

**NRCS-OUAIP-1**  
(XX-XX-25)

**U.S. DEPARTMENT OF AGRICULTURE**  
Natural Resources Conservation Service

**OFFICE OF URBAN AGRICULTURE AND  
INNOVATIVE PRODUCTION (OUAIP) REPORTING FORM**

**PART A – AWARDEE INFORMATION**

1. Awardee's Name		2. Project Title	
3. Agreement Number (FAIN)		4. Report Type <input type="checkbox"/> Annual Year 1 <input type="checkbox"/> Annual Year 2 <input type="checkbox"/> Annual Year 3 <input type="checkbox"/> Final	
5A. Submitter's Name		5B. Phone Number	5C. Email
6. Reporting Period:	6A. Start Date	6B. End Date	7. Project End Date

**PART B – INDICATOR REPORTING TABLE**

Using the table below and the identified indicators relevant to your project, record the indicator number in the first column (8). In the second column (9), record the relevant amounts recorded in previous reports, if applicable. And in the third column (10), record the relevant amounts recorded during annual or final reporting periods. Finally, add the totals in the fourth column (11).

8. Indicator Number	9. Result Previously Recorded	10. Record for this Performance Period	11. Total

**PART C – PERFORMANCE NARRATIVE**

12. Provide a synopsis of project activities and outcomes. Include qualitative context about the project and describe any challenges encountered and what strategies were used to overcome them and detail any successes, achievements and preliminary results. Additionally, mention if there is any delays or revisions in the project timeline and strategy.

**NOTE: Privacy Act Statement:** The following statement is made in accordance with the Privacy Act of 1974 (5 USC 552a – as amended). The authority for requesting the information identified on this form is The Agriculture Improvement Act of 2018, Title XII, Part C, Section 12302, Public Law 115-334. The information will be used to measure program outcomes. The information collected on this form may be disclosed to other Federal, State, Local government agencies, Tribal agencies, and nongovernmental entities that have been authorized access to the information by statute or regulation and/or as described in applicable Routine Uses identified in the System of Records Notice for USDA/FSA-2, Farm Records File (Automated). Providing the requested information is required for active OUAIP awards and not providing the requested information will cause a delay in award processing.

**Public Burden Statement (Paperwork Reduction Act):** Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0578-0003. The time required to complete this information collection is estimated to average 10 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden by emailing to: [askusda@usda.gov](mailto:askusda@usda.gov). The provisions of appropriate criminal and civil fraud, privacy, and other statutes may be applicable to the information provided.

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