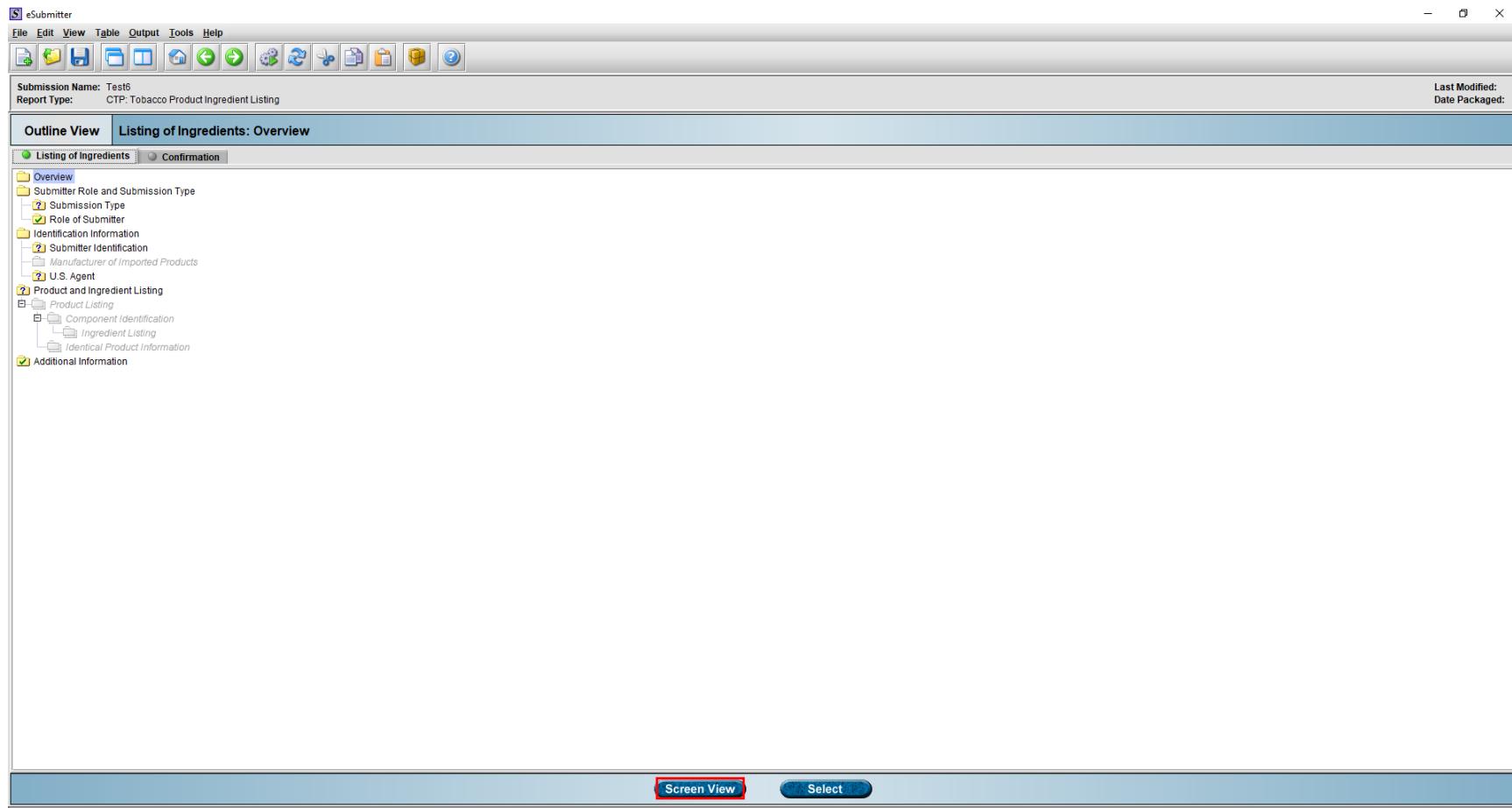
An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number. The OMB control number for this information collection is 0910-0650 (expires 6/30/2019).

Blue dots indicate required fields.

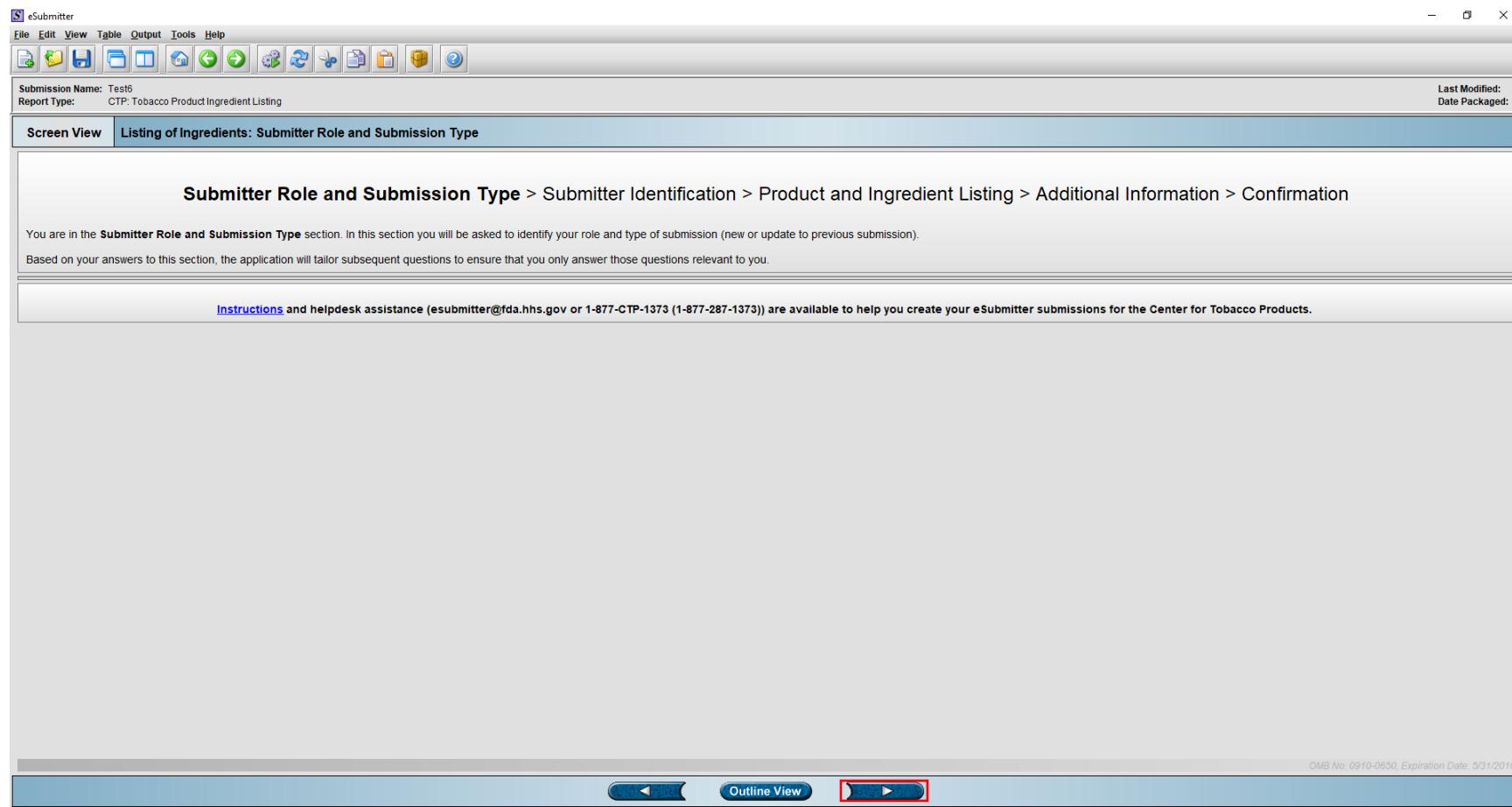
OMB No. 0910-0650, Expiration Date: 5/31/2010

Outline View

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CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

**eSubmitter**

File Edit View Table Output Tools Help

Submission Name: Test6  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Listing of Ingredients: Submission Type

**Submission Type**

Please follow the instructions below to select submission status properly.

Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products) - Complete all sections of the submission form, including Contact Information and Products and Ingredients.

Initial submission per 904(c)(1) for new product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include new products. Do not include a comprehensive list of all products.

Initial submission per 904(c)(1) for modification to existing product(s):

Initial submission per 904(c)(2) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to a new tobacco additive or increases in the quantity of an existing tobacco additive.

Initial submission per 904(c)(3) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to eliminating or decreasing an existing additive, or adds or increases an additive.

Amendment to correct previous product ingredient submission(s)\*\* - Perform a Save As to save the previously submitted submission with a new file name. Open the newly named file and make necessary updates to the submission product information.

\*If modification to a product involves more than one ingredient and is subject to both 904(c)(2) and 904(c)(3) reporting requirements, treat the modification to the product as falling under 904(c)(2).

\*\* If you are only reporting an update or correction to contact information, do not use this form. Instead, please submit a letter to FDA indicating the update or correction.

Please note: If you are discontinuing or resuming a discontinued product per 905(i)(3), you are required to submit an update to product list through 905 only and not 904. If you are adding a product, you must submit an update to product list per 905(i)(3) as well as submit an ingredient listing for this product under 904(c)(1).

If you are unsure how to submit your information to CTP (e.g., corrections), please contact the help desk at eSubmitter@fda.hhs.gov or by telephone at 1-877-CTP-1373.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Submission Type (Please ensure that all products under this submission meet the definition of the checked submission type. Click lightbulb for definitions)

Type a: Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products)

Type b: Initial submission per 904(c)(1) for new product(s)

Type c: Initial submission per 904(c)(1) for modification to existing product(s)

Type d: Initial submission per 904(c)(2) for modification to existing product(s)\*

Type e: Initial submission per 904(c)(3) for modification to existing product(s)\*

Type f: Amendment to correct previous product ingredient submission(s)\*\*

► Enter the previous product ingredient submission tracking number:

OMB No. 0910-0650, Expiration Date: 5/31/2010

◀ **Outline View** ▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form

**Submission Type**

Please follow the instructions below to select submission status properly.

Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products) - Complete all sections of the submission form, including Contact Information and Products and Ingredients.

Initial submission per 904(c)(1) for new product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include new products. Do not include a comprehensive list of all products.

Initial submission per 904(c)(1) for modification to existing product(s):

Initial submission per 904(c)(2) for modification to existing product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to a new tobacco additive or increases in the quantity of an existing tobacco additive.

Initial submission per 904(c)(3) for modification to existing product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to eliminating or decreasing an existing additive, or adds or increases an additive.

Amendment to correct previous product ingredient submission(s)\*\* - Perform a Save As to the previously submitted submission with a new file name. Open the newly named file and make necessary updates to the submission product information.

\*If modification to a product involves more than one ingredient and is subject to both 904(c)(2) and 904(c)(3) reporting requirements, treat the modification to the product as falling under 904(c)(2).

\*\* If you are only reporting an update or correction to contact information, do not use this form. Instead, please submit a letter to FDA indicating the update or correction.

Please note: If you are discontinuing or resuming a discontinued product per 905(i)(3), you are required to submit an update to product list through 905 only and not 904. If you are adding a product, you must submit an update to product list per 905(i)(3) as well as submit an ingredient listing for this product under 904(c)(1).

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For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Submission Type (Please ensure that all products under this submission meet the definition of the checked submission type. Click lightbulb for definitions)

Type a: Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products)

Type b: Initial submission per 904(c)(1) for new product(s)

Type c: Initial submission per 904(c)(1) for modification to existing product(s)

Type d: Initial submission per 904(c)(2) for modification to existing product(s)\*

Type e: Initial submission per 904(c)(3) for modification to existing product(s)\*

Type f: Amendment to correct previous product ingredient submission(s)\*\*

► Enter the previous product ingredient submission tracking number:

OMB No. 0910-0650, Expiration Date: 5/31/2010

Outline View  

eSubmitter v3  
CTP Tobacco Product Manufacturer form

**eSubmitter**

**File Edit View Table Output Tools Help**

**Submission Name:** Test6 **Last Modified:**  
**Report Type:** CTP: Tobacco Product Ingredient Listing **Date Packaged:**

**Screen View** **Listing of Ingredients: Role of Submitter** 

**Statutory Requirements**

The requirements under section 904(a)(1) of the act apply to each tobacco product manufacturer or importer. Domestic manufacturers are to submit the required ingredient information for products they manufacture and, for tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. This includes any tobacco product, whether for consumers or for further manufacturing.

Other provisions of the Tobacco Control Act pertinent to Ingredient Listing include Section 904(c) of the act.

Please note: For tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. If you are reporting as an importer, and you are also a domestic tobacco product manufacturer, then you are also to submit the ingredient information for the products you manufacture. In this situation, you would submit twice - once as an importer and once as a tobacco product manufacturer.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Please identify your role:

Manufacturer  Importer

OMB No. 0910-0650 Expiration Date: 5/31/2010

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test6 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Role of Submitter

**Statutory Requirements**

The requirements under section 904(a)(1) of the act apply to each tobacco product manufacturer or importer. Domestic manufacturers are to submit the required ingredient information for products they manufacture and, for tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. This includes any tobacco product, whether for consumers or for further manufacturing.

Other provisions of the Tobacco Control Act pertinent to Ingredient Listing include Section 904(c) of the act.

Please note: For tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. If you are reporting as an importer, and you are also a domestic tobacco product manufacturer, then you are also to submit the ingredient information for the products you manufacture. In this situation, you would submit twice - once as an importer and once as a tobacco product manufacturer.

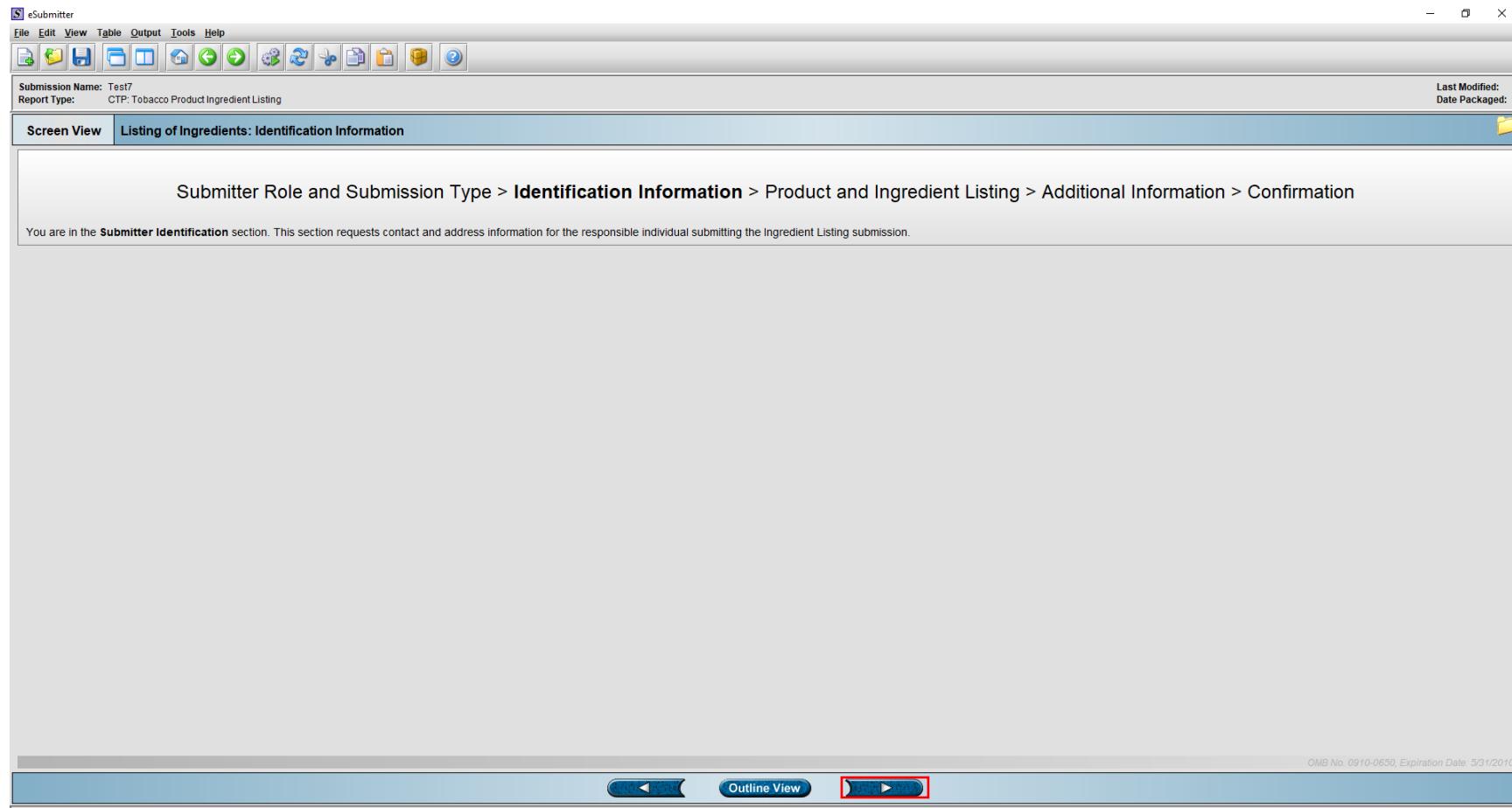
For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Please identify your role:  Manufacturer  Importer

OMB No. 0910-0650. Expiration Date: 5/31/2010

◀ **Outline View** ▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Submitter Identification

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Company information

Company Name:

Company Headquarters D&B D-U-N-S® Number:

Company Headquarters FDA Assigned Facility Establishment Identification (FEI) Number:

Organization URL (e.g., www.fda.gov):

Company Mailing Address:

Country:

Address - Line 1:

Address - Line 2:

City:

State:

State, Province, or Territory Name:

Zip or Postal Code:

Authorized Representative (Responsible official authorized to represent the submitter)

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:

► Generational Suffix, If Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):

Outline View 

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eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Listing of Ingredients: U.S. Agent

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

U.S. Agent Contact Information

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:  Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):  0 of 4 items in the list

Telephone Number(s):

Fax Number:  0 of 1 items in the list

Fax Number(s):

Mailing Address for U.S. Agent

Company Name:

Country:  United States

Address - Line 1:

Address - Line 2:

City:

Outline View  

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product and Ingredient Listing

Submitter Role and Submission Type > Identification Information > **Product and Ingredient Listing** > Additional Information > Confirmation

You are in the **Product and Ingredient Listing** section. In this section you will enter each product and the ingredients in each product.

Please note: You can import Product and Ingredient information by populating data onto the import Excel spreadsheet templates. The import spreadsheet templates can be found under the Info button on the respective Product and Ingredient screens. They can be accessed by clicking the "Import Spreadsheet Template" link under the Import Method section.

How will you provide Product, Component, Ingredient, and Identical Product Information?

a) Enter product, component, and ingredient information manually on the following screens

b) Enter product and ingredient information using separate CTP-provided spreadsheets, and enter component information manually

c) Attach product, component, and ingredient information using a single CTP-provided spreadsheet

d) Attach your own spreadsheet

Further instructions will appear in this section upon selection of a response to the above question.

**Import Method for E-Liquid Products:**  
Click on the link ([Listing of Ingredients in Tobacco E-Liquid Products](#)) to launch the pre-formatted Excel spreadsheet.

**Import Method for Leaf-Wrapped Cigar Products:**  
Click on the link ([Listing of Ingredients in Tobacco Leaf-Wrapped Products](#)) to launch the pre-formatted Excel spreadsheet.

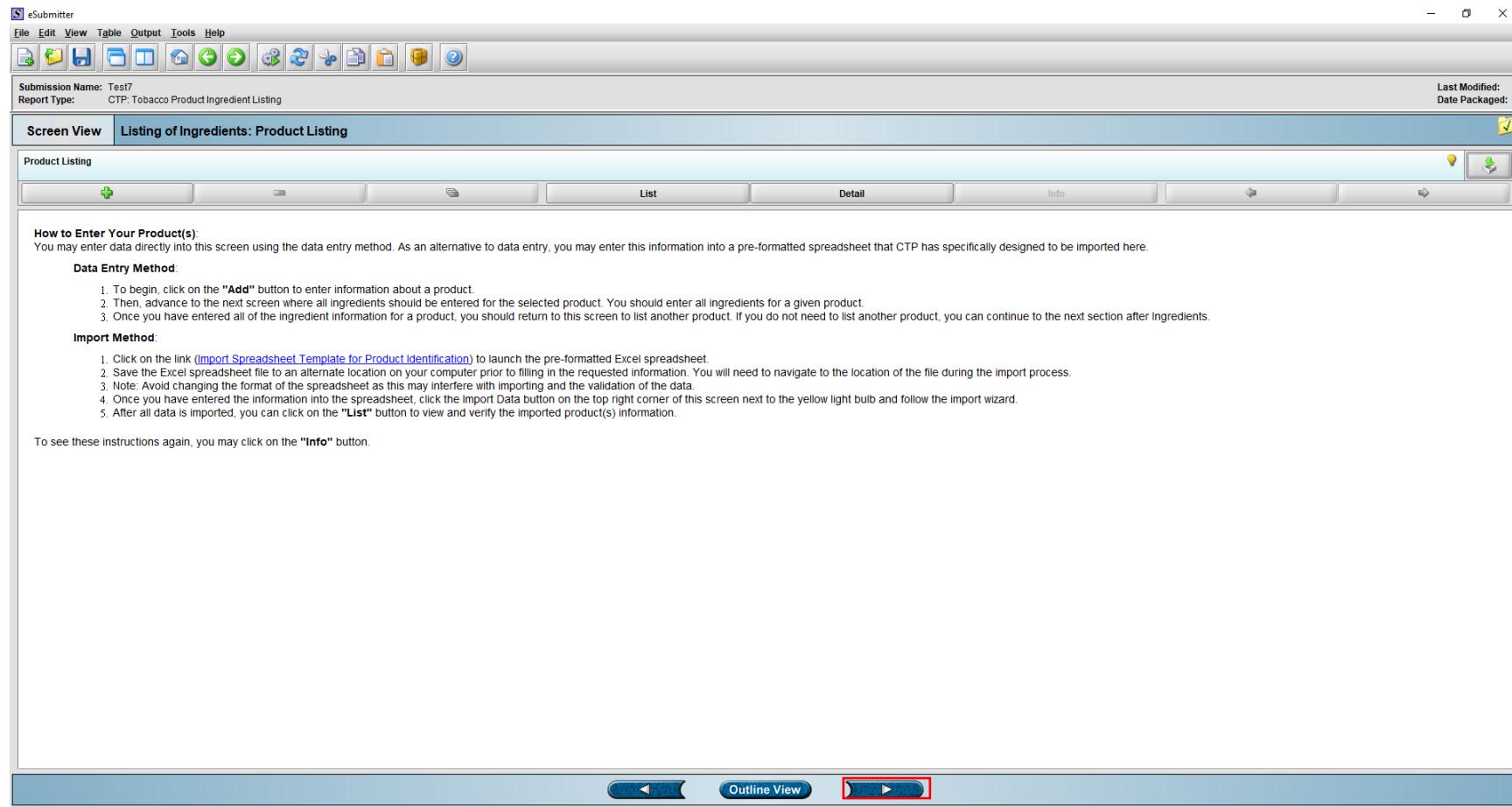
**Import Method for Ingredients in any Tobacco Product:**  
Click on the link ([Listing of Ingredients in Any Tobacco Product](#)) to launch the pre-formatted Excel spreadsheet.

Attach the Product, Component, Ingredient spreadsheet.

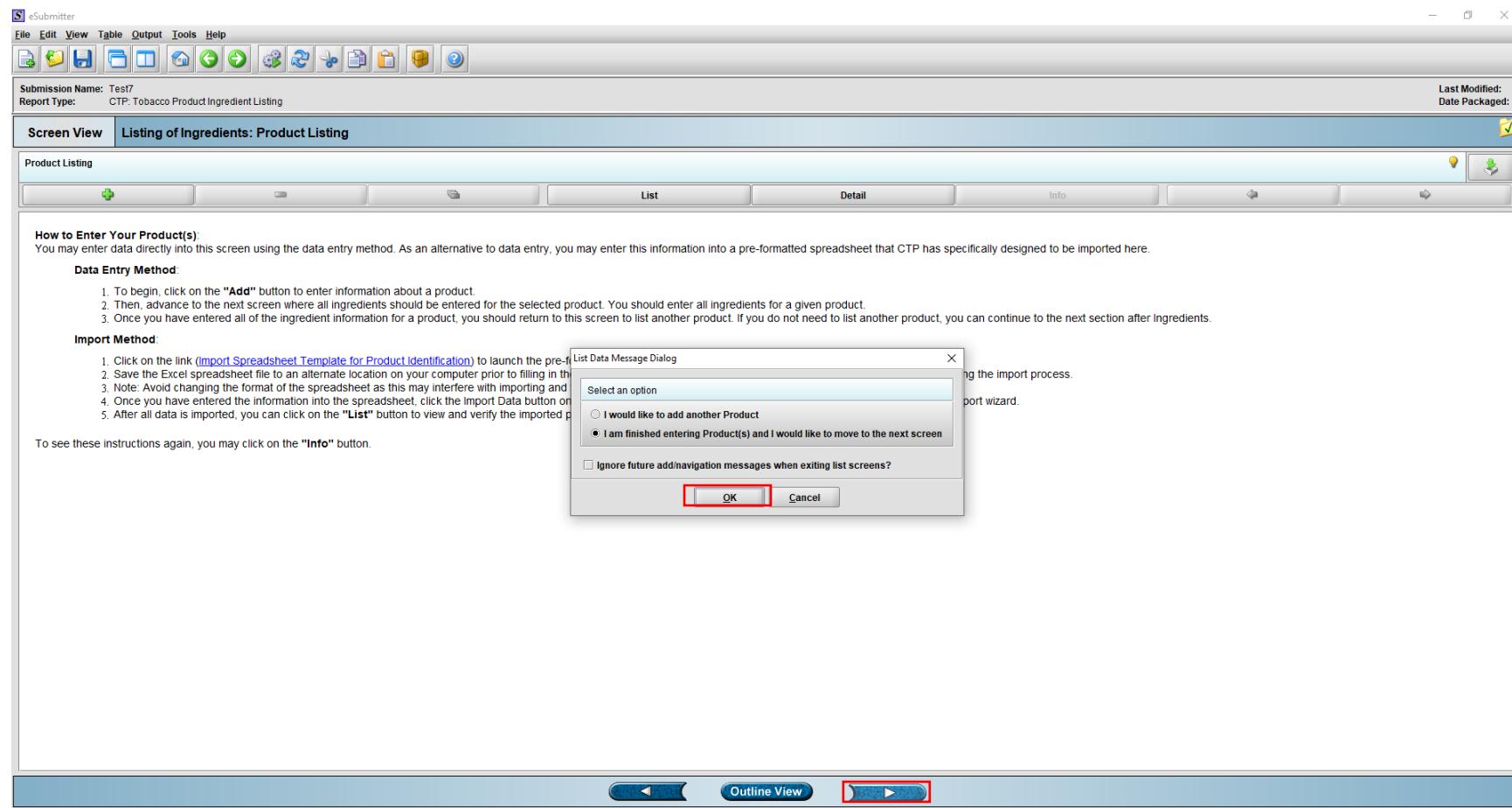
Title	Name	Date	Size	Path
				0 items in the list

Outline View

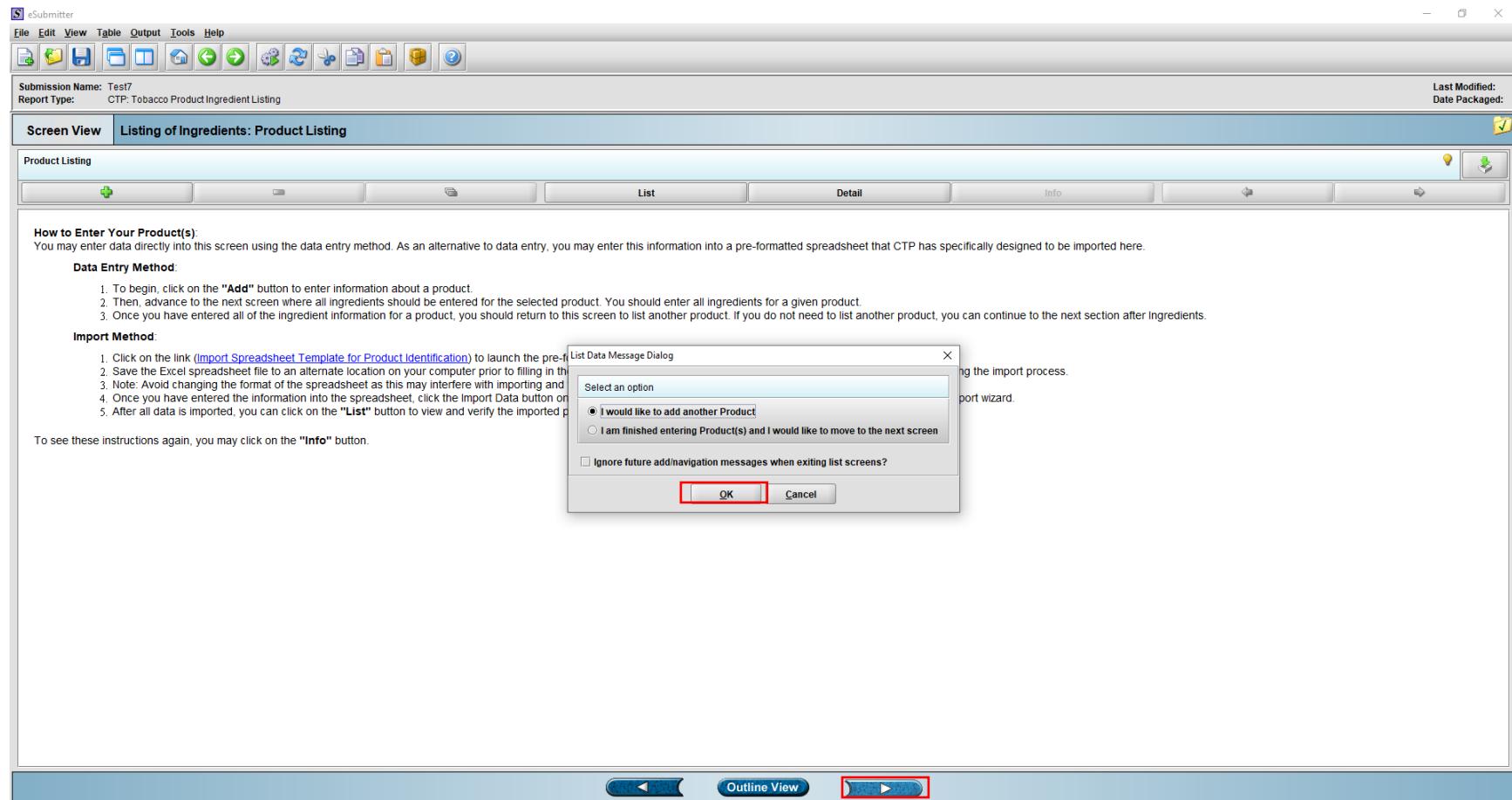
eSubmitter v3  
CTP Tobacco Product Manufacturer form



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CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

Item: 1

PRODUCT IDENTIFICATION

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####):

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product.):

Select the type of product identification number:

► If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?

Product Category:

► If Other, please describe further:

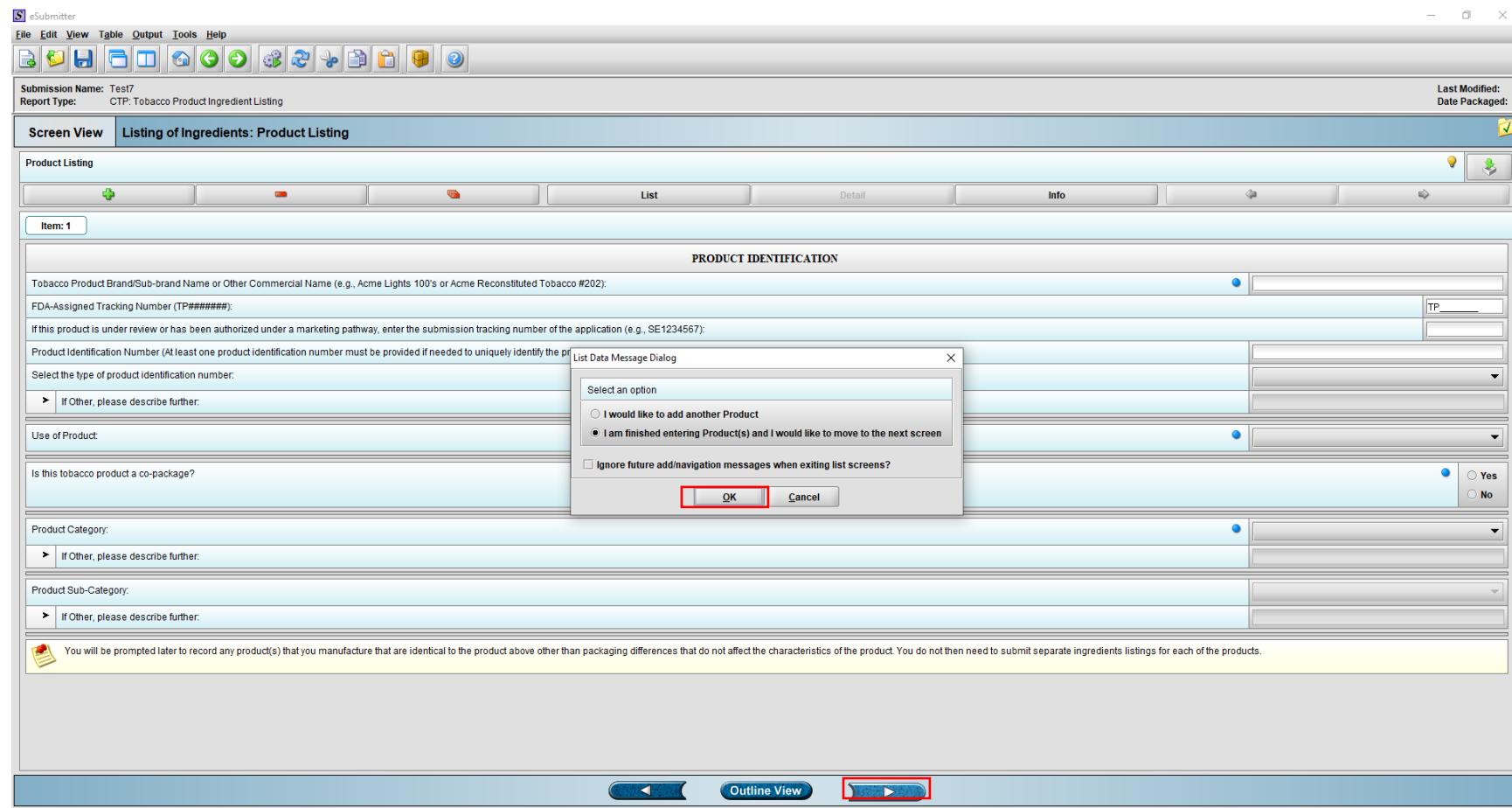
Product Sub-Category:

► If Other, please describe further:

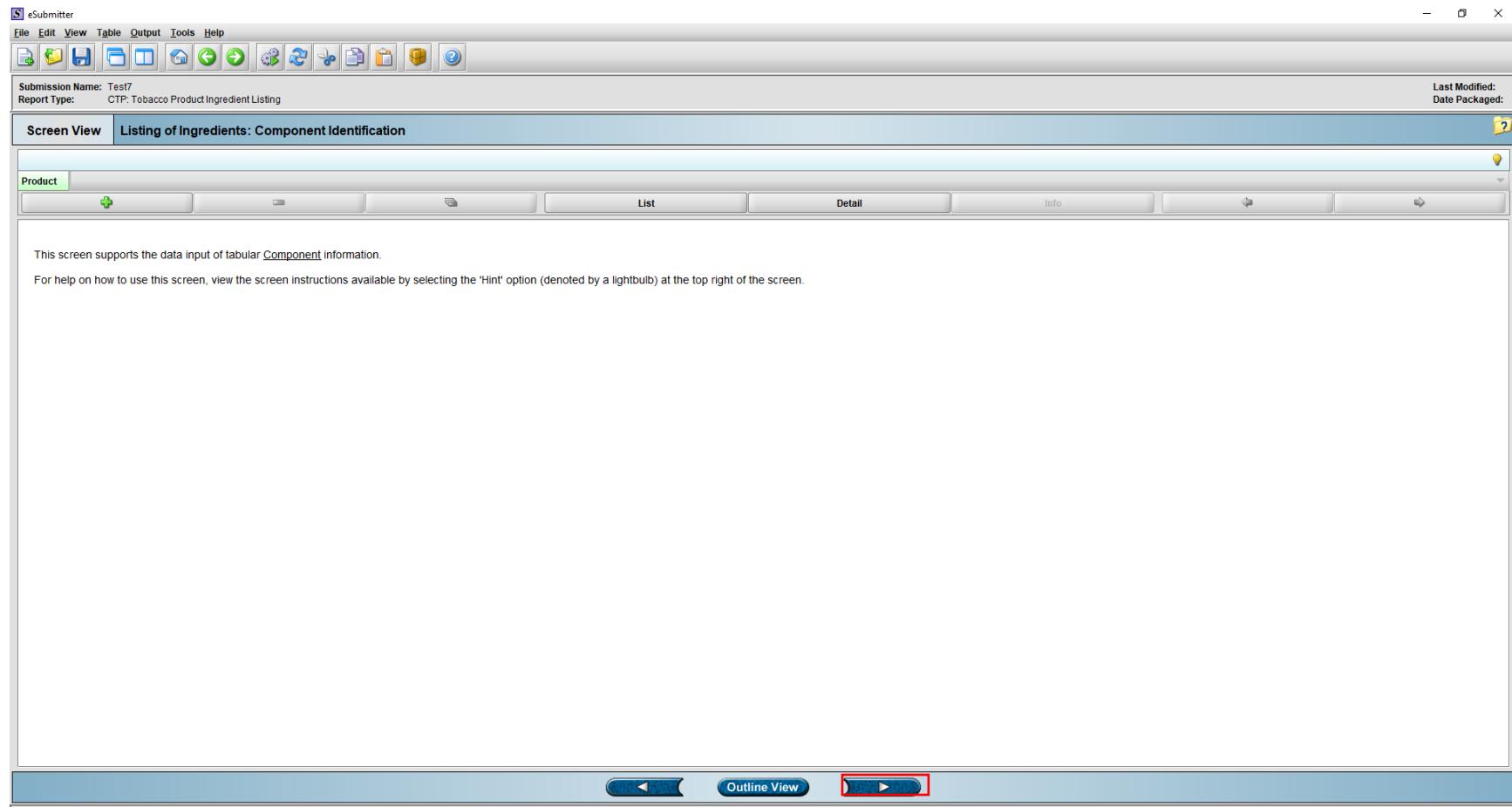
 You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

Outline View

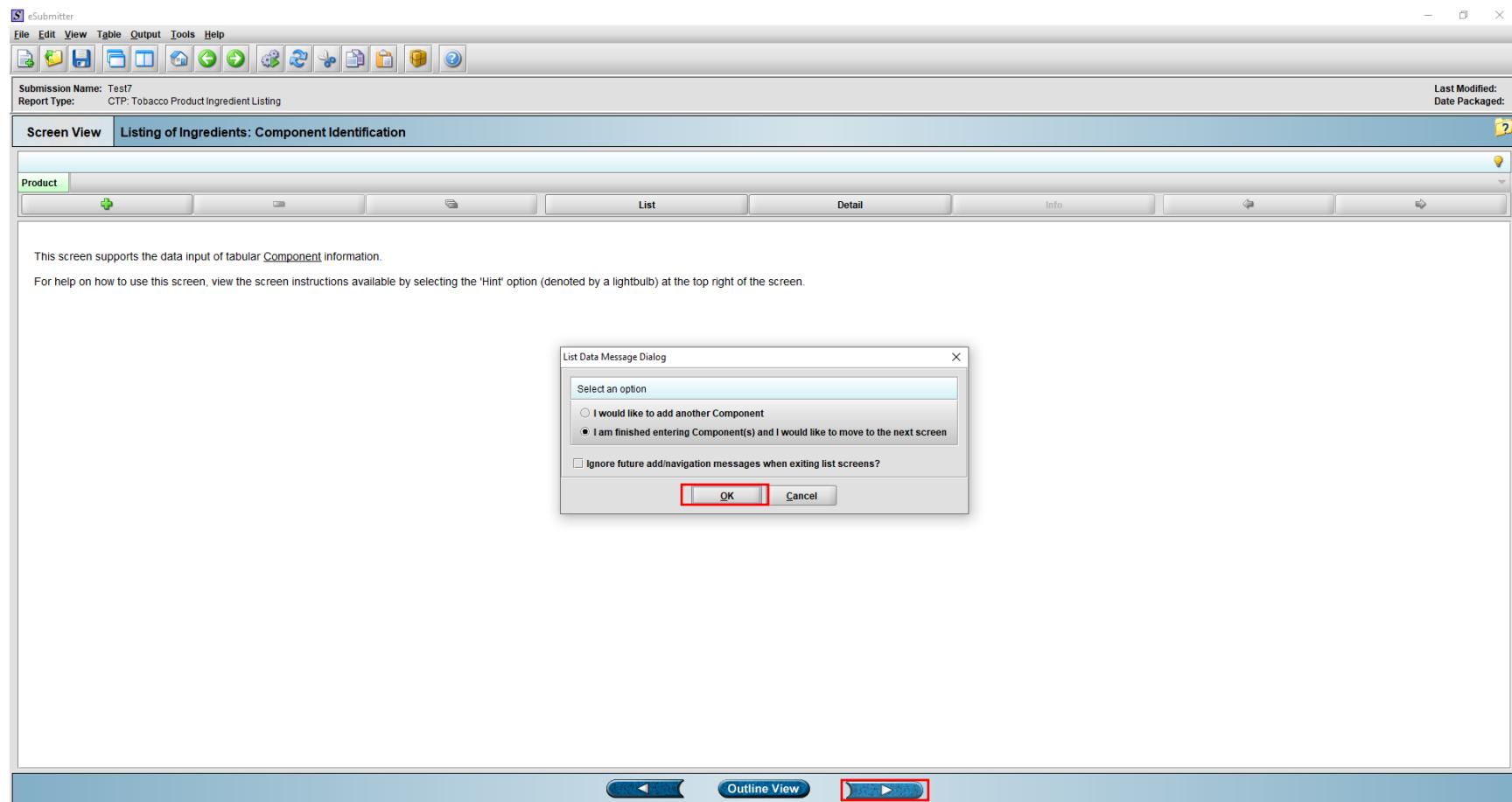
eSubmitter v3  
CTP Tobacco Product Manufacturer form



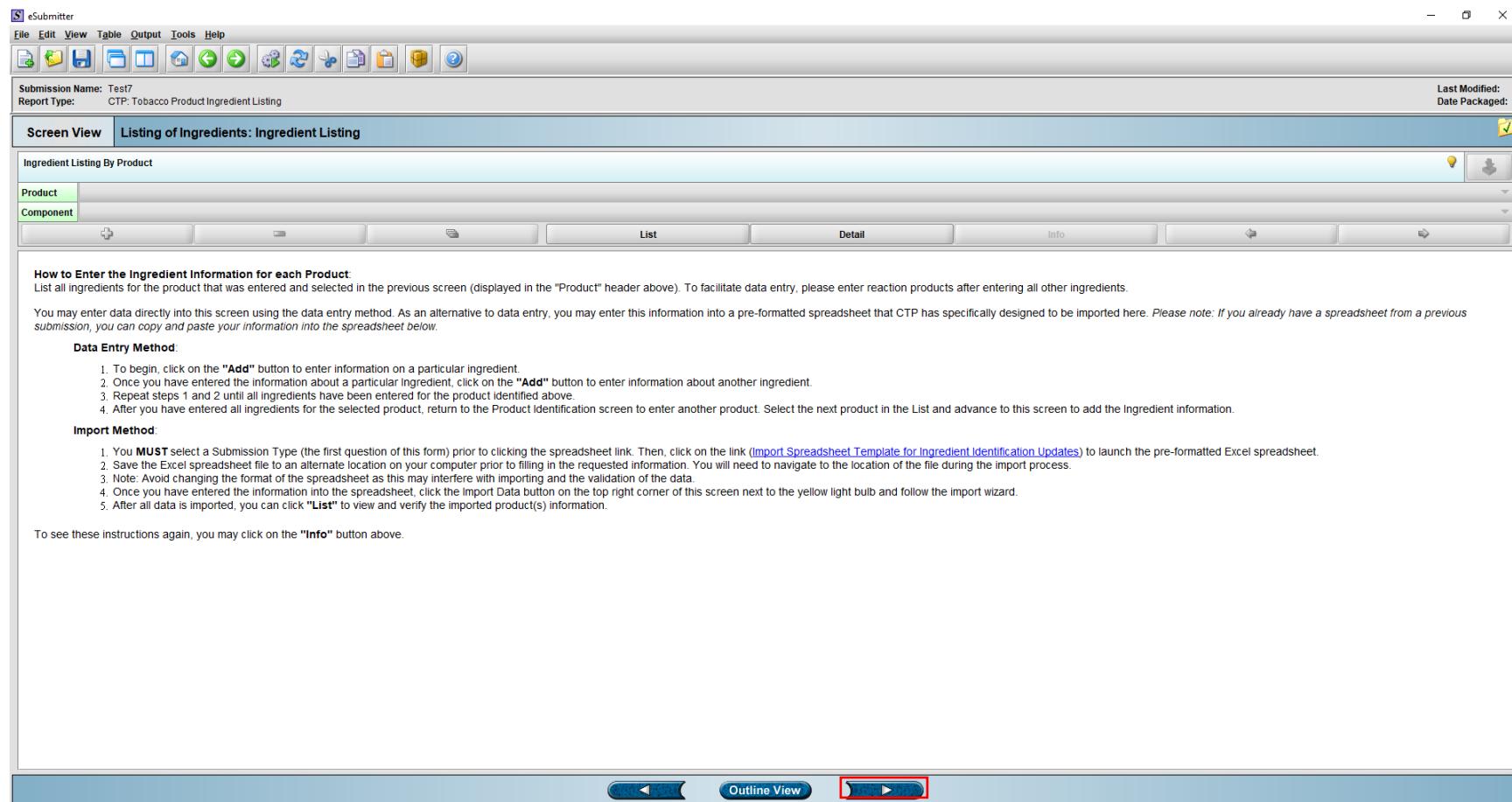
eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



**Submission Name:** Test7 **Last Modified:**  
**Report Type:** CTP: Tobacco Product Ingredient Listing **Date Packaged:**

**Screen View** Listing of Ingredients: Ingredient Listing

Ingredient Listing By Product

Product Component

List Detail Info

**How to Enter the Ingredient Information for each Product:**  
List all ingredients for the product that was entered and selected in the previous screen (displayed in the "Product" header above). To facilitate data entry, please enter reaction products after entering all other ingredients.

You may enter data directly into this screen using the data entry method. As an alternative to data entry, you may enter this information into a pre-formatted spreadsheet that CTP has specifically designed to be imported here. *Please note: If you already have a spreadsheet from a previous submission, you can copy and paste your information into the spreadsheet below.*

**Data Entry Method:**

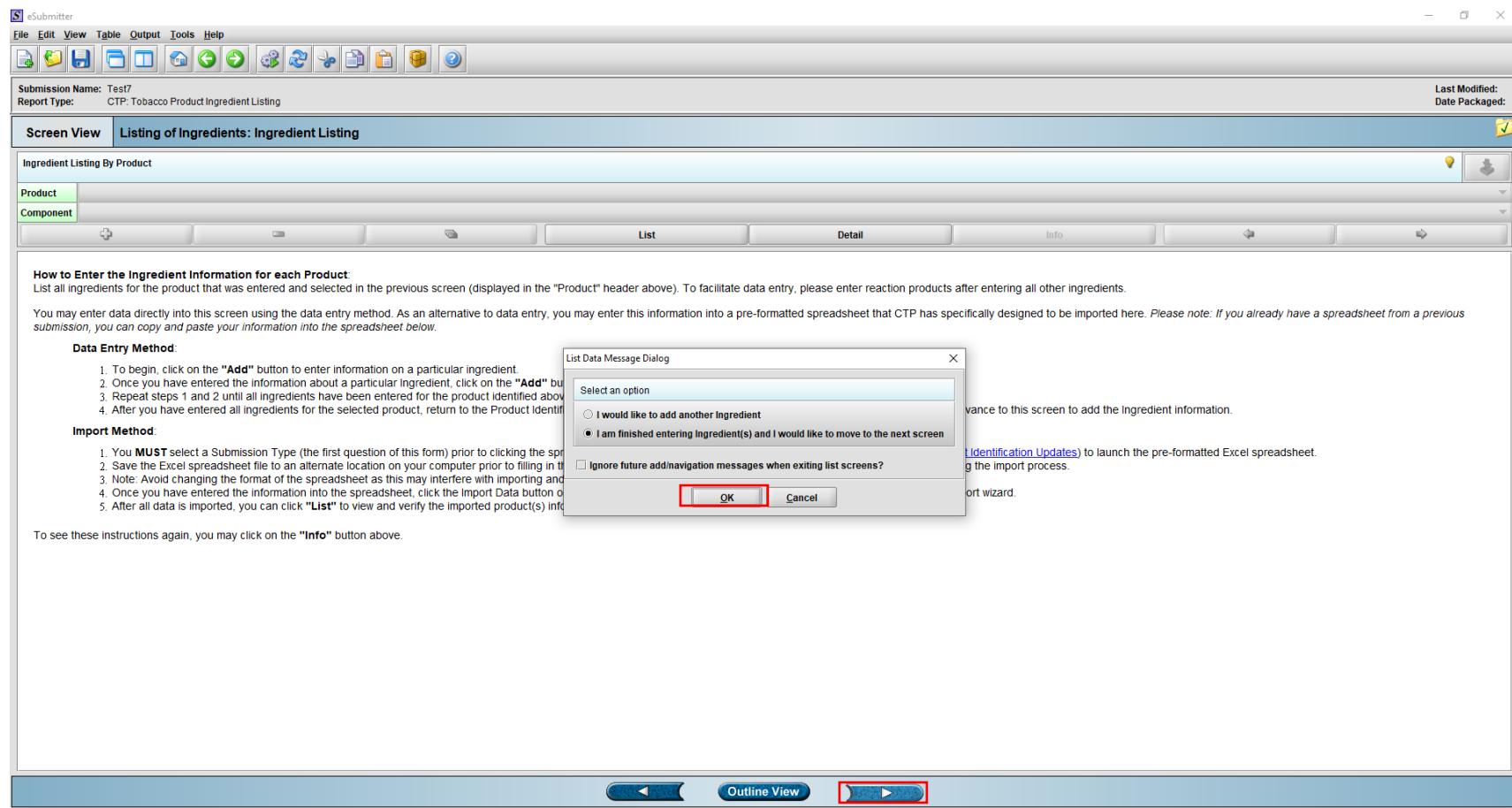
1. To begin, click on the "Add" button to enter information on a particular ingredient.
2. Once you have entered the information about a particular ingredient, click on the "Add" button to enter information about another ingredient.
3. Repeat steps 1 and 2 until all ingredients have been entered for the product identified above.
4. After you have entered all ingredients for the selected product, return to the Product Identification screen to enter another product. Select the next product in the List and advance to this screen to add the ingredient information.

**Import Method:**

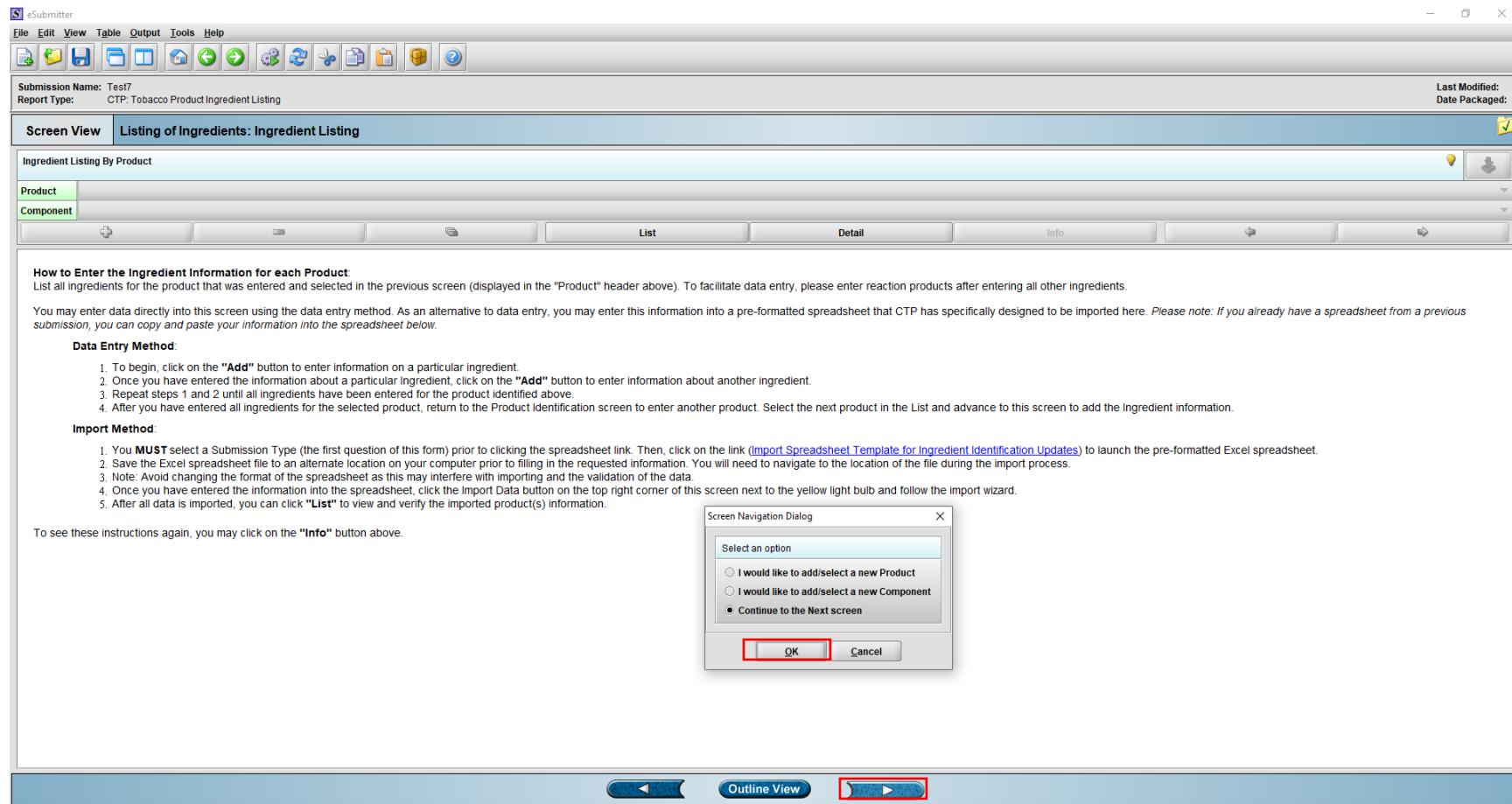
1. You **MUST** select a Submission Type (the first question of this form) prior to clicking the spreadsheet link. Then, click on the link ([Import Spreadsheet Template for Ingredient Identification Updates](#)) to launch the pre-formatted Excel spreadsheet.
2. Save the Excel spreadsheet file to an alternate location on your computer prior to filling in the requested information. You will need to navigate to the location of the file during the import process.
3. Note: Avoid changing the format of the spreadsheet as this may interfere with importing and the validation of the data.
4. Once you have entered the information into the spreadsheet, click the Import Data button on the top right corner of this screen next to the yellow light bulb and follow the import wizard.
5. After all data is imported, you can click "List" to view and verify the imported product(s) information.

To see these instructions again, you may click on the "Info" button above.

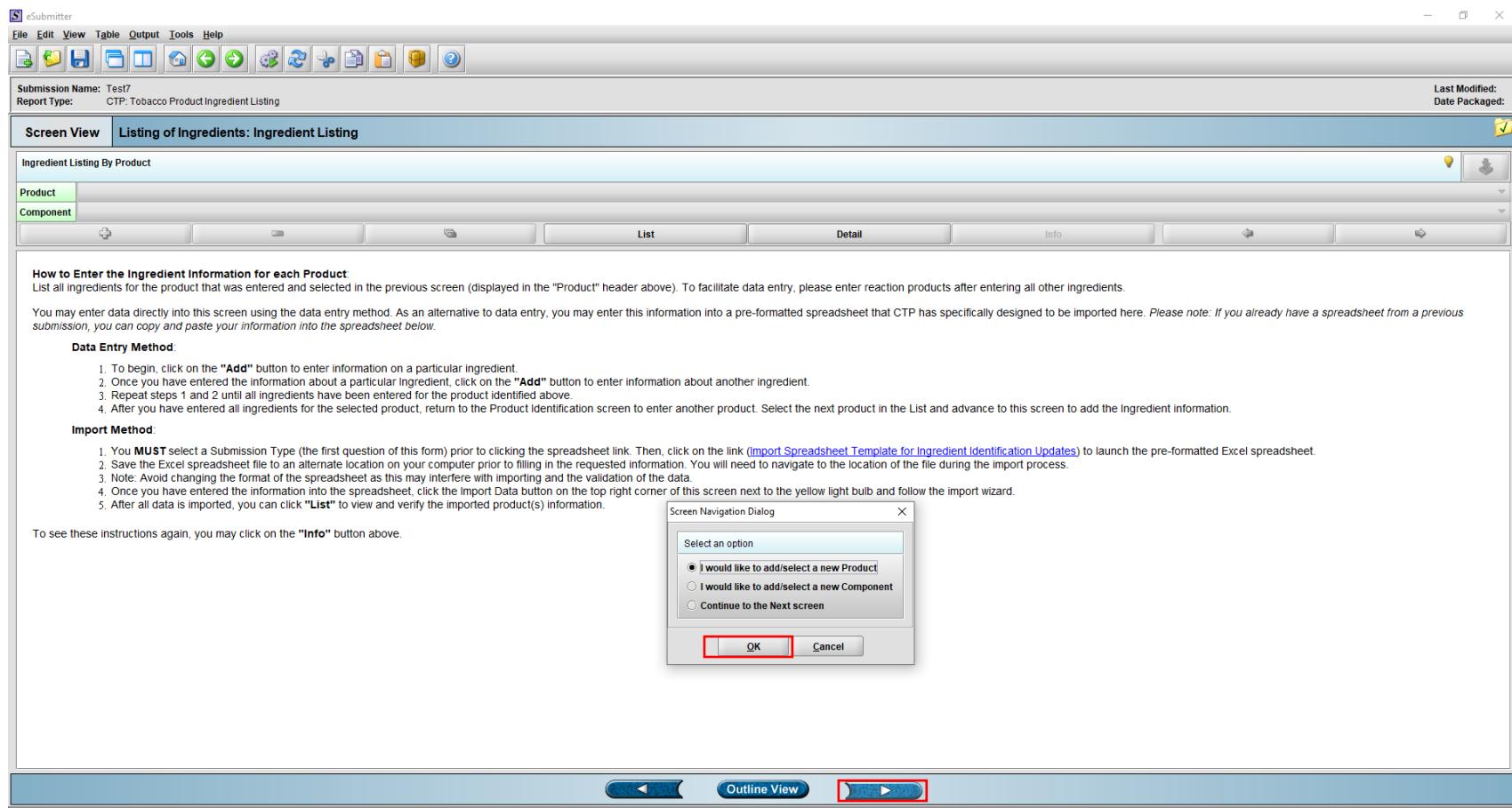
eSubmitter v3  
CTP Tobacco Product Manufacturer form



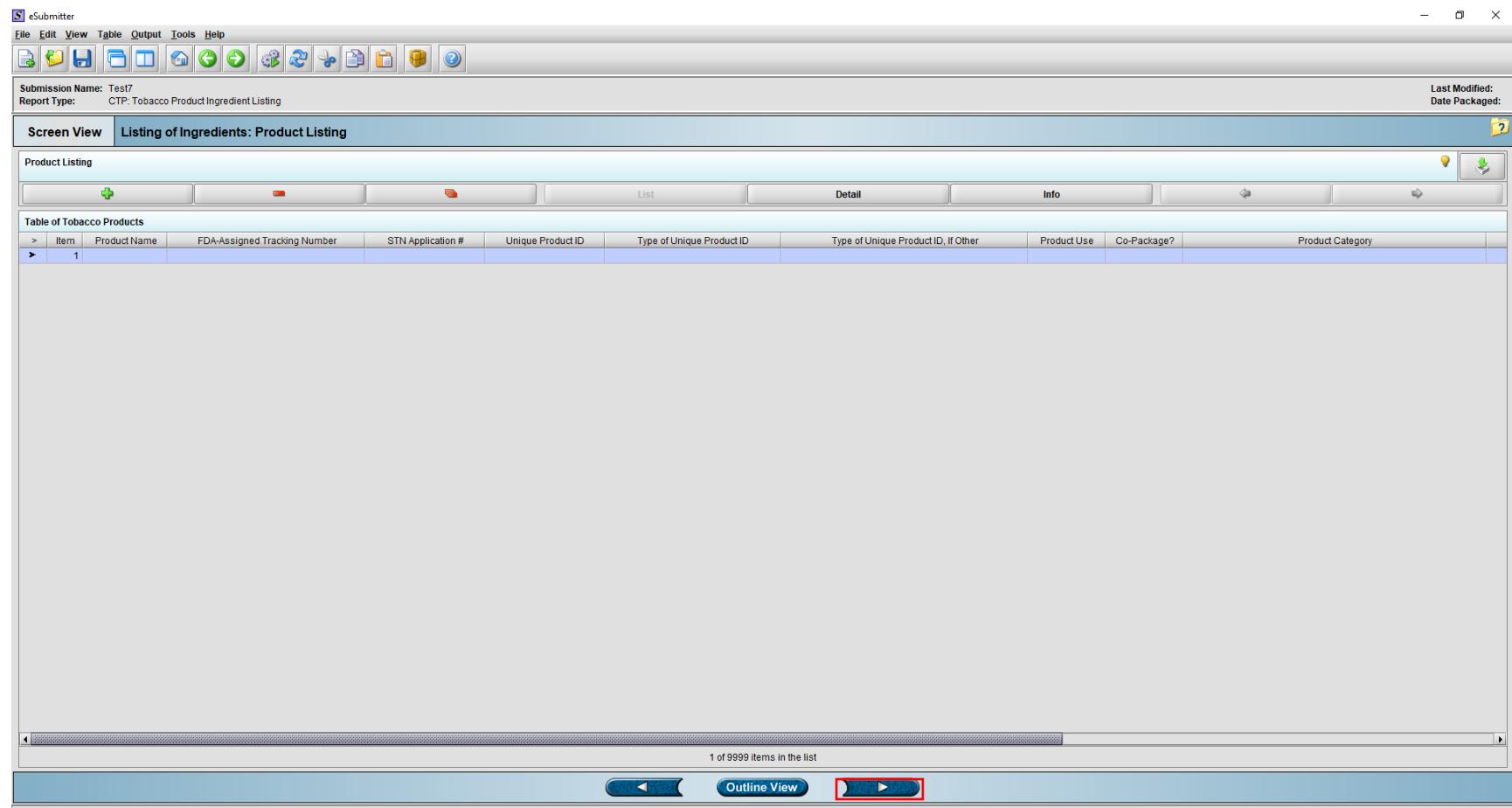
eSubmitter v3  
CTP Tobacco Product Manufacturer form



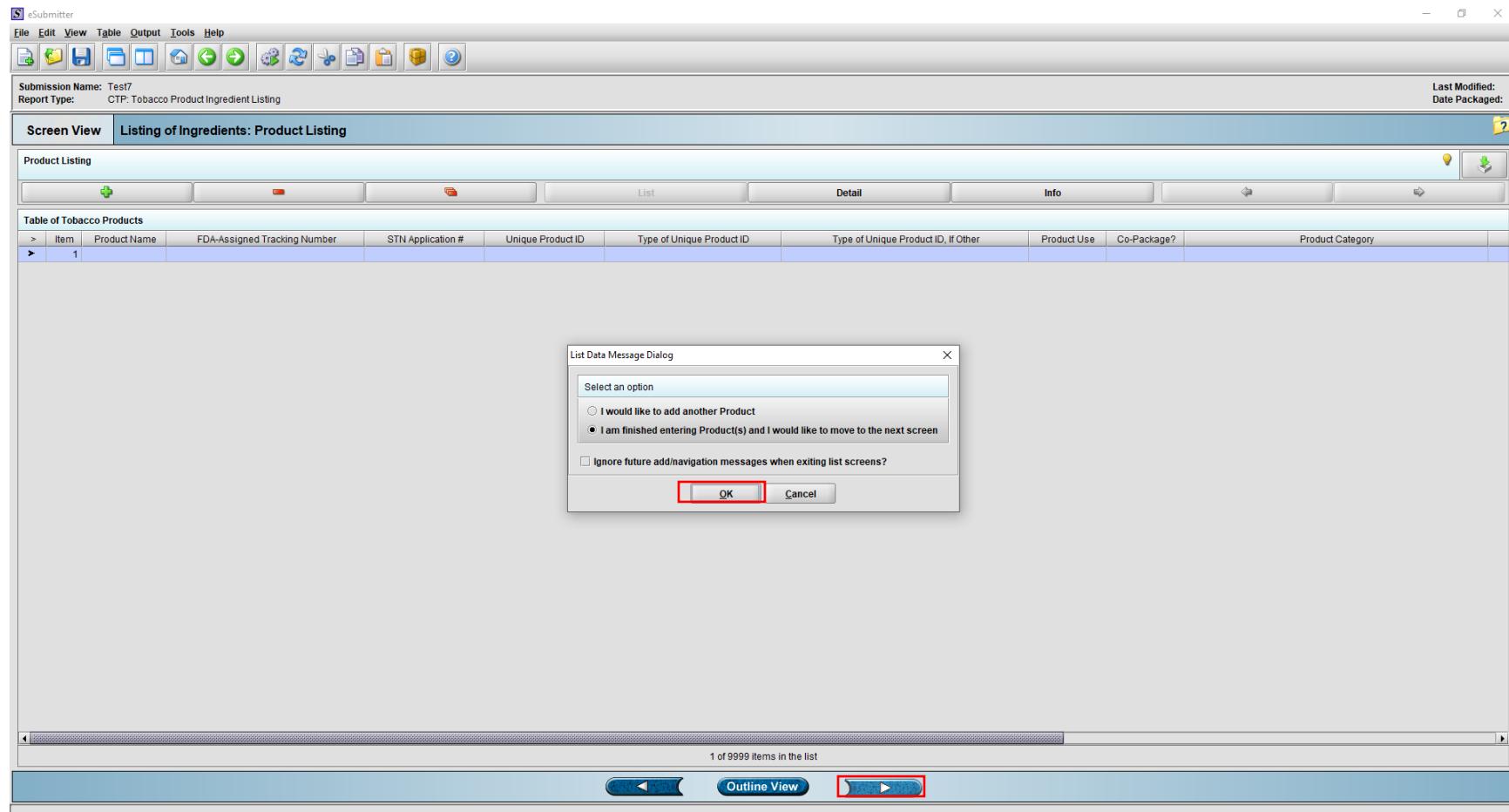
eSubmitter v3  
CTP Tobacco Product Manufacturer form



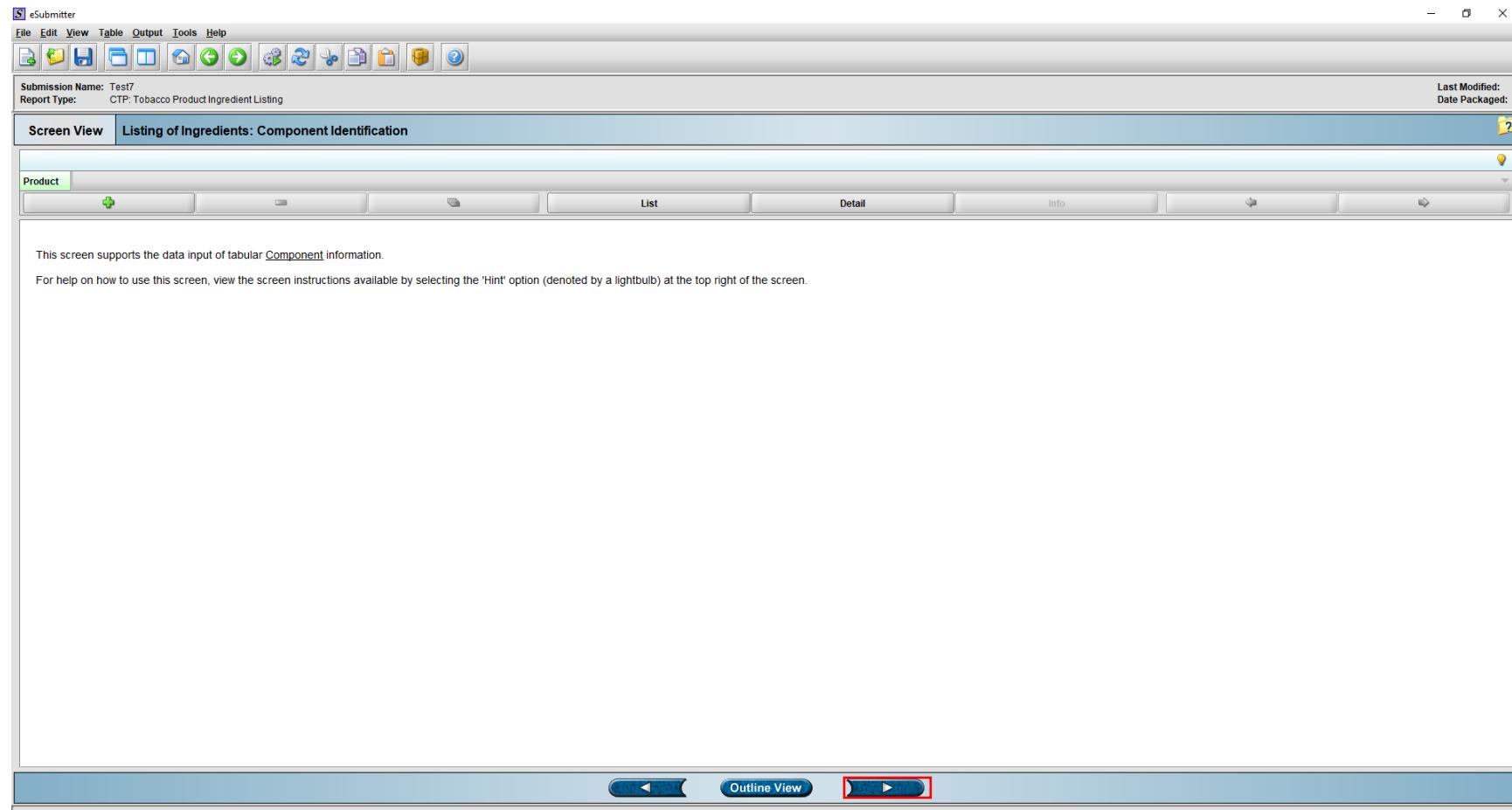
eSubmitter v3  
CTP Tobacco Product Manufacturer form



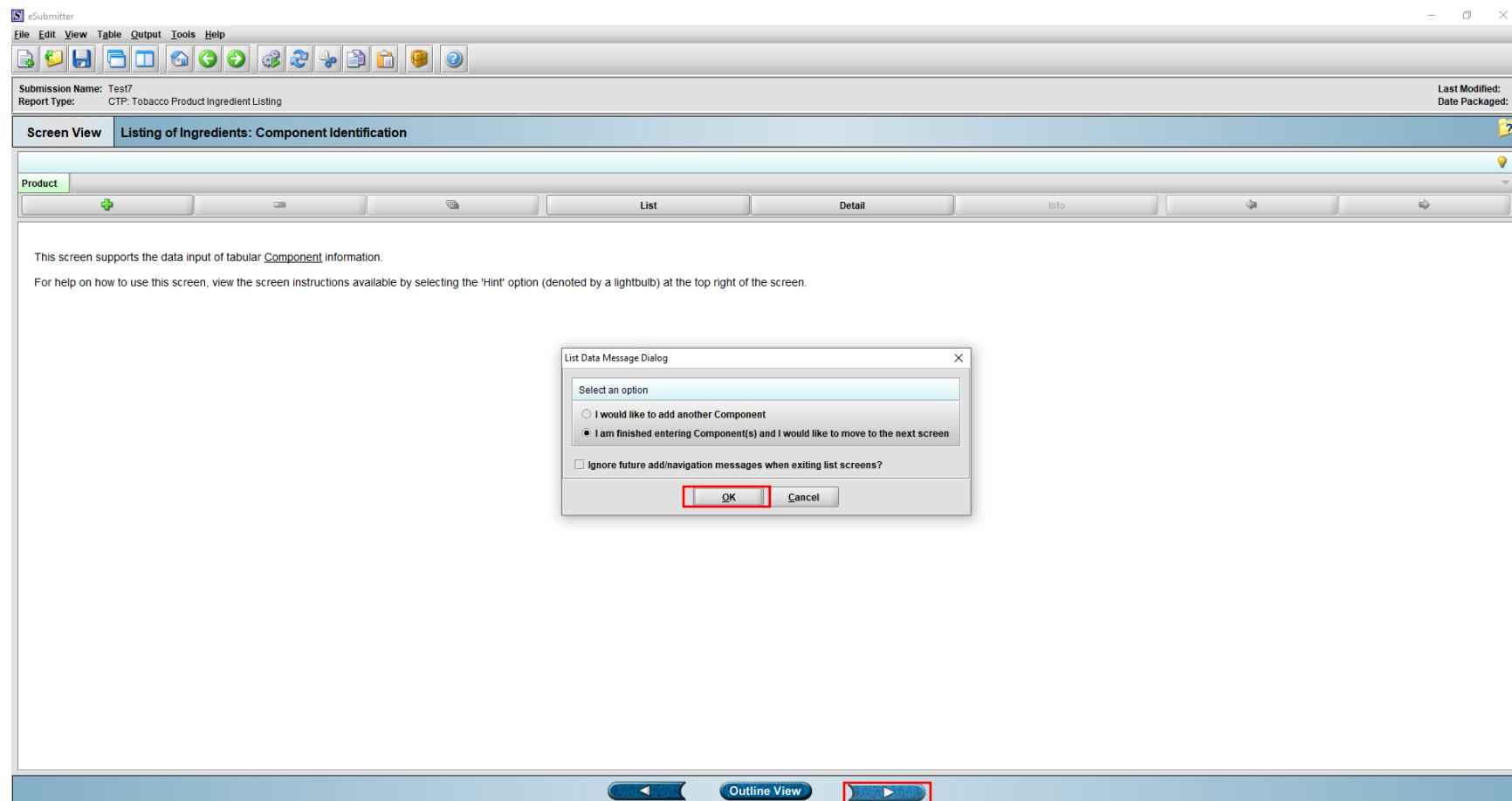
eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

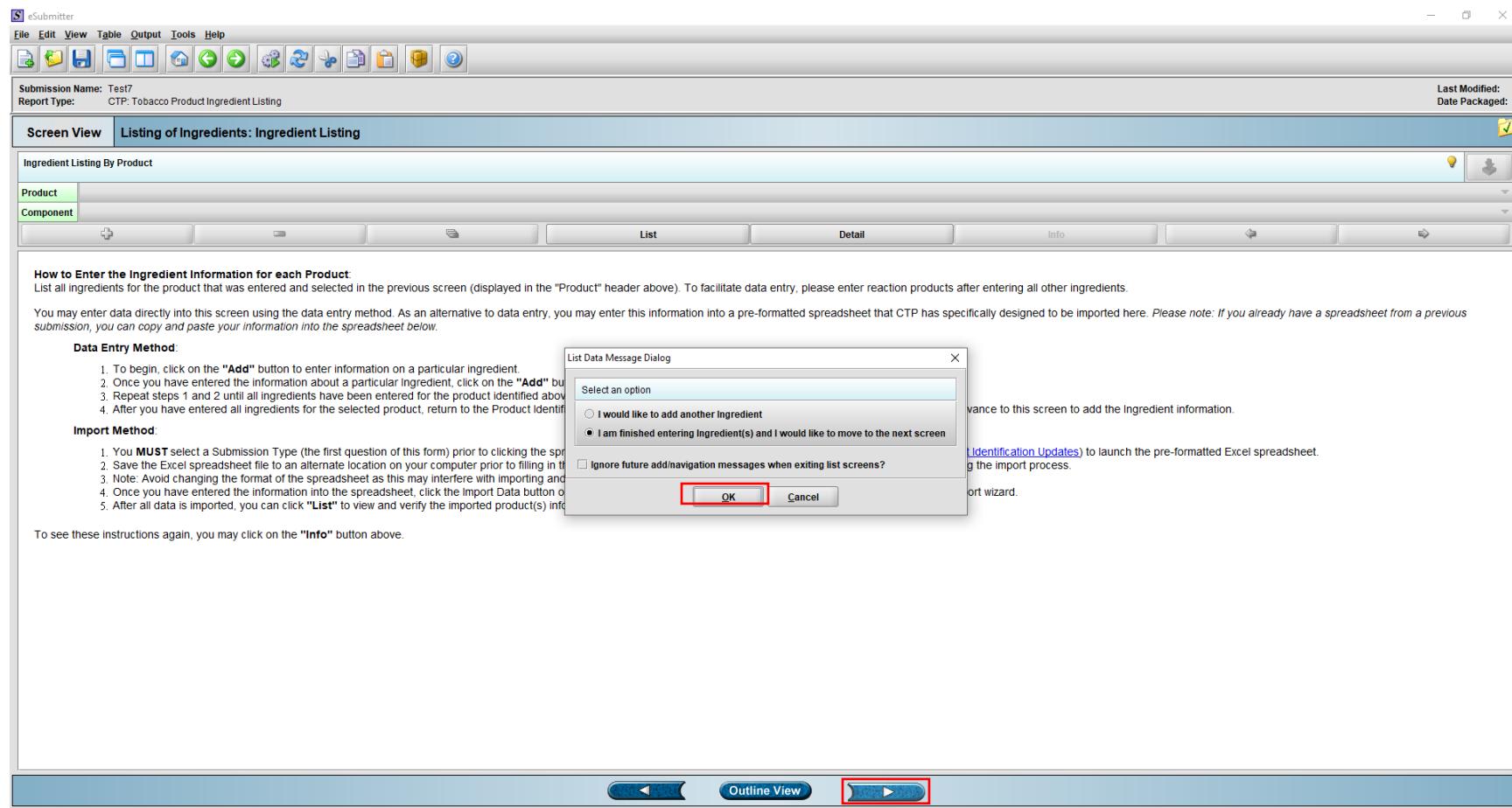


eSubmitter v3  
CTP Tobacco Product Manufacturer form

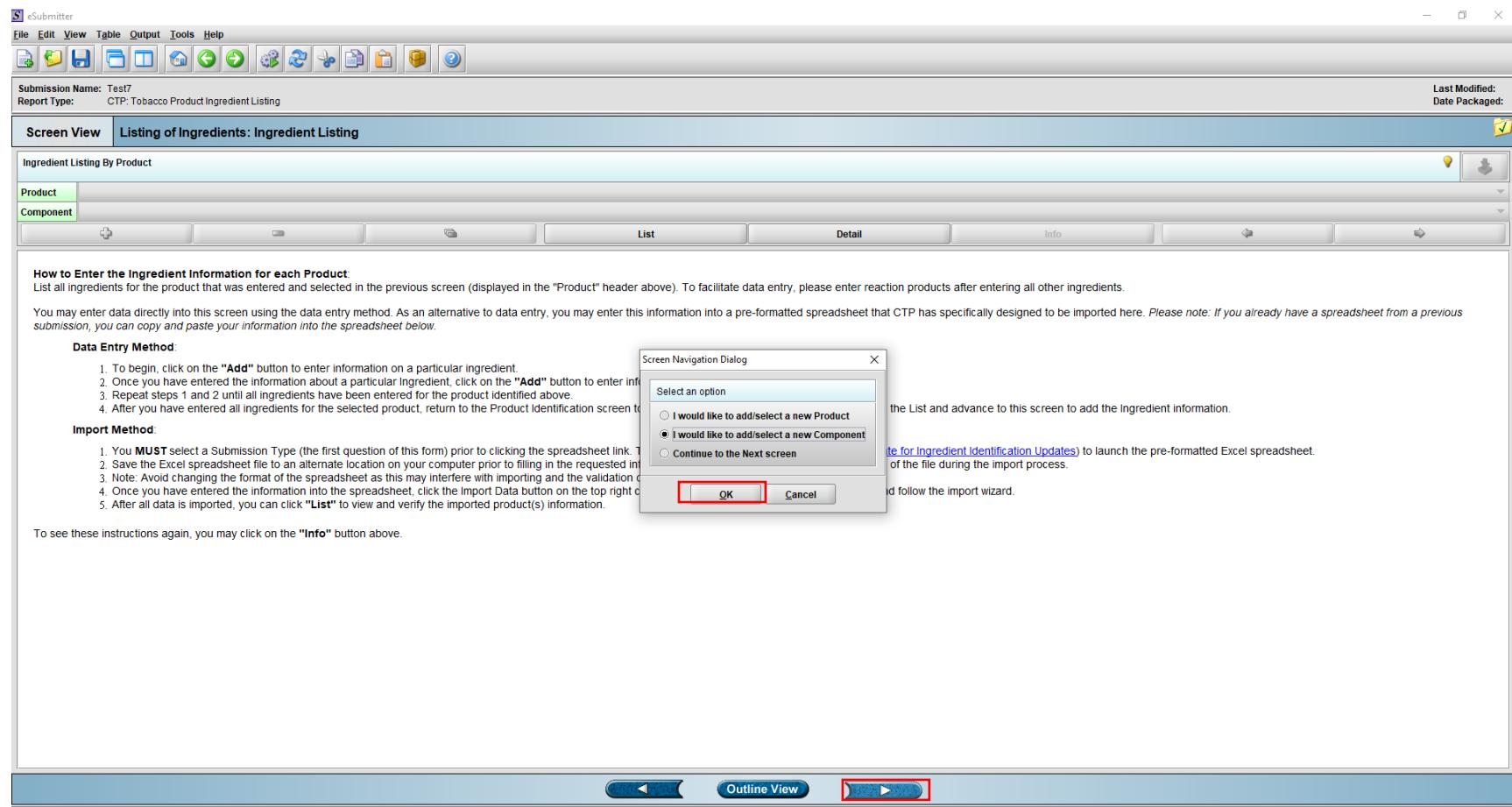


eSubmitter v3  
CTP Tobacco Product Manufacturer form

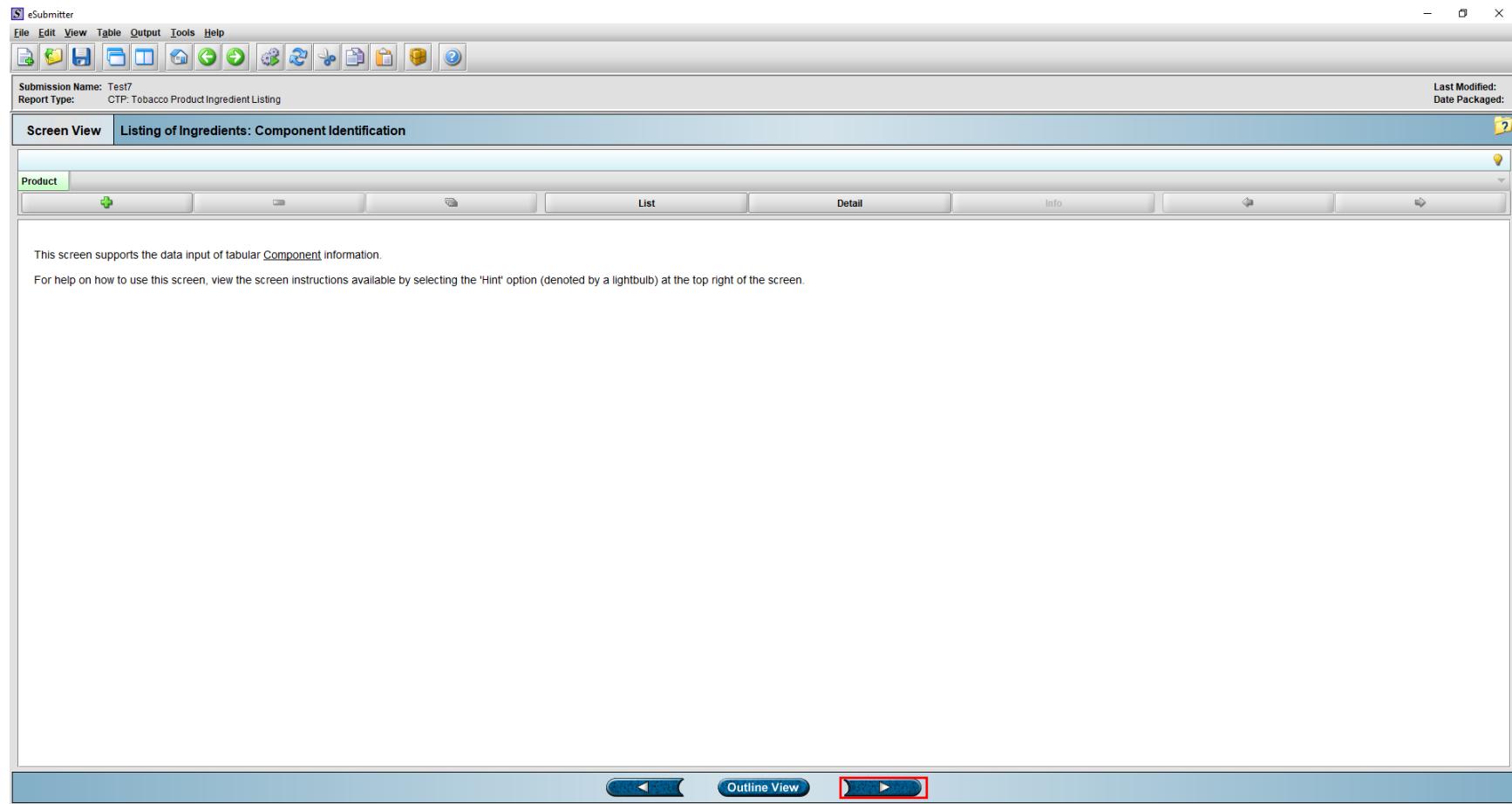
eSubmitter v3  
CTP Tobacco Product Manufacturer form



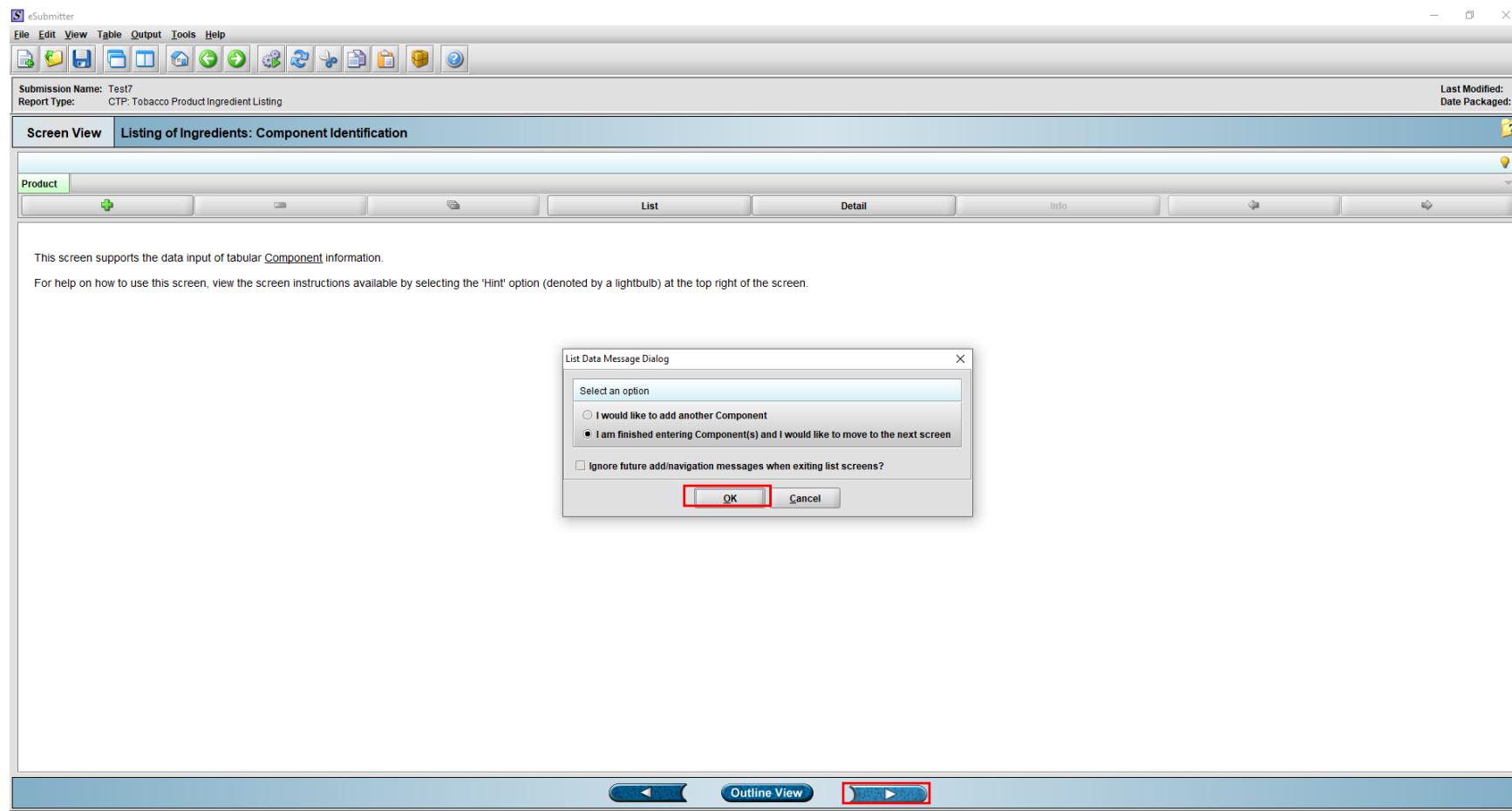
eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

**eSubmitter**

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Ingredient Listing

Ingredient Listing By Product

Product Component

How to Enter the Ingredient Information for each Product:  
List all ingredients for the product that was entered and selected in the previous screen (displayed in the "Product" header above). To facilitate data entry, please enter reaction products after entering all other ingredients.

You may enter data directly into this screen using the data entry method. As an alternative to data entry, you may enter this information into a pre-formatted spreadsheet that CTP has specifically designed to be imported here. *Please note: If you already have a spreadsheet from a previous submission, you can copy and paste your information into the spreadsheet below.*

**Data Entry Method:**

1. To begin, click on the "Add" button to enter information on a particular ingredient.
2. Once you have entered the information about a particular ingredient, click on the "Add" button to enter information about another ingredient.
3. Repeat steps 1 and 2 until all ingredients have been entered for the product identified above.
4. After you have entered all ingredients for the selected product, return to the Product Identification screen to enter another product. Select the next product in the List and advance to this screen to add the ingredient information.

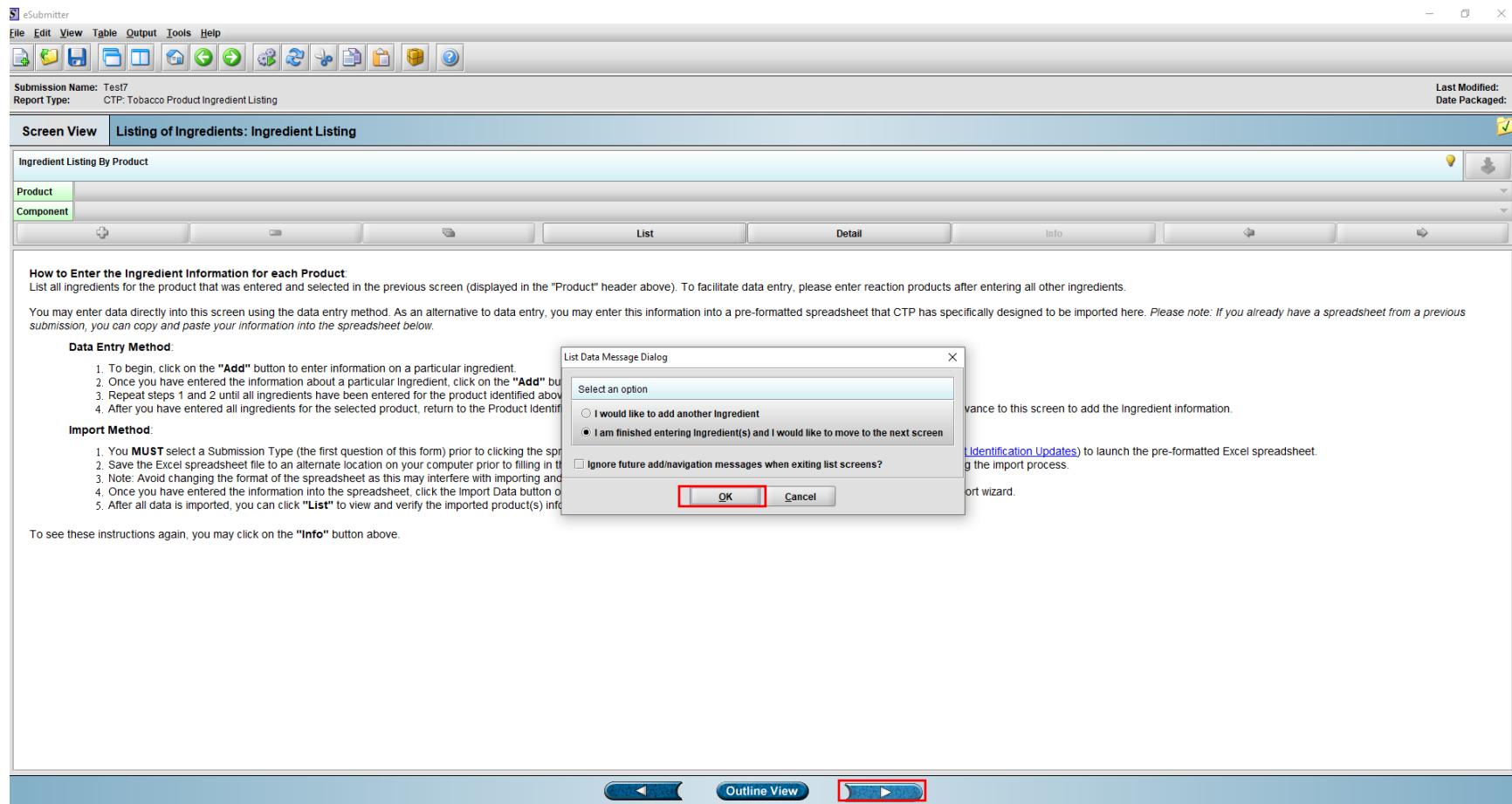
**Import Method:**

1. You **MUST** select a Submission Type (the first question of this form) prior to clicking the spreadsheet link. Then, click on the link ([Import Spreadsheet Template for Ingredient Identification Updates](#)) to launch the pre-formatted Excel spreadsheet.
2. Save the Excel spreadsheet file to an alternate location on your computer prior to filling in the requested information. You will need to navigate to the location of the file during the import process.
3. Note: Avoid changing the format of the spreadsheet as this may interfere with importing and the validation of the data.
4. Once you have entered the information into the spreadsheet, click the Import Data button on the top right corner of this screen next to the yellow light bulb and follow the import wizard.
5. After all data is imported, you can click "List" to view and verify the imported product(s) information.

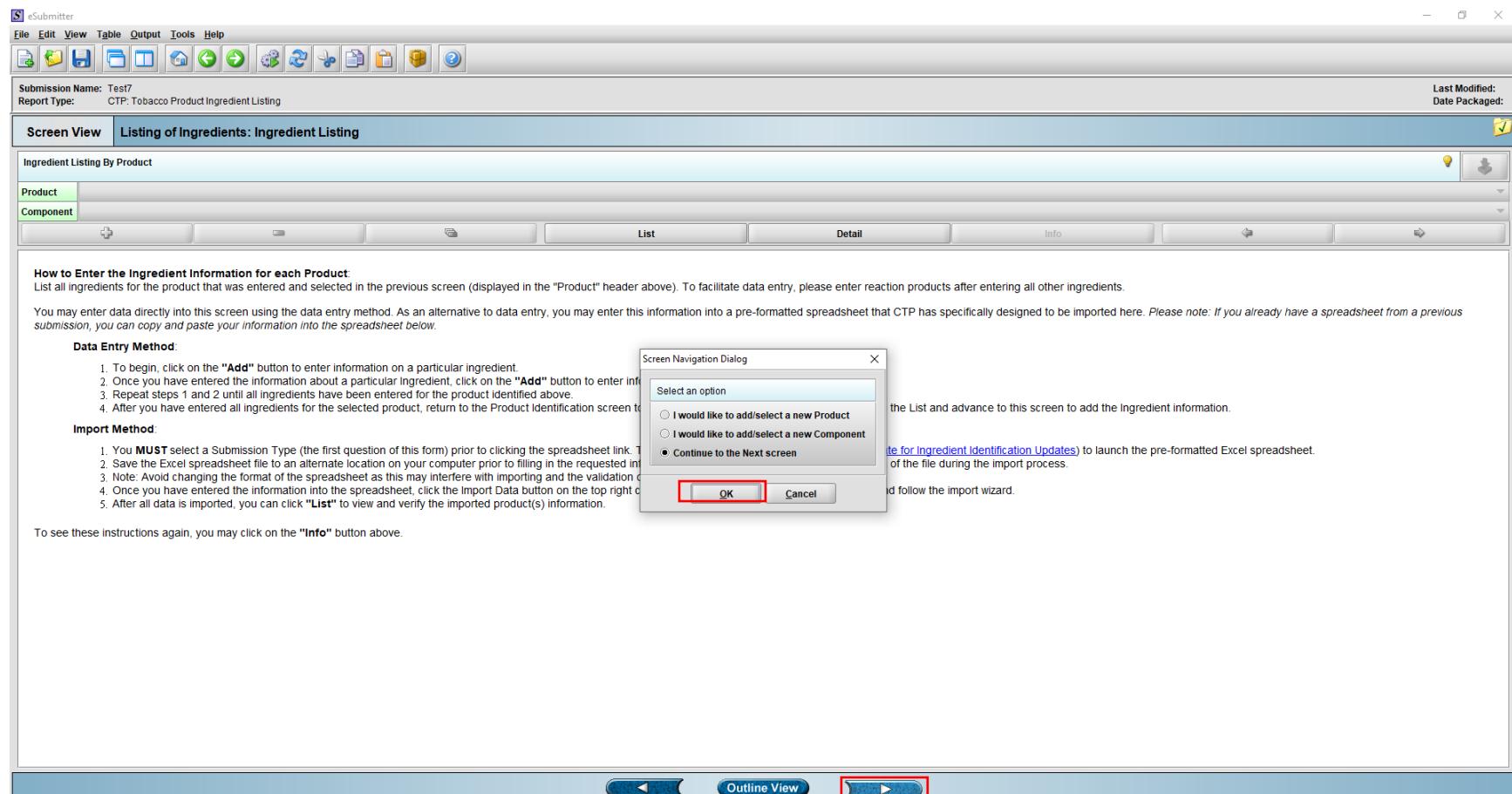
To see these instructions again, you may click on the "Info" button above.

Outline View

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CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

**eSubmitter**

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

**Screen View Listing of Ingredients: Additional Information**

If you used a spreadsheet to import product and ingredient data, you may attach it to the Additional Submission Documents attachment question.

**Cover Letter**  
If you have a cover letter, please attach it here.

**File Attachment**

**Additional Submission Documents**  
Please attach any additional documentation relevant to this submission (e.g., Import Spreadsheet template for Product Identification, chart, graph, index, table of contents, etc.).

0 items in the list

Title	Name	Date	Size	Path

**Submission Comments**  
Please enter any submission comments below.

OMB No. 0910-0650, Expiration Date: 5/31/2010

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

The screenshot shows the eSubmitter v3 software interface for the CTP Tobacco Product Manufacturer form. The window title is "eSubmitter". The menu bar includes "File", "Edit", "View", "Table", "Output", "Tools", and "Help". The toolbar contains various icons for file operations like Open, Save, Print, and Help. The status bar at the bottom shows "OMB No. 0910-0650, Expiration Date: 5/31/2010".

Submission Name: Test7  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Confirmation: Instructions

Introduction > Submitter Identification > Ingredient Listing > **Confirmation**

You are now in the **Confirmation** section. This section contains a confirmation statement, and requests additional contact and address information, as needed. Your last step in this section is to package your submission for transmission to the Center for Tobacco Products. The packaging process will validate that you have completed data entry.

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Confirmation: Confirmation Statement

Warning: A willfully false statement is a criminal offense, U.S. Code, title 18, section 1001.

The data and information in this submission have been reviewed and, to the best of my knowledge, are certified to be true and accurate. I agree to report changes to this information as required under section 904(c) of the act.

Identify the person submitting this form:

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Contact Information

Prefix:

First Name:

Middle Name:

Last Name:

Generational Suffix:

Generational Suffix, if Other:

Professional Suffix:

Position Title:

Email Address:

Telephone Number(s):

0 of 4 items in the list

Telephone Number(s)

Fax Number(s):

0 of 1 items in the list

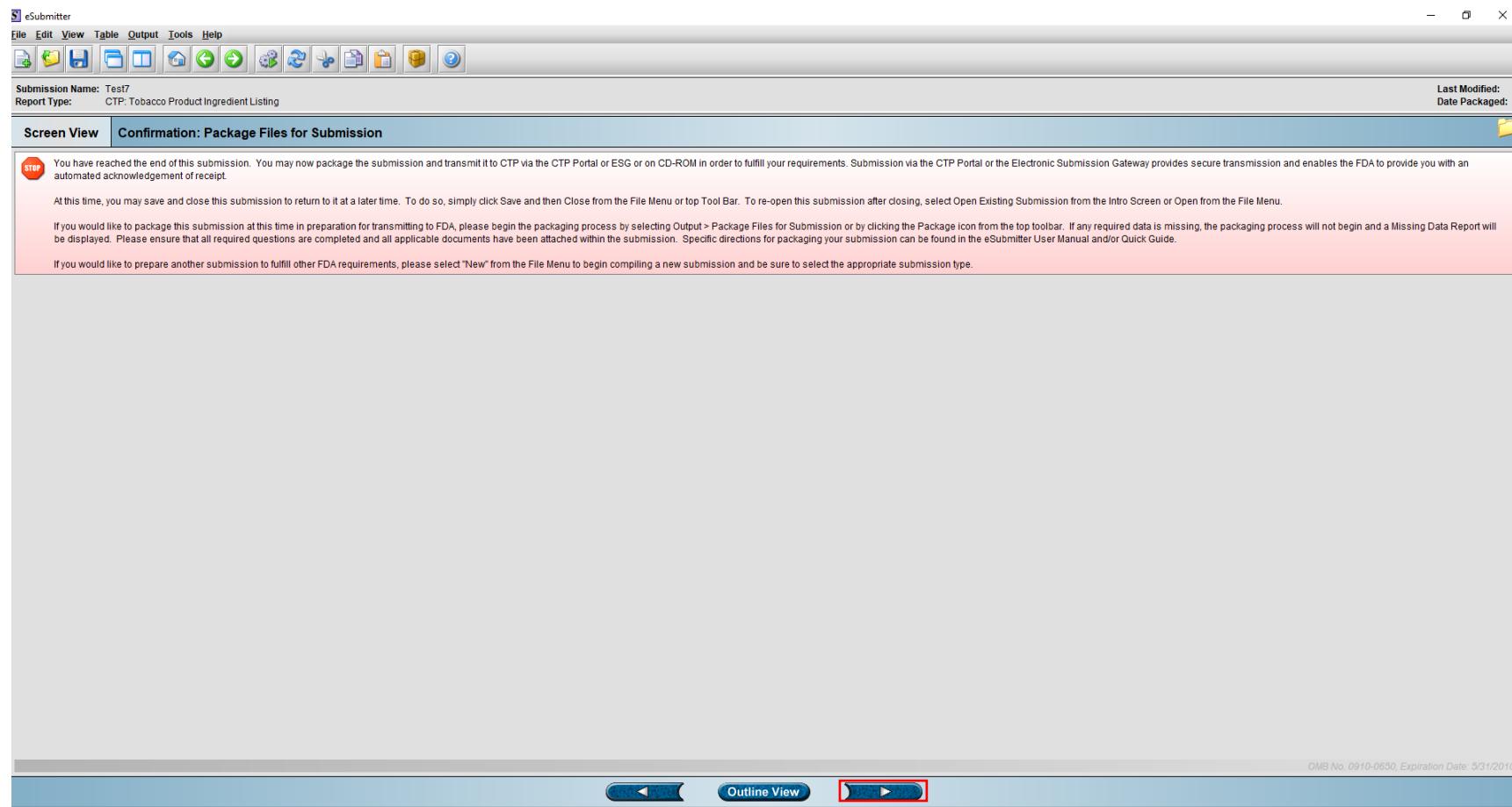
Fax Number(s)

Mailing Address

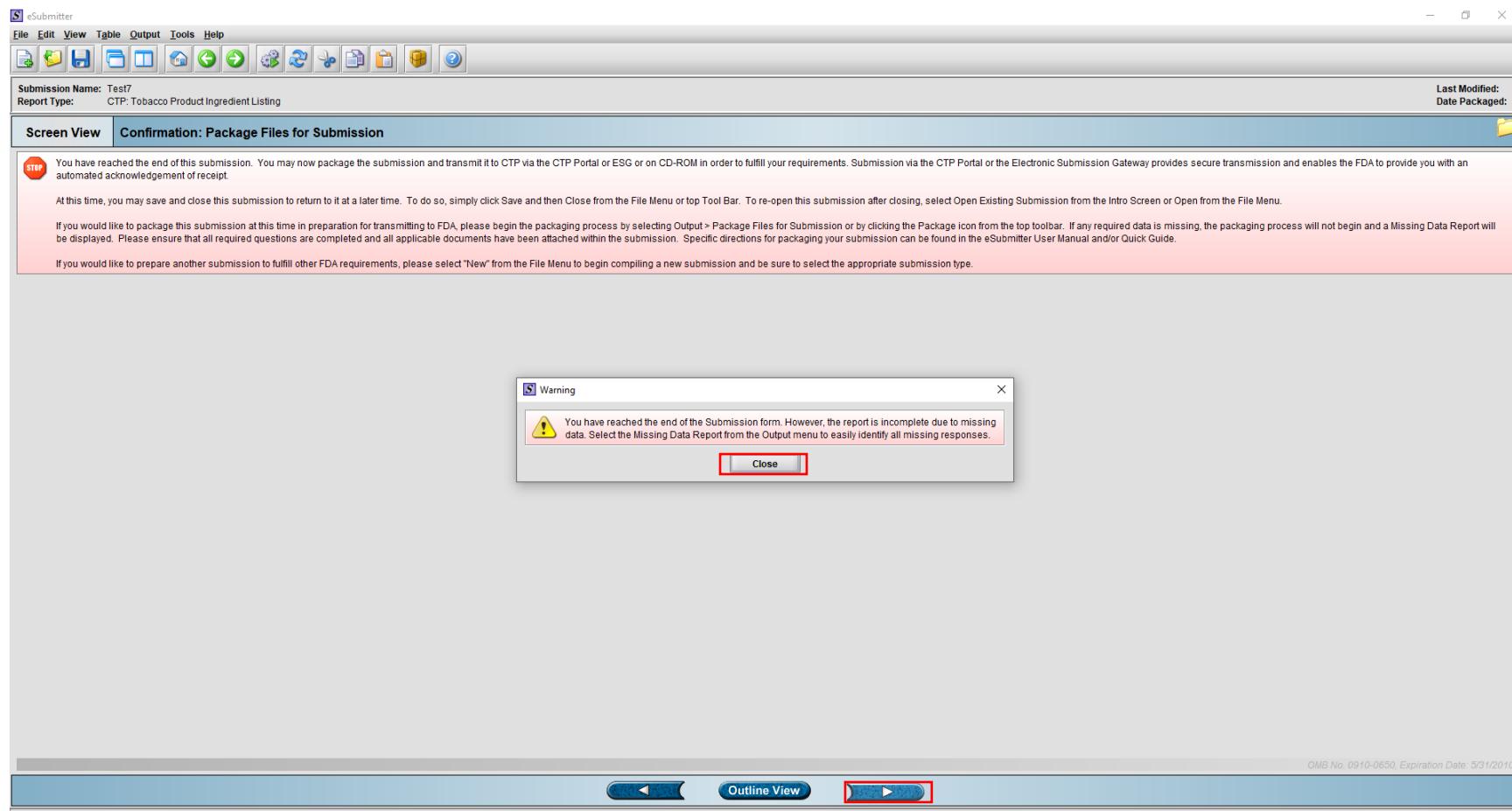
Outline View

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eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

**Submission Type**

Please follow the instructions below to select submission status properly.

Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products) - Complete all sections of the submission form, including Contact Information and Products and Ingredients.

Initial submission per 904(c)(1) for new product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include new products. Do not include a comprehensive list of all products.

Initial submission per 904(c)(1) for modification to existing product(s):

Initial submission per 904(c)(2) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to a new tobacco additive or increases in the quantity of an existing tobacco additive.

Initial submission per 904(c)(3) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to eliminating or decreasing an existing additive, or adds or increases an additive.

Amendment to correct previous product ingredient submission(s)\*\* - Perform a Save As to save the previously submitted submission with a new file name. Open the newly named file and make necessary updates to the submission product information.

\*If modification to a product involves more than one ingredient and is subject to both 904(c)(2) and 904(c)(3) reporting requirements, treat the modification to the product as falling under 904(c)(2).

\*\* If you are only reporting an update or correction to contact information, do not use this form. Instead, please submit a letter to FDA indicating the update or correction.

Please note: If you are discontinuing or resuming a discontinued product per 905(i)(3), you are required to submit an update to product list through 905 only and not 904. If you are adding a product, you must submit an update to product list per 905(i)(3) as well as submit an ingredient listing for this product under 904(c)(1).

If you are unsure how to submit your information to CTP (e.g., corrections), please contact the help desk at eSubmitter@fda.hhs.gov or by telephone at 1-877-CTP-1373.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Submission Type (Please ensure that all products under this submission meet the definition of the checked submission type. Click lightbulb for definitions)

Type a: Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products)

Type b: Initial submission per 904(c)(1) for new product(s)

Type c: Initial submission per 904(c)(1) for modification to existing product(s)

Type d: Initial submission per 904(c)(2) for modification to existing product(s)\*

Type e: Initial submission per 904(c)(3) for modification to existing product(s)\*

Type f: Amendment to correct previous product ingredient submission(s)\*\*

► Enter the previous product ingredient submission tracking number:

OMB No. 0910-0650, Expiration Date: 5/31/2010

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

 eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Role of Submitter 

**Statutory Requirements**

The requirements under section 904(a)(1) of the act apply to each tobacco product manufacturer or importer. Domestic manufacturers are to submit the required ingredient information for products they manufacture and, for tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. This includes any tobacco product, whether for consumers or for further manufacturing.

Other provisions of the Tobacco Control Act pertinent to Ingredient Listing include Section 904(c) of the act.

Please note: For tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. If you are reporting as an importer, and you are also a domestic tobacco product manufacturer, then you are also to submit the ingredient information for the products you manufacture. In this situation, you would submit twice - once as an importer and once as a tobacco product manufacturer.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

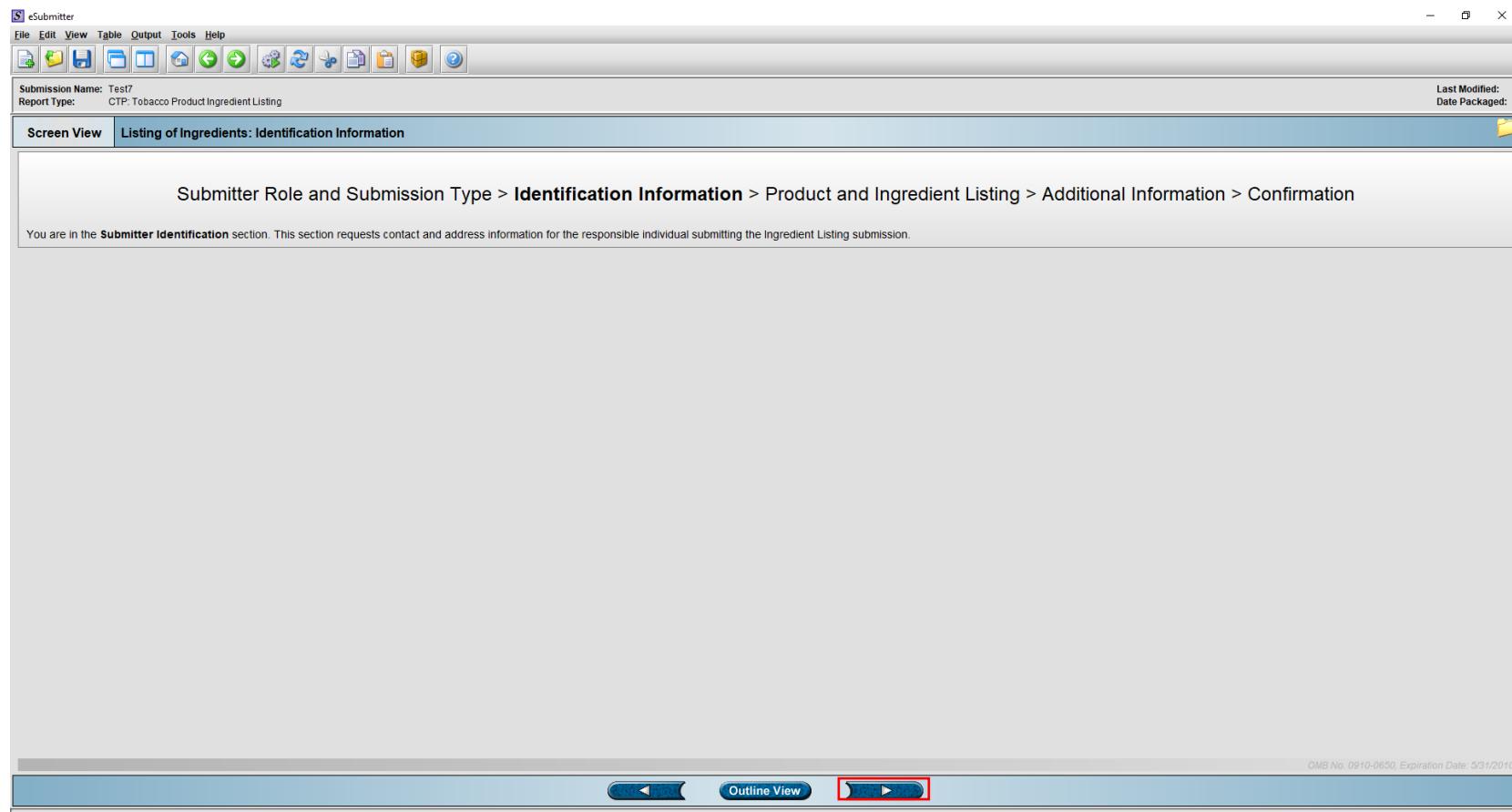
Please identify your role:

Manufacturer  Importer 

OMB No. 0910-0650, Expiration Date: 5/31/2010

  Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Submitter Identification

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Company Information

Company Name:

Company Headquarters D&B D-U-N-S® Number:

Company Headquarters FDA Assigned Facility Establishment Identification (FEI) Number:

Organization URL (e.g., www.fda.gov):

Company Mailing Address:

Country:

Address - Line 1:

Address - Line 2:

City:

State:

State, Province, or Territory Name:

Zip or Postal Code:

Authorized Representative (Responsible official authorized to represent the submitter)

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:

► Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):

Outline View  

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: U.S. Agent

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

U.S. Agent Contact Information

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:  Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):  0 of 4 items in the list

Telephone Number(s):

Fax Number:  0 of 1 items in the list

Fax Number(s):

Mailing Address for U.S. Agent

Company Name:

Country:  United States

Address - Line 1:

Address - Line 2:

City:

◀ ▶ Outline View ▶▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form

**Submission Name:** Test7      **Last Modified:**  
**Report Type:** CTP: Tobacco Product Ingredient Listing      **Date Packaged:**

**Screen View** **Listing of Ingredients: Product and Ingredient Listing**

Submitter Role and Submission Type > Identification Information > **Product and Ingredient Listing** > Additional Information > Confirmation

You are in the **Product and Ingredient Listing** section. In this section you will enter each product and the ingredients in each product.

Please note: You can import Product and Ingredient information by populating data onto the import Excel spreadsheet templates. The import spreadsheet templates can be found under the Info button on the respective Product and Ingredient screens. They can be accessed by clicking the "Import Spreadsheet Template" link under the Import Method section.

How will you provide Product, Component, Ingredient, and Identical Product information?

a) Enter product, component, and ingredient information manually on the following screens  
 b) Enter product and ingredient information using separate CTP-provided spreadsheets, and enter component information manually  
 c) Attach product, component, and ingredient information using a single CTP-provided spreadsheet  
 d) Attach your own spreadsheet

Further instructions will appear in this section upon selection of a response to the above question.

**Import Method for E-Liquid Products:**  
Click on the link ([Listing of Ingredients in Tobacco E-Liquid Products](#)) to launch the pre-formatted Excel spreadsheet.

**Import Method for Leaf-Wrapped Cigar Products:**  
Click on the link ([Listing of Ingredients in Tobacco Leaf-Wrapped Products](#)) to launch the pre-formatted Excel spreadsheet.

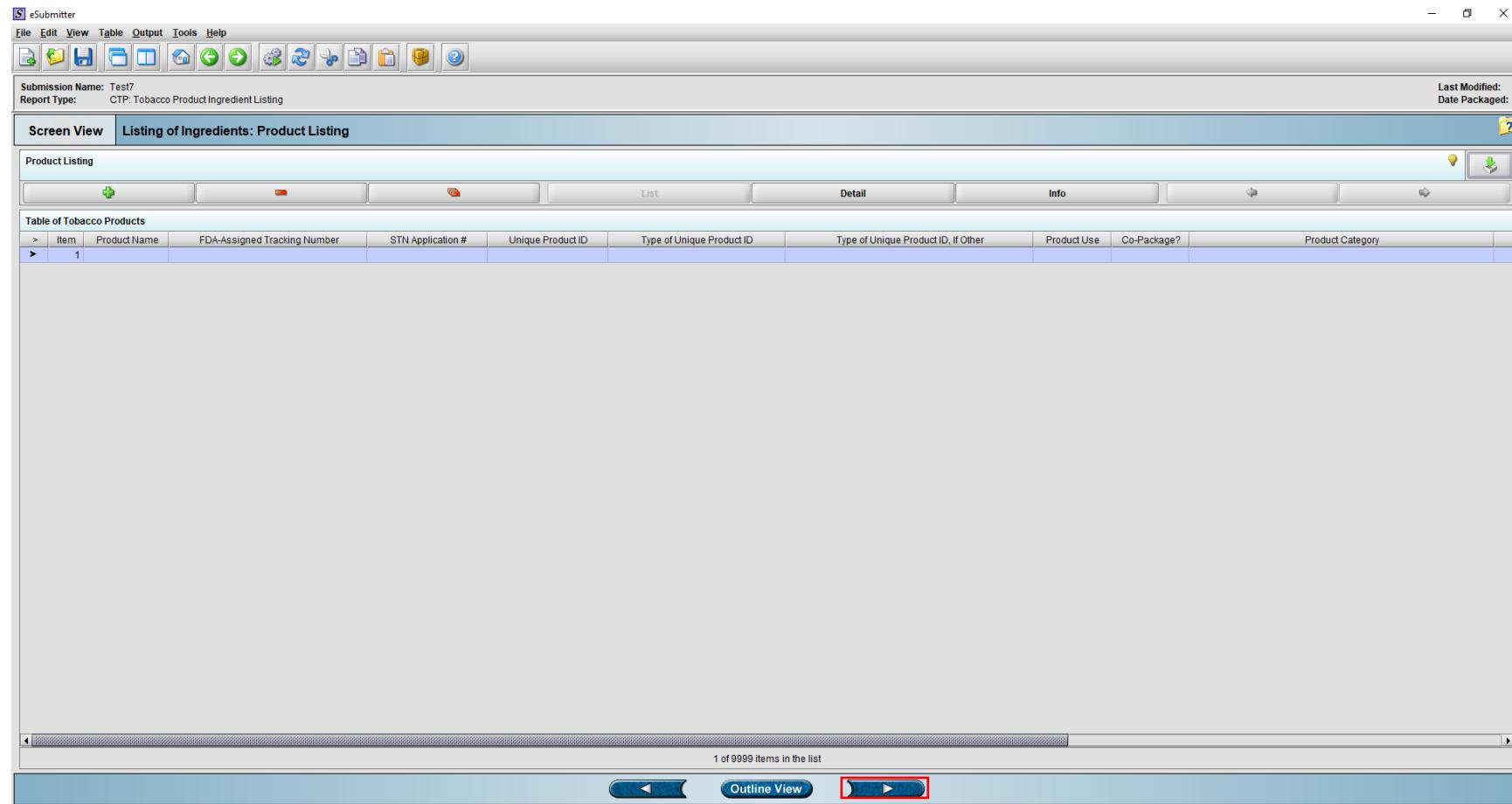
**Import Method for Ingredients in any Tobacco Product:**  
Click on the link ([Listing of Ingredients in Any Tobacco Product](#)) to launch the pre-formatted Excel spreadsheet.

Attach the Product, Component, Ingredient spreadsheet.

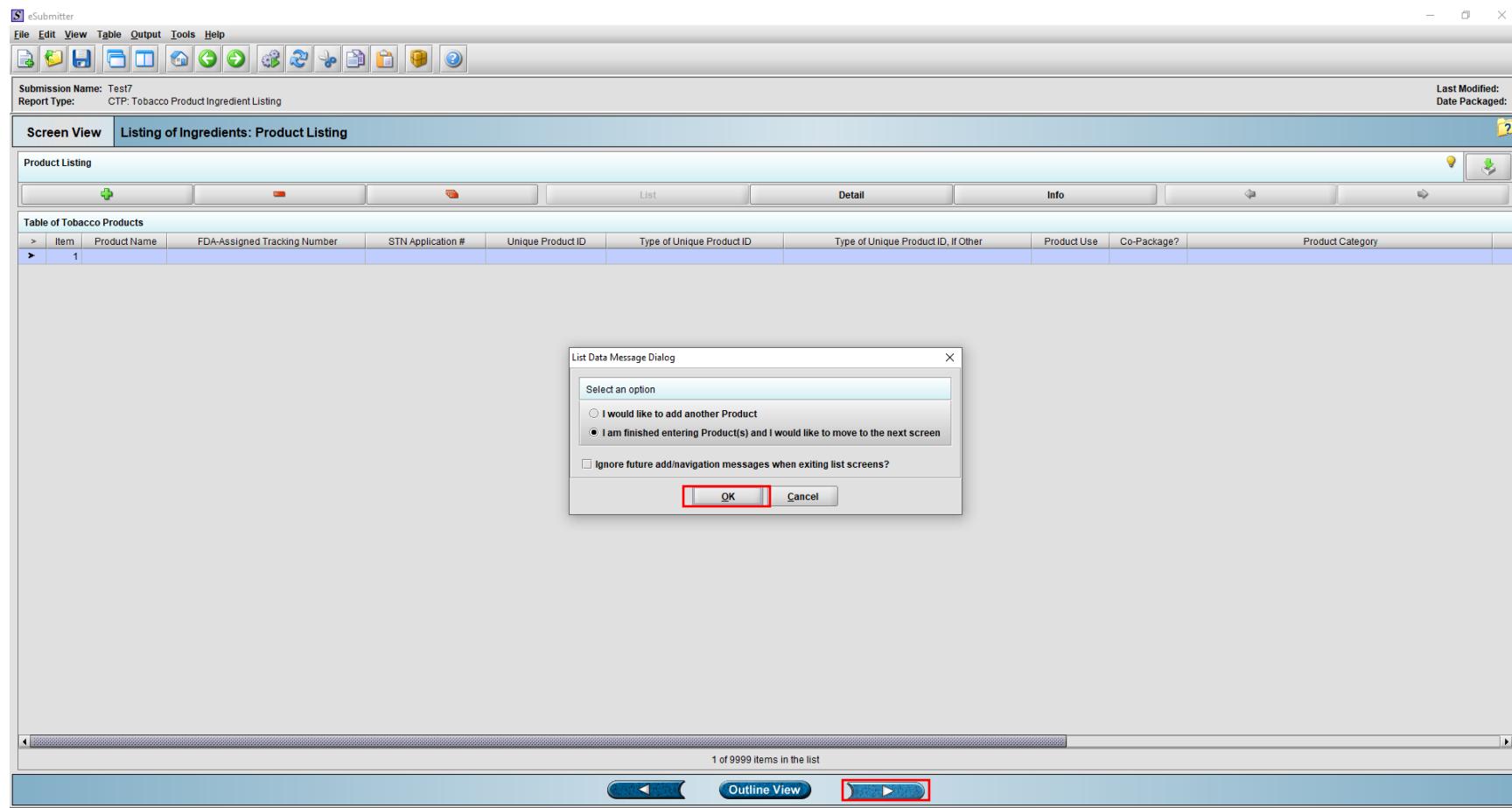
Title	Name	Date	Size	Path
0 items in the list				

Outline View 

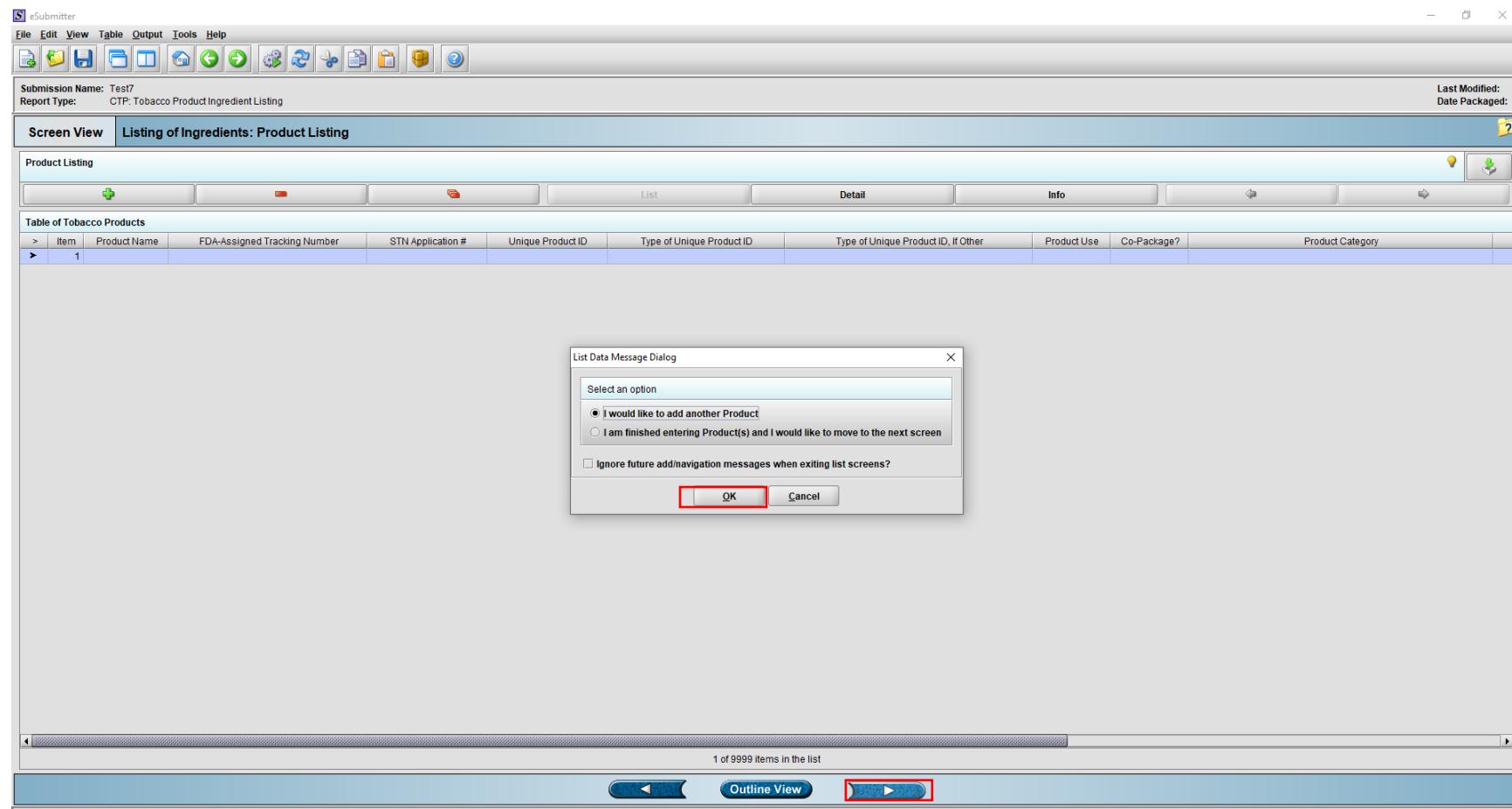
eSubmitter v3  
CTP Tobacco Product Manufacturer form



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CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

Item: 2

**PRODUCT IDENTIFICATION**

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####): TP

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product):

Select the type of product identification number:

► If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?  Yes  No

Product Category:

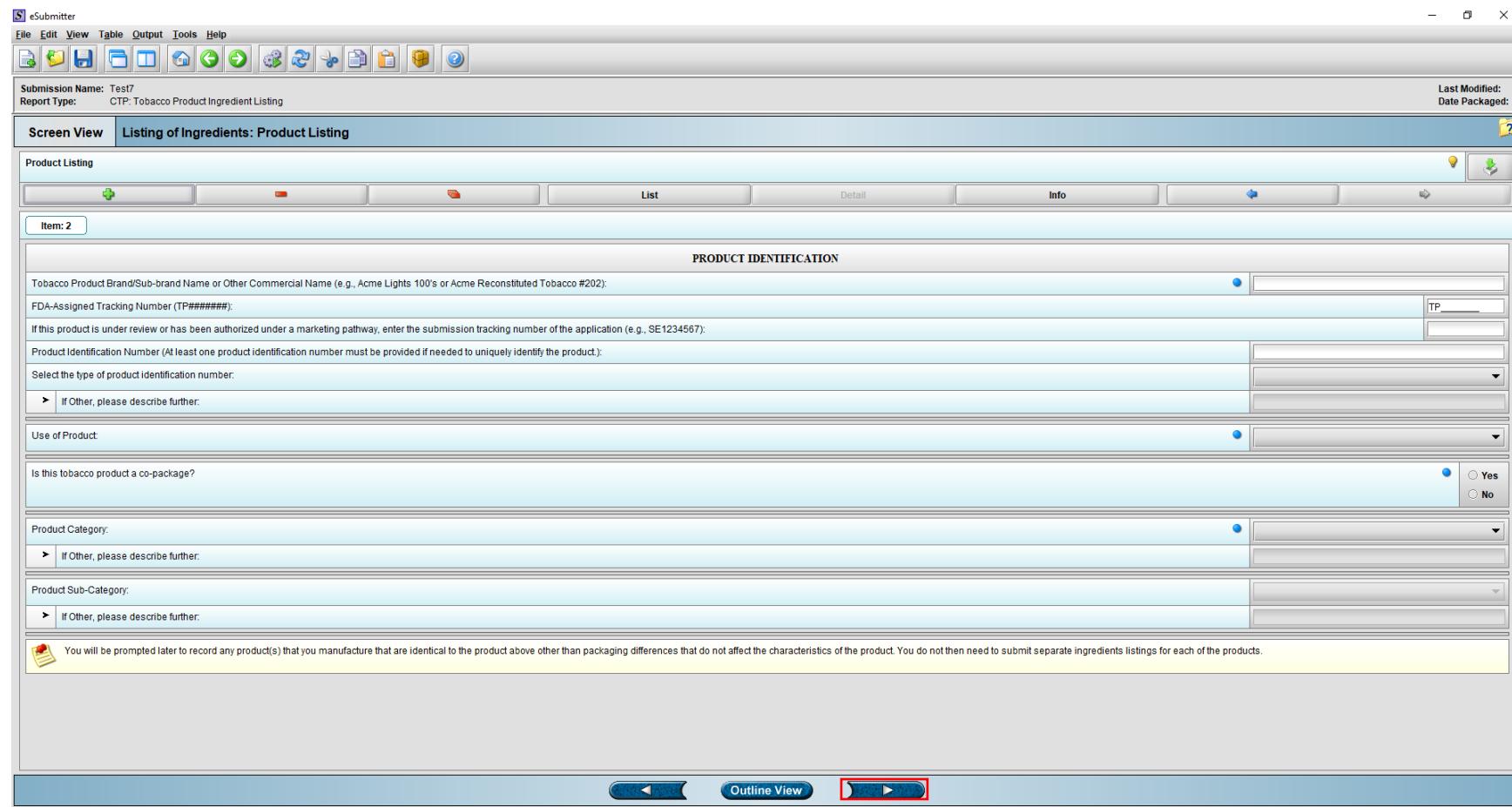
► If Other, please describe further:

Product Sub-Category:

► If Other, please describe further:

 You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

◀ Outline View ▶



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

Item: 2

PRODUCT IDENTIFICATION

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####): TP\_\_\_\_\_

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product):

Select the type of product identification number:

If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?

Product Category:

If Other, please describe further:

Product Sub-Category:

If Other, please describe further:

 You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

List Data Message Dialog

Select an option

I would like to add another Product

I am finished entering Product(s) and I would like to move to the next screen

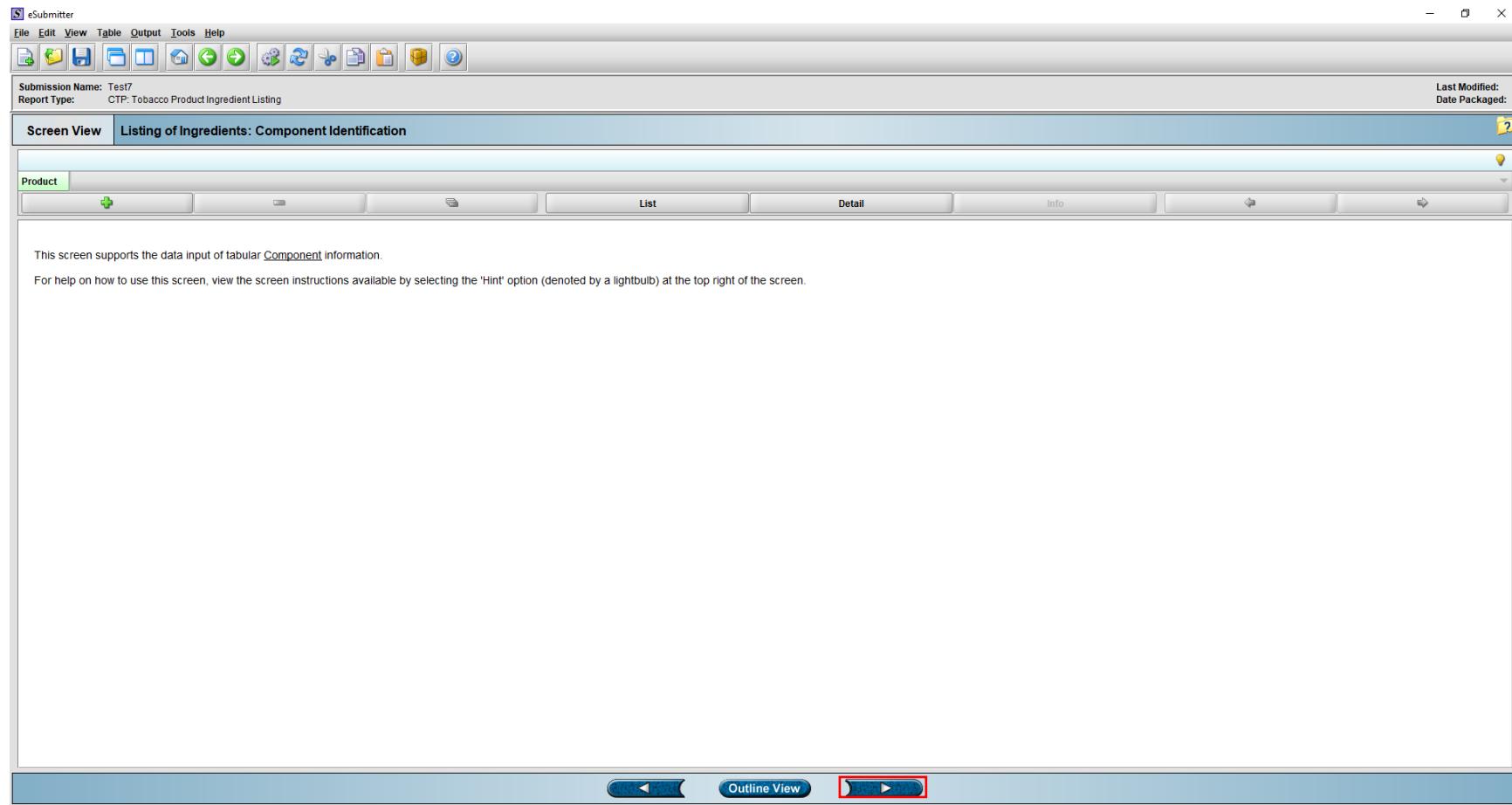
Ignore future add/navigation messages when exiting list screens?

OK Cancel

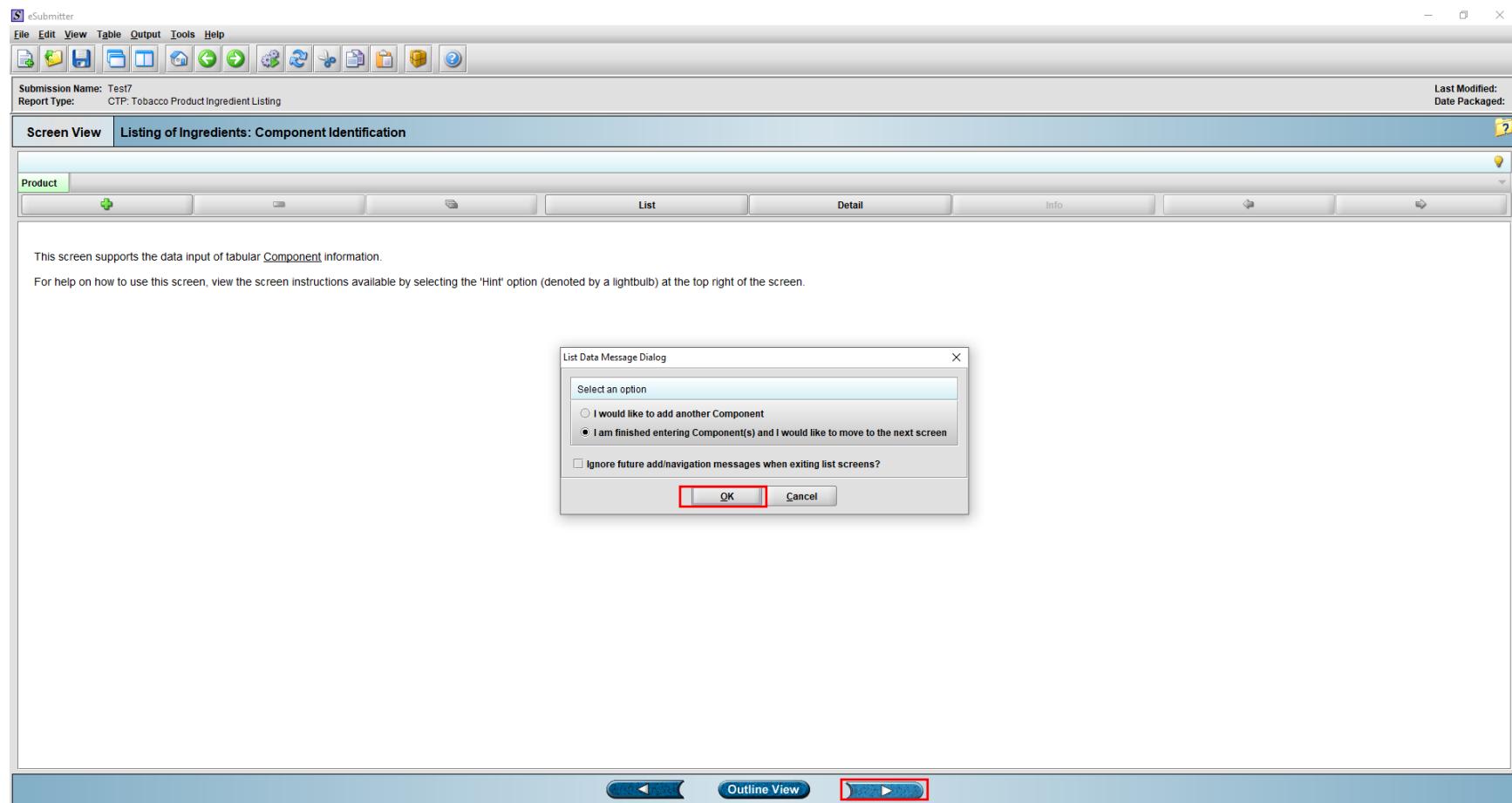
Yes No

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

Submission Name: Test7  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Listing of Ingredients: Ingredient Listing

Ingredient Listing By Product

Product Component

List Detail Info

**How to Enter the Ingredient Information for each Product:**  
List all ingredients for the product that was entered and selected in the previous screen (displayed in the "Product" header above). To facilitate data entry, please enter reaction products after entering all other ingredients.

You may enter data directly into this screen using the data entry method. As an alternative to data entry, you may enter this information into a pre-formatted spreadsheet that CTP has specifically designed to be imported here. *Please note: If you already have a spreadsheet from a previous submission, you can copy and paste your information into the spreadsheet below.*

**Data Entry Method:**

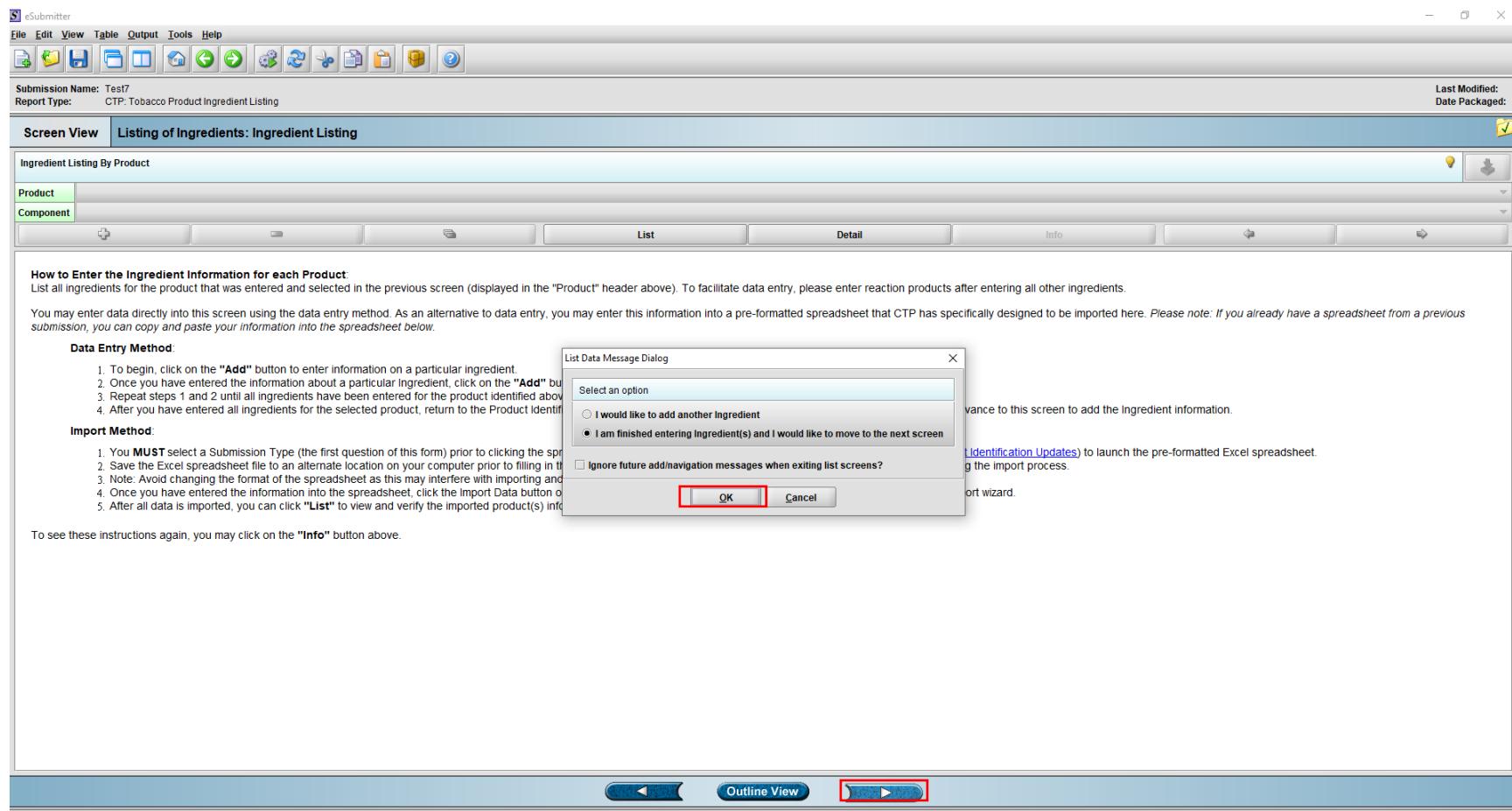
1. To begin, click on the "Add" button to enter information on a particular ingredient.
2. Once you have entered the information about a particular Ingredient, click on the "Add" button to enter information about another ingredient.
3. Repeat steps 1 and 2 until all ingredients have been entered for the product identified above.
4. After you have entered all ingredients for the selected product, return to the Product Identification screen to enter another product. Select the next product in the List and advance to this screen to add the ingredient information.

**Import Method:**

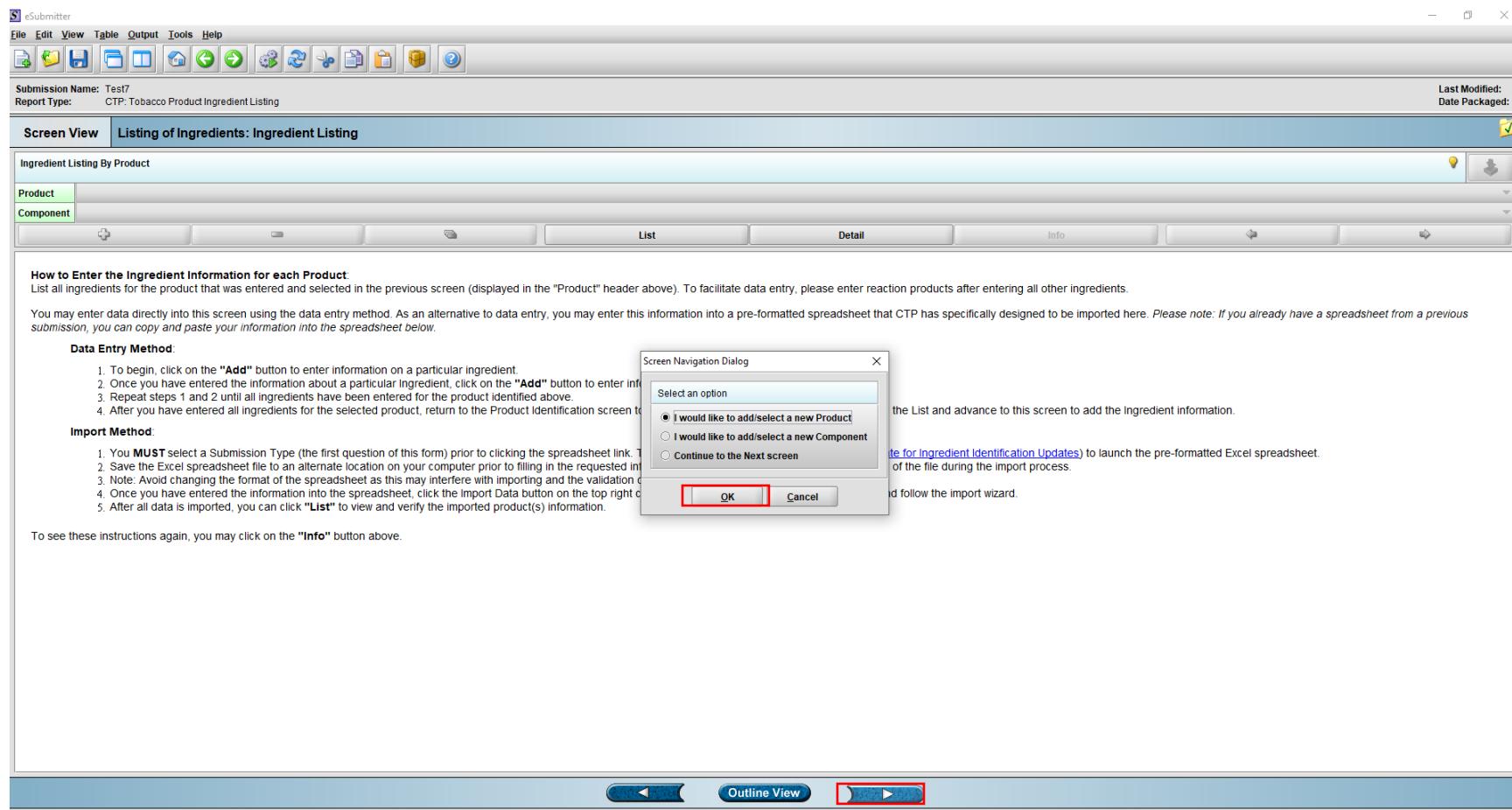
1. You **MUST** select a Submission Type (the first question of this form) prior to clicking the spreadsheet link. Then, click on the link ([Import Spreadsheet Template for Ingredient Identification Updates](#)) to launch the pre-formatted Excel spreadsheet.
2. Save the Excel spreadsheet file to an alternate location on your computer prior to filling in the requested information. You will need to navigate to the location of the file during the import process.
3. Note: Avoid changing the format of the spreadsheet as this may interfere with importing and the validation of the data.
4. Once you have entered the information into the spreadsheet, click the Import Data button on the top right corner of this screen next to the yellow light bulb and follow the import wizard.
5. After all data is imported, you can click "List" to view and verify the imported product(s) information.

To see these instructions again, you may click on the "Info" button above.

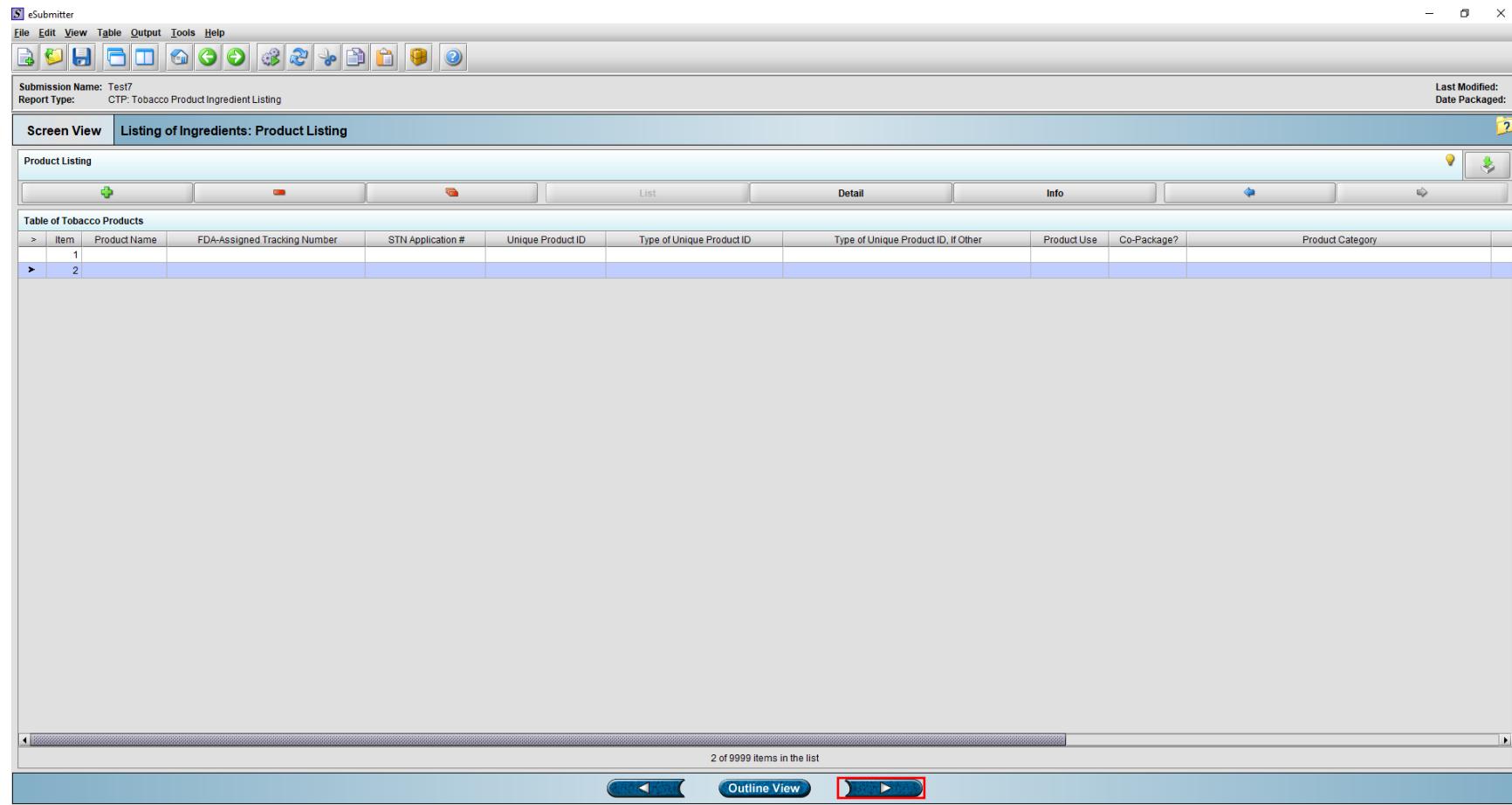
eSubmitter v3  
CTP Tobacco Product Manufacturer form



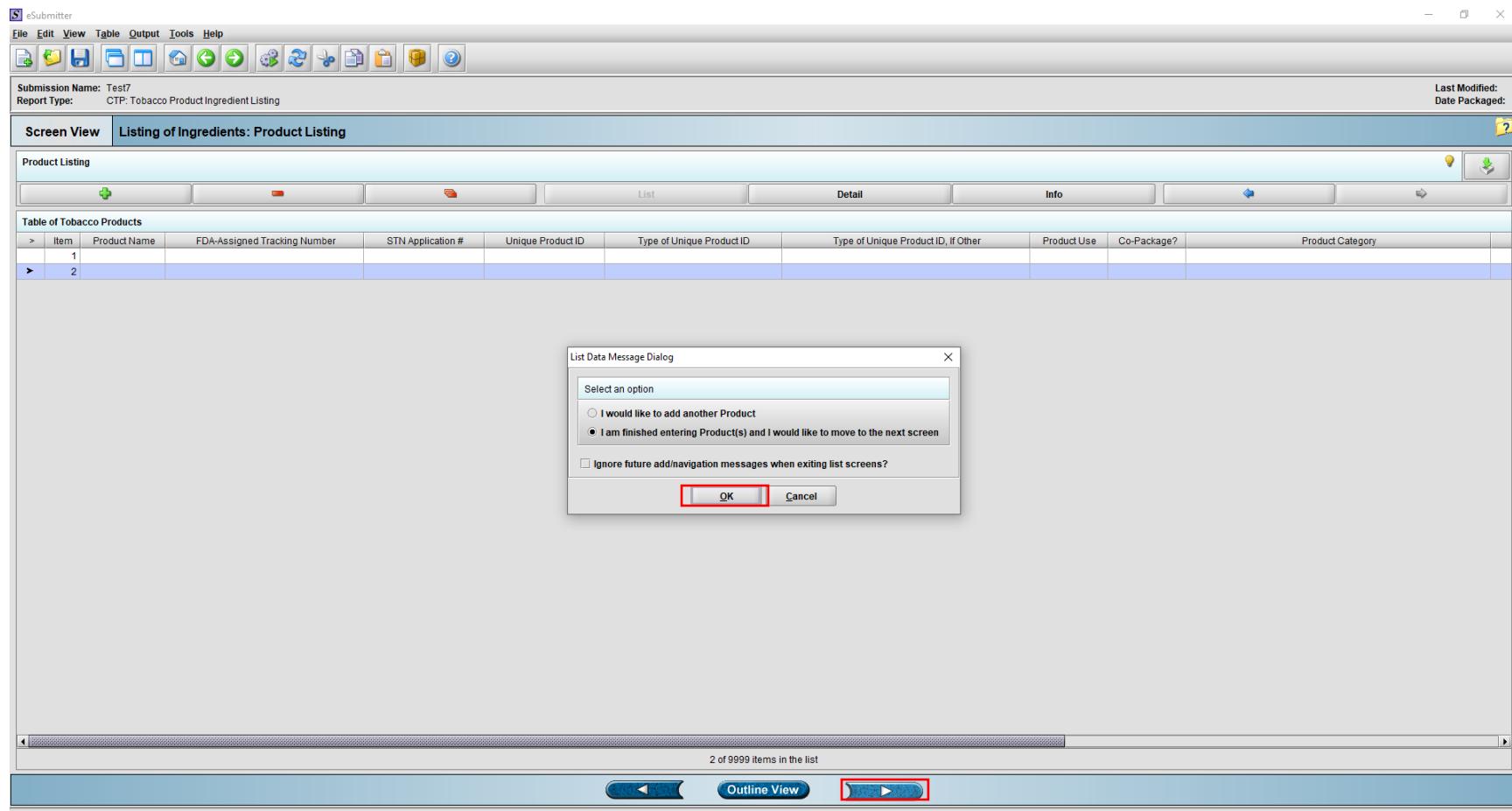
eSubmitter v3  
CTP Tobacco Product Manufacturer form



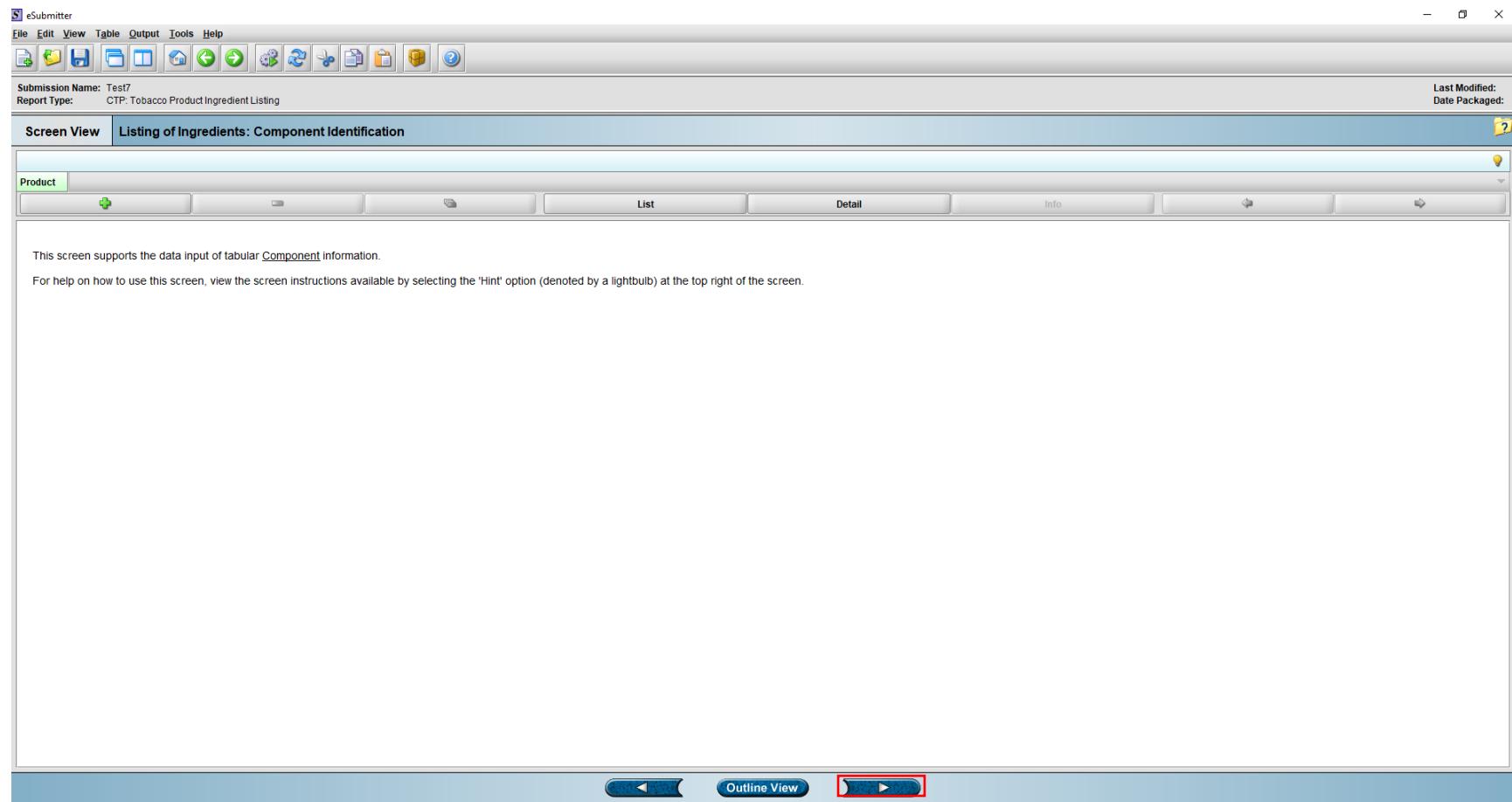
eSubmitter v3  
CTP Tobacco Product Manufacturer form



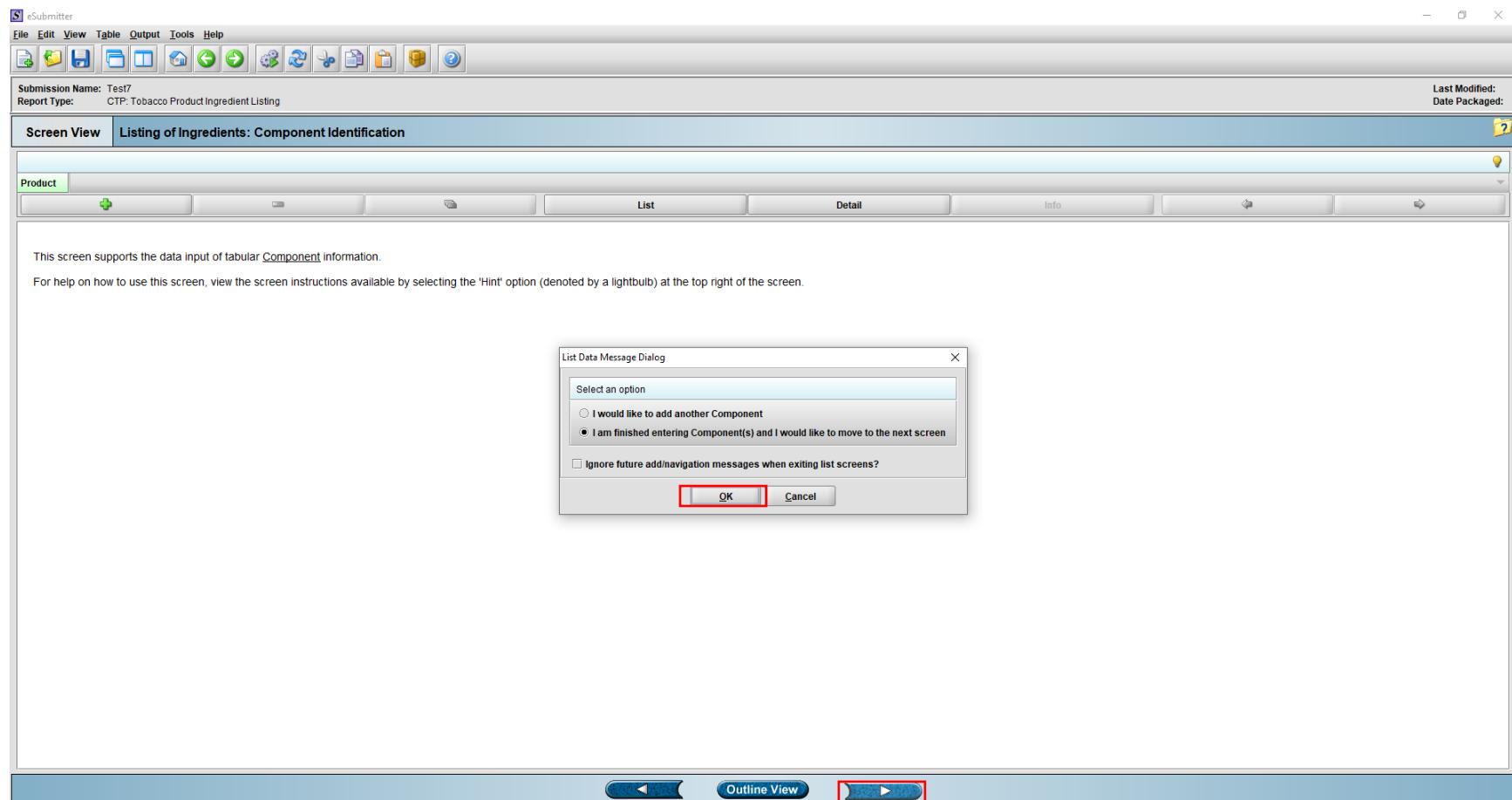
eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

**Submission Name:** Test7 **Last Modified:**  
**Report Type:** CTP: Tobacco Product Ingredient Listing **Date Packaged:**

**Screen View** **Listing of Ingredients: Ingredient Listing**

**How to Enter the Ingredient Information for each Product:**  
List all ingredients for the product that was entered and selected in the previous screen (displayed in the "Product" header above). To facilitate data entry, please enter reaction products after entering all other ingredients.

You may enter data directly into this screen using the data entry method. As an alternative to data entry, you may enter this information into a pre-formatted spreadsheet that CTP has specifically designed to be imported here. *Please note: If you already have a spreadsheet from a previous submission, you can copy and paste your information into the spreadsheet below.*

**Data Entry Method:**

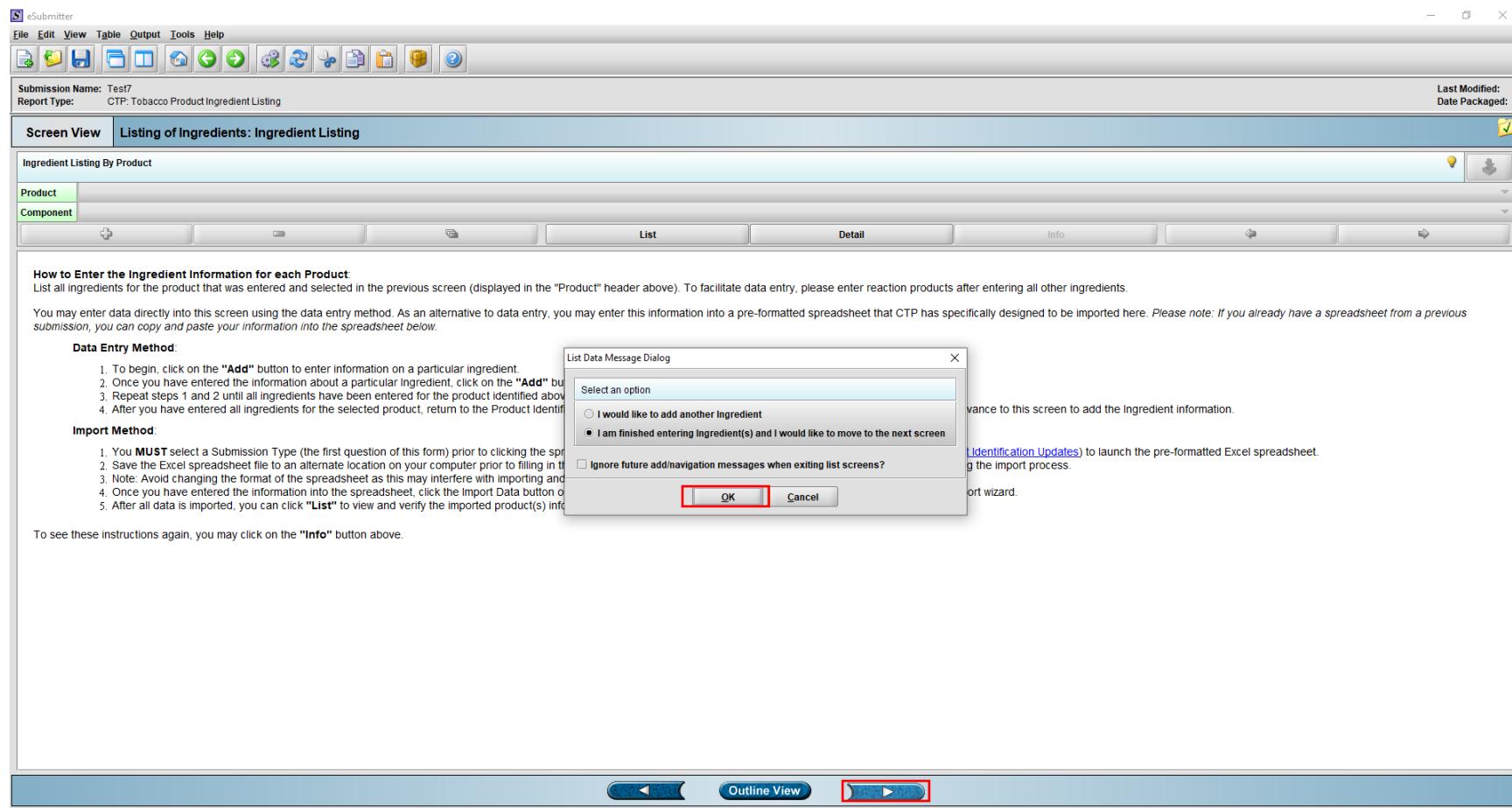
1. To begin, click on the "Add" button to enter information on a particular ingredient.
2. Once you have entered the information about a particular ingredient, click on the "Add" button to enter information about another ingredient.
3. Repeat steps 1 and 2 until all ingredients have been entered for the product identified above.
4. After you have entered all ingredients for the selected product, return to the Product Identification screen to enter another product. Select the next product in the List and advance to this screen to add the ingredient information.

**Import Method:**

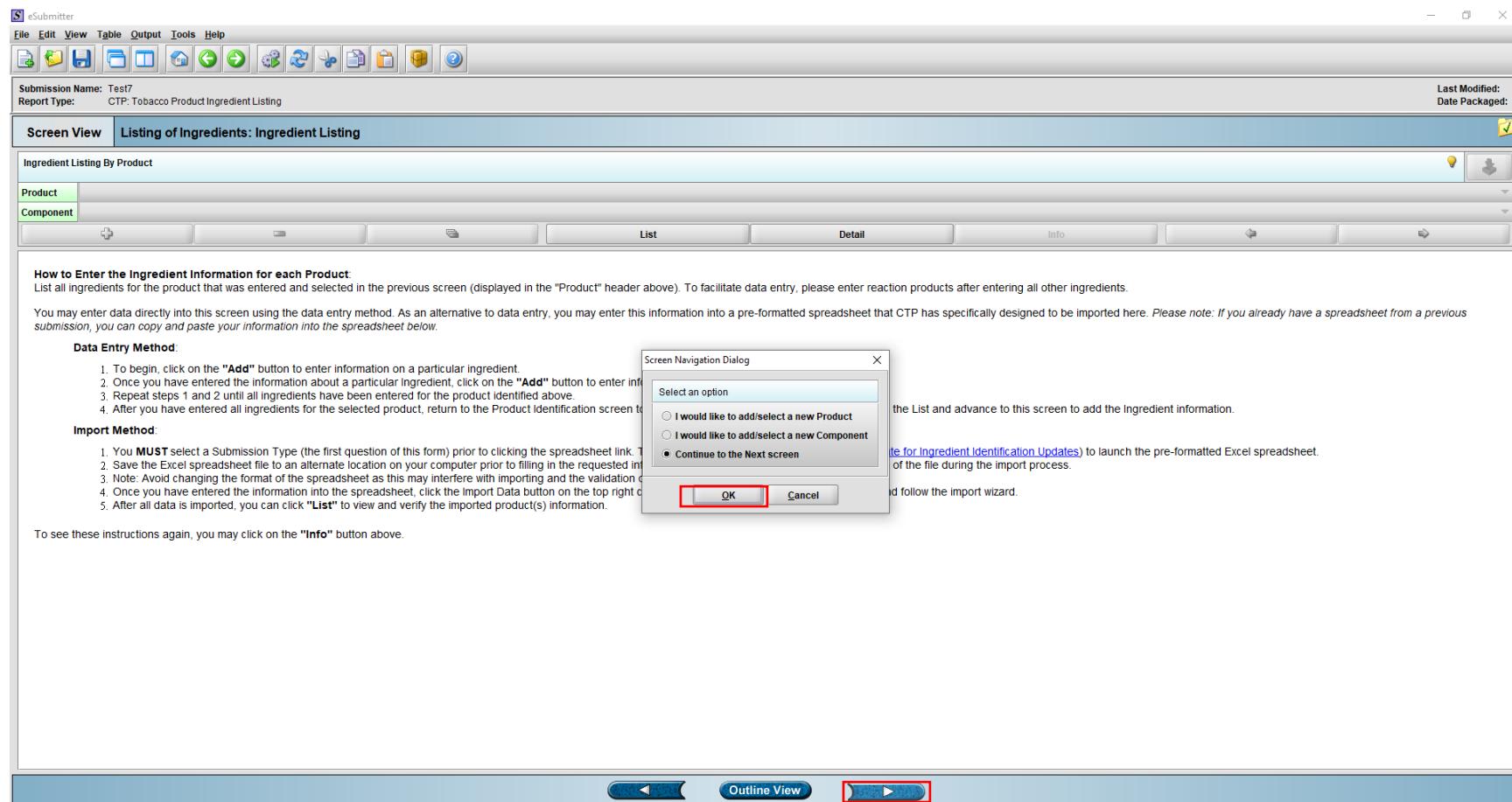
1. You **MUST** select a Submission Type (the first question of this form) prior to clicking the spreadsheet link. Then, click on the link ([Import Spreadsheet Template for Ingredient Identification Updates](#)) to launch the pre-formatted Excel spreadsheet.
2. Save the Excel spreadsheet file to an alternate location on your computer prior to filling in the requested information. You will need to navigate to the location of the file during the import process.
3. Note: Avoid changing the format of the spreadsheet as this may interfere with importing and the validation of the data.
4. Once you have entered the information into the spreadsheet, click the Import Data button on the top right corner of this screen next to the yellow light bulb and follow the import wizard.
5. After all data is imported, you can click "List" to view and verify the imported product(s) information.

To see these instructions again, you may click on the "Info" button above.

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

**eSubmitter**

**File Edit View Table Output Tools Help**

**Submission Name:** Test7      **Last Modified:**  
**Report Type:** CTP: Tobacco Product Ingredient Listing      **Date Packaged:**

**Screen View Listing of Ingredients: Additional Information**

If you used a spreadsheet to import product and ingredient data, you may attach it to the Additional Submission Documents attachment question.

**Cover Letter**  
If you have a cover letter, please attach it here.

**File Attachment**

**Additional Submission Documents**  
Please attach any additional documentation relevant to this submission (e.g., Import Spreadsheet template for Product Identification, chart, graph, index, table of contents, etc.).

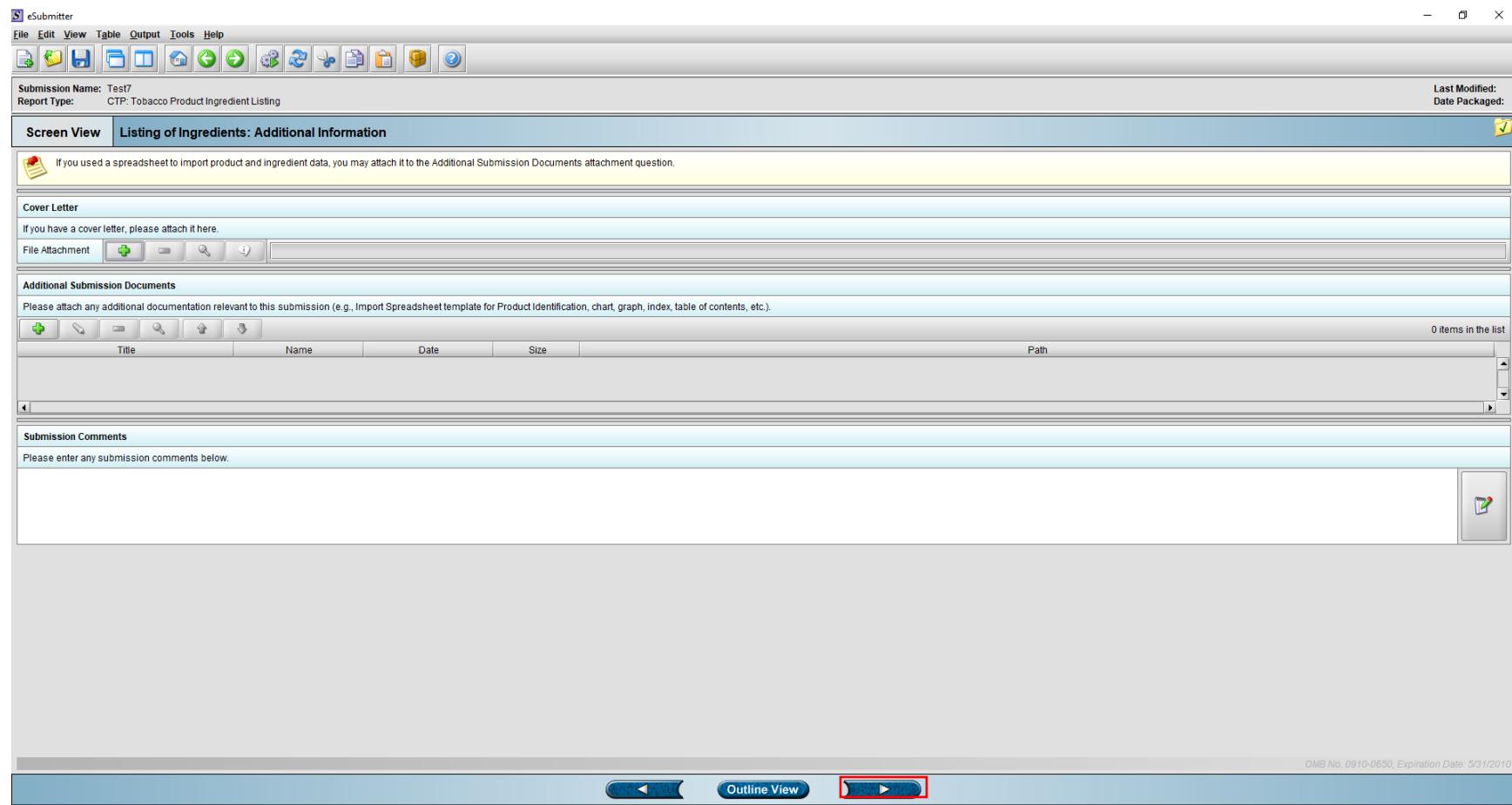
0 items in the list

Title	Name	Date	Size	Path

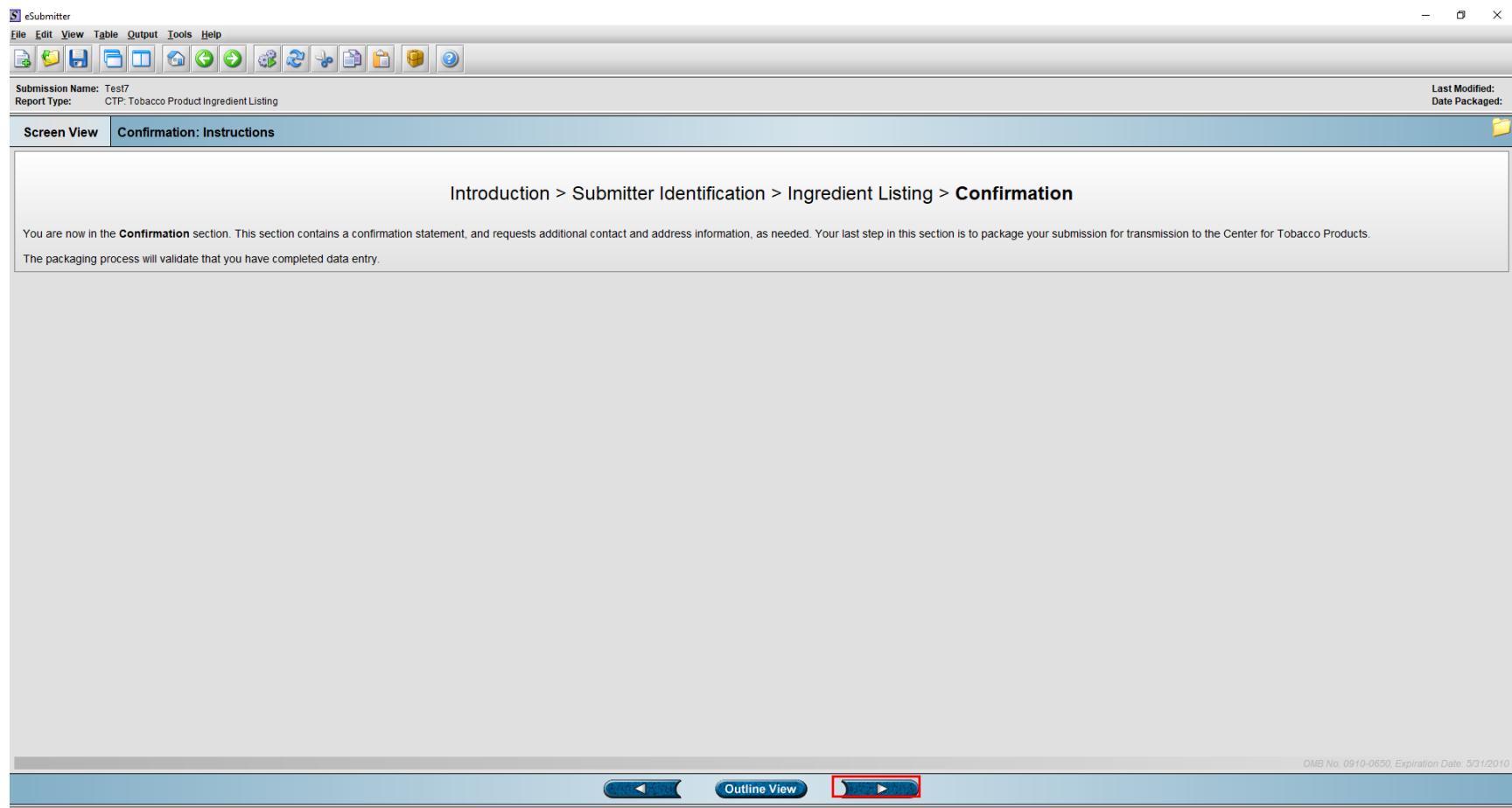
**Submission Comments**  
Please enter any submission comments below.

OMB No. 0910-0650, Expiration Date: 5/31/2010

**Outline View**



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test1  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Confirmation: Confirmation Statement

Warning: A wilfully false statement is a criminal offense, U.S. Code, title 18, section 1001.

The data and information in this submission have been reviewed and, to the best of my knowledge, are certified to be true and accurate. I agree to report changes to this information as required under section 904(c) of the act.

Identify the person submitting this form:

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Contact Information

Prefix:

First Name:

Middle Name:

Last Name:

Generational Suffix:

Generational Suffix, if Other:

Professional Suffix:

Position Title:

Email Address:

Telephone Number(s):

0 of 4 items in the list

Telephone Number(s)

Fax Number(s):

0 of 1 items in the list

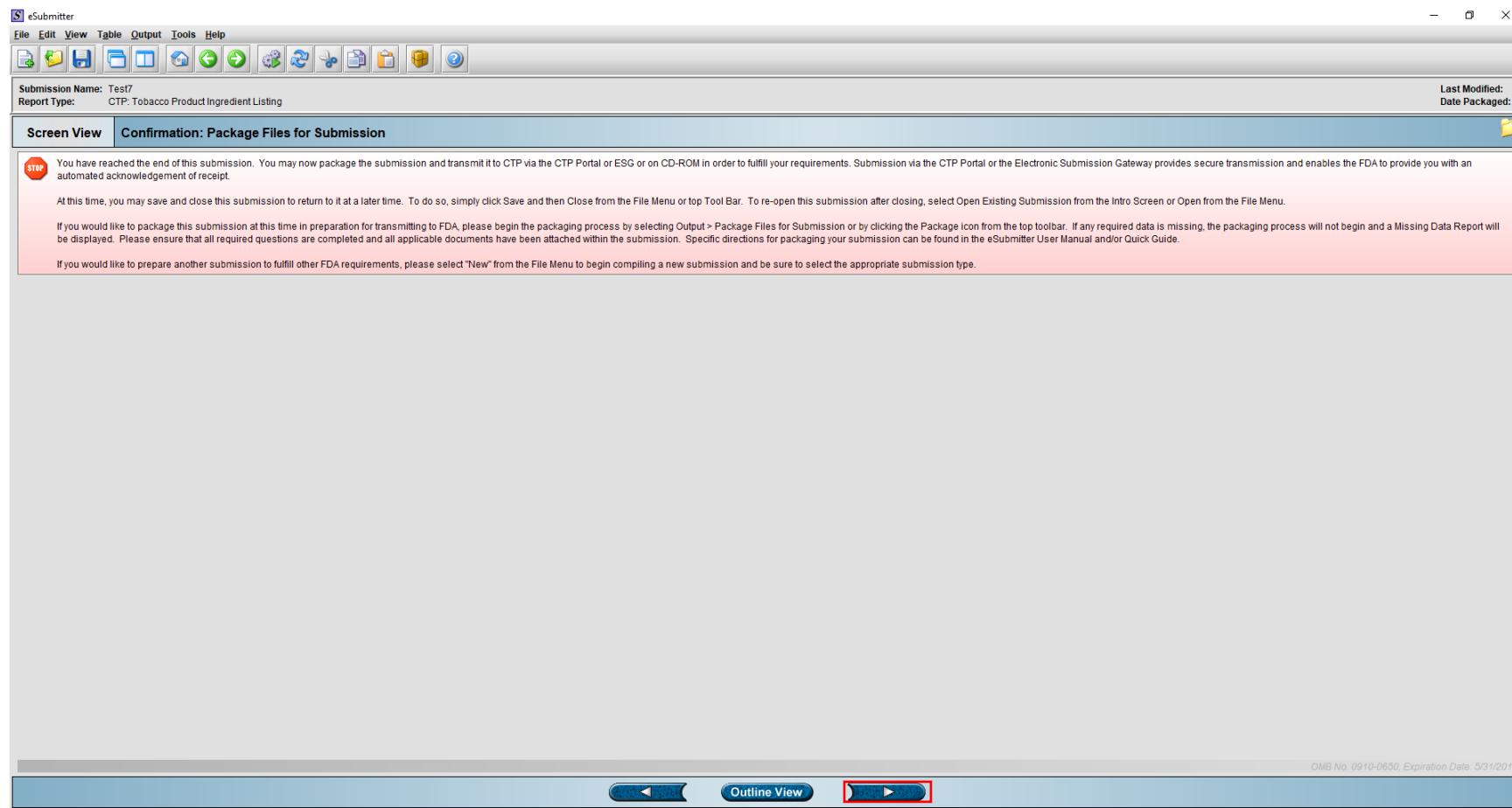
Fax Number(s)

Mailing Address

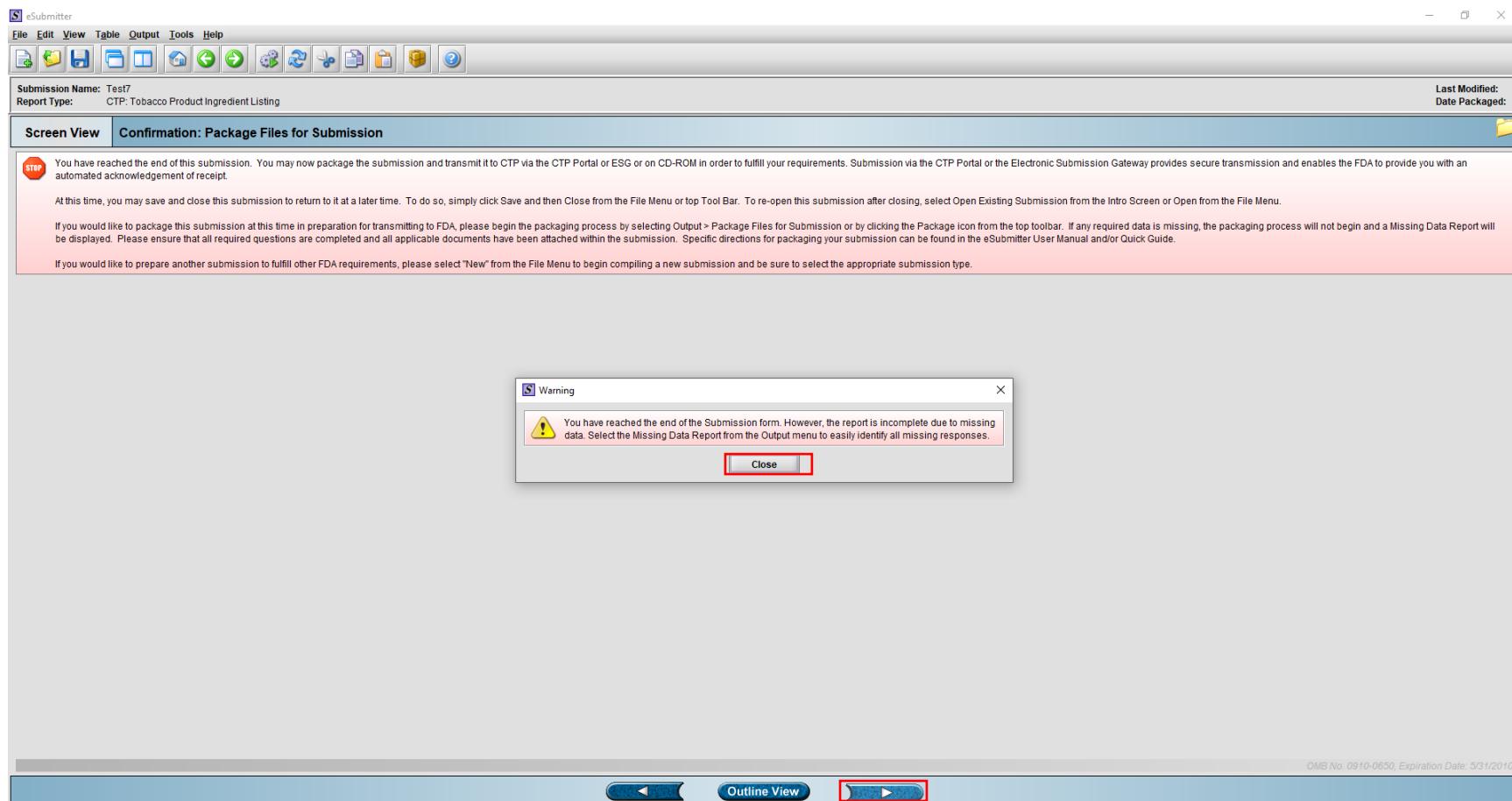
Outline View

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eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Submission Type

**Submission Type**

Please follow the instructions below to select submission status properly.

Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products) - Complete all sections of the submission form, including Contact Information and Products and Ingredients.

Initial submission per 904(c)(1) for new product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include new products. Do not include a comprehensive list of all products.

Initial submission per 904(c)(1) for modification to existing product(s):

Initial submission per 904(c)(2) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to a new tobacco additive or increases in the quantity of an existing tobacco additive.

Initial submission per 904(c)(3) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to eliminating or decreasing an existing additive, or adds or increases an additive.

Amendment to correct previous product ingredient submission(s)\*\* - Perform a Save As to save the previously submitted submission with a new file name. Open the newly named file and make necessary updates to the submission product information.

\*If modification to a product involves more than one ingredient and is subject to both 904(c)(2) and 904(c)(3) reporting requirements, treat the modification to the product as falling under 904(c)(2).

\*\* If you are only reporting an update or correction to contact information, do not use this form. Instead, please submit a letter to FDA indicating the update or correction.

Please note: If you are discontinuing or resuming a discontinued product per 905(i)(3), you are required to submit an update to product list through 905 only and not 904. If you are adding a product, you must submit an update to product list per 905(i)(3) as well as submit an ingredient listing for this product under 904(c)(1).

If you are unsure how to submit your information to CTP (e.g., corrections), please contact the help desk at eSubmitter@fda.hhs.gov or by telephone at 1-877-CTP-1373.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Submission Type (Please ensure that all products under this submission meet the definition of the checked submission type. Click lightbulb for definitions)

Type a: Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products)

Type b: Initial submission per 904(c)(1) for new product(s)

Type c: Initial submission per 904(c)(1) for modification to existing product(s)

Type d: Initial submission per 904(c)(2) for modification to existing product(s)\*

Type e: Initial submission per 904(c)(3) for modification to existing product(s)\*

Type f: Amendment to correct previous product ingredient submission(s)\*\*

► Enter the previous product ingredient submission tracking number:

OMB No. 0910-0650. Expiration Date: 5/31/2010

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

 eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Role of Submitter 

**Statutory Requirements**

The requirements under section 904(a)(1) of the act apply to each tobacco product manufacturer or importer. Domestic manufacturers are to submit the required ingredient information for products they manufacture and, for tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. This includes any tobacco product, whether for consumers or for further manufacturing.

Other provisions of the Tobacco Control Act pertinent to Ingredient Listing include Section 904(c) of the act.

Please note: For tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. If you are reporting as an importer, and you are also a domestic tobacco product manufacturer, then you are also to submit the ingredient information for the products you manufacture. In this situation, you would submit twice - once as an importer and once as a tobacco product manufacturer.

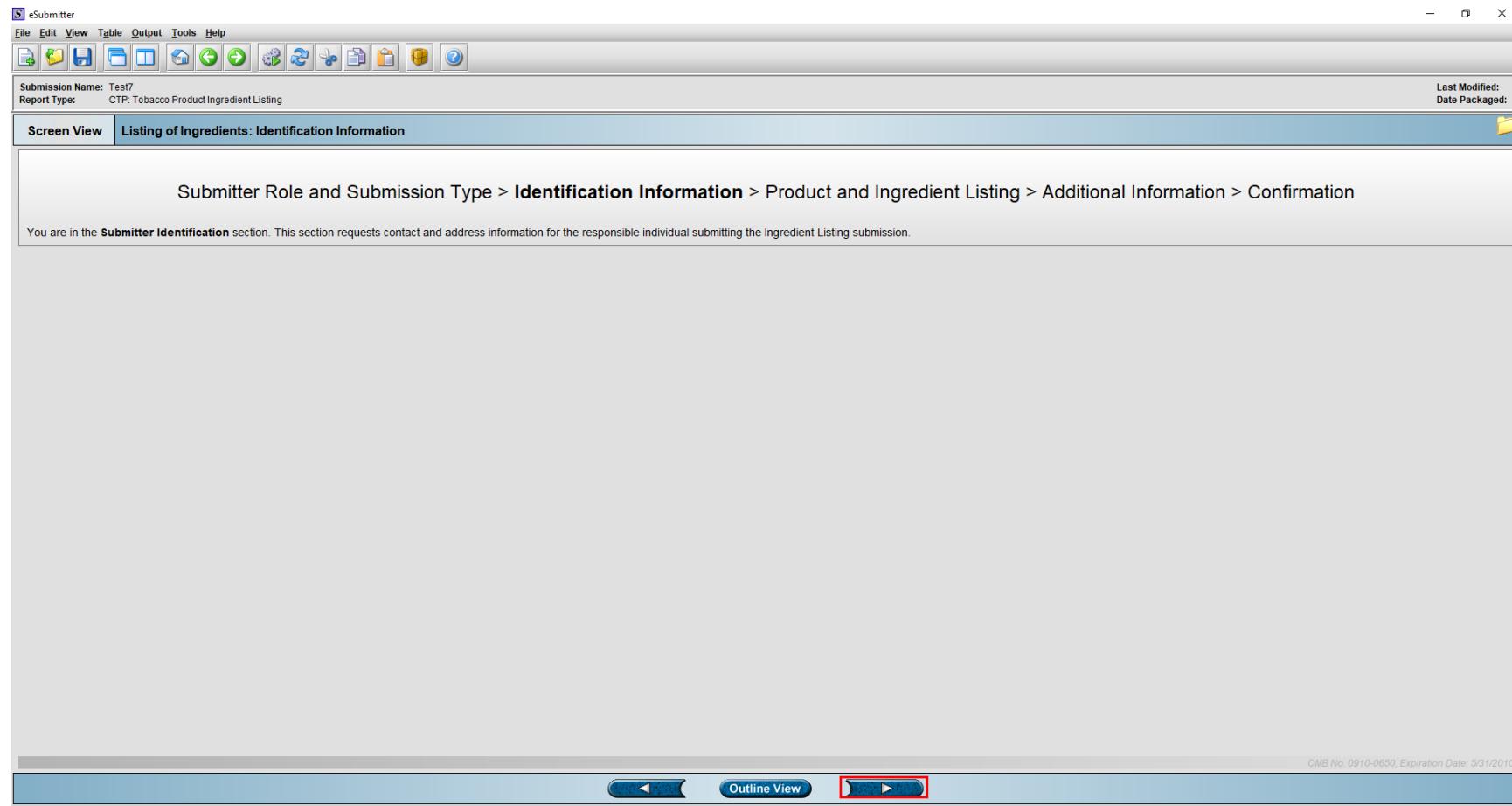
For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Please identify your role:   Manufacturer  Importer

OMB No. 0910-0650, Expiration Date: 5/31/2010

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Submitter Identification

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Company Information

Company Name:

Company Headquarters D&B D-U-N-S® Number:

Company Headquarters FDA Assigned Facility Establishment Identification (FEI) Number:

Organization URL (e.g., www.fda.gov):

Company Mailing Address:

Country:

Address - Line 1:

Address - Line 2:

City:

State:

State, Province, or Territory Name:

Zip or Postal Code:

Authorized Representative (Responsible official authorized to represent the submitter)

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:

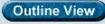
► Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):

Outline View  

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: U.S. Agent

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

U.S. Agent Contact Information

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:  Generational Suffix, If Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):

0 of 4 items in the list

Telephone Number(s)

Fax Number:

0 of 1 items in the list

Fax Number(s)

Mailing Address for U.S. Agent

Company Name:

Country:  United States

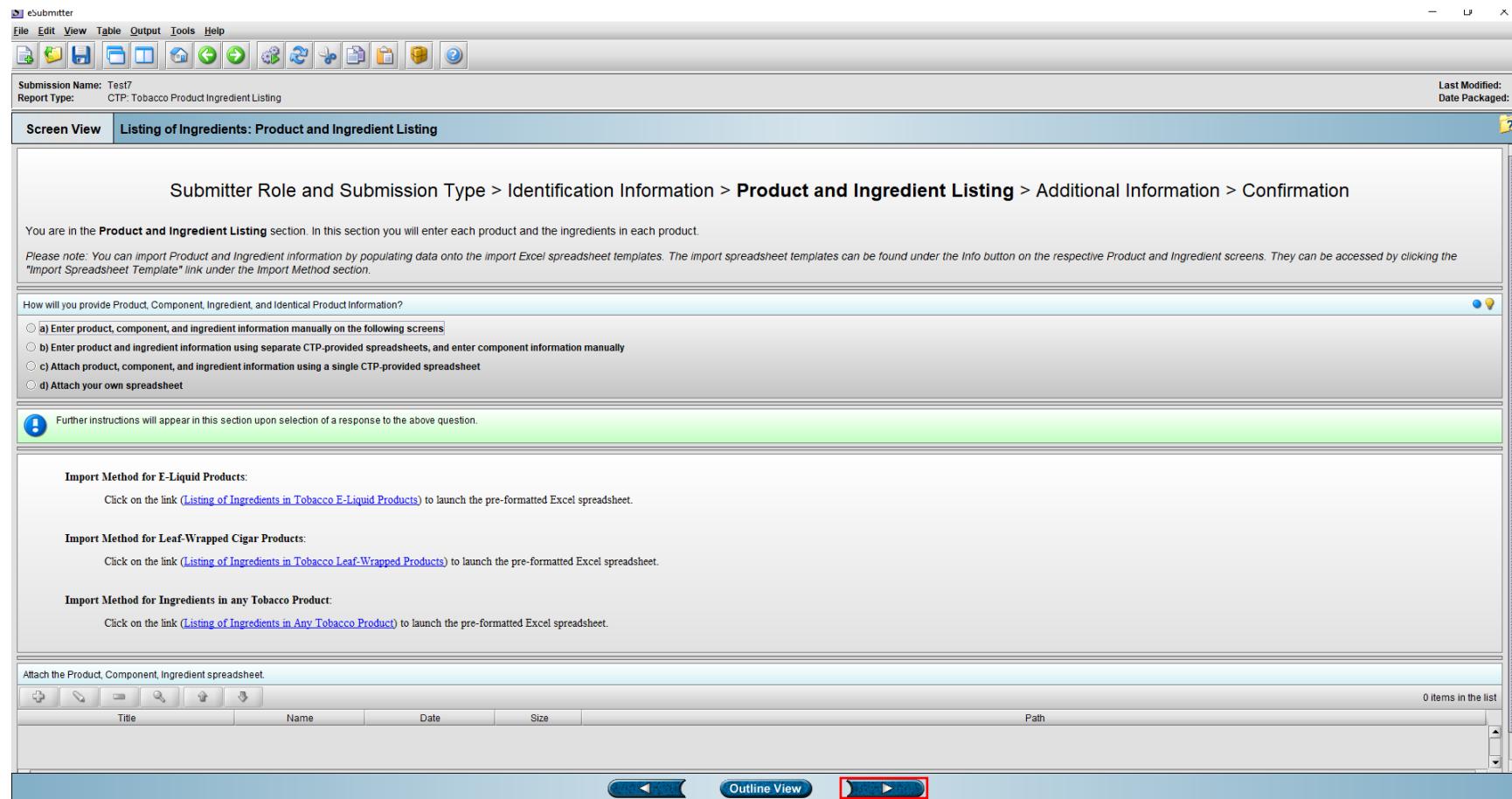
Address - Line 1:

Address - Line 2:

City:

Outline View 

eSubmitter v3  
CTP Tobacco Product Manufacturer form



Submission Name: Test7  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Listing of Ingredients: Product and Ingredient Listing

Submitter Role and Submission Type > Identification Information > **Product and Ingredient Listing** > Additional Information > Confirmation

You are in the **Product and Ingredient Listing** section. In this section you will enter each product and the ingredients in each product.

Please note: You can import Product and Ingredient information by populating data onto the import Excel spreadsheet templates. The import spreadsheet templates can be found under the Info button on the respective Product and Ingredient screens. They can be accessed by clicking the "Import Spreadsheet Template" link under the Import Method section.

How will you provide Product, Component, Ingredient, and Identical Product Information?

- a) Enter product, component, and ingredient information manually on the following screens
- b) Enter product and ingredient information using separate CTP-provided spreadsheets, and enter component information manually
- c) Attach product, component, and ingredient information using a single CTP-provided spreadsheet
- d) Attach your own spreadsheet

Further instructions will appear in this section upon selection of a response to the above question.

**Import Method for E-Liquid Products:**  
Click on the link ([Listing of Ingredients in Tobacco E-Liquid Products](#)) to launch the pre-formatted Excel spreadsheet.

**Import Method for Leaf-Wrapped Cigar Products:**  
Click on the link ([Listing of Ingredients in Tobacco Leaf-Wrapped Products](#)) to launch the pre-formatted Excel spreadsheet.

**Import Method for Ingredients in any Tobacco Product:**  
Click on the link ([Listing of Ingredients in Any Tobacco Product](#)) to launch the pre-formatted Excel spreadsheet.

Attach the Product, Component, Ingredient spreadsheet.

Title	Name	Date	Size	Path
				0 items in the list

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

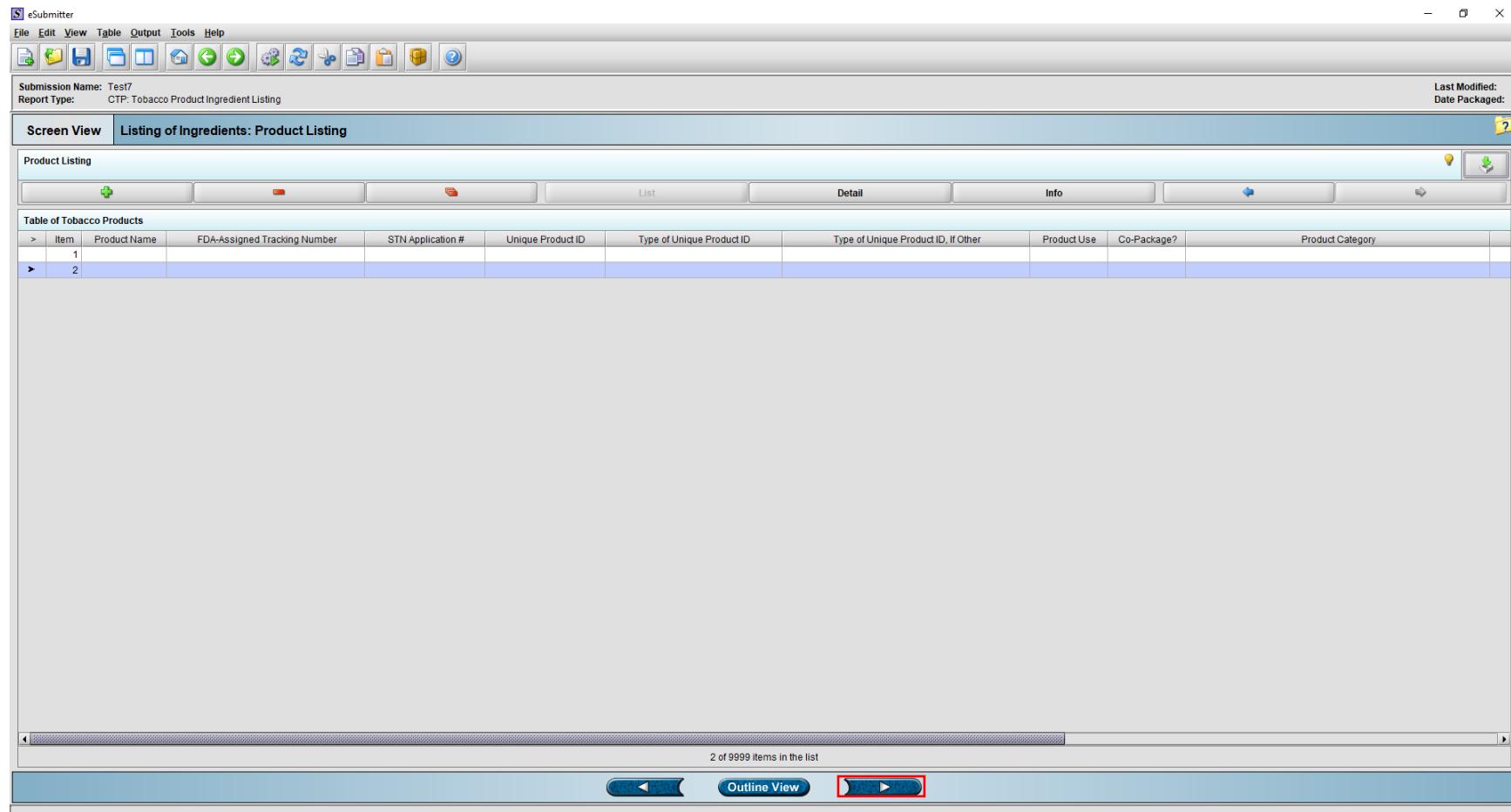
Product Listing

Table of Tobacco Products

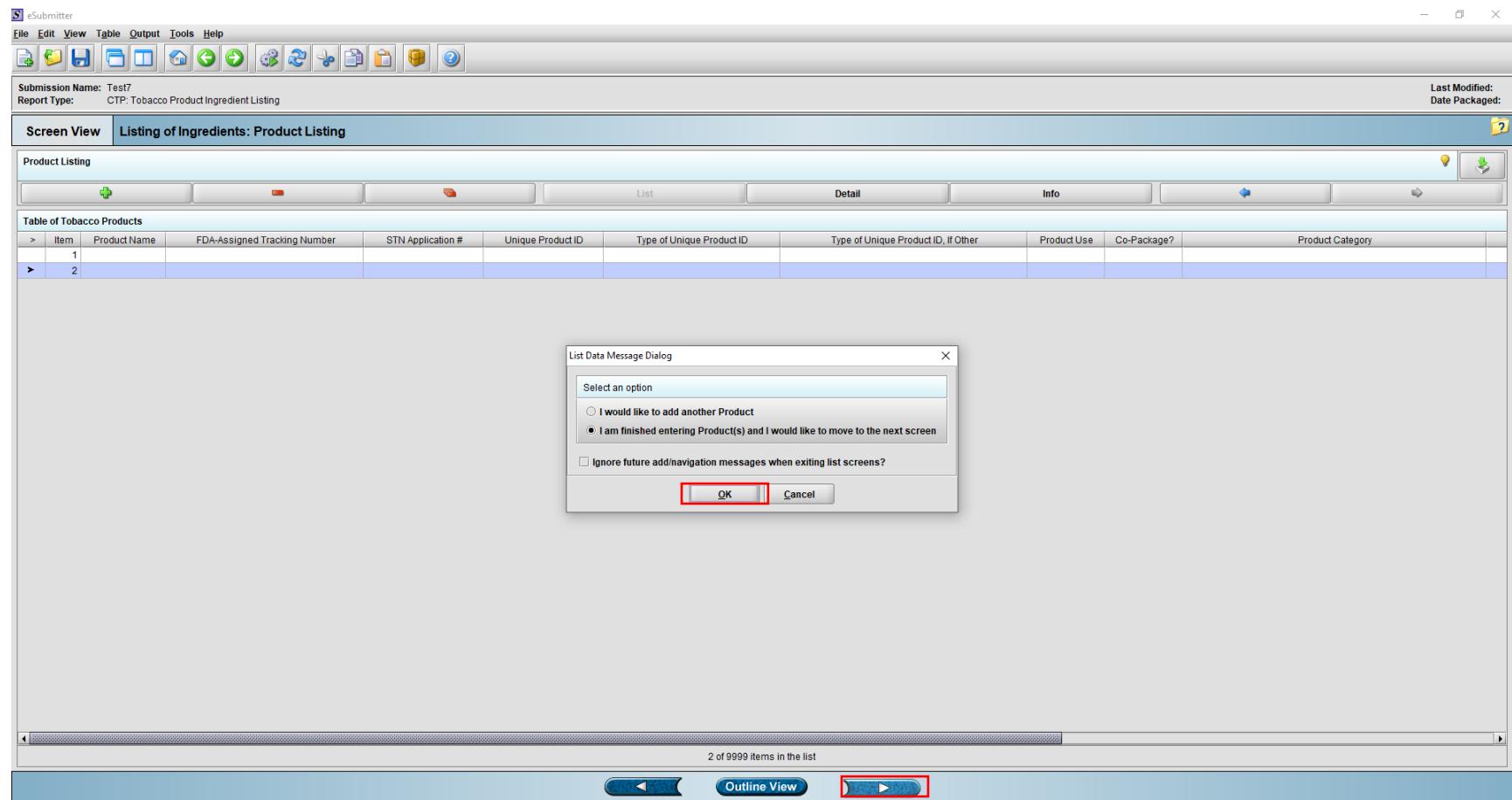
>	Item	Product Name	FDA-Assigned Tracking Number	STN Application #	Unique Product ID	Type of Unique Product ID	Type of Unique Product ID, If Other	Product Use	Co-Package?	Product Category
	1									
>	2									

2 of 9999 items in the list

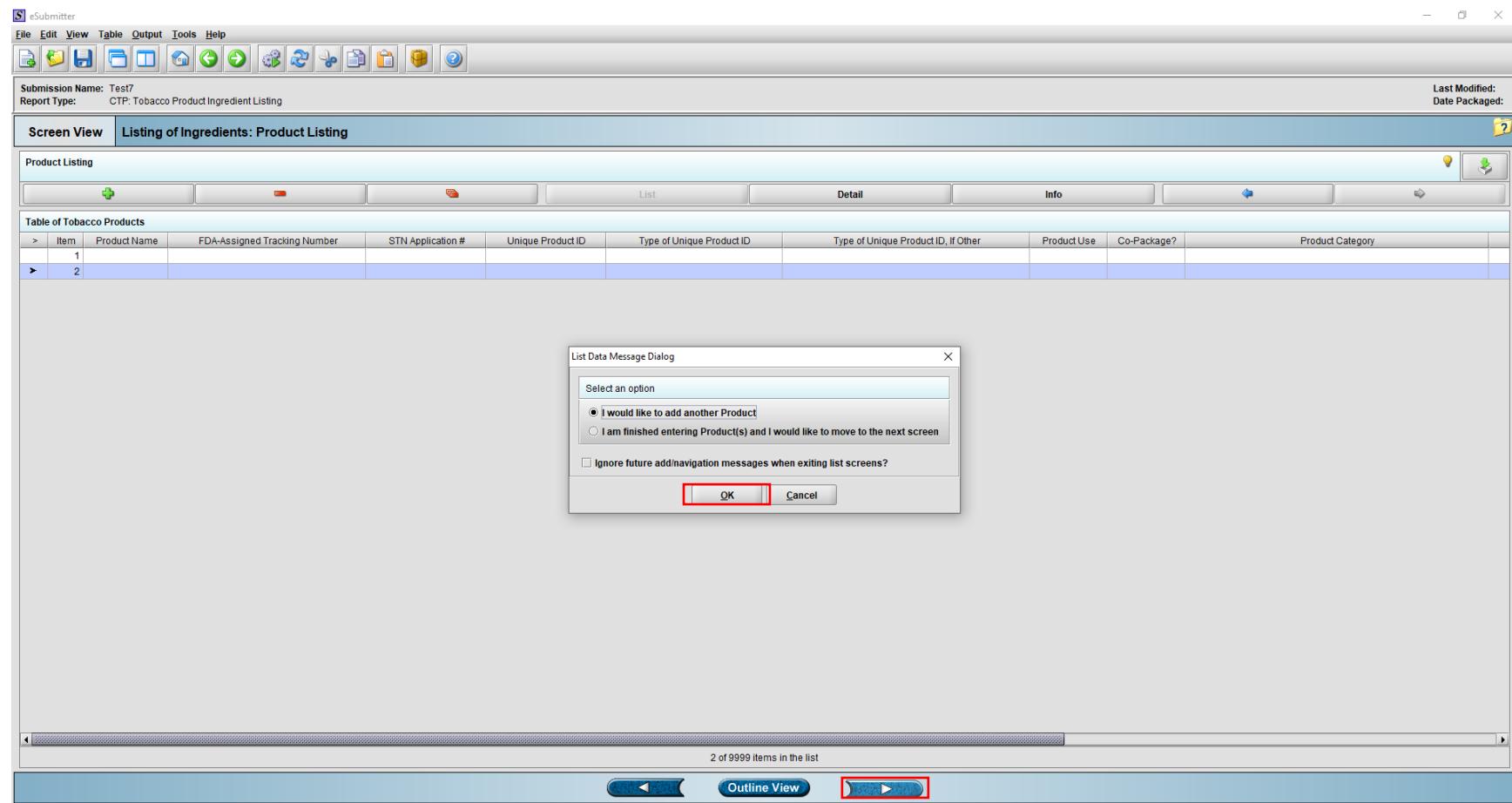
Outline View



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing List Detail Info

Item: 3

**PRODUCT IDENTIFICATION**

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####):

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product):

Select the type of product identification number:

► If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?

Product Category:

► If Other, please describe further:

Product Sub-Category:

► If Other, please describe further:

 You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

Outline View 

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

Item: 3

PRODUCT IDENTIFICATION

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####): TP\_\_\_\_\_

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product):

Select the type of product identification number:

If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?

Product Category:

If Other, please describe further:

Product Sub-Category:

If Other, please describe further:

You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

List Data Message Dialog

Select an option

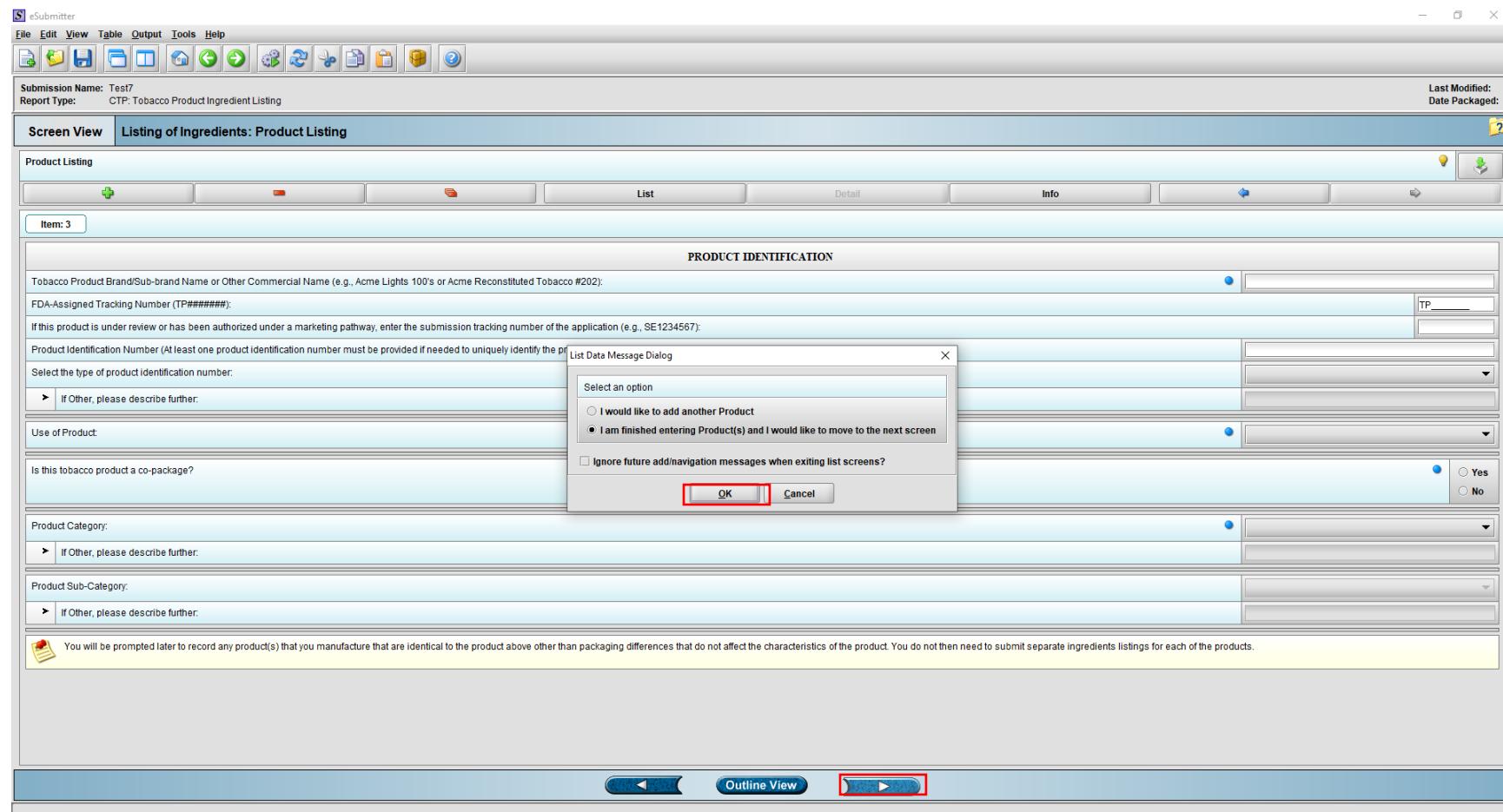
I would like to add another Product

I am finished entering Product(s) and I would like to move to the next screen

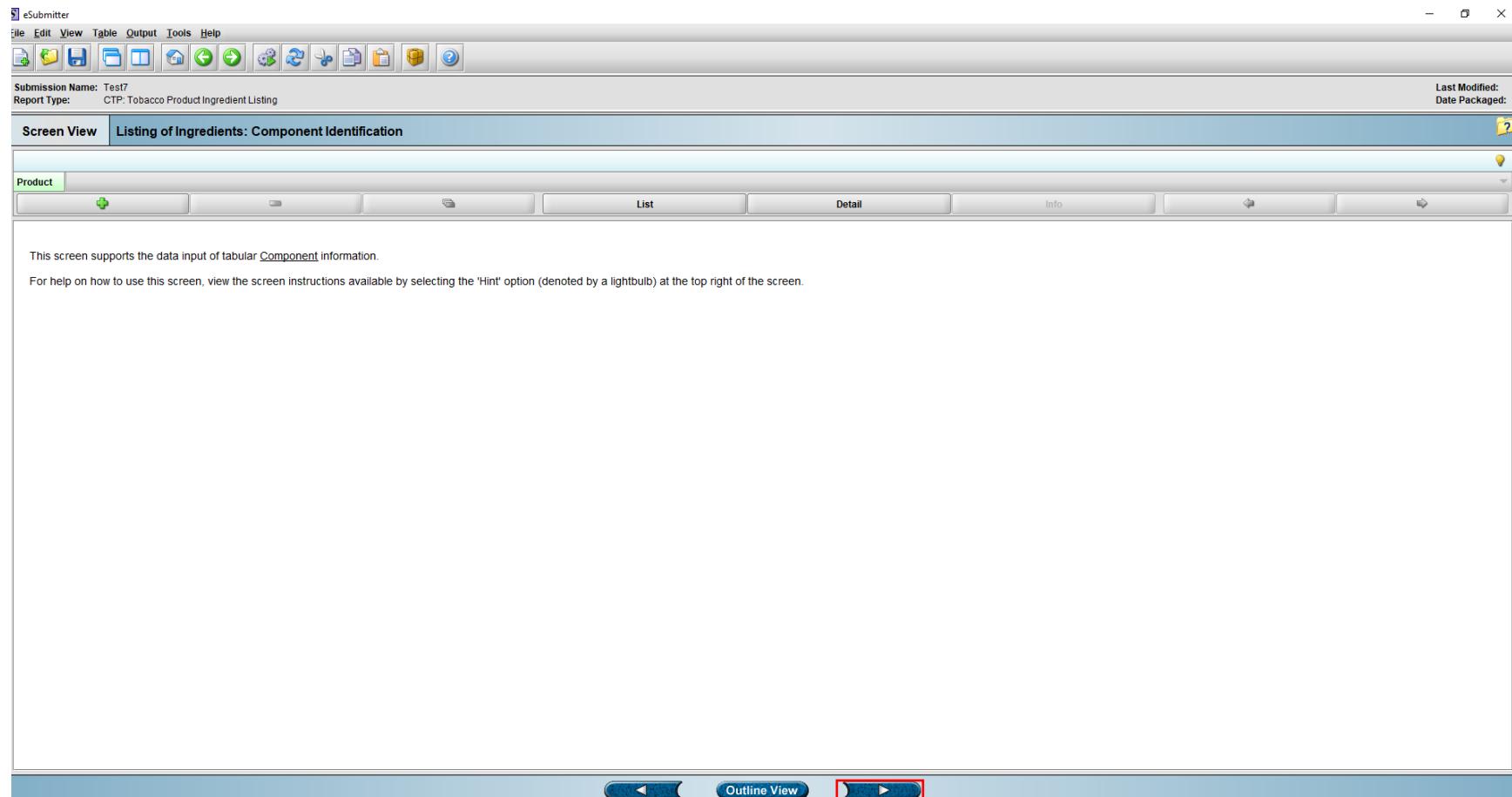
Ignore future add/navigation messages when exiting list screens?

OK Cancel

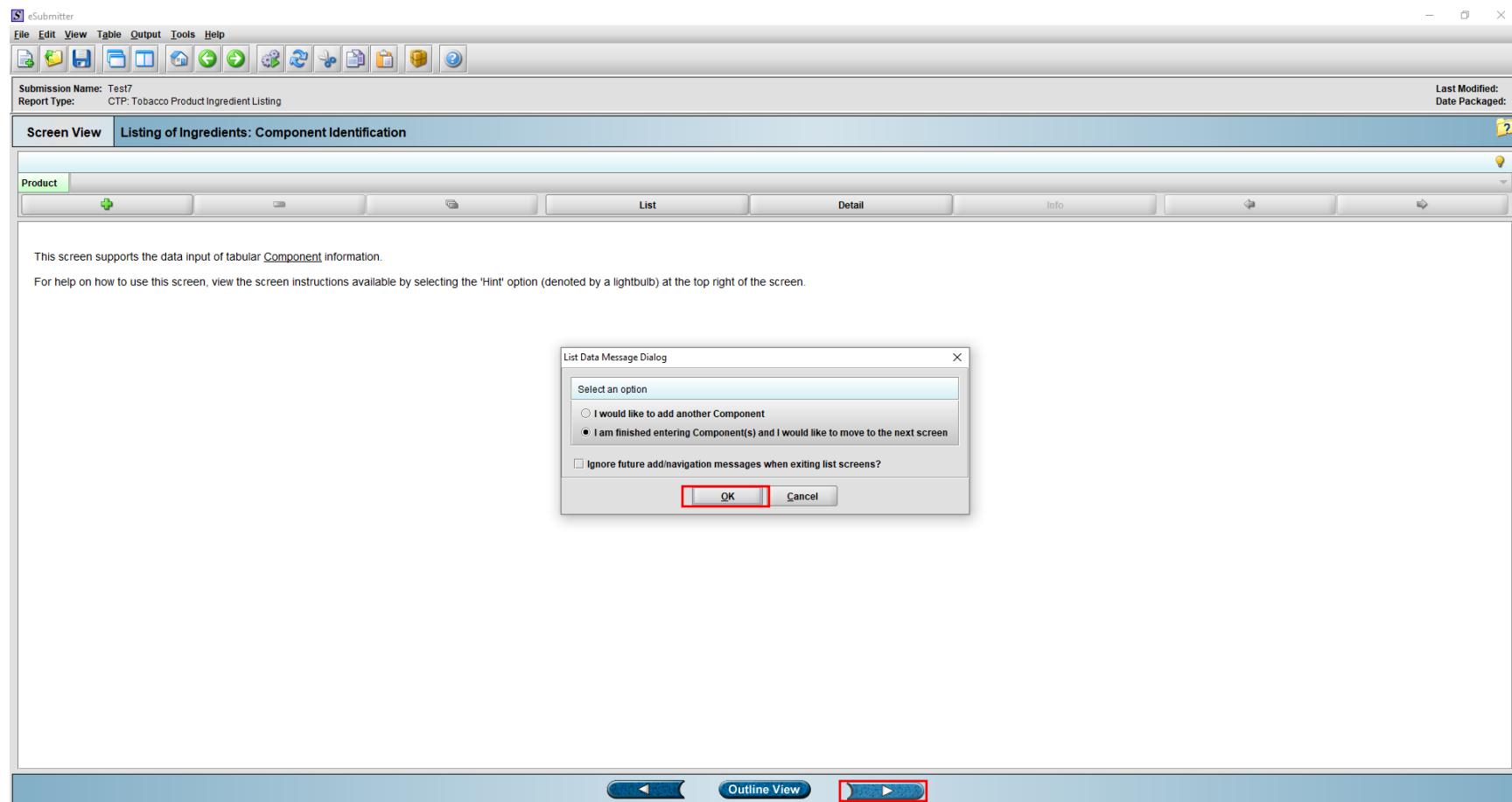
Outline View



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

Submission Name: Test  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Listing of Ingredients: Ingredient Listing

Ingredient Listing By Product

Product Component

List Detail Info

How to Enter the Ingredient Information for each Product:  
List all ingredients for the product that was entered and selected in the previous screen (displayed in the "Product" header above). To facilitate data entry, please enter reaction products after entering all other ingredients.

You may enter data directly into this screen using the data entry method. As an alternative to data entry, you may enter this information into a pre-formatted spreadsheet that CTP has specifically designed to be imported here. *Please note: If you already have a spreadsheet from a previous submission, you can copy and paste your information into the spreadsheet below.*

**Data Entry Method:**

1. To begin, click on the "Add" button to enter information on a particular ingredient.
2. Once you have entered the information about a particular ingredient, click on the "Add" button to enter information about another ingredient.
3. Repeat steps 1 and 2 until all ingredients have been entered for the product identified above.
4. After you have entered all ingredients for the selected product, return to the Product Identification screen to enter another product. Select the next product in the List and advance to this screen to add the Ingredient information.

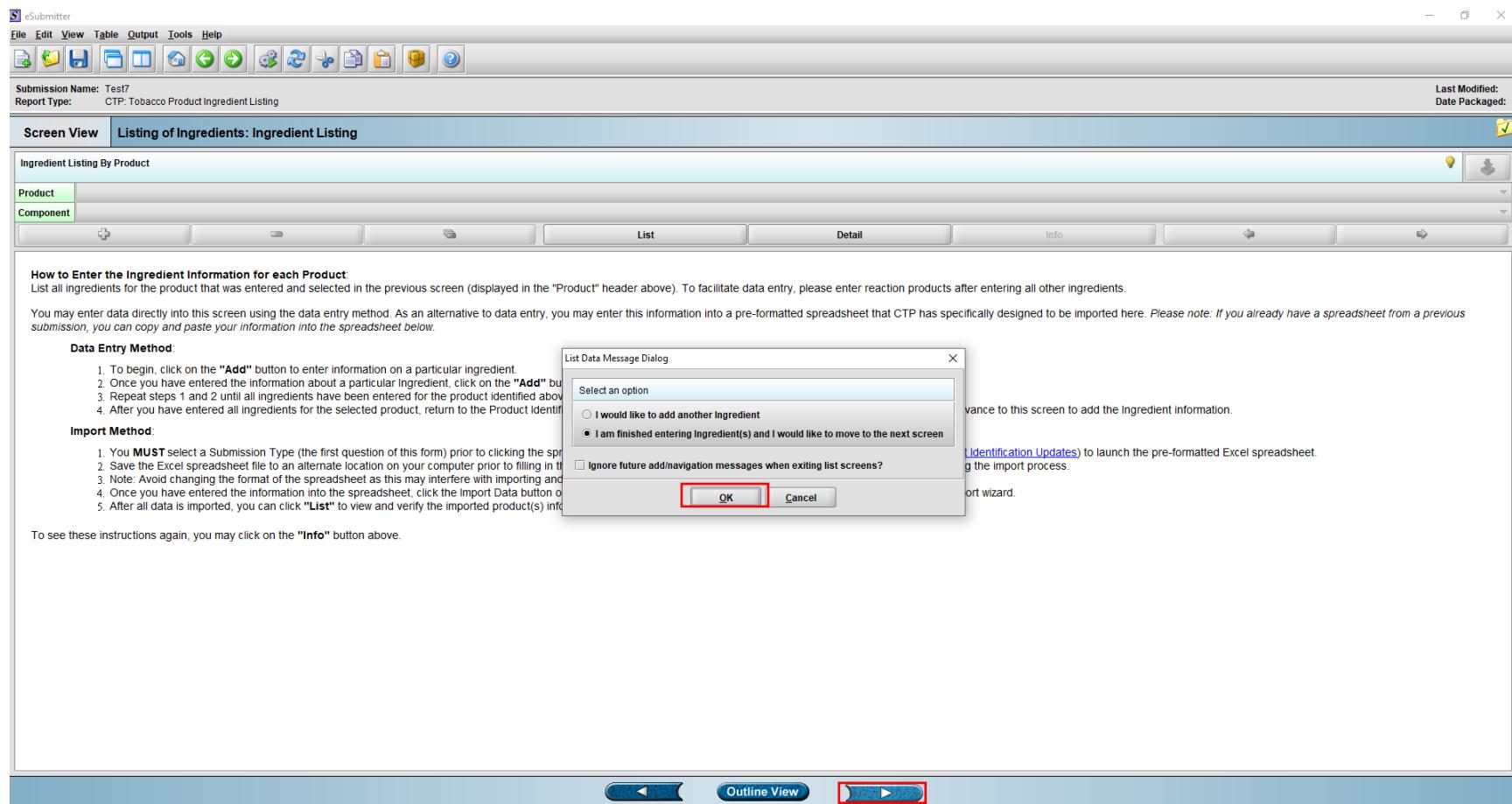
**Import Method:**

1. You **MUST** select a Submission Type (the first question of this form) prior to clicking the spreadsheet link. Then, click on the link ([Import Spreadsheet Template for Ingredient Identification Updates](#)) to launch the pre-formatted Excel spreadsheet.
2. Save the Excel spreadsheet file to an alternate location on your computer prior to filling in the requested information. You will need to navigate to the location of the file during the import process.
3. Note: Avoid changing the format of the spreadsheet as this may interfere with importing and the validation of the data.
4. Once you have entered the information into the spreadsheet, click the Import Data button on the top right corner of this screen next to the yellow light bulb and follow the import wizard.
5. After all data is imported, you can click "List" to view and verify the imported product(s) information.

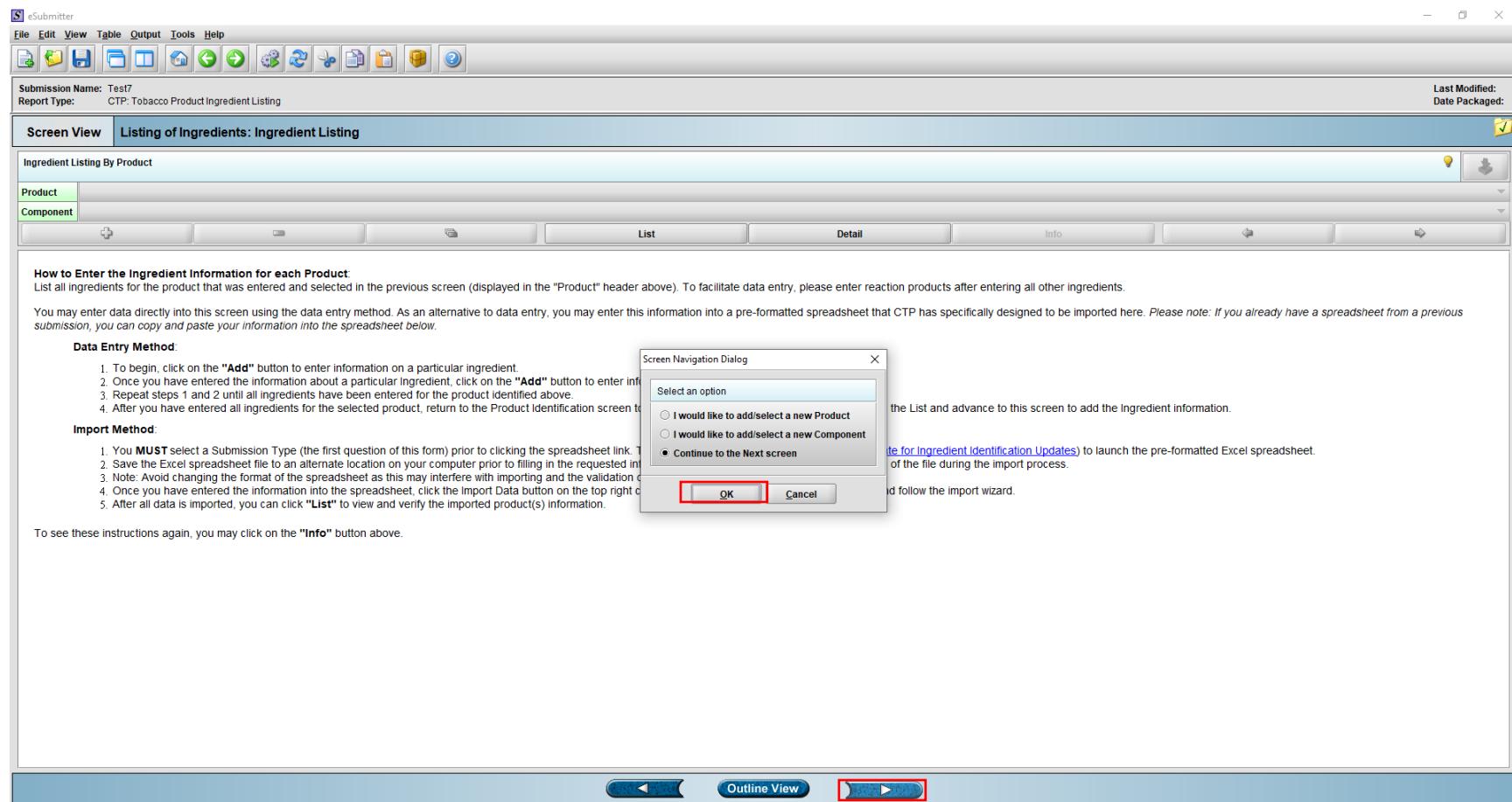
To see these instructions again, you may click on the "Info" button above.

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Additional Information

If you used a spreadsheet to import product and ingredient data, you may attach it to the Additional Submission Documents attachment question.

Cover Letter  
If you have a cover letter, please attach it here.

File Attachment

Additional Submission Documents  
Please attach any additional documentation relevant to this submission (e.g., Import Spreadsheet template for Product Identification, chart, graph, index, table of contents, etc.).

0 items in the list

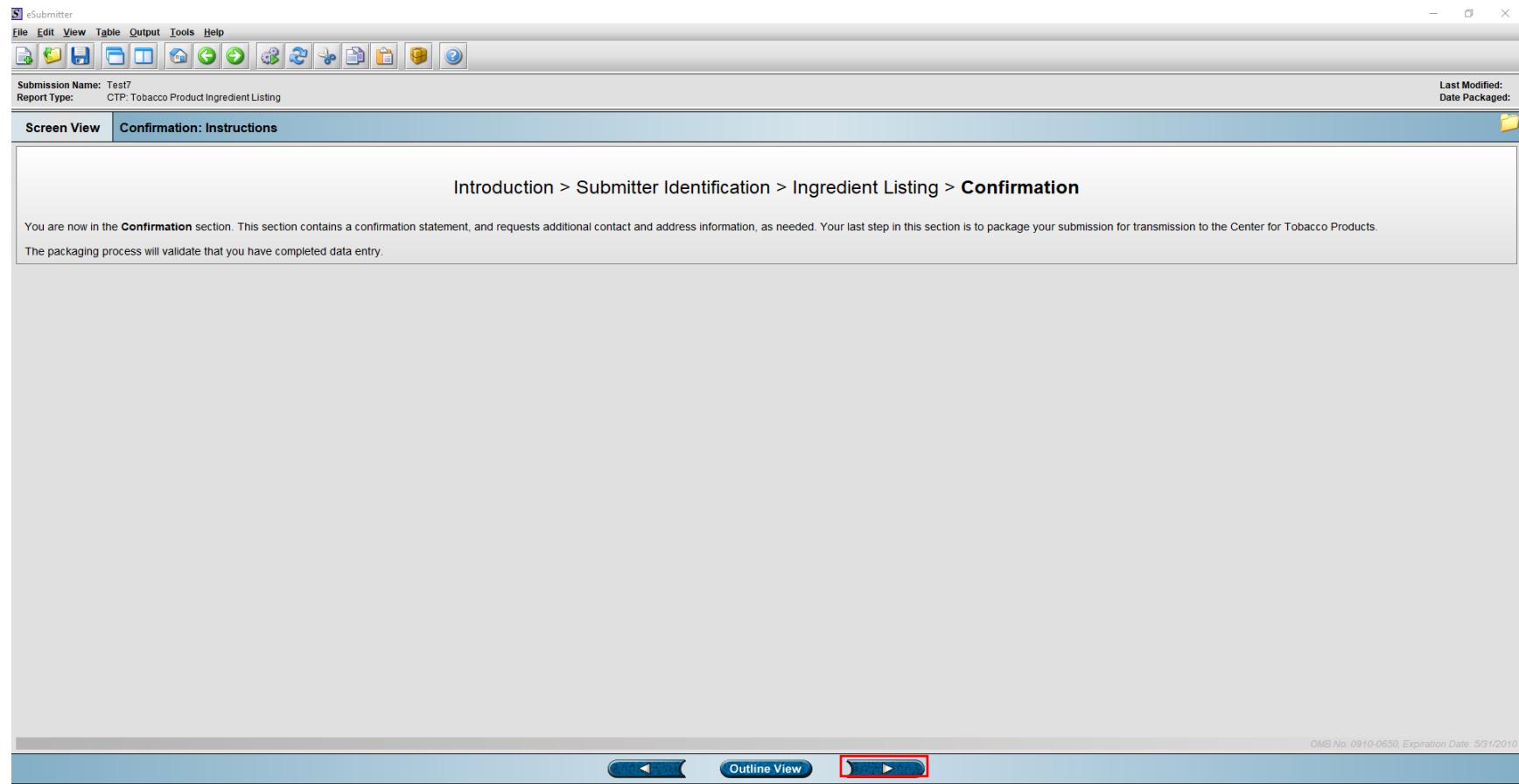
Title	Name	Date	Size	Path

Submission Comments  
Please enter any submission comments below.

OMB No. 0910-0650, Expiration Date: 5/31/2010

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Confirmation: Confirmation Statement

Warning: A willfully false statement is a criminal offense, U.S. Code, title 18, section 1001.

The data and information in this submission have been reviewed and, to the best of my knowledge, are certified to be true and accurate. I agree to report changes to this information as required under section 904(c) of the act.

Identify the person submitting this form:

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Contact Information

Prefix:

First Name:

Middle Name:

Last Name:

Generational Suffix:

Generational Suffix, if Other:

Professional Suffix:

Position Title:

Email Address:

Telephone Number(s):

0 of 4 items in the list

Telephone Number(s)

Fax Number(s):

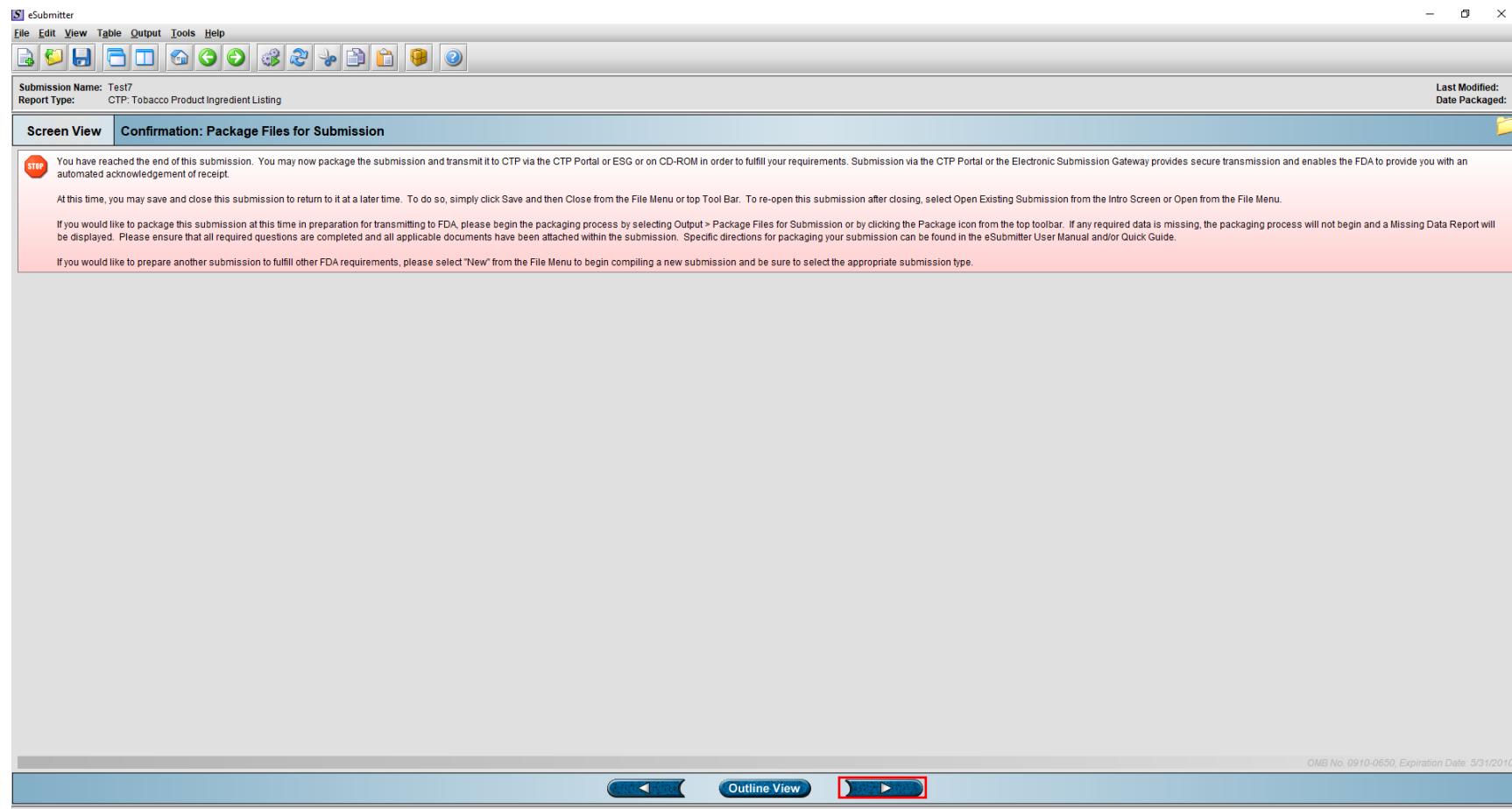
0 of 1 items in the list

Fax Number(s)

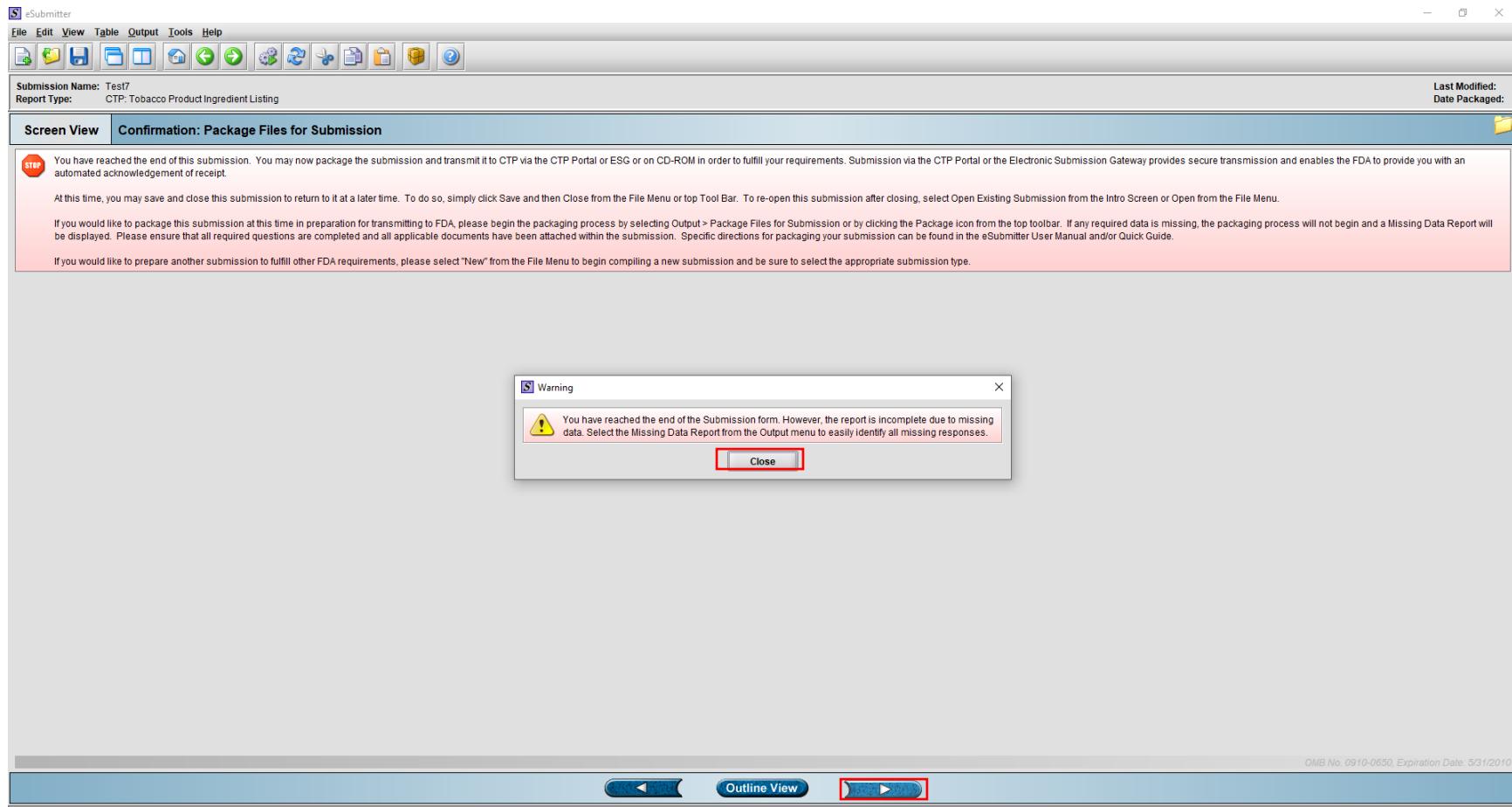
Mailing Address

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Listing of Ingredients: Submission Type

**Submission Type**

Please follow the instructions below to select submission status properly.

Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products) - Complete all sections of the submission form, including Contact Information and Products and Ingredients.

Initial submission per 904(c)(1) for new product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include new products. Do not include a comprehensive list of all products.

Initial submission per 904(c)(1) for modification to existing product(s):

Initial submission per 904(c)(2) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to a new tobacco additive or increases in the quantity of an existing tobacco additive.

Initial submission per 904(c)(3) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to eliminating or decreasing an existing additive, or adds or increases an additive.

Amendment to correct previous product ingredient submission(s)\*\* - Perform a Save As to save the previously submitted submission with a new file name. Open the newly named file and make necessary updates to the submission product information.

\*If modification to a product involves more than one ingredient and is subject to both 904(c)(2) and 904(c)(3) reporting requirements, treat the modification to the product as falling under 904(c)(2).

\*\* If you are only reporting an update or correction to contact information, do not use this form. Instead, please submit a letter to FDA indicating the update or correction.

Please note: If you are discontinuing or resuming a discontinued product per 905(i)(3), you are required to submit an update to product list through 905 only and not 904. If you are adding a product, you must submit an update to product list per 905(i)(3) as well as submit an ingredient listing for this product under 904(c)(1).

If you are unsure how to submit your information to CTP (e.g., corrections), please contact the help desk at eSubmitter@fda.hhs.gov or by telephone at 1-877-CTP-1373.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Submission Type (Please ensure that all products under this submission meet the definition of the checked submission type. Click lightbulb for definitions)

Type a: Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products)

Type b: Initial submission per 904(c)(1) for new product(s)

Type c: Initial submission per 904(c)(1) for modification to existing product(s)

Type d: Initial submission per 904(c)(2) for modification to existing product(s)\*

Type e: Initial submission per 904(c)(3) for modification to existing product(s)\*

Type f: Amendment to correct previous product ingredient submission(s)\*\*

Enter the previous product ingredient submission tracking number:

OMB No. 0910-0650, Expiration Date: 5/31/2010

◀ **Outline View** ▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Role of Submitter

**Statutory Requirements**

The requirements under section 904(a)(1) of the act apply to each tobacco product manufacturer or importer. Domestic manufacturers are to submit the required ingredient information for products they manufacture and, for tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. This includes any tobacco product, whether for consumers or for further manufacturing.

Other provisions of the Tobacco Control Act pertinent to Ingredient Listing include Section 904(c) of the act.

Please note: For tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. If you are reporting as an importer, and you are also a domestic tobacco product manufacturer, then you are also to submit the ingredient information for the products you manufacture. In this situation, you would submit twice - once as an importer and once as a tobacco product manufacturer.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

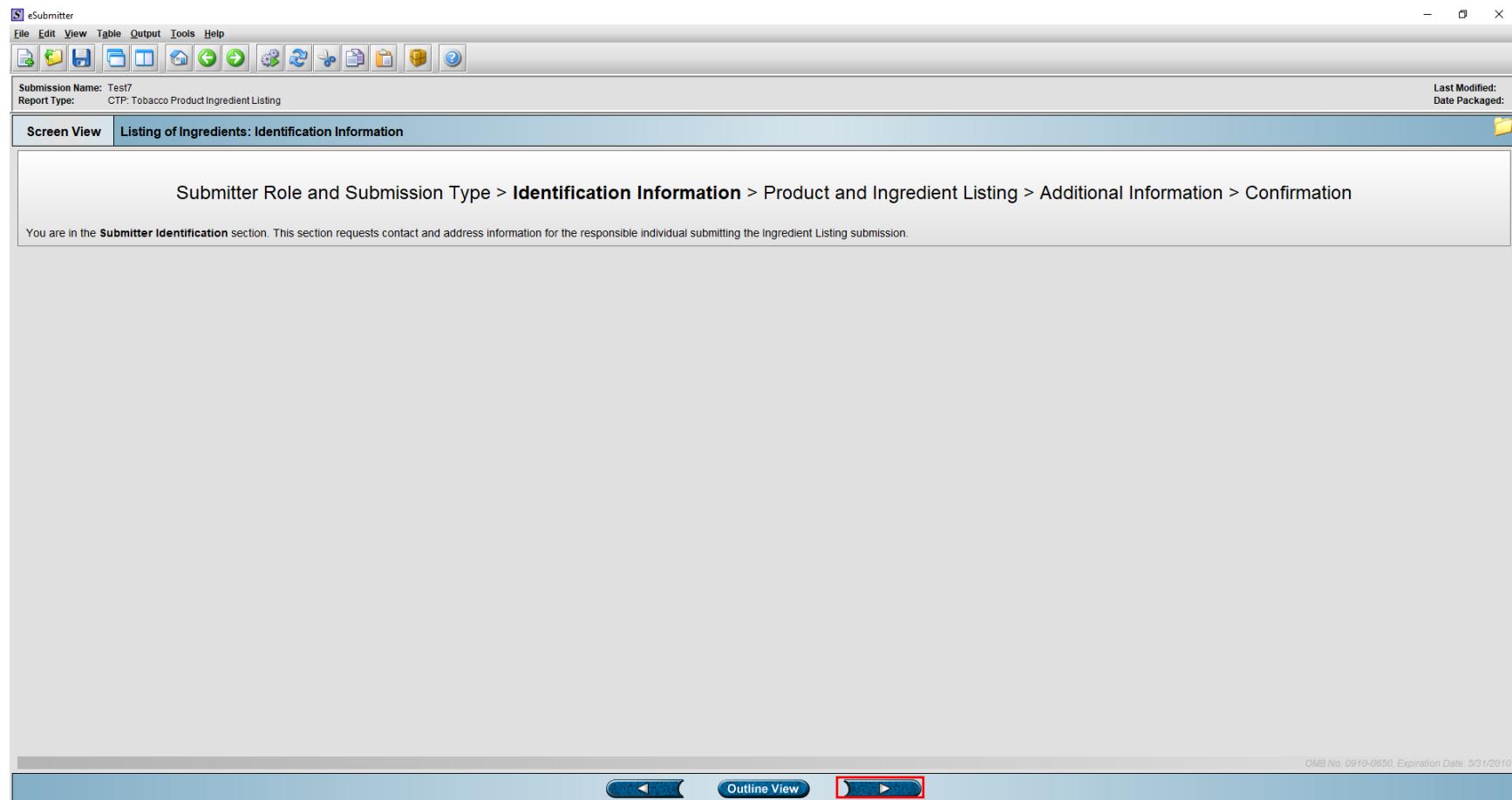
Please identify your role:

Manufacturer  Importer

OMB No. 0910-0650, Expiration Date: 5/31/2010

◀ **Outline View** ▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Submitter Identification

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Company Information

Company Name:

Company Headquarters D&B D-U-N-S® Number:

Company Headquarters FDA Assigned Facility Establishment Identification (FEI) Number:

Organization URL (e.g., www.fda.gov):

Company Mailing Address:

Country:

Address - Line 1:

Address - Line 2:

City:

State:

State, Province, or Territory Name:

Zip or Postal Code:

Authorized Representative (Responsible official authorized to represent the submitter)

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:

► Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):

Outline View  

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Listing of Ingredients: U.S. Agent

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

U.S. Agent Contact Information

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:

► Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):

0 of 4 items in the list

Telephone Number(s)

Fax Number:

0 of 1 items in the list

Fax Number(s)

Mailing Address for U.S. Agent

Company Name:

Country:

Address - Line 1:

Address - Line 2:

City:

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Product and Ingredient Listing

Submitter Role and Submission Type > Identification Information > **Product and Ingredient Listing** > Additional Information > Confirmation

You are in the **Product and Ingredient Listing** section. In this section you will enter each product and the ingredients in each product.

Please note: You can import Product and Ingredient information by populating data onto the Import Excel spreadsheet templates. The import spreadsheet templates can be found under the Info button on the respective Product and Ingredient screens. They can be accessed by clicking the "Import Spreadsheet Template" link under the Import Method section.

How will you provide Product, Component, Ingredient, and Identical Product Information?

a) Enter product, component, and ingredient information manually on the following screens

b) Enter product and ingredient information using separate CTP-provided spreadsheets, and enter component information manually

c) Attach product, component, and ingredient information using a single CTP-provided spreadsheet

d) Attach your own spreadsheet

Further instructions will appear in this section upon selection of a response to the above question.

**Import Method for E-Liquid Products:**  
Click on the link ([Listing of Ingredients in Tobacco E-Liquid Products](#)) to launch the pre-formatted Excel spreadsheet.

**Import Method for Leaf-Wrapped Cigar Products:**  
Click on the link ([Listing of Ingredients in Tobacco Leaf-Wrapped Products](#)) to launch the pre-formatted Excel spreadsheet.

**Import Method for Ingredients in any Tobacco Product:**  
Click on the link ([Listing of Ingredients in Any Tobacco Product](#)) to launch the pre-formatted Excel spreadsheet.

Attach the Product, Component, Ingredient spreadsheet.

Title	Name	Date	Size	Path
0 items in the list				

◀ **Outline View** ▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

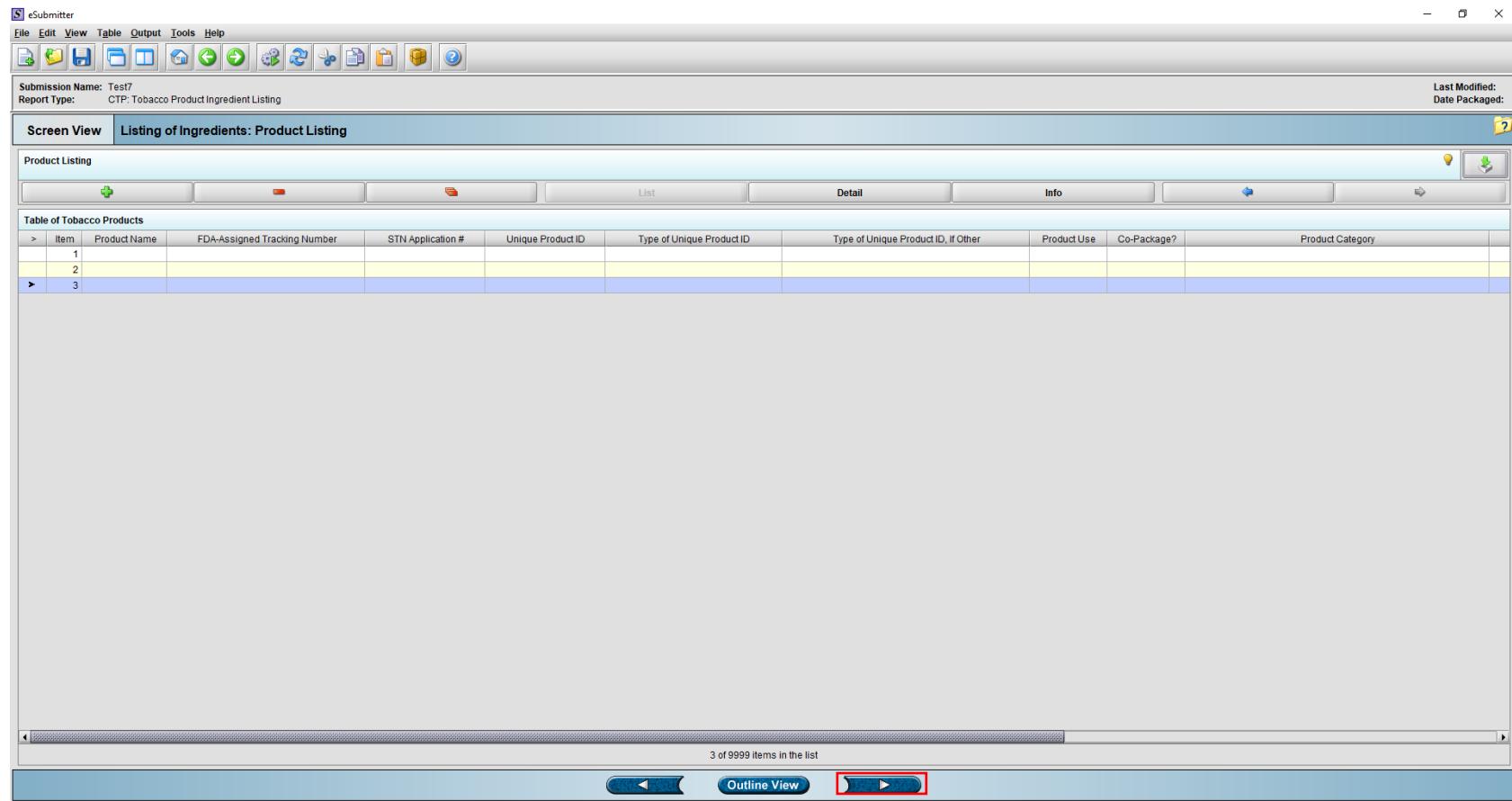
Product Listing

Table of Tobacco Products

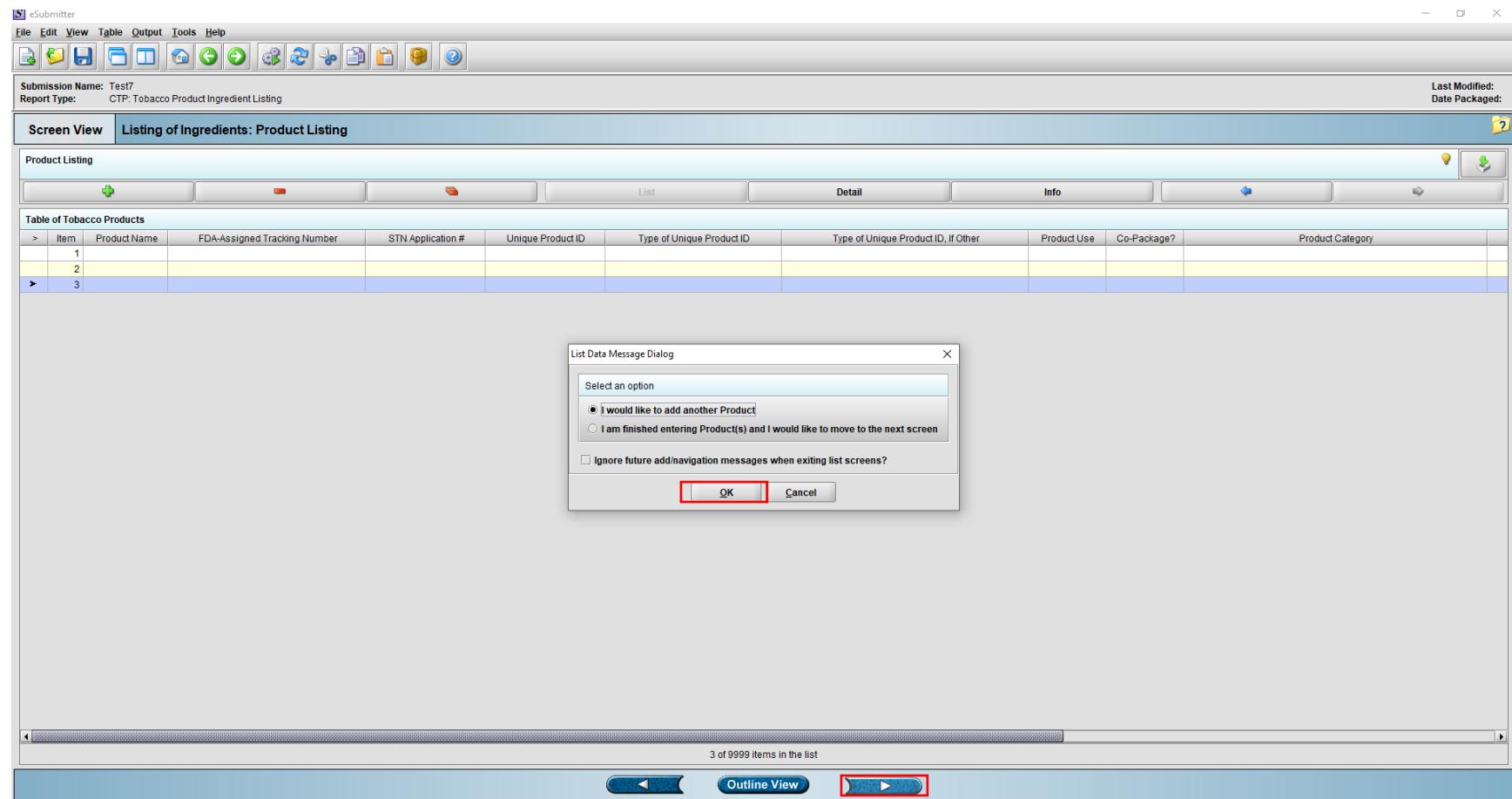
>	Item	Product Name	FDA-Assigned Tracking Number	STN Application #	Unique Product ID	Type of Unique Product ID	Type of Unique Product ID, If Other	Product Use	Co-Package?	Product Category
	1									
	2									
>	3									

3 of 9999 items in the list

Outline View 



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

Item: 4

**PRODUCT IDENTIFICATION**

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####): TP\_\_\_\_\_

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product.):

Select the type of product identification number:

► If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?  Yes  No

Product Category:

► If Other, please describe further:

Product Sub-Category:

► If Other, please describe further:

 You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

Table of Tobacco Products

Item	Product Name	FDA-Assigned Tracking Number	STN Application #	Unique Product ID	Type of Unique Product ID	Type of Unique Product ID, If Other	Product Use	Co-Package?	Product Category
1									
2									
3									
4									

List Data Message Dialog

Select an option

I would like to add another Product

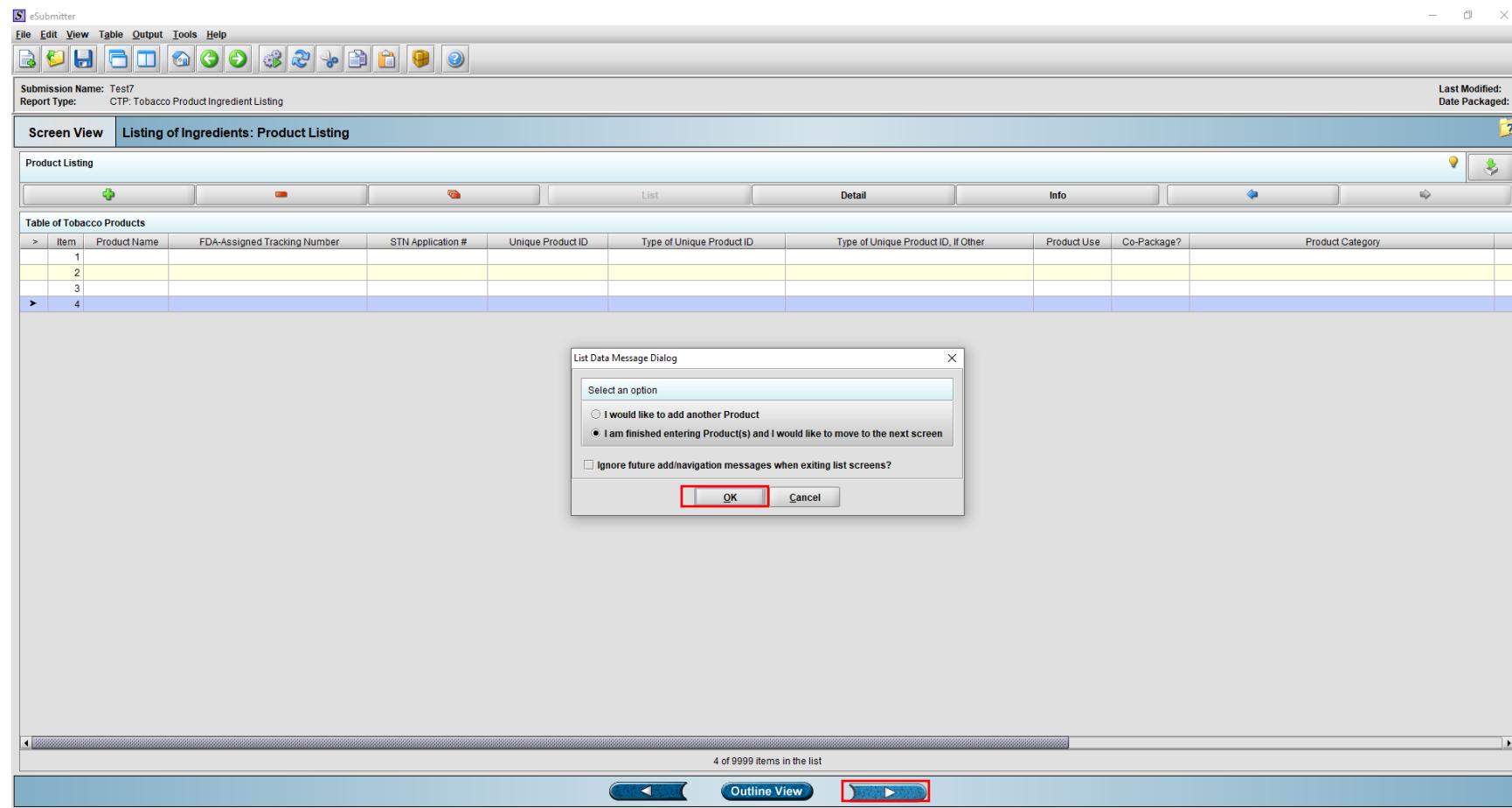
I am finished entering Product(s) and I would like to move to the next screen

Ignore future add/navigation messages when exiting list screens?

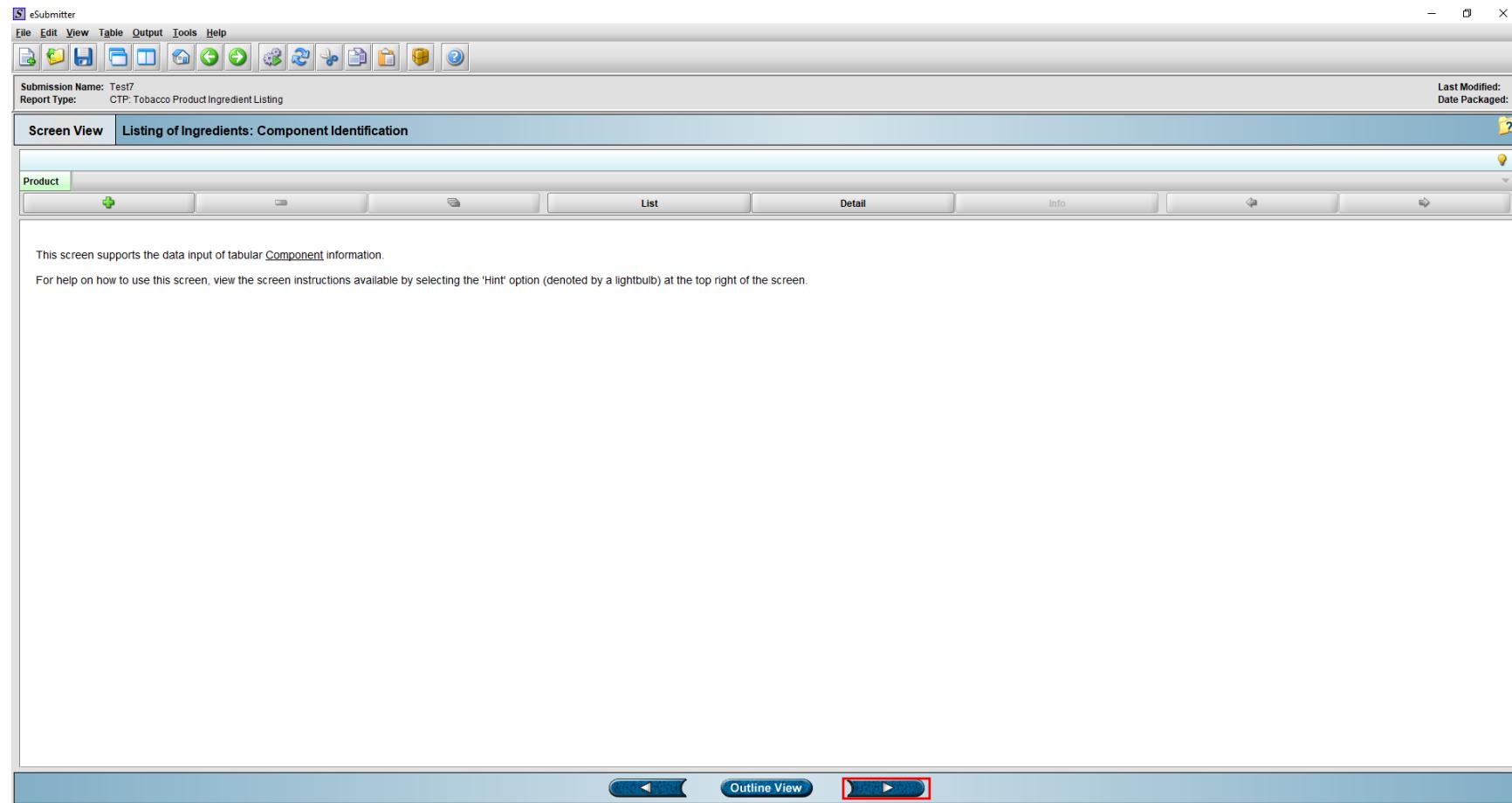
OK Cancel

4 of 9999 items in the list

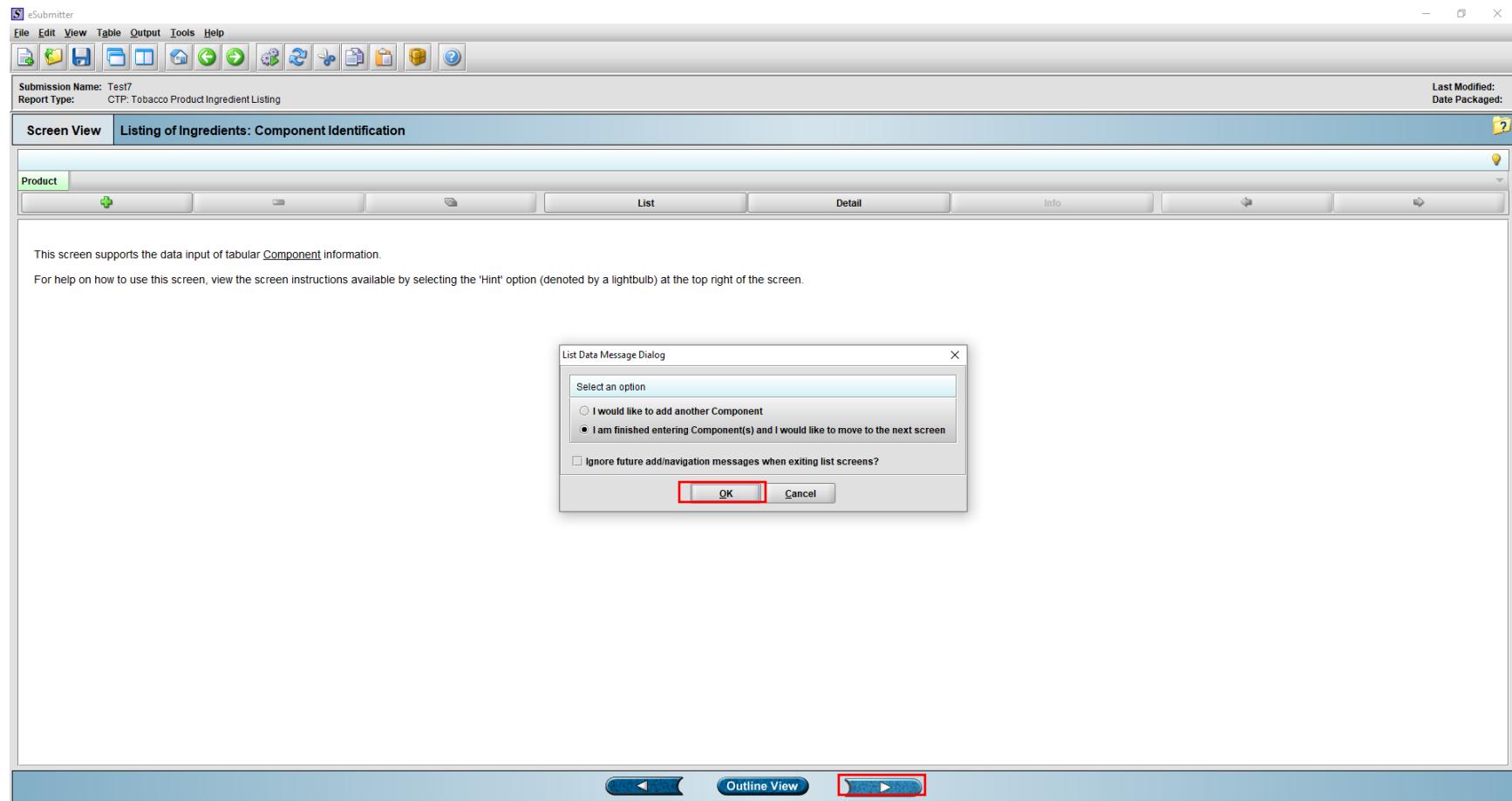
Outline View



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

Submission Name: Test7  
Report Type: CTP: Tobacco Product Ingredient Listing  
Last Modified: Date Packaged:

Screen View Listing of Ingredients: Ingredient Listing

Ingredient Listing By Product

Product Component

How to Enter the Ingredient Information for each Product:  
List all ingredients for the product that was entered and selected in the previous screen (displayed in the "Product" header above). To facilitate data entry, please enter reaction products after entering all other ingredients.

You may enter data directly into this screen using the data entry method. As an alternative to data entry, you may enter this information into a pre-formatted spreadsheet that CTP has specifically designed to be imported here. *Please note: If you already have a spreadsheet from a previous submission, you can copy and paste your information into the spreadsheet below.*

**Data Entry Method:**

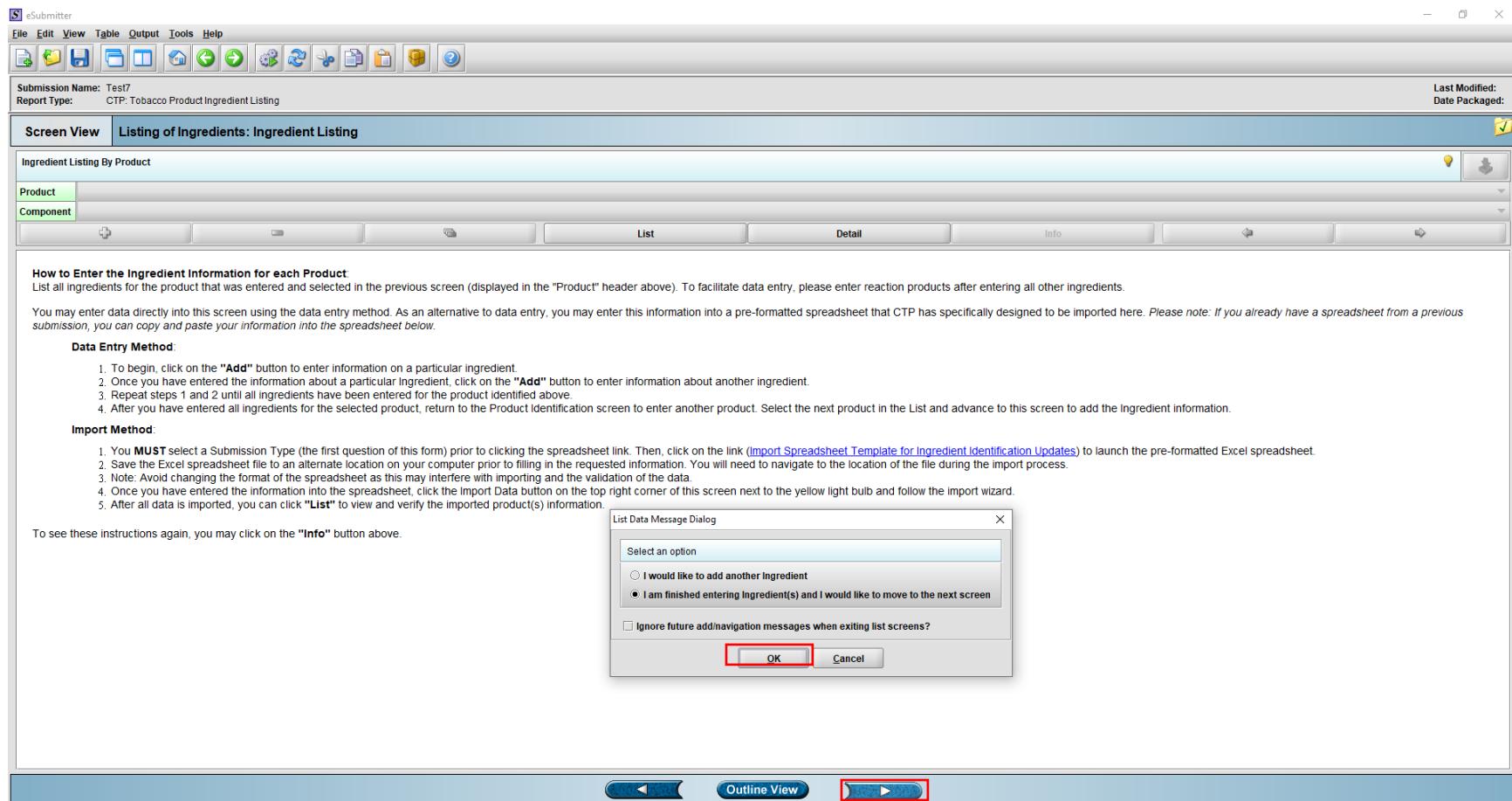
1. To begin, click on the "Add" button to enter information on a particular ingredient.
2. Once you have entered the information about a particular ingredient, click on the "Add" button to enter information about another ingredient.
3. Repeat steps 1 and 2 until all ingredients have been entered for the product identified above.
4. After you have entered all ingredients for the selected product, return to the Product identification screen to enter another product. Select the next product in the List and advance to this screen to add the Ingredient information.

**Import Method:**

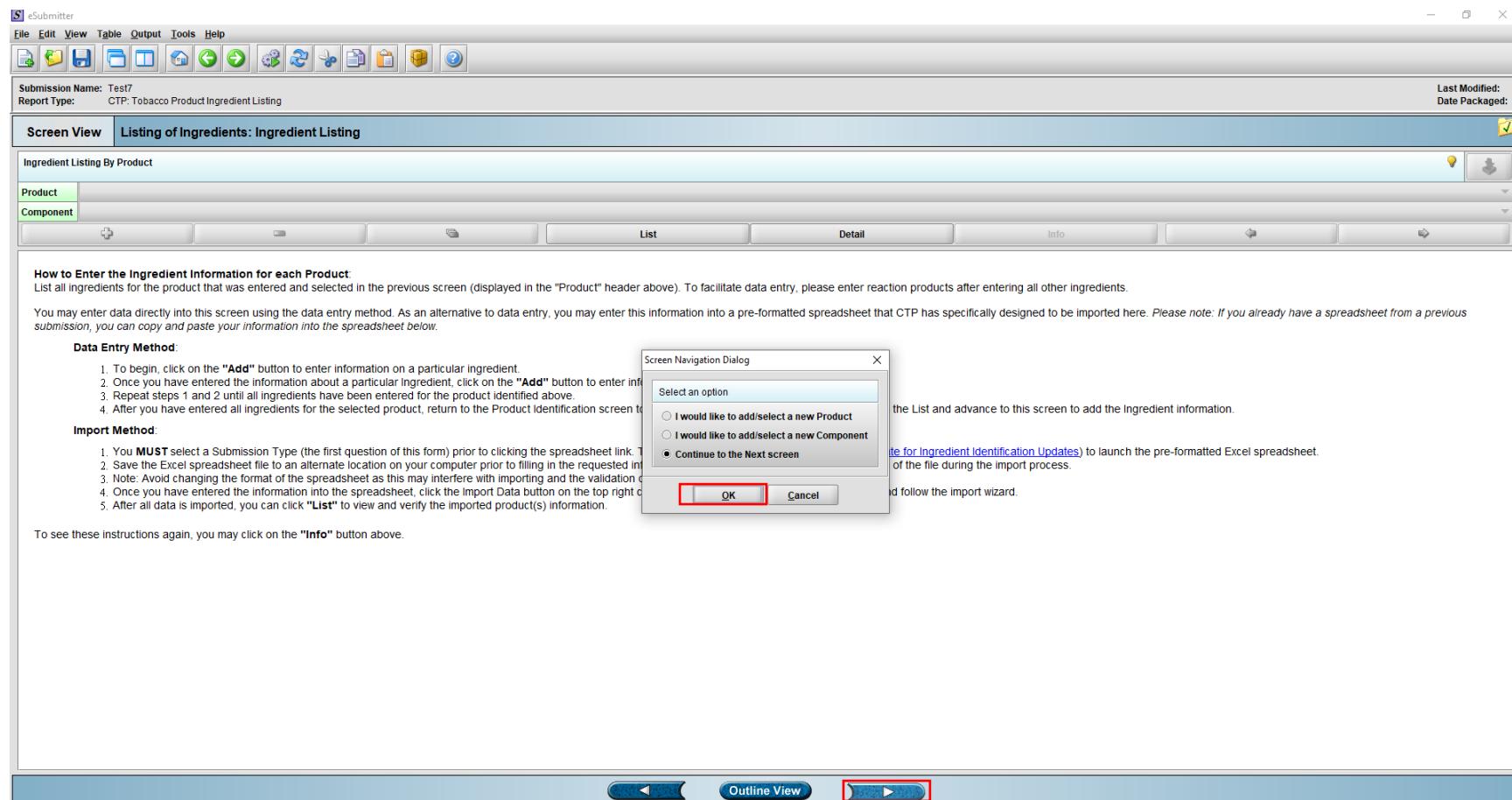
1. You **MUST** select a Submission Type (the first question of this form) prior to clicking the spreadsheet link. Then, click on the link ([Import Spreadsheet Template for Ingredient Identification Updates](#)) to launch the pre-formatted Excel spreadsheet.
2. Save the Excel spreadsheet file to an alternate location on your computer prior to filling in the requested information. You will need to navigate to the location of the file during the import process.
3. Note: Avoid changing the format of the spreadsheet as this may interfere with importing and the validation of the data.
4. Once you have entered the information into the spreadsheet, click the Import Data button on the top right corner of this screen next to the yellow light bulb and follow the import wizard.
5. After all data is imported, you can click "List" to view and verify the imported product(s) information.

To see these instructions again, you may click on the "Info" button above.

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

 eSubmitter

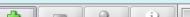
File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

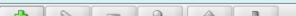
Screen View Listing of Ingredients: Additional Information 

 If you used a spreadsheet to import product and ingredient data, you may attach it to the Additional Submission Documents attachment question.

**Cover Letter**  
If you have a cover letter, please attach it here.

File Attachment 

**Additional Submission Documents**  
Please attach any additional documentation relevant to this submission (e.g., Import Spreadsheet template for Product Identification, chart, graph, index, table of contents, etc.). 0 items in the list



Title	Name	Date	Size	Path

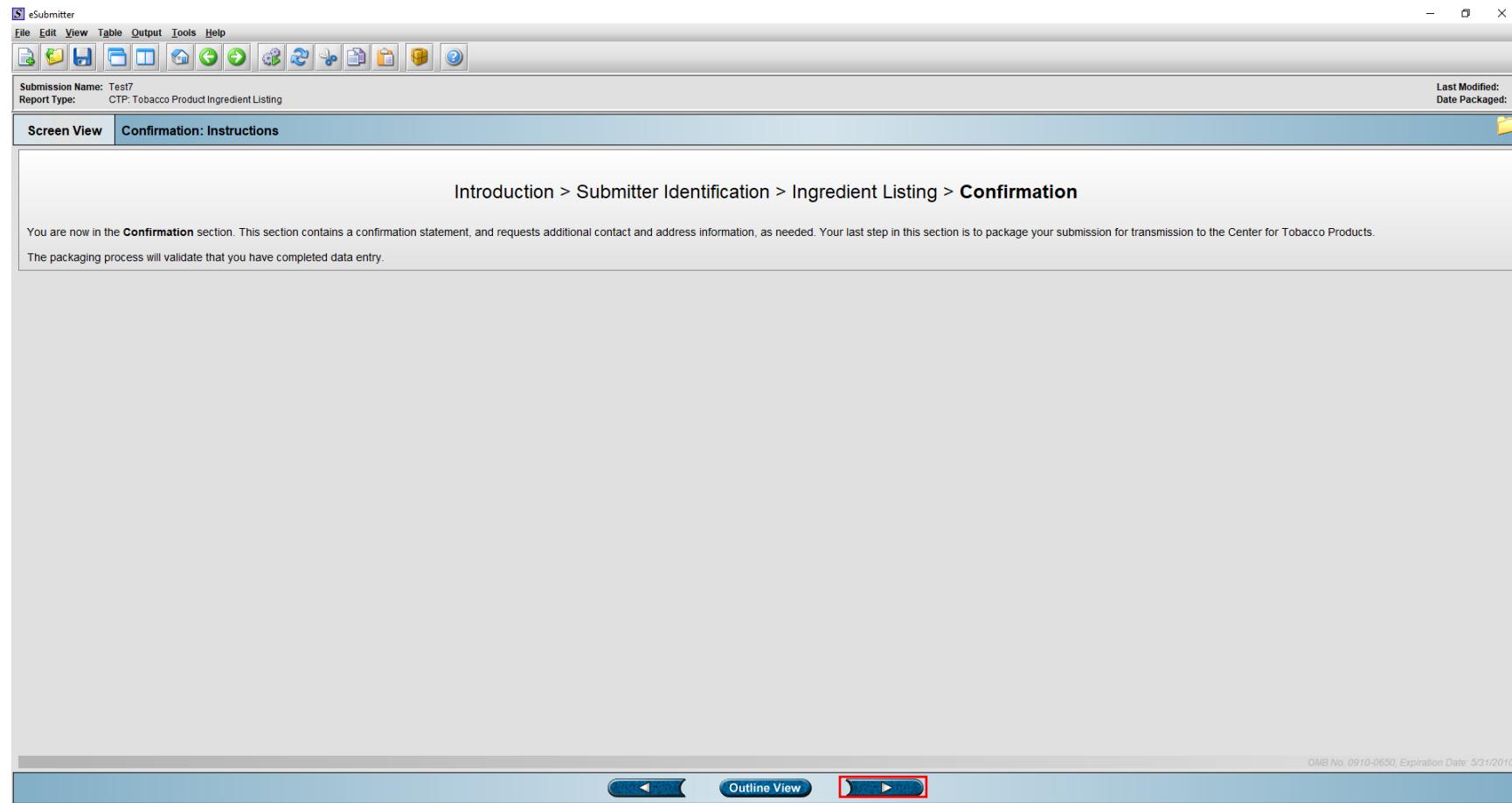
**Submission Comments**  
Please enter any submission comments below.



OMB No. 0910-0650, Expiration Date: 5/31/2010

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Confirmation: Confirmation Statement

Warning: A willfully false statement is a criminal offense, U.S. Code, title 18, section 1001.

The data and information in this submission have been reviewed and, to the best of my knowledge, are certified to be true and accurate. I agree to report changes to this information as required under section 904(c) of the act.

Identify the person submitting this form:

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Contact Information

Prefix:

First Name:

Middle Name:

Last Name:

Generational Suffix:

Generational Suffix, if Other:

Professional Suffix:

Position Title:

Email Address:

Telephone Number(s):

0 of 4 items in the list

Telephone Number(s)

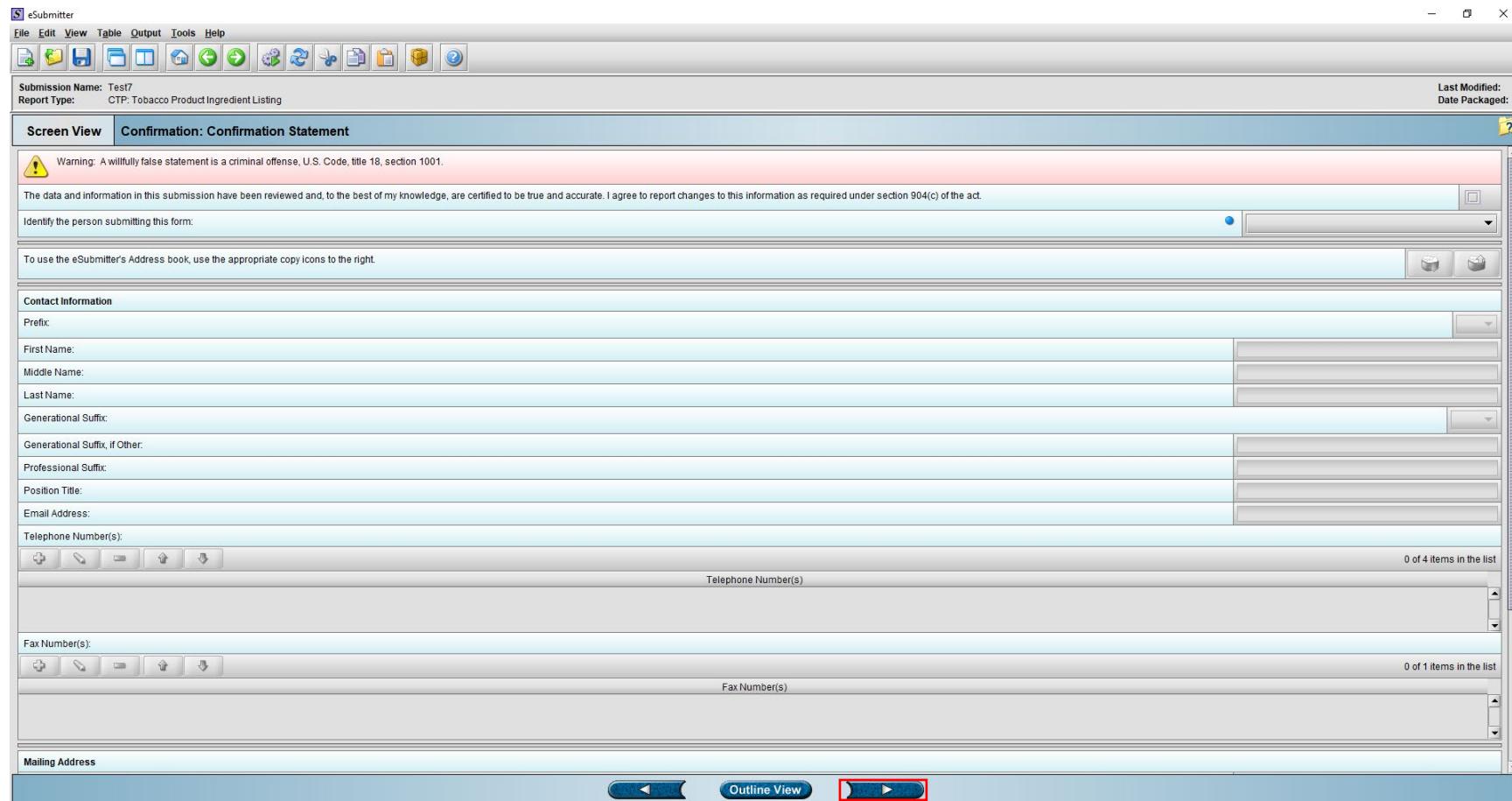
Fax Number(s):

0 of 1 items in the list

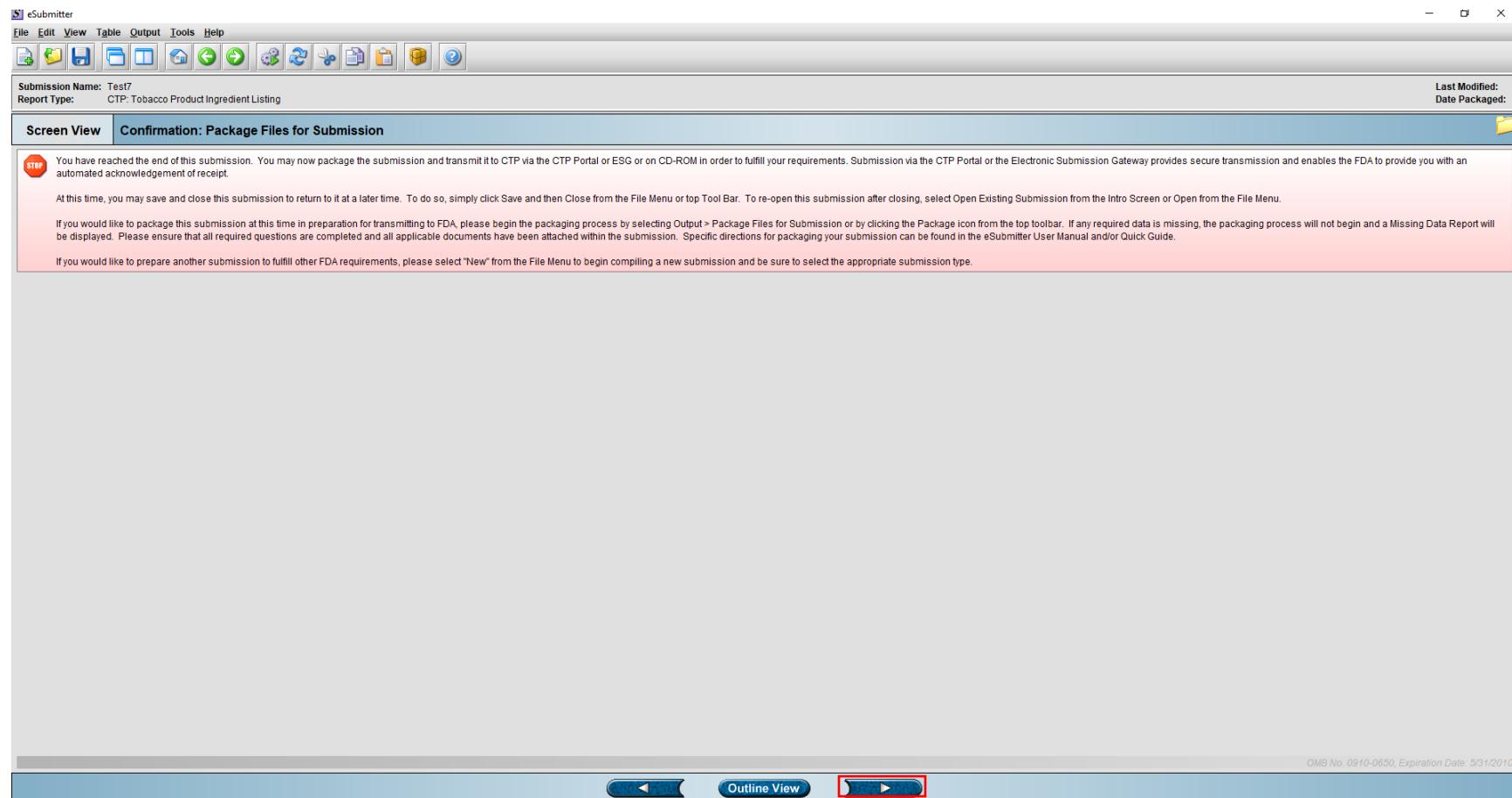
Fax Number(s)

Mailing Address

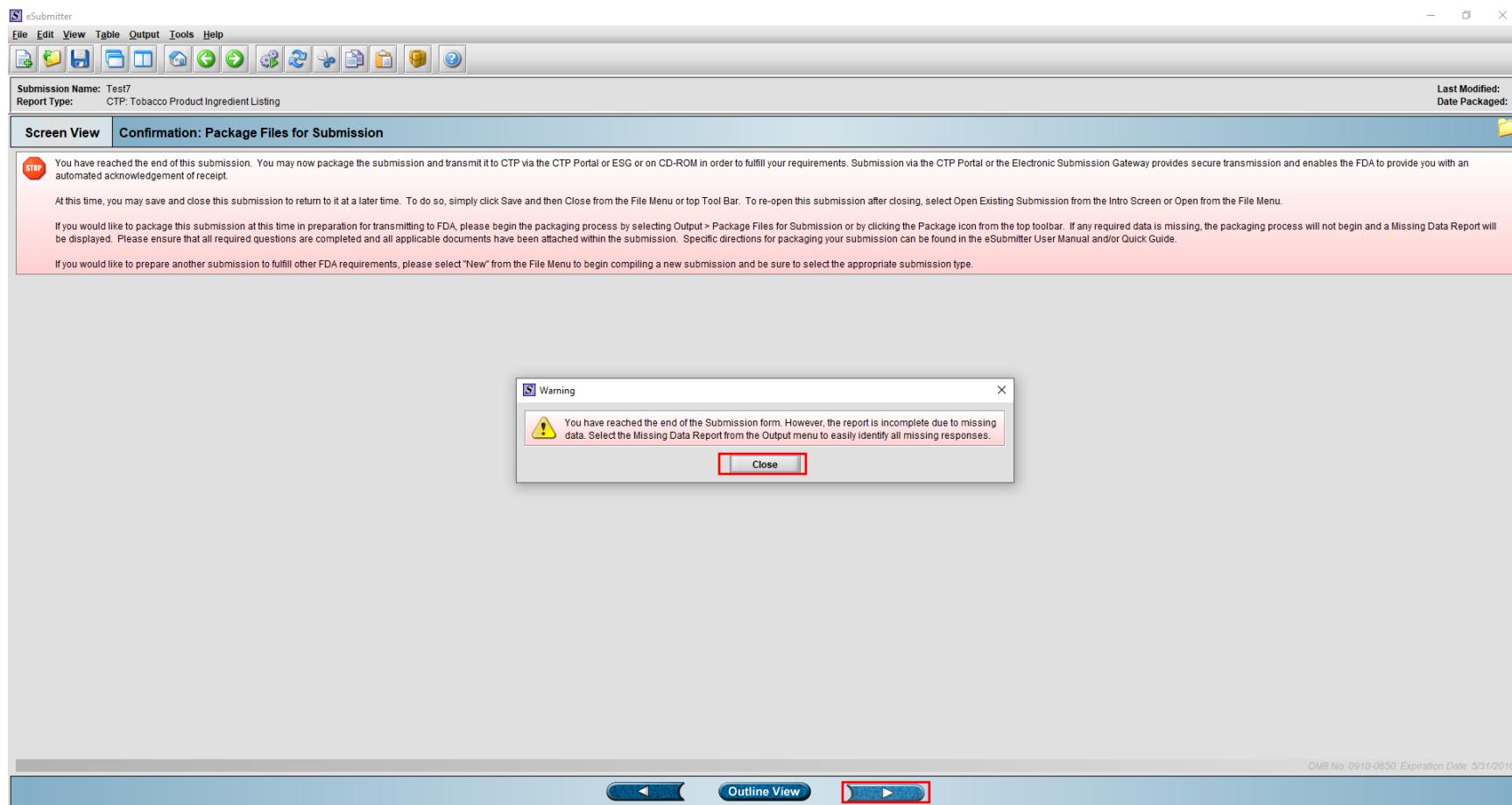
Outline View



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Submission Type

**Submission Type**

Please follow the instructions below to select submission status properly.

Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products) - Complete all sections of the submission form, including Contact Information and Products and Ingredients.

Initial submission per 904(c)(1) for new product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include new products. Do not include a comprehensive list of all products.

Initial submission per 904(c)(1) for modification to existing product(s):

Initial submission per 904(c)(2) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to a new tobacco additive or increases in the quantity of an existing tobacco additive.

Initial submission per 904(c)(3) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to eliminating or decreasing an existing additive, or adds or increases an additive.

Amendment to correct previous product ingredient submission(s)\*\* - Perform a Save As to save the previously submitted submission with a new file name. Open the newly named file and make necessary updates to the submission product information.

\*If modification to a product involves more than one ingredient and is subject to both 904(c)(2) and 904(c)(3) reporting requirements, treat the modification to the product as falling under 904(c)(2).

\*\* If you are only reporting an update or correction to contact information, do not use this form. Instead, please submit a letter to FDA indicating the update or correction.

Please note: If you are discontinuing or resuming a discontinued product per 905(i)(3), you are required to submit an update to product list through 905 only and not 904. If you are adding a product, you must submit an update to product list per 905(i)(3) as well as submit an ingredient listing for this product under 904(c)(1).

If you are unsure how to submit your information to CTP (e.g., corrections), please contact the help desk at eSubmitter@fda.hhs.gov or by telephone at 1-877-CTP-1373.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Submission Type (Please ensure that all products under this submission meet the definition of the checked submission type. Click lightbulb for definitions)

Type a: Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products)

Type b: Initial submission per 904(c)(1) for new product(s)

Type c: Initial submission per 904(c)(1) for modification to existing product(s)

Type d: Initial submission per 904(c)(2) for modification to existing product(s)\*

Type e: Initial submission per 904(c)(3) for modification to existing product(s)\*

Type f: Amendment to correct previous product ingredient submission(s)\*\*

▶ Enter the previous product ingredient submission tracking number:

OMB No. 0910-0650. Expiration Date: 5/31/2010

◀ **Outline View** ▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form

 eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test1 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Role of Submitter 

**Statutory Requirements**

The requirements under section 904(a)(1) of the act apply to each tobacco product manufacturer or importer. Domestic manufacturers are to submit the required ingredient information for products they manufacture and, for tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. This includes any tobacco product, whether for consumers or for further manufacturing.

Other provisions of the Tobacco Control Act pertinent to Ingredient Listing include Section 904(c) of the act.

Please note: For tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. If you are reporting as an importer, and you are also a domestic tobacco product manufacturer, then you are also to submit the ingredient information for the products you manufacture. In this situation, you would submit twice - once as an importer and once as a tobacco product manufacturer.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Please identify your role:

Manufacturer  Importer 

OMB No. 0910-0650, Expiration Date: 5/31/2010

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Identification Information

Submitter Role and Submission Type > **Identification Information** > Product and Ingredient Listing > Additional Information > Confirmation

You are in the **Submitter Identification** section. This section requests contact and address information for the responsible individual submitting the Ingredient Listing submission.

OMB No. 0910-0650, Expiration Date: 5/31/2010

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Submitter Identification

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Company Information

Company Name:

Company Headquarters D&B D-U-N-S® Number:

Company Headquarters FDA Assigned Facility Establishment Identification (FEI) Number:

Organization URL (e.g., www.fda.gov):

Company Mailing Address:

Country:

Address - Line 1:

Address - Line 2:

City:

State:

State, Province, or Territory Name:

Zip or Postal Code:

Authorized Representative (Responsible official authorized to represent the submitter)

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:

► Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):

0 of 1 items in the list

Outline View  

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: U.S. Agent

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

U.S. Agent Contact Information

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:  Generational Suffix, if Other:

Professional Suffix (e.g. MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):  0 of 4 items in the list

Fax Number:  0 of 1 items in the list

Mailing Address for U.S. Agent

Company Name:

Country:  United States

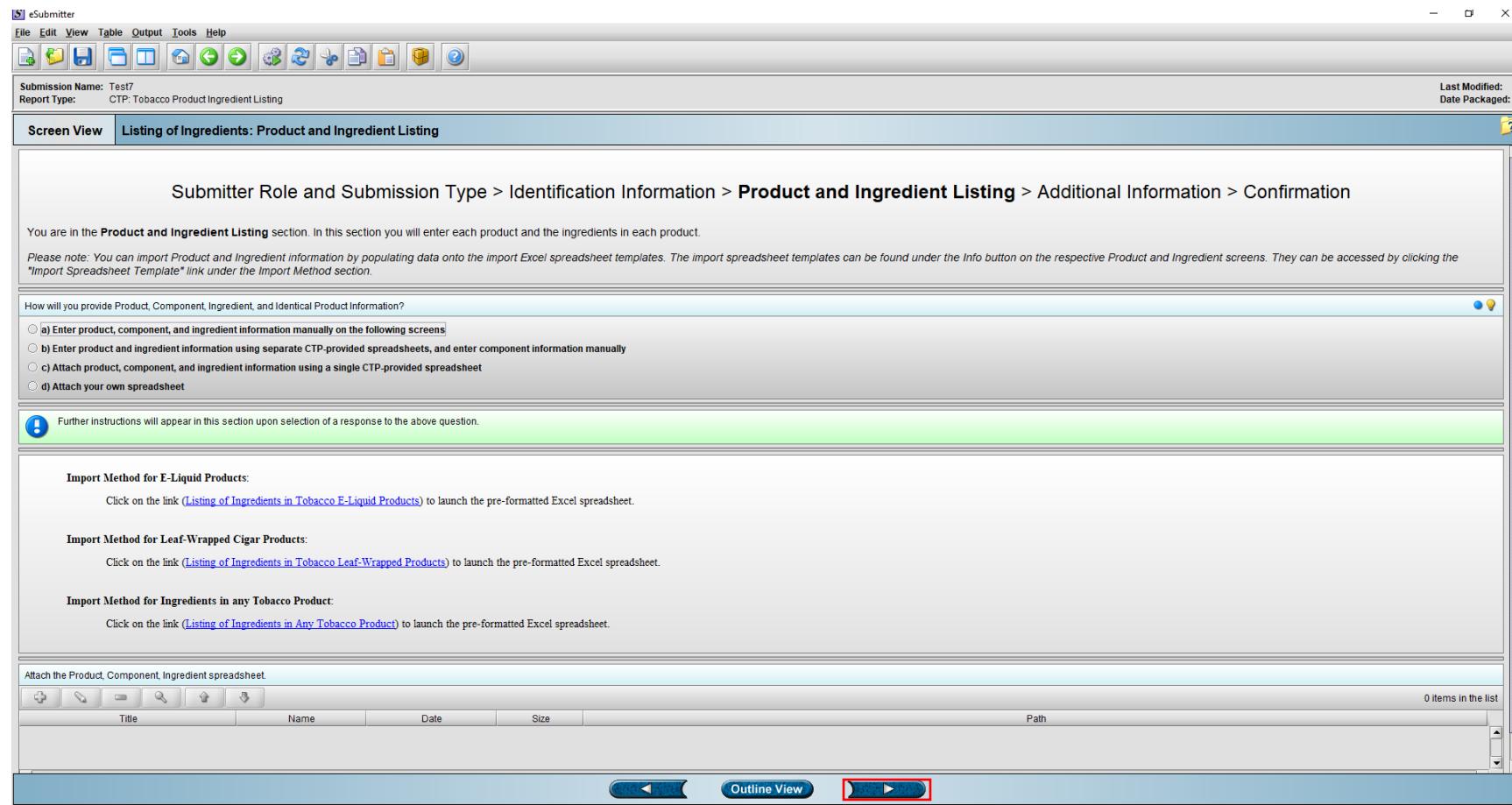
Address - Line 1:

Address - Line 2:

City:

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter v3  
File Edit View Table Output Tools Help  
Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:  
Screen View Listing of Ingredients: Product and Ingredient Listing  
Submitter Role and Submission Type > Identification Information > **Product and Ingredient Listing** > Additional Information > Confirmation  
You are in the **Product and Ingredient Listing** section. In this section you will enter each product and the ingredients in each product.  
Please note: You can import Product and Ingredient information by populating data onto the import Excel spreadsheet templates. The import spreadsheet templates can be found under the Info button on the respective Product and Ingredient screens. They can be accessed by clicking the "Import Spreadsheet Template" link under the Import Method section.  
How will you provide Product, Component, Ingredient, and Identical Product Information?  
 a) Enter product, component, and ingredient information manually on the following screens  
 b) Enter product and ingredient information using separate CTP-provided spreadsheets, and enter component information manually  
 c) Attach product, component, and ingredient information using a single CTP-provided spreadsheet  
 d) Attach your own spreadsheet  
  
 Further instructions will appear in this section upon selection of a response to the above question.  
  
**Import Method for E-Liquid Products:**  
Click on the link: ([Listing of Ingredients in Tobacco E-Liquid Products](#)) to launch the pre-formatted Excel spreadsheet.  
  
**Import Method for Leaf-Wrapped Cigar Products:**  
Click on the link: ([Listing of Ingredients in Tobacco Leaf-Wrapped Products](#)) to launch the pre-formatted Excel spreadsheet.  
  
**Import Method for Ingredients in any Tobacco Product:**  
Click on the link: ([Listing of Ingredients in Any Tobacco Product](#)) to launch the pre-formatted Excel spreadsheet.  
  
Attach the Product, Component, Ingredient spreadsheet.  

Title	Name	Date	Size	Path
				0 items in the list

  
[Navigation buttons: Back, Outline View, Forward]

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

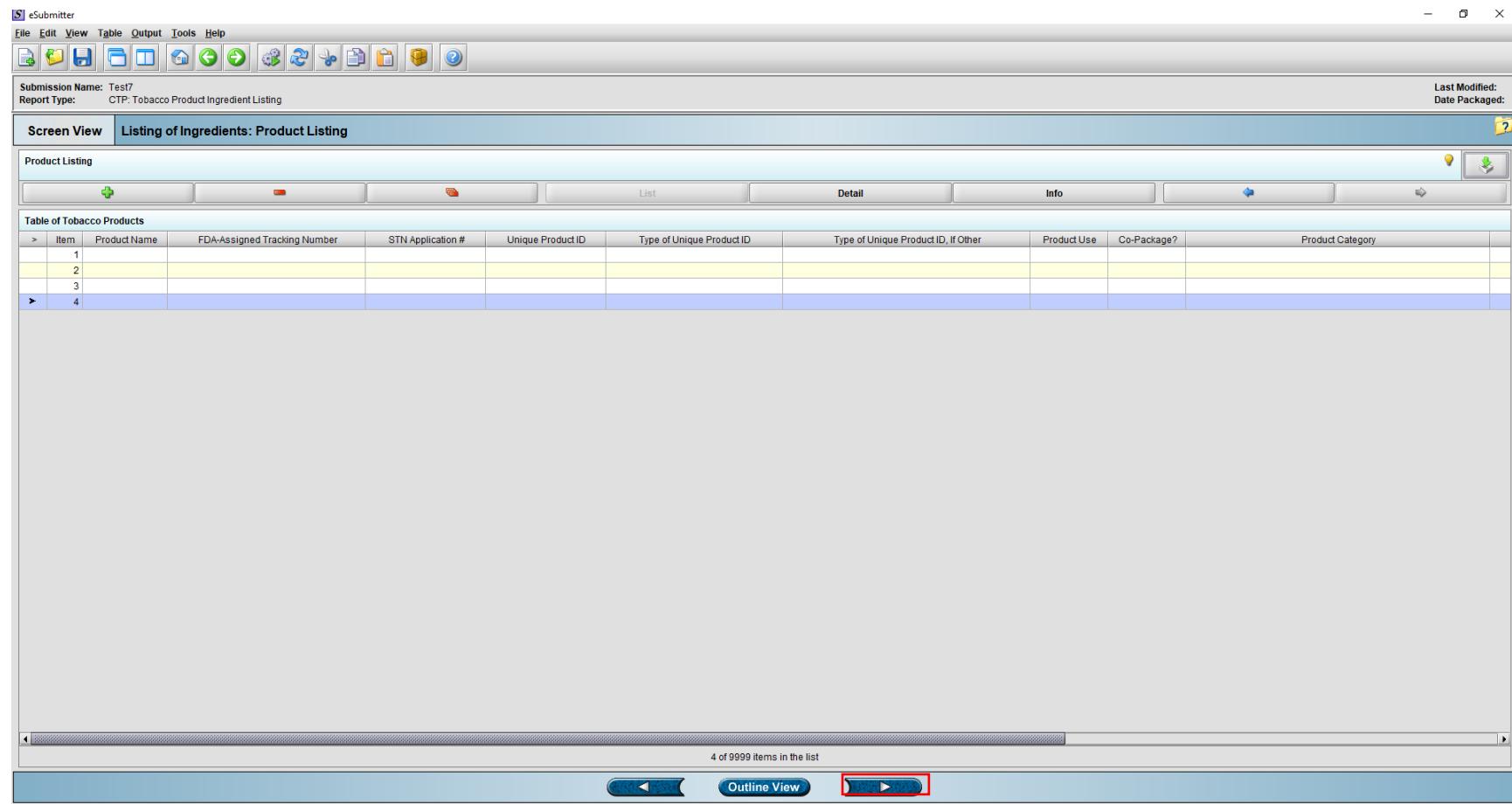
Product Listing

Table of Tobacco Products

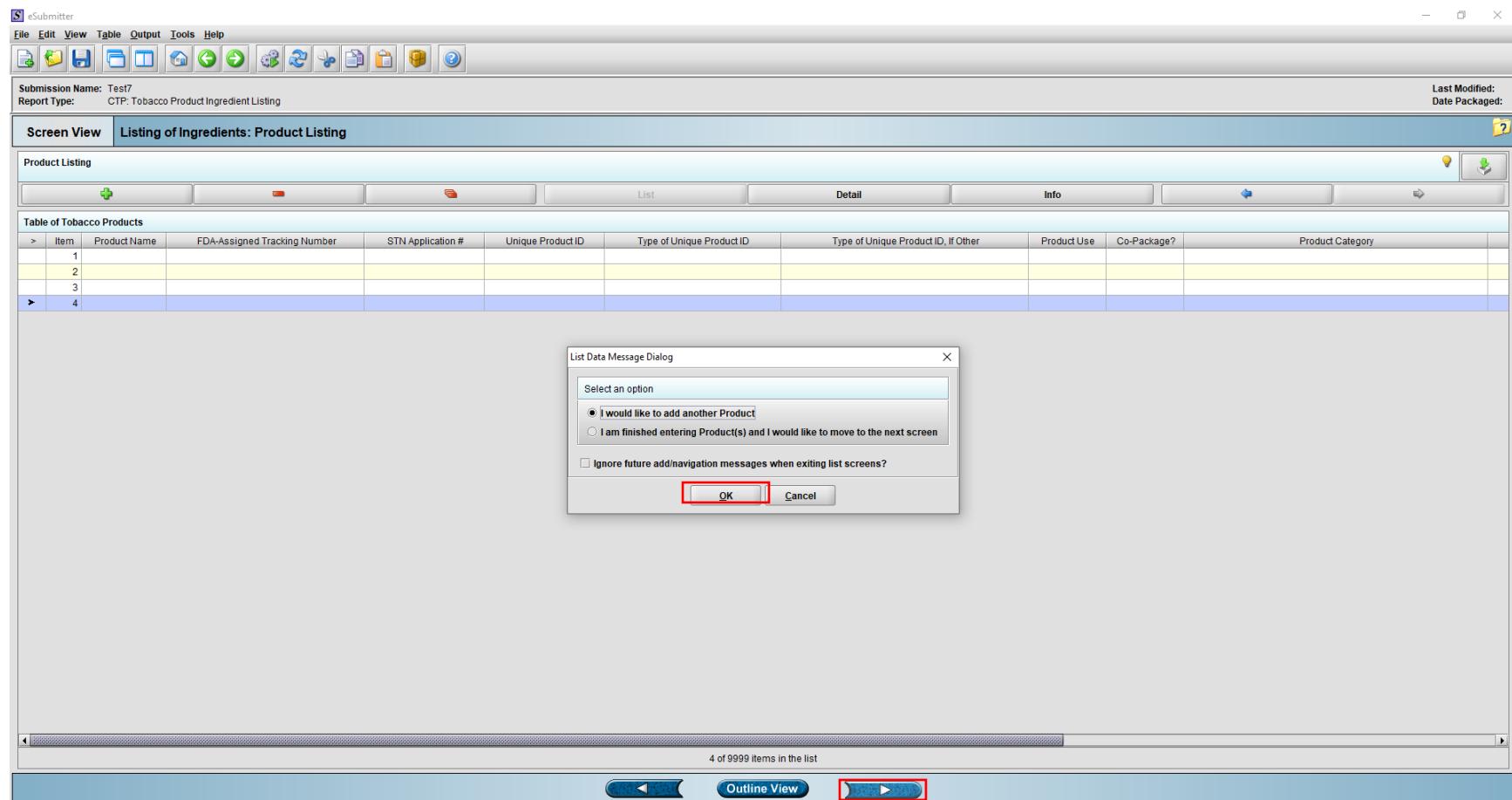
>	Item	Product Name	FDA-Assigned Tracking Number	STN Application #	Unique Product ID	Type of Unique Product ID	Type of Unique Product ID, If Other	Product Use	Co-Package?	Product Category
	1									
	2									
	3									
>	4									

4 of 9999 items in the list

Outline View 



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

Item: 5

**PRODUCT IDENTIFICATION**

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####): TP\_\_\_\_\_

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product.):

Select the type of product identification number:

► If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?  Yes  No

Product Category:

► If Other, please describe further:

Product Sub-Category:

► If Other, please describe further:

 You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

Item: 5

PRODUCT IDENTIFICATION

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####): TP

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product):

Select the type of product identification number:

If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?

Product Category:

If Other, please describe further:

Product Sub-Category:

If Other, please describe further:

 You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

List Data Message Dialog

Select an option

I would like to add another Product

I am finished entering Product(s) and I would like to move to the next screen

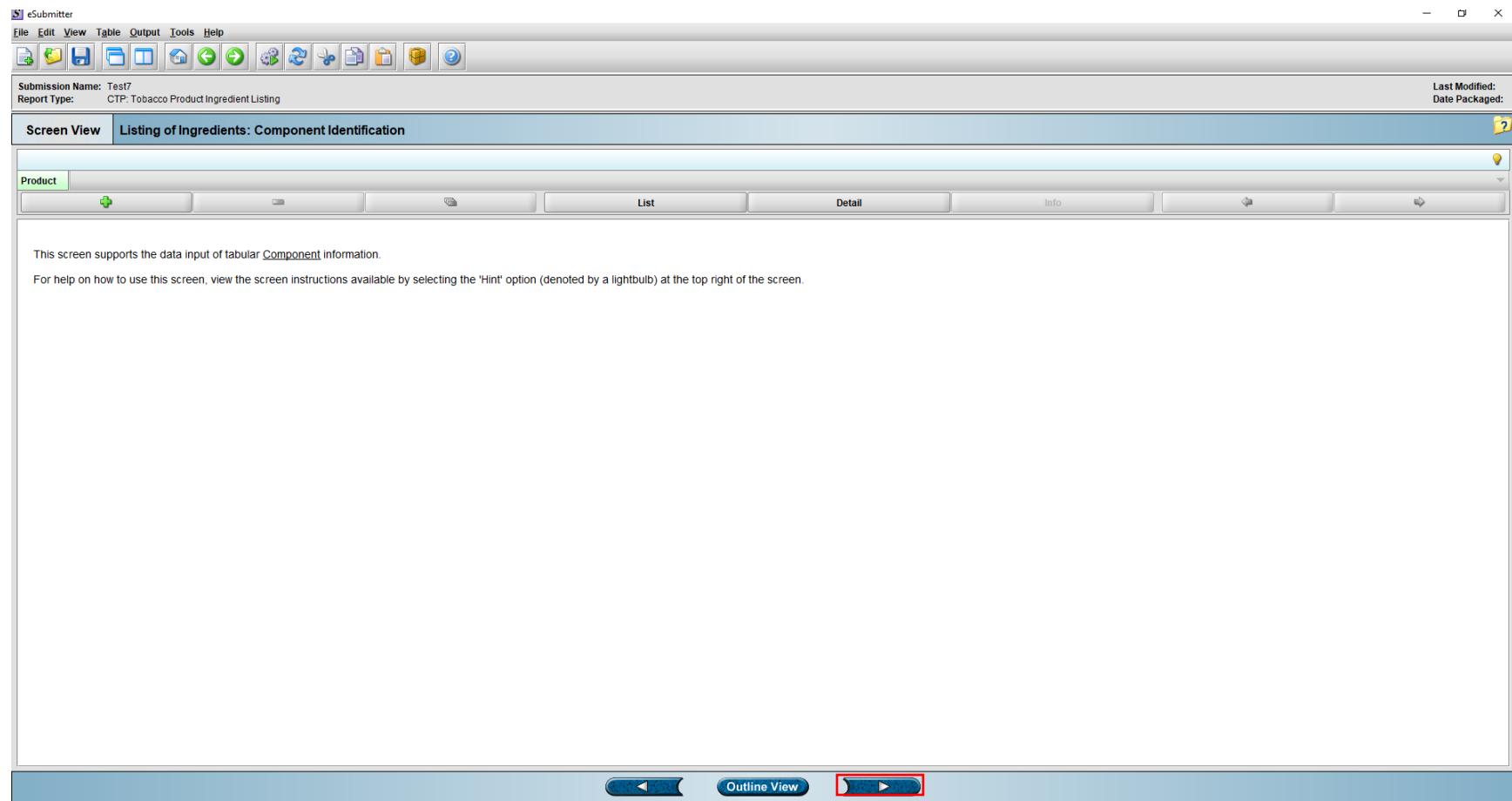
Ignore future add/navigation messages when exiting list screens?

OK Cancel

Outline View

◀ ▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:

Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Component Identification

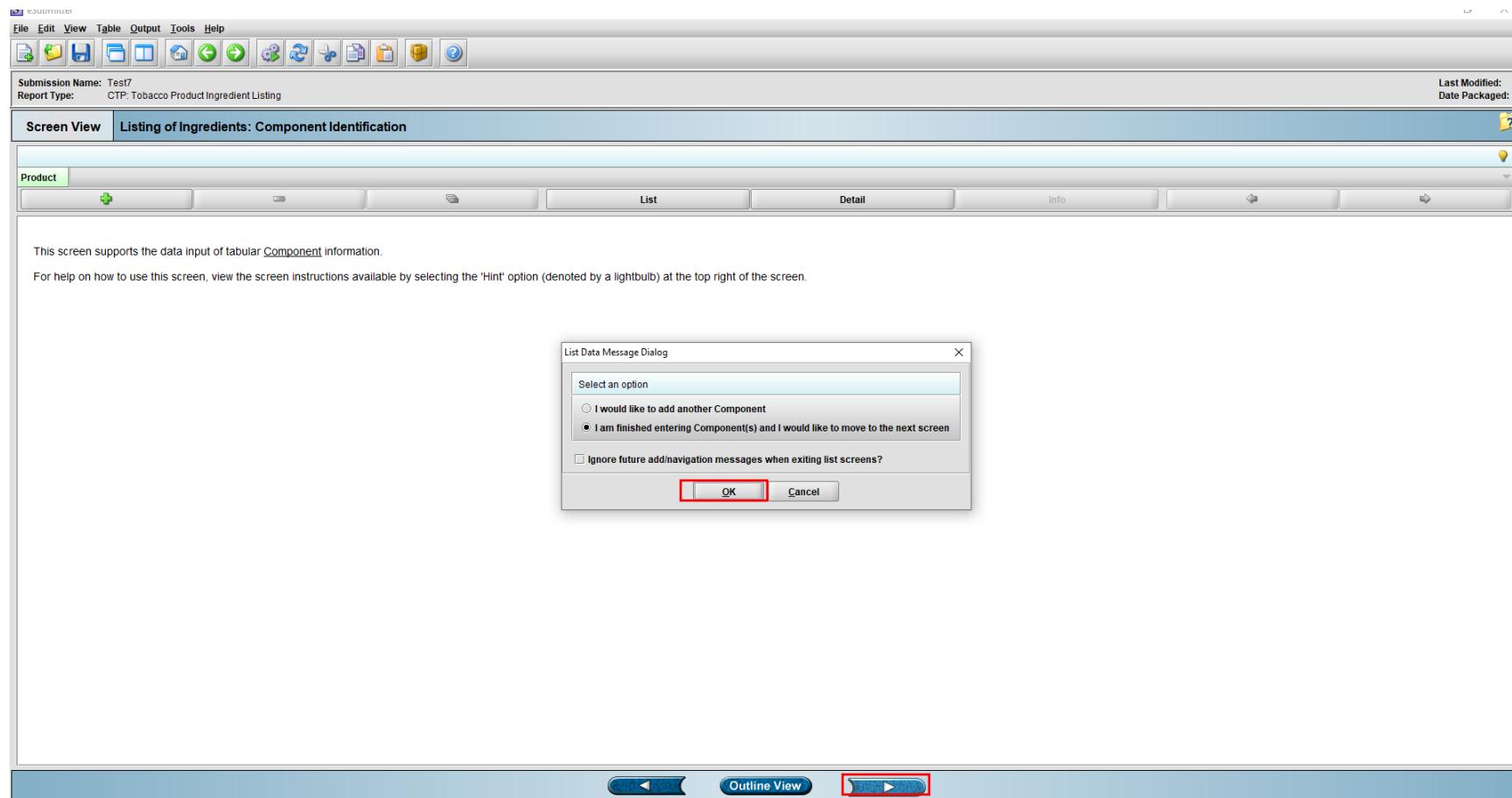
This screen supports the data input of tabular Component information.

For help on how to use this screen, view the screen instructions available by selecting the 'Hint' option (denoted by a lightbulb) at the top right of the screen.

Product List Detail Info

Outline View

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

The screenshot shows the eSubmitter v3 software interface for the CTP Tobacco Product Manufacturer form. The window title is "eSubmitter v3" and the sub-title is "CTP Tobacco Product Manufacturer form". The menu bar includes File, Edit, View, Table, Output, Tools, and Help. The toolbar contains various icons for file operations like Open, Save, Print, and Help. The status bar at the bottom shows "eSubmitter" and "Last Modified: Date Packaged:".

Submission Name: Test?  
Report Type: CTP: Tobacco Product Ingredient Listing

Screen View Listing of Ingredients: Ingredient Listing

Ingredient Listing By Product

Product Component

List Detail Info

How to Enter the Ingredient Information for each Product:  
List all ingredients for the product that was entered and selected in the previous screen (displayed in the "Product" header above). To facilitate data entry, please enter reaction products after entering all other ingredients.

You may enter data directly into this screen using the data entry method. As an alternative to data entry, you may enter this information into a pre-formatted spreadsheet that CTP has specifically designed to be imported here. Please note: If you already have a spreadsheet from a previous submission, you can copy and paste your information into the spreadsheet below.

**Data Entry Method:**

1. To begin, click on the "Add" button to enter information on a particular ingredient.
2. Once you have entered the information about a particular ingredient, click on the "Add" button to enter information about another ingredient.
3. Repeat steps 1 and 2 until all ingredients have been entered for the product identified above.
4. After you have entered all ingredients for the selected product, return to the Product Identification screen to enter another product. Select the next product in the List and advance to this screen to add the Ingredient information.

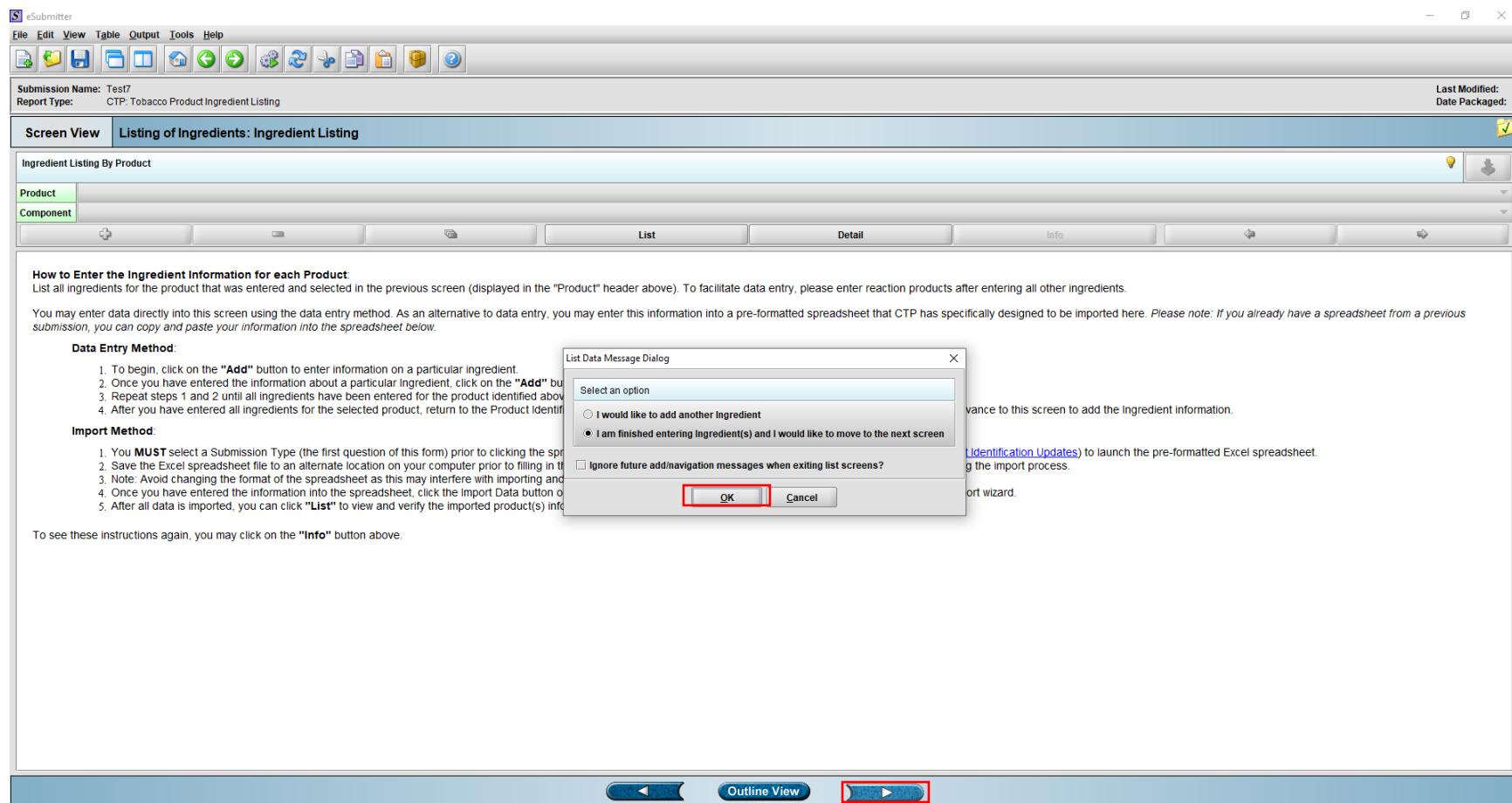
**Import Method:**

1. You **MUST** select a Submission Type (the first question of this form) prior to clicking the spreadsheet link. Then, click on the link ([Import Spreadsheet Template for Ingredient Identification Updates](#)) to launch the pre-formatted Excel spreadsheet.
2. Save the Excel spreadsheet file to an alternate location on your computer prior to filling in the requested information. You will need to navigate to the location of the file during the import process.
3. Note: Avoid changing the format of the spreadsheet as this may interfere with importing and the validation of the data.
4. Once you have entered the information into the spreadsheet, click the Import Data button on the top right corner of this screen next to the yellow light bulb and follow the import wizard.
5. After all data is imported, you can click "List" to view and verify the imported product(s) information.

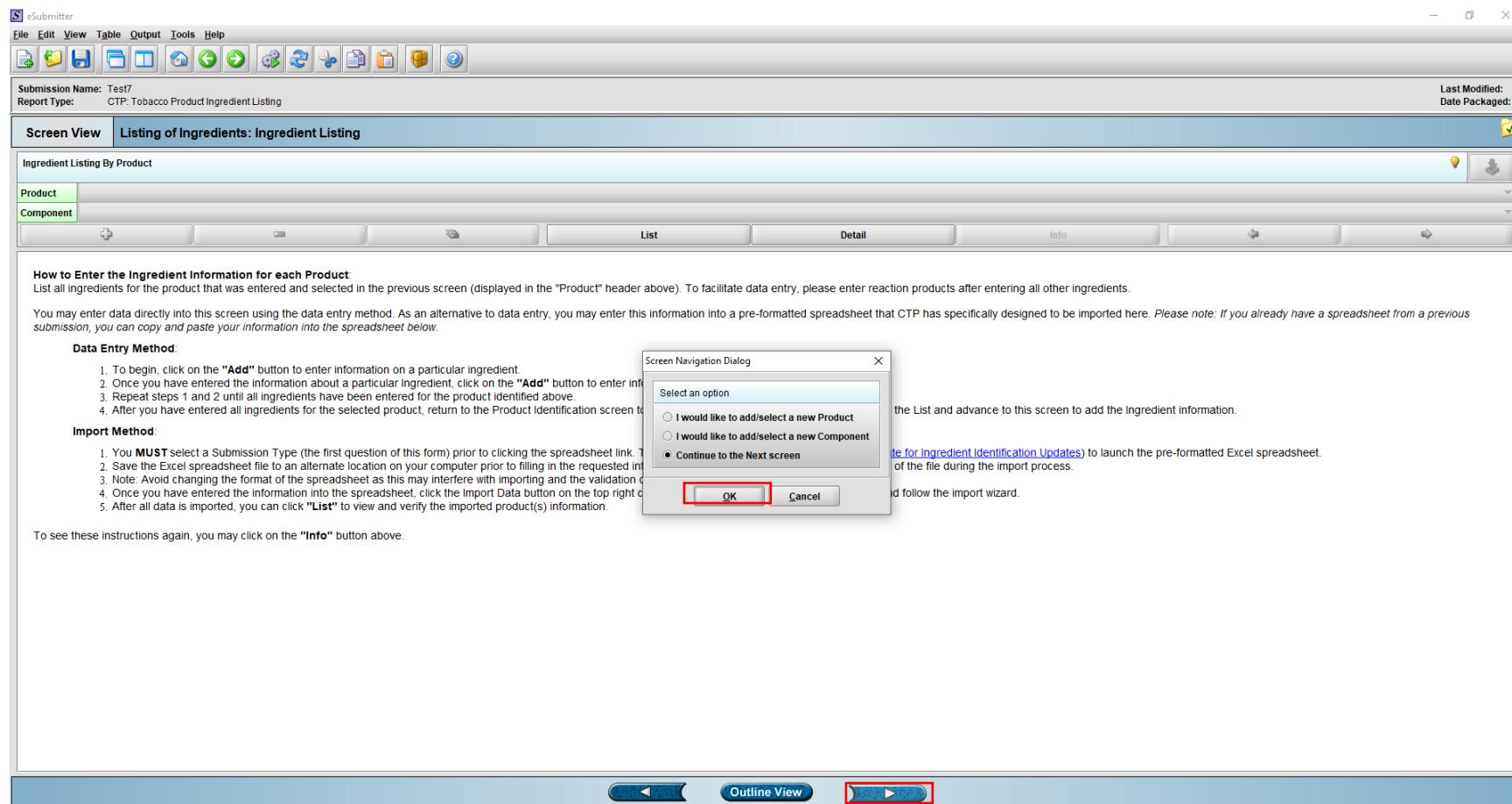
To see these instructions again, you may click on the "Info" button above.

Outline View

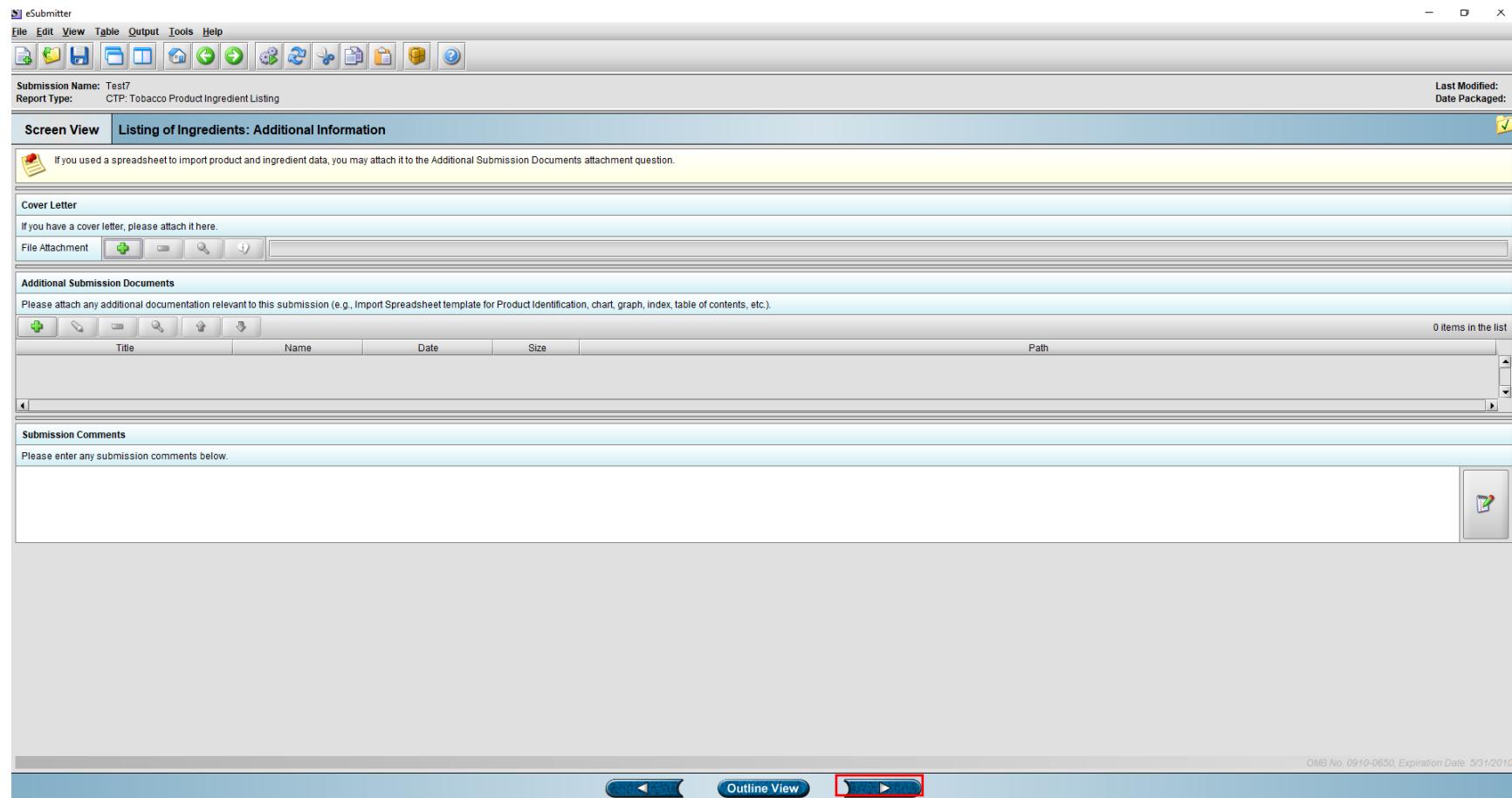
eSubmitter v3  
CTP Tobacco Product Manufacturer form



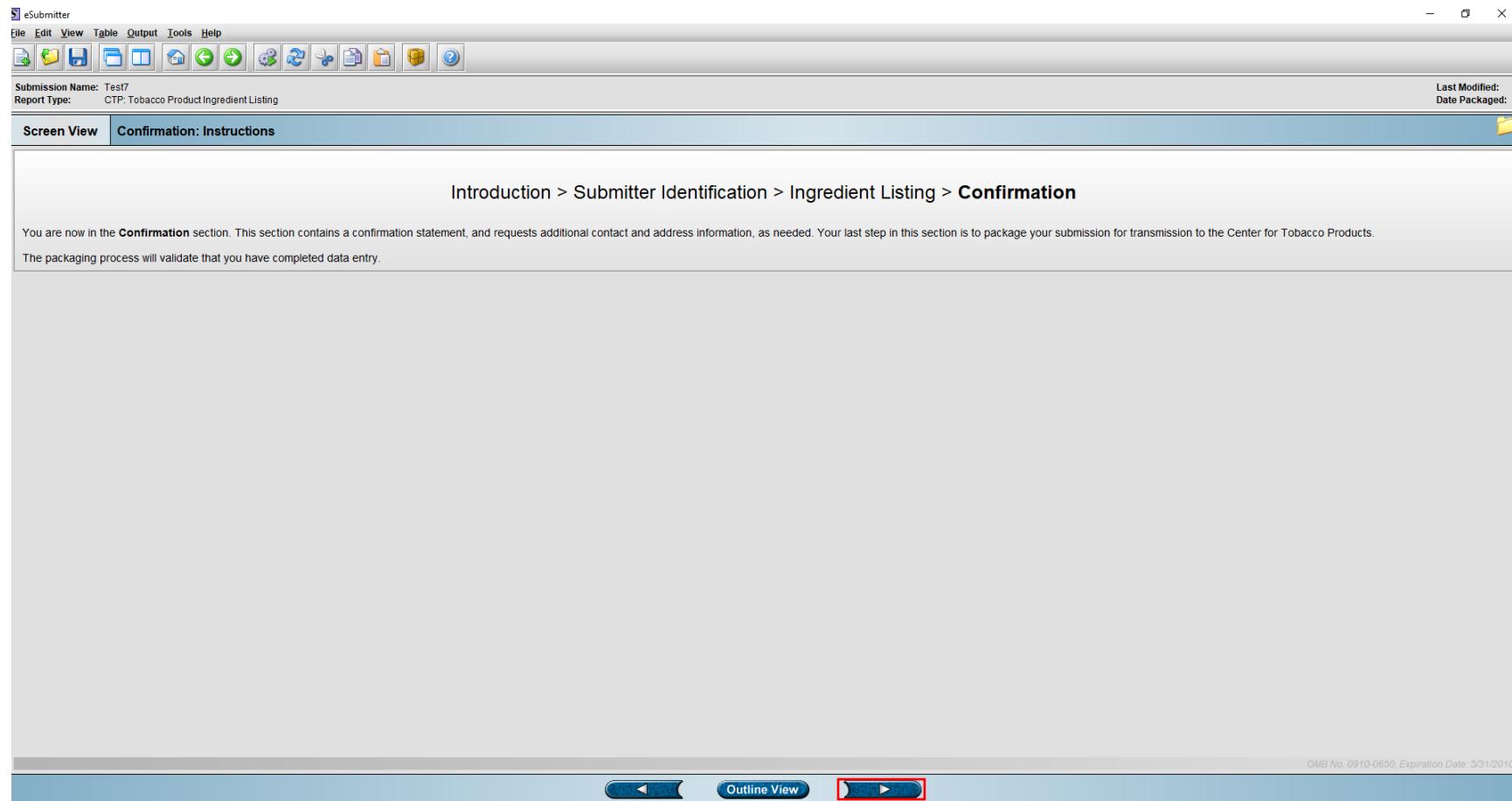
eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter v3  
File Edit View Table Output Tools Help  
Submission Name: Test7 Report type: CTP: Tobacco Product Ingredient Listing  
Last Modified: Date Packaged:  
Screen View Listing of Ingredients: Additional Information  
Cover Letter  
Additional Submission Documents  
Submission Comments  
OMB No. 0910-0650, Expiration Date: 5/31/2010

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Confirmation: Instructions

Introduction > Submitter Identification > Ingredient Listing > **Confirmation**

You are now in the **Confirmation** section. This section contains a confirmation statement, and requests additional contact and address information, as needed. Your last step in this section is to package your submission for transmission to the Center for Tobacco Products. The packaging process will validate that you have completed data entry.

OMB No. 0910-0650. Expiration Date: 5/31/2010

Outline View 

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified: Date Packaged:

Screen View Confirmation: Confirmation Statement

Warning: A willfully false statement is a criminal offense, U.S. Code, title 18, section 1001.

The data and information in this submission have been reviewed and, to the best of my knowledge, are certified to be true and accurate. I agree to report changes to this information as required under section 904(c) of the act.

Identify the person submitting this form:

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Contact Information

Prefix:

First Name:

Middle Name:

Last Name:

Generational Suffix:

Generational Suffix, If Other:

Professional Suffix:

Position Title:

Email Address:

Telephone Number(s):

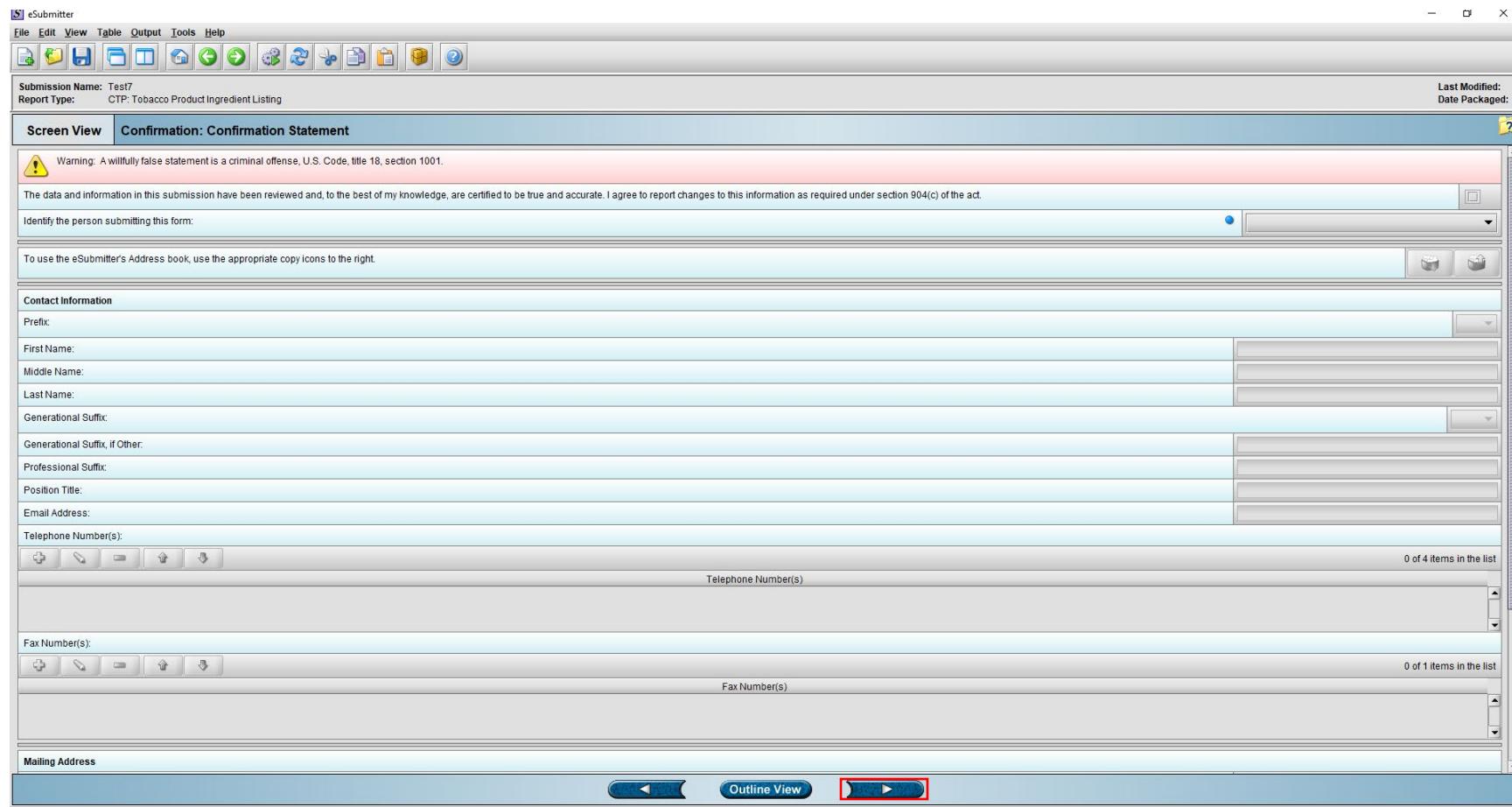
Telephone Number(s) 0 of 4 items in the list

Fax Number(s):

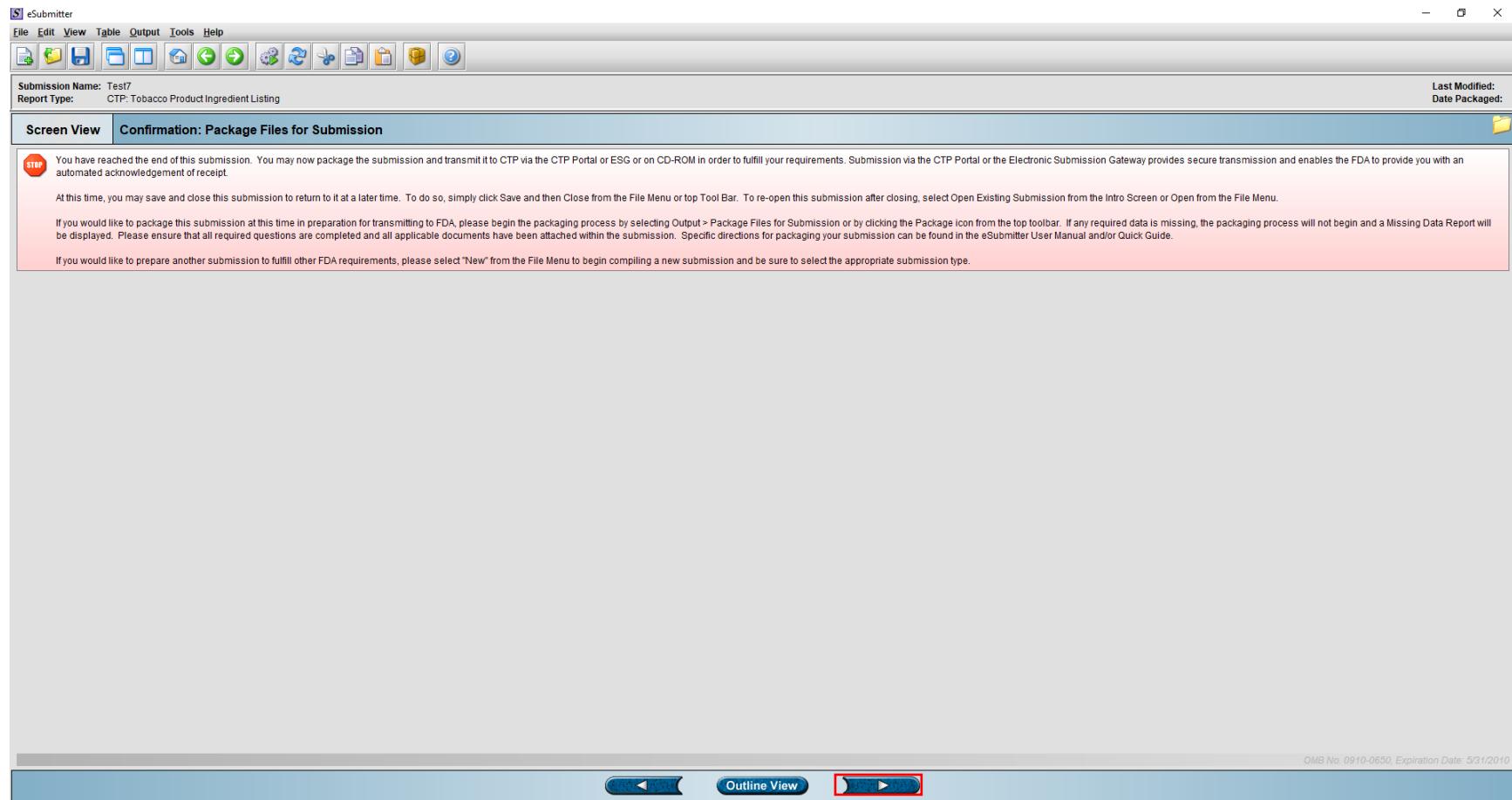
Fax Number(s) 0 of 1 items in the list

Mailing Address

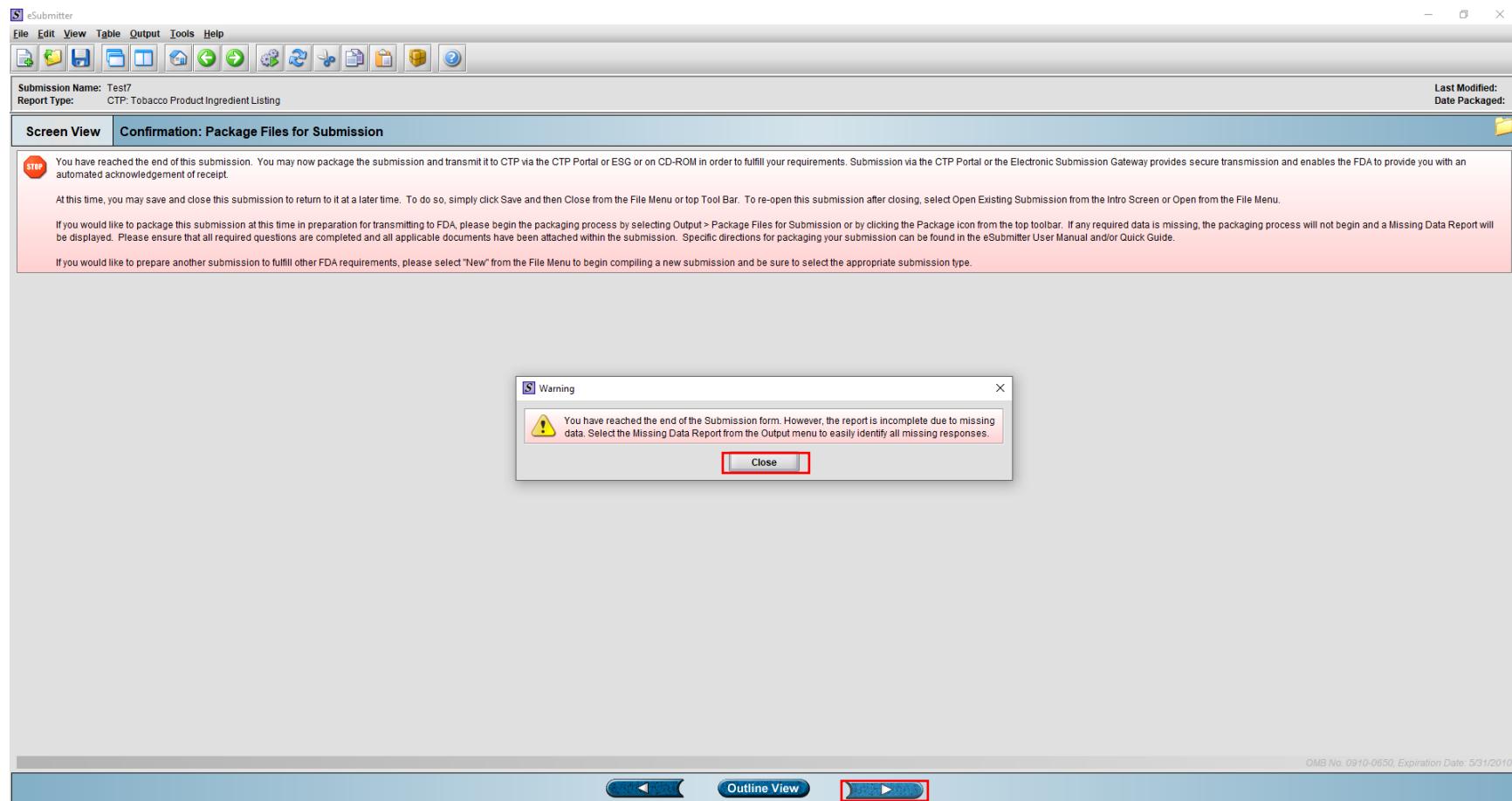
Outline View



eSubmitter v3  
CTP Tobacco Product Manufacturer form



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CTP Tobacco Product Manufacturer form

**Submission Type**

Please follow the instructions below to select submission status properly.

Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products) - Complete all sections of the submission form, including Contact Information and Products and Ingredients.

Initial submission per 904(c)(1) for new product(s) - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include new products. Do not include a comprehensive list of all products.

Initial submission per 904(c)(1) for modification to existing product(s):

Initial submission per 904(c)(2) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to a new tobacco additive or increases in the quantity of an existing tobacco additive.

Initial submission per 904(c)(3) for modification to existing product(s)\* - Complete all sections of the submission form, including Contact Information and Products and Ingredients. Only include products that are being modified due to eliminating or decreasing an existing additive, or adds or increases an additive.

Amendment to correct previous product ingredient submission(s)\*\* - Perform a Save As to save the previously submitted submission with a new file name. Open the newly named file and make necessary updates to the submission product information.

\*If modification to a product involves more than one ingredient and is subject to both 904(c)(2) and 904(c)(3) reporting requirements, treat the modification to the product as falling under 904(c)(2).

\*\* If you are only reporting an update or correction to contact information, do not use this form. Instead, please submit a letter to FDA indicating the update or correction.

Please note: If you are discontinuing or resuming a discontinued product per 905(i)(3), you are required to submit an update to product list through 905 only and not 904. If you are adding a product, you must submit an update to product list per 905(i)(3) as well as submit an ingredient listing for this product under 904(c)(1).

If you are unsure how to submit your information to CTP (e.g., corrections), please contact the help desk at eSubmitter@fda.hhs.gov or by telephone at 1-877-CTP-1373.

For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Submission Type (Please ensure that all products under this submission meet the definition of the checked submission type. Click lightbulb for definitions)

Type a: Initial submission per 904(a)(1) for product(s) on the market as of June 22, 2009 (for cigarettes, cigarette tobacco, RYO, and smokeless tobacco) or August 8, 2016 (for other tobacco products)

Type b: Initial submission per 904(c)(1) for new product(s)

Type c: Initial submission per 904(c)(1) for modification to existing product(s)

Type d: Initial submission per 904(c)(2) for modification to existing product(s)\*

Type e: Initial submission per 904(c)(3) for modification to existing product(s)\*

Type f: Amendment to correct previous product ingredient submission(s)\*\*

Enter the previous product ingredient submission tracking number:

OMB No. 0910-0650. Expiration Date: 5/31/2010

◀ **Outline View** ▶

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Last Modified:  
Report Type: CTP: Tobacco Product Ingredient Listing Date Packaged:

Screen View Listing of Ingredients: Role of Submitter 

**Statutory Requirements**

The requirements under section 904(a)(1) of the act apply to each tobacco product manufacturer or importer. Domestic manufacturers are to submit the required ingredient information for products they manufacture and, for tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. This includes any tobacco product, whether for consumers or for further manufacturing.

Other provisions of the Tobacco Control Act pertinent to Ingredient Listing include Section 904(c) of the act.

Please note: For tobacco products that are imported, the required ingredient information is to be submitted by either the foreign manufacturer or the importer of the product. If you are reporting as an importer, and you are also a domestic tobacco product manufacturer, then you are also to submit the ingredient information for the products you manufacture. In this situation, you would submit twice - once as an importer and once as a tobacco product manufacturer.

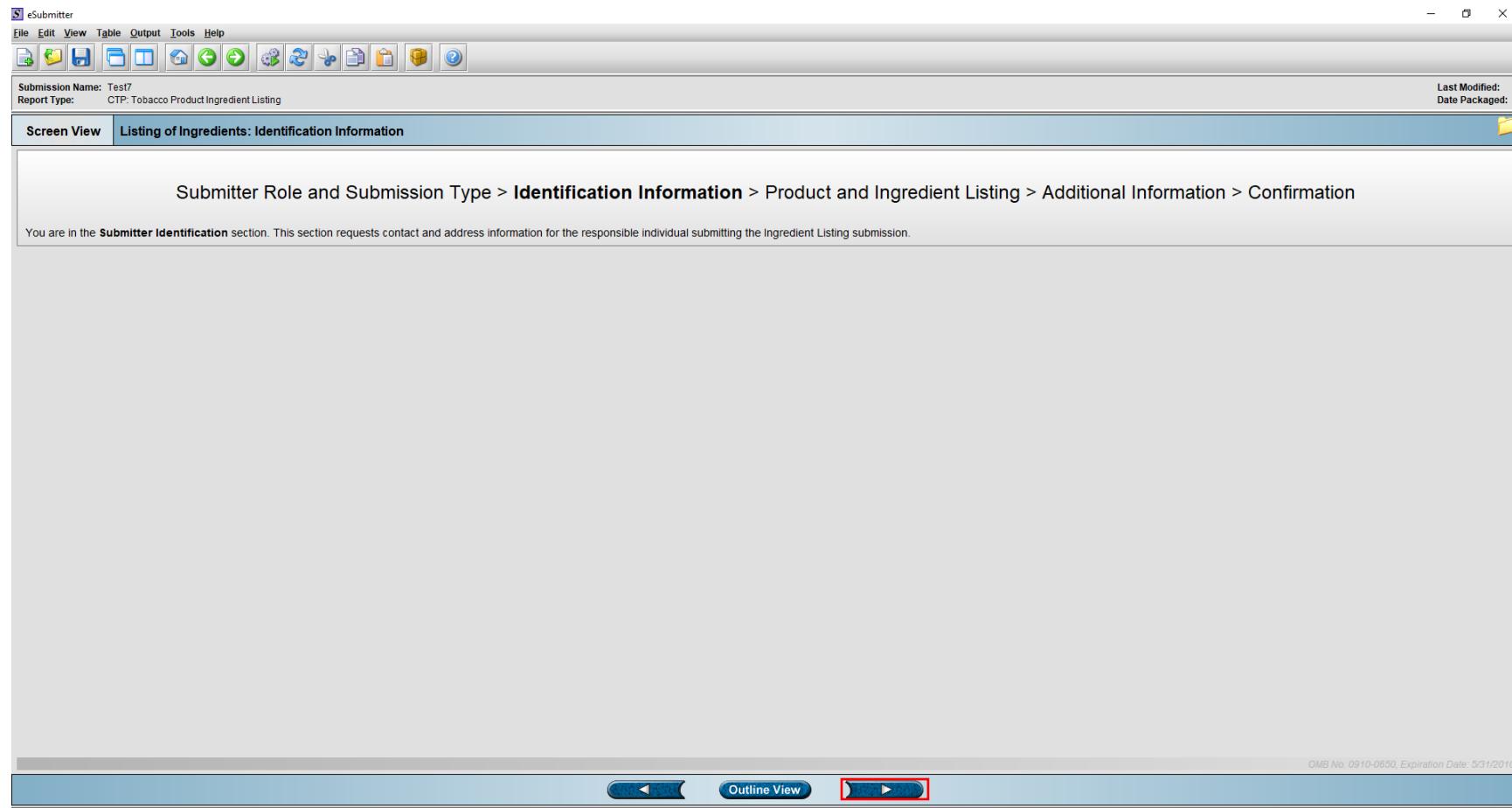
For information regarding the section 904 requirements, please refer to the [Guidance: Listing of Ingredients in Tobacco Products](#).

Please identify your role:   Manufacturer  Importer

OMB No. 0910-0650. Expiration Date: 5/31/2010

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CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7  
Report Type: CTP: Tobacco Product Ingredient Listing

Last Modified:  
Date Packaged:

Screen View Listing of Ingredients: Submitter Identification

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Company Information

Company Name:

Company Headquarters D&B D-U-N-S® Number:

Company Headquarters FDA Assigned Facility Establishment Identification (FEI) Number:

Organization URL (e.g., www.fda.gov):

Company Mailing Address:

Country:

Address - Line 1:

Address - Line 2:

City:

State:

State, Province, or Territory Name:

Zip or Postal Code:

Authorized Representative (Responsible official authorized to represent the submitter)

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:

► Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):

Outline View  

eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: U.S. Agent

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

U.S. Agent Contact Information

Prefix:

First Name/Given Name:

Middle Name:

Last Name:

Generational Suffix:  Generational Suffix, if Other:

Professional Suffix (e.g., MD, Ph.D.):

Position Title:

Email Address:

Telephone Number(s):   
Telephone Number(s) 0 of 4 items in the list

Fax Number:   
Fax Number(s) 0 of 1 items in the list

Mailing Address for U.S. Agent

Company Name:

Country:  United States

Address - Line 1:

Address - Line 2:

City:

Outline View 

eSubmitter v3  
CTP Tobacco Product Manufacturer form

**Submitter Role and Submission Type > Identification Information > Product and Ingredient Listing > Additional Information > Confirmation**

You are in the **Product and Ingredient Listing** section. In this section you will enter each product and the ingredients in each product.

*Please note: You can import Product and Ingredient information by populating data onto the import Excel spreadsheet templates. The import spreadsheet templates can be found under the Info button on the respective Product and Ingredient screens. They can be accessed by clicking the "Import Spreadsheet Template" link under the Import Method section.*

How will you provide Product, Component, Ingredient, and Identical Product information?

a) Enter product, component, and ingredient information manually on the following screens

b) Enter product and ingredient information using separate CTP-provided spreadsheets, and enter component information manually

c) Attach product, component, and ingredient information using a single CTP-provided spreadsheet

d) Attach your own spreadsheet

Further instructions will appear in this section upon selection of a response to the above question.

**Import Method for E-Liquid Products:**  
Click on the link ([Listing of Ingredients in Tobacco E-Liquid Products](#)) to launch the pre-formatted Excel spreadsheet.

**Import Method for Leaf-Wrapped Cigar Products:**  
Click on the link ([Listing of Ingredients in Tobacco Leaf-Wrapped Products](#)) to launch the pre-formatted Excel spreadsheet.

**Import Method for Ingredients in any Tobacco Product:**  
Click on the link ([Listing of Ingredients in Any Tobacco Product](#)) to launch the pre-formatted Excel spreadsheet.

Attach the Product, Component, Ingredient spreadsheet.

Title	Name	Date	Size	Path
0 items in the list				

Outline View 

eSubmitter v3  
CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Product Listing

Product Listing

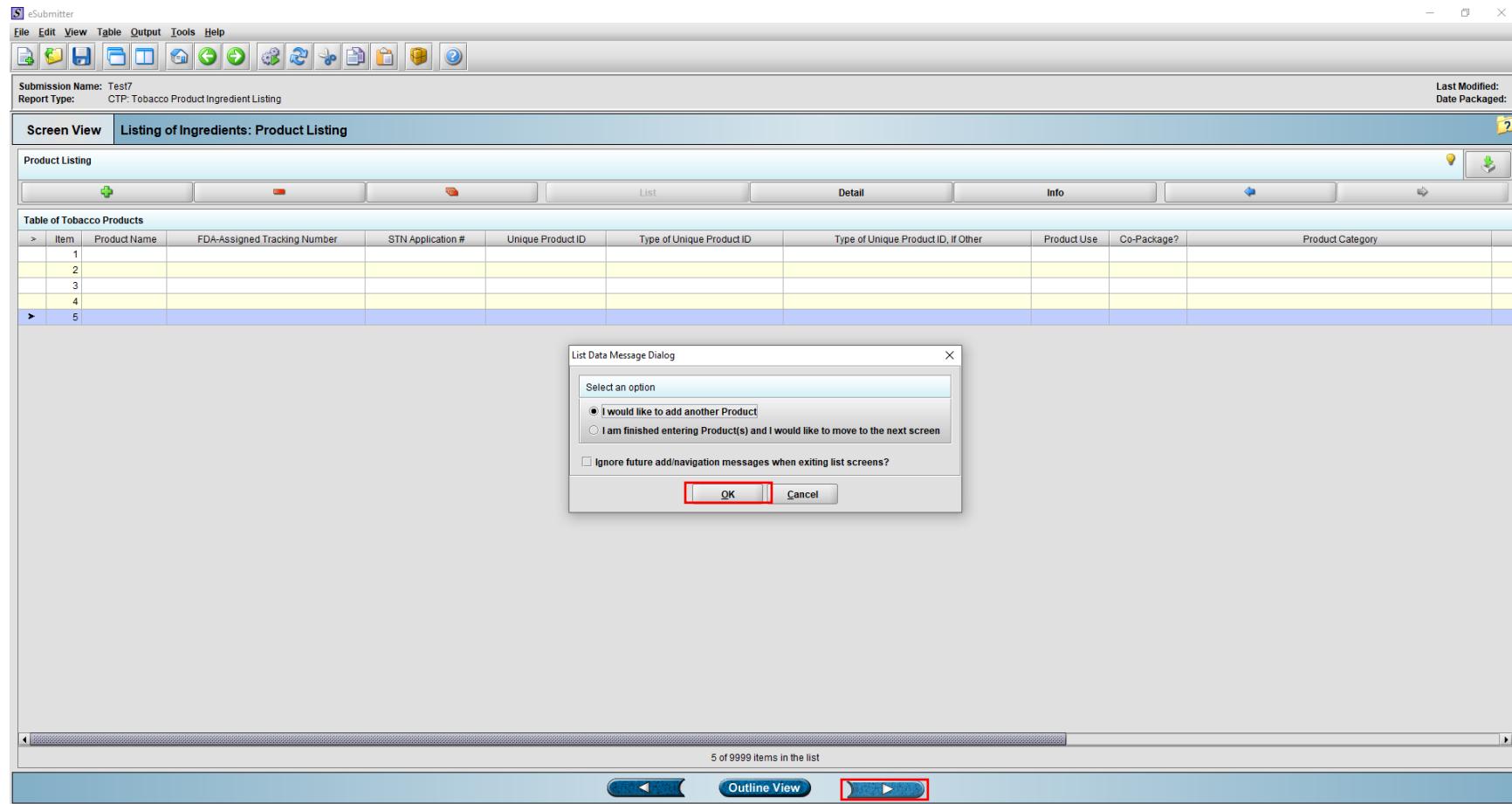
Table of Tobacco Products

>	Item	Product Name	FDA-Assigned Tracking Number	STN Application #	Unique Product ID	Type of Unique Product ID	Type of Unique Product ID, If Other	Product Use	Co-Package?	Product Category
	1									
	2									
	3									
	4									
►	5									

5 of 9999 items in the list

Outline View 

eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

**Submission Name:** Test7      **Last Modified:**  
**Report Type:** CTP: Tobacco Product Ingredient Listing      **Date Packaged:**

**Screen View** Listing of Ingredients: Product Listing

**Product Listing**

Item: 6

**PRODUCT IDENTIFICATION**

Tobacco Product Brand/Sub-brand Name or Other Commercial Name (e.g., Acme Lights 100's or Acme Reconstituted Tobacco #202):

FDA-Assigned Tracking Number (TP#####):

If this product is under review or has been authorized under a marketing pathway, enter the submission tracking number of the application (e.g., SE1234567):

Product Identification Number (At least one product identification number must be provided if needed to uniquely identify the product):

Select the type of product identification number:

If Other, please describe further:

Use of Product:

Is this tobacco product a co-package?

Product Category:

If Other, please describe further:

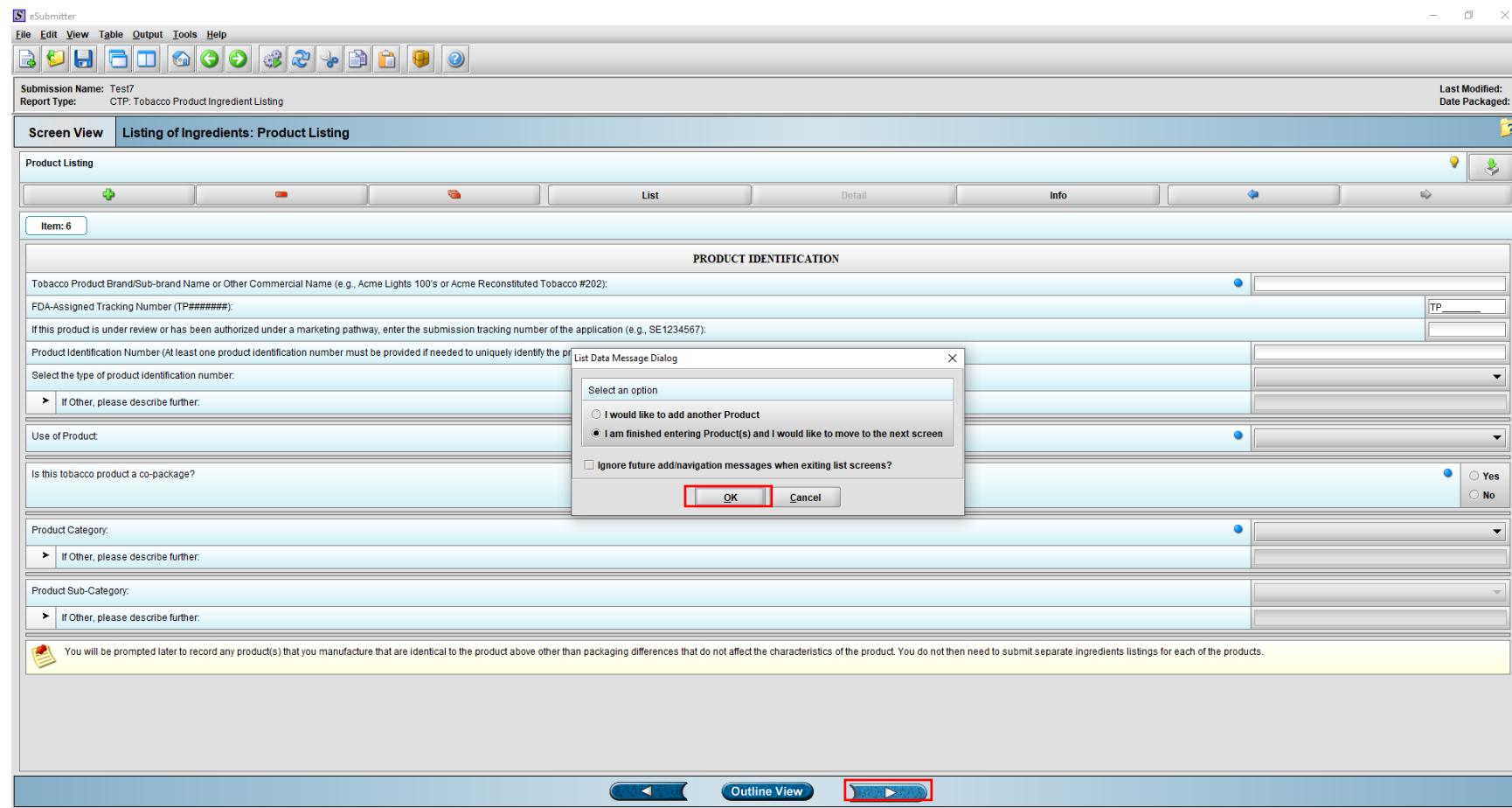
Product Sub-Category:

If Other, please describe further:

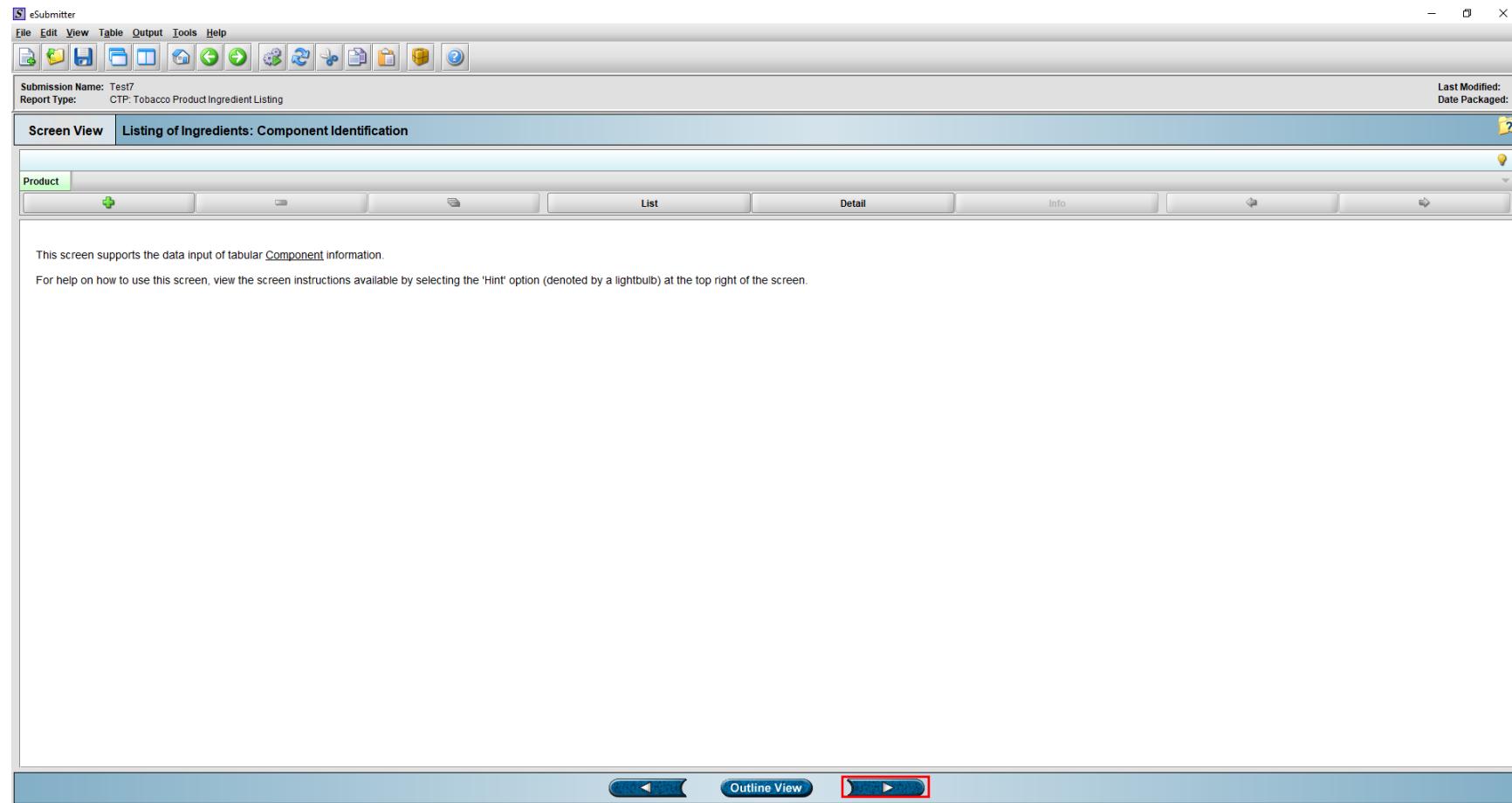
 You will be prompted later to record any product(s) that you manufacture that are identical to the product above other than packaging differences that do not affect the characteristics of the product. You do not then need to submit separate ingredients listings for each of the products.

Outline View

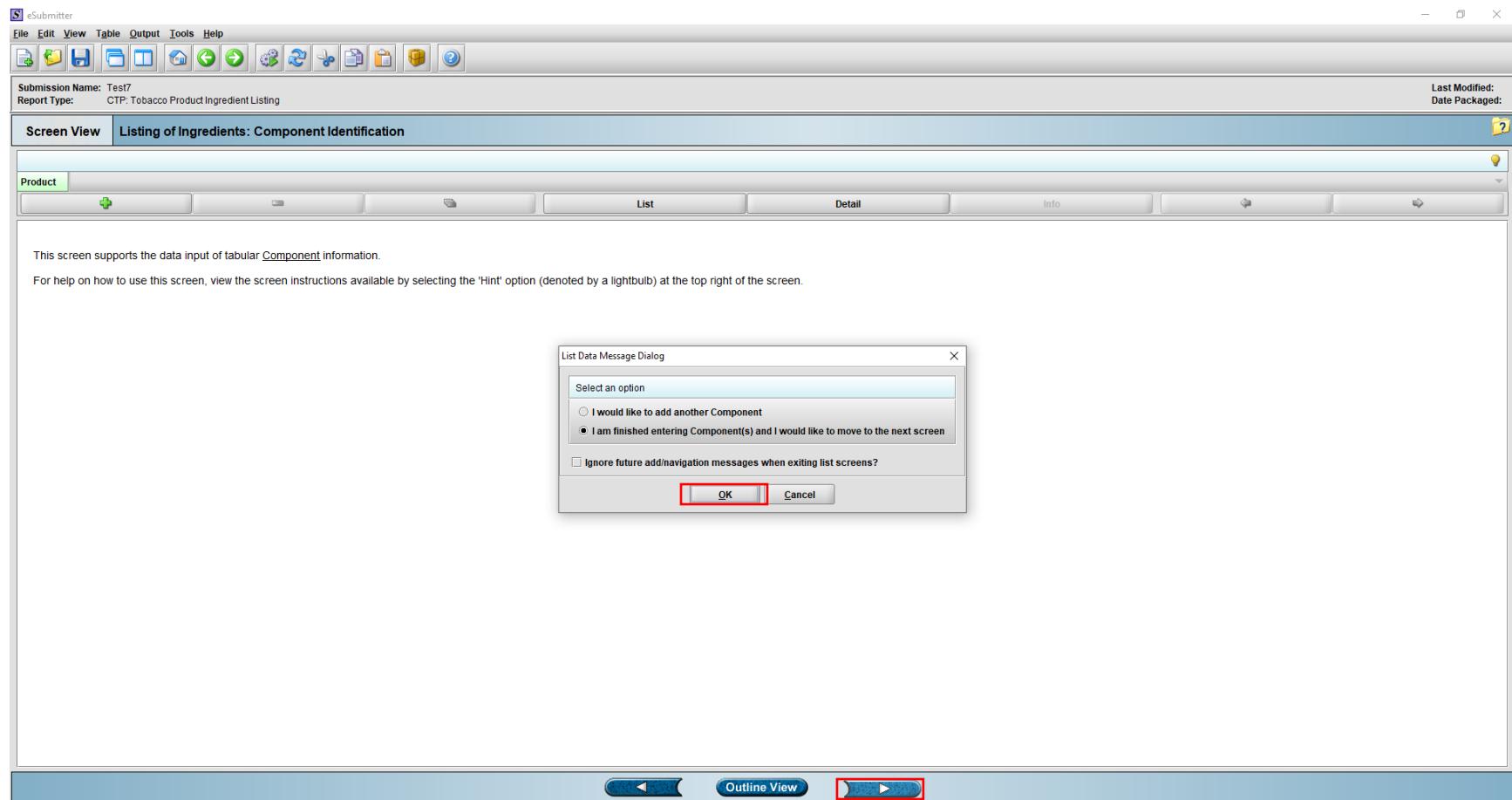
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CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

**eSubmitter**

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Listing of Ingredients: Ingredient Listing

Ingredient Listing By Product

Product Component

List Detail Info

**How to Enter the Ingredient Information for each Product:**  
List all ingredients for the product that was entered and selected in the previous screen (displayed in the "Product" header above). To facilitate data entry, please enter reaction products after entering all other ingredients.

You may enter data directly into this screen using the data entry method. As an alternative to data entry, you may enter this information into a pre-formatted spreadsheet that CTP has specifically designed to be imported here. *Please note: If you already have a spreadsheet from a previous submission, you can copy and paste your information into the spreadsheet below.*

**Data Entry Method:**

1. To begin, click on the "Add" button to enter information on a particular ingredient.
2. Once you have entered the information about a particular ingredient, click on the "Add" button to enter information about another ingredient.
3. Repeat steps 1 and 2 until all ingredients have been entered for the product identified above.
4. After you have entered all ingredients for the selected product, return to the Product identification screen to enter another product. Select the next product in the List and advance to this screen to add the ingredient information.

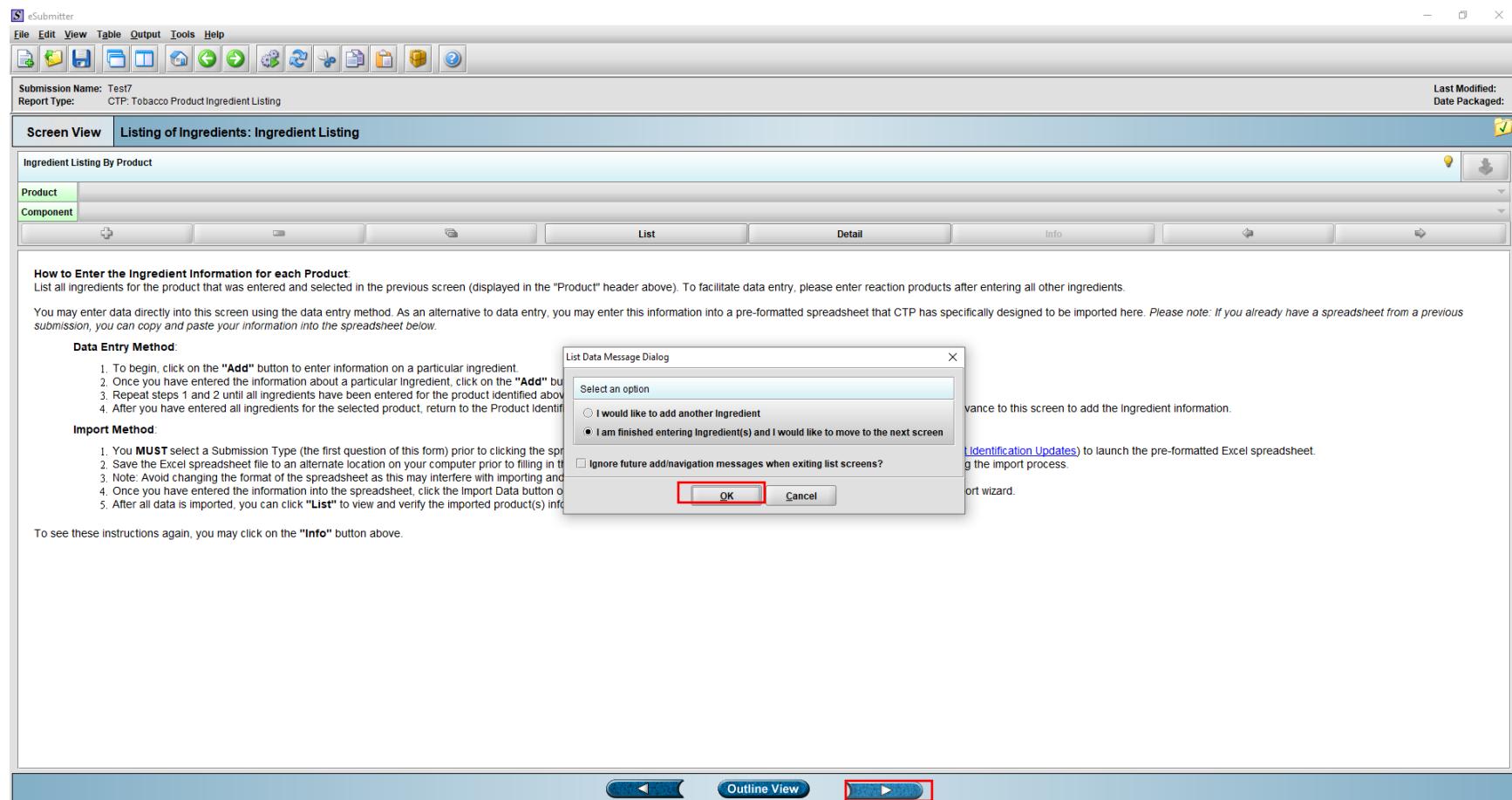
**Import Method:**

1. You **MUST** select a Submission Type (the first question of this form) prior to clicking the spreadsheet link. Then, click on the link ([Import Spreadsheet Template for Ingredient Identification Updates](#)) to launch the pre-formatted Excel spreadsheet.
2. Save the Excel spreadsheet file to an alternate location on your computer prior to filling in the requested information. You will need to navigate to the location of the file during the import process.
3. Note: Avoid changing the format of the spreadsheet as this may interfere with importing and the validation of the data.
4. Once you have entered the information into the spreadsheet, click the Import Data button on the top right corner of this screen next to the yellow light bulb and follow the import wizard.
5. After all data is imported, you can click "List" to view and verify the imported product(s) information.

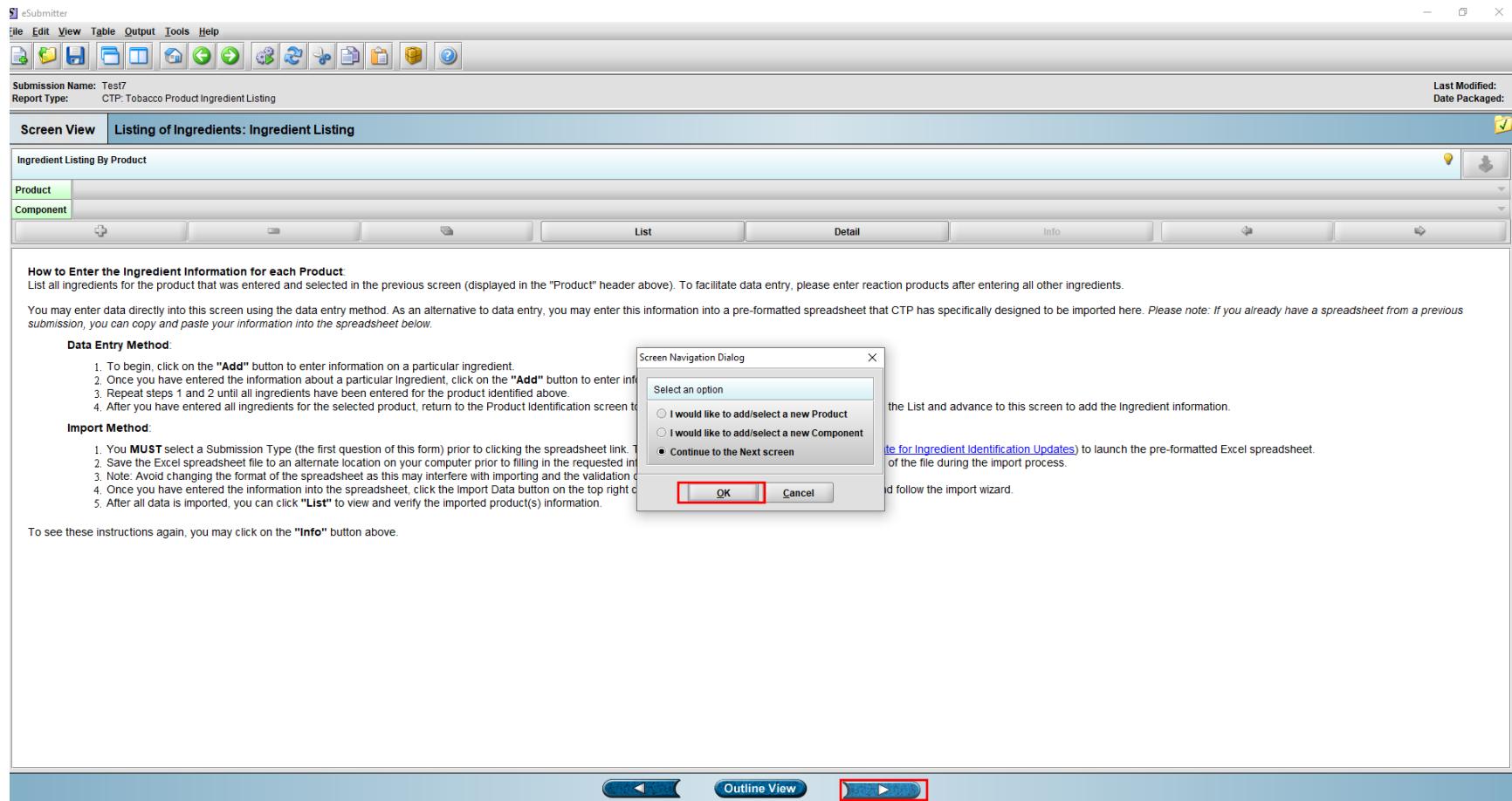
To see these instructions again, you may click on the "Info" button above.

Outline View

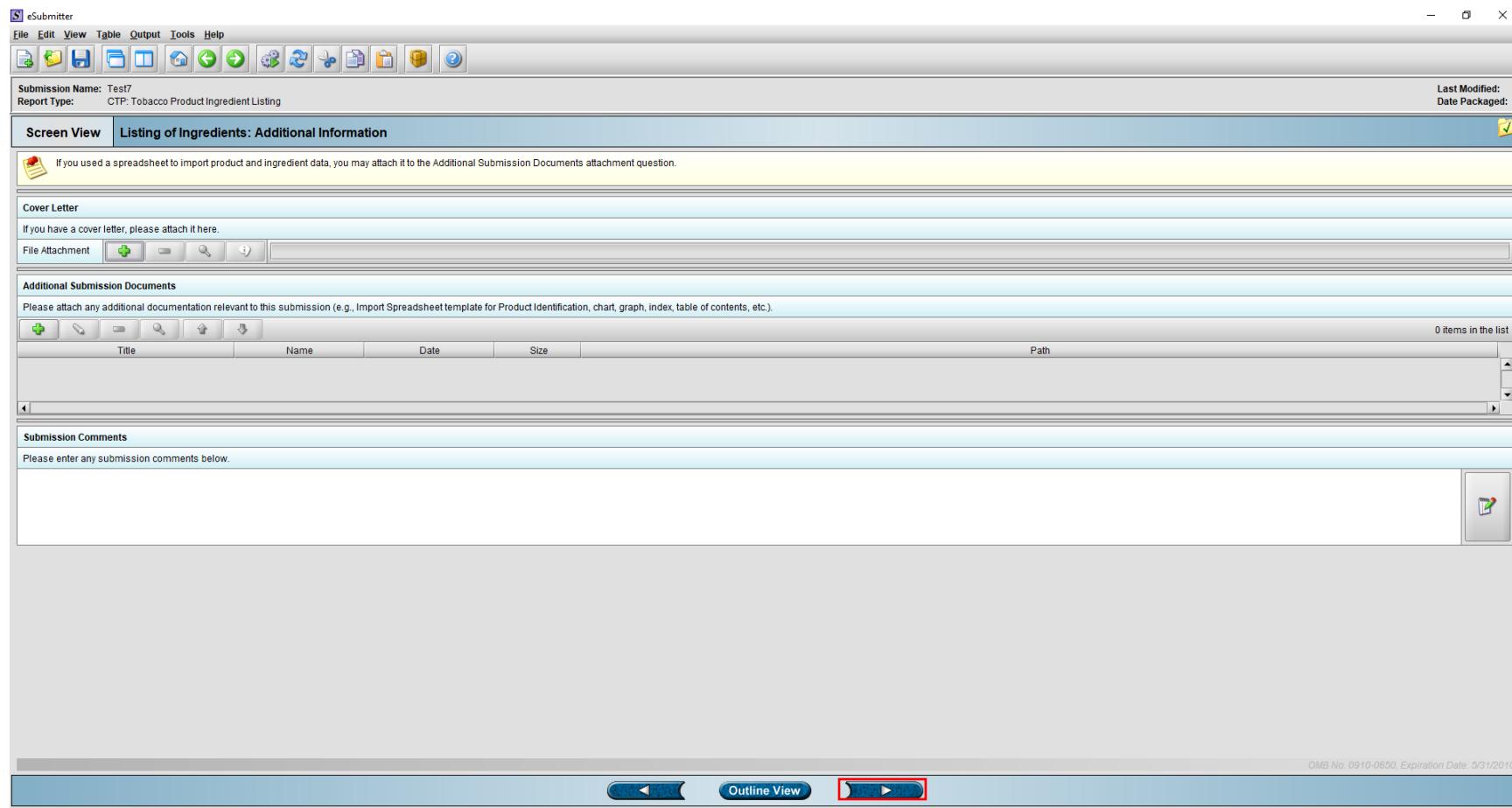
eSubmitter v3  
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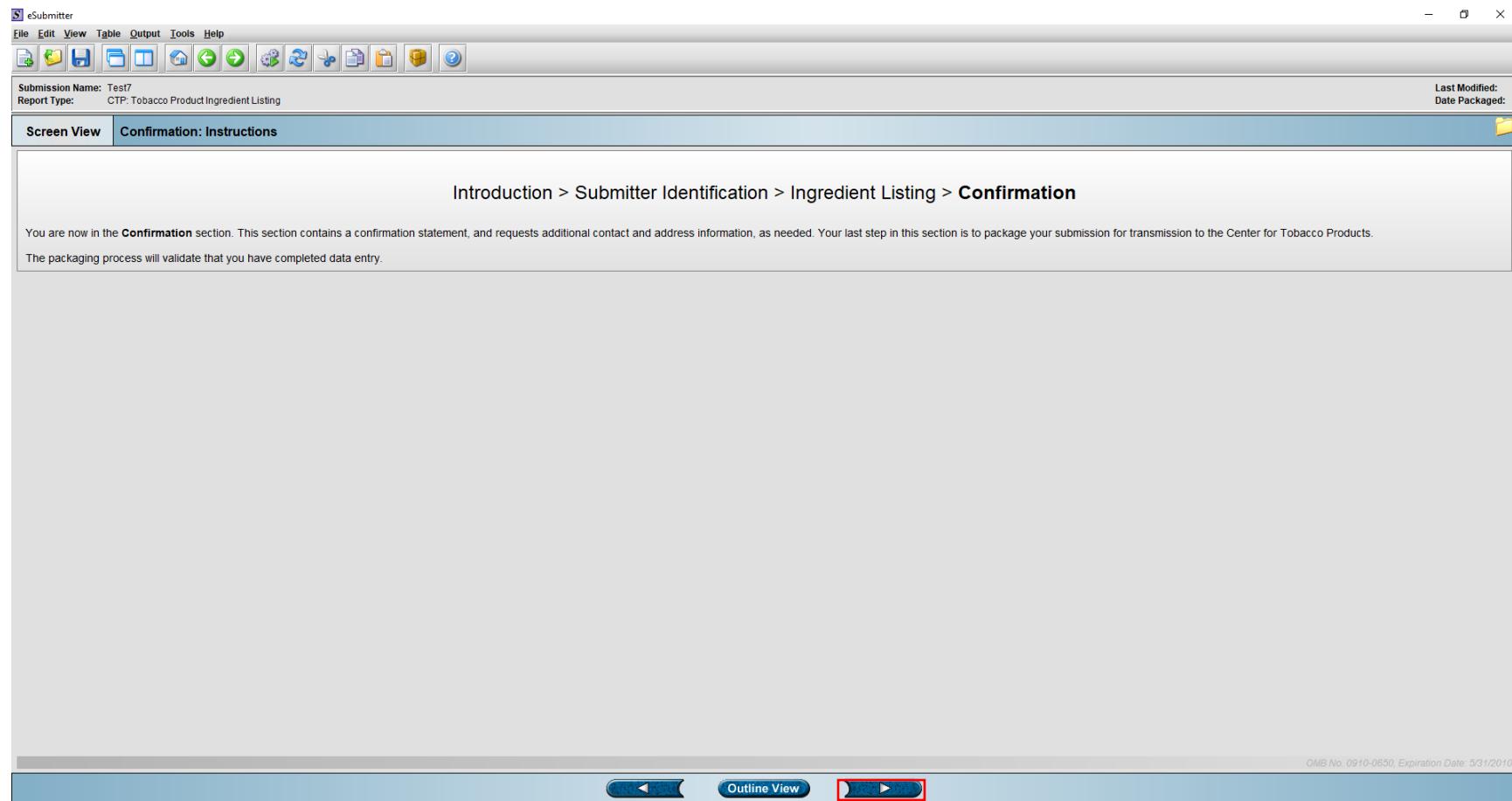
eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form



eSubmitter v3  
CTP Tobacco Product Manufacturer form

eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Confirmation: Instructions

Introduction > Submitter Identification > Ingredient Listing > **Confirmation**

You are now in the **Confirmation** section. This section contains a confirmation statement, and requests additional contact and address information, as needed. Your last step in this section is to package your submission for transmission to the Center for Tobacco Products. The packaging process will validate that you have completed data entry.

OMB No. 0910-0650, Expiration Date: 5/31/2010

◀ **Outline View** ▶

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CTP Tobacco Product Manufacturer form

S eSubmitter

File Edit View Table Output Tools Help

Submission Name: Test7 Report Type: CTP: Tobacco Product Ingredient Listing Last Modified: Date Packaged:

Screen View Confirmation: Confirmation Statement

Warning: A willfully false statement is a criminal offense, U.S. Code, title 18, section 1001.

The data and information in this submission have been reviewed and, to the best of my knowledge, are certified to be true and accurate. I agree to report changes to this information as required under section 904(c) of the act.

Identify the person submitting this form:

To use the eSubmitter's Address book, use the appropriate copy icons to the right.

Contact Information

Prefix:

First Name:

Middle Name:

Last Name:

Generational Suffix:

Generational Suffix, if Other:

Professional Suffix:

Position Title:

Email Address:

Telephone Number(s):

0 of 4 items in the list

Telephone Number(s)

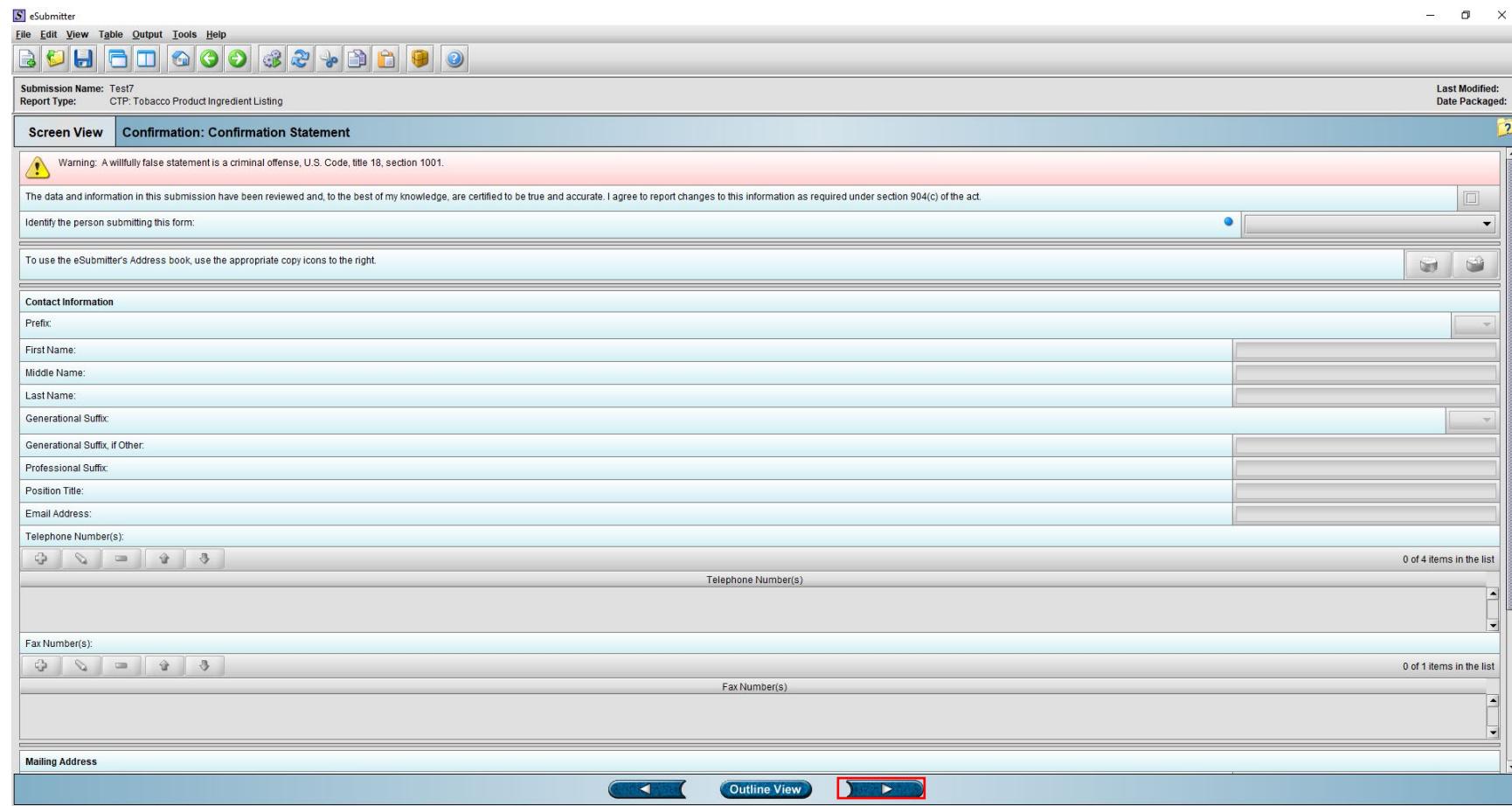
Fax Number(s):

0 of 1 items in the list

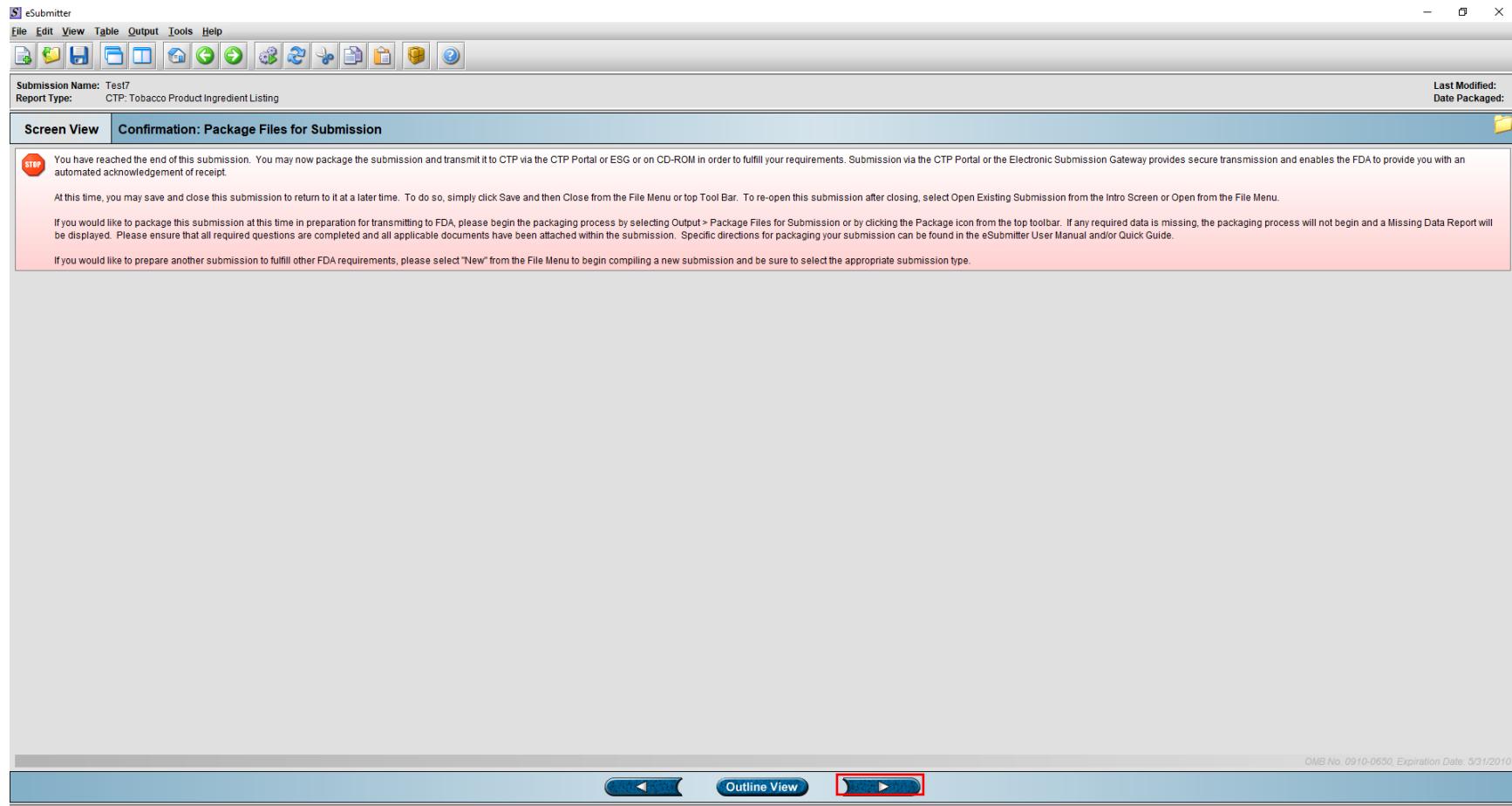
Fax Number(s)

Mailing Address

Outline View



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CTP Tobacco Product Manufacturer form



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