



U.S. Department of Agriculture
Agricultural Marketing Service
Dairy Program

**COOPERATIVE MARKETING ASSOCIATION –
ANNUAL REPORT**
(including actions taken at the annual meeting
following close of the year)

FOR FISCAL YEAR ENDED:

Complete each question and request for information in all sections. Submit this completed form and all requested information in pdf format to:
sm.ams.cq@usda.gov

This report may also be submitted via mail (FedEx, UPS, or another preferred carrier) to:

USDA-AMS-DAIRY PROGRAM
DIRECTOR, OPERATIONS AND ACCOUNTABILITY DIVISION
ROOM 2530-SOUTH, STOP 0226
1400 INDEPENDENCE AVE., SW
WASHINGTON, DC 20250-0226

And, to each Market Administrator of the Federal milk marketing orders listed in Character of Operations Section in which the cooperative has producer members.

CURRENT NAME AND ADDRESS OF ASSOCIATION (Complete Mailing Address)

Name:

Address Line 1:

Phone #:

Address Line 2:

Fax #:

City:

State:

Zip:

Email Address:

Select (X)

CHANGES IN OPERATION OF ASSOCIATION AND DOCUMENTATION – *Include actions taken at the annual meeting following close of the fiscal year.*

Yes	No
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1. **Were any amendments made to the Articles of Incorporation?**
(If "Yes," submit a copy of the amendments or a copy of the Articles now in force as amended, with active date.)
2. **Were any amendments made to the Bylaws?**
(If "Yes," submit a copy of the amendments made or a copy of the Bylaws now in force as amended, with active date.)
3. **Was the form of membership certificate, membership contract, or producer marketing agreement changed?**
(If "Yes," submit a copy of the new form.)
4. **Were any contracts with buyers and brokers executed during the year?**
(Contracts may be subject to review by Market Administrator auditors.)
5. **Were the stock certificates changed during the year?**
(If "Yes," submit copies of the new certificates.)

CHARACTER OF OPERATIONS

6. Number of Grade A Producers by Federal Order Market as of end of fiscal year, on any order in which producer milk was pooled during any month in the year.	No. of Producers
Appalachian Marketing Area, Federal Milk Marketing Order 005	
Arizona Marketing Area, Federal Milk Marketing Order 131	
California Marketing Area, Federal Milk Marketing Order 051	
Central Marketing Area, Federal Milk Marketing Order 032	
Florida Marketing Area, Federal Milk Marketing Order 006	
Mideast Marketing Area, Federal Milk Marketing Order 033	
Northeast Marketing Area, Federal Milk Marketing Order 001	
Pacific Northwest Marketing Area, Federal Milk Marketing Order 124	
Southeast Marketing Area, Federal Milk Marketing Order 007	
Southwest Marketing Area, Federal Milk Marketing Order 126	
Upper Midwest Marketing Area, Federal Milk Marketing Order 030	

		Select (X)
CHARACTER OF OPERATIONS (Continued)	Yes	No
7. Does the cooperative market the milk of other cooperatives?		
7a. Does the cooperative market the milk of independent producers?		
Notes for 8 & 9:		
<ul style="list-style-type: none"> - <i>Dairy Program and Market Administrators reserve the right to monitor and/or request supporting documentation of cooperative member/nonmember milk marketings and/or valuation of such milk marketings on a monthly or more frequent basis to determine the share of cooperative's marketings conducted on behalf of producers who are not members of the cooperative organization.</i> - Base responses on the fiscal year of this report. 		
8a. Total value of cooperative members' milk marketed by the cooperative.		\$
8b. Total value of milk marketed by the cooperative for nonmembers (include independent producers and/or producers who are members of another cooperative association).		\$
8c. Percent of non-cooperative milk value of the total milk value (e.g., 8b/(8a+8b) x100).		%
9a. Total pounds of cooperative members' milk marketed by the cooperative.		lbs.
9b. Total pounds of milk marketed by the cooperative for nonmembers (include independent producers and/or producers who are members of another cooperative association).		lbs.
9c. Percent of non-cooperative pounds of the total pounds (e.g., 9b/(9a+9b) x 100).		%
10. Number of inactive and retired members with voting rights.		No.
11. Number of Board members with voting rights that are not members of the cooperative.		No.

REQUESTS FOR SUPPORTING INFORMATION

- 12. Submit fiscal year-end balance sheet and a copy of all auditor's notes and reports. If no outside audit was performed, cooperative may submit certification by an audit committee of annual financial statements.**
- 13. Submit Operating Statement for the fiscal year, with supporting schedules and notes showing sources of income.**
- 14. Submit a list of officers and members of the Board of Directors and provide the term of service for each individual as an officer and director, including the date the present term expires.**
- 15. Submit a list of principal employees and position titles.**

Please electronically attach requested supporting information if completing electronically, otherwise physically attach.

AFFIRMATION AND CERTIFICATION

Any previously qualified cooperative seeking to retain its qualified cooperative status must affirm that they comply with requirements of the Capper-Volstead Act on an annual basis. By filing this form, the cooperative association certifies the following:

- The cooperative is operated for the mutual benefit of its members insofar as they are producers of agricultural products.
- The cooperative does not deal in the products of nonmembers in an amount greater in value than such products that it handles for its members.

In addition to the foregoing requirements, the cooperative association certifies that it conforms to one or both of the following:

- No member of the cooperative association has more than one vote because of the amount of stock or membership capital owned.
- The cooperative association does not pay dividends on stock or membership capital in excess of 8 percent per year.

The cooperative association further certifies:

- No officer, director, manager, or principal employee or any of their close relatives may have a financial interest in any competitor of the Association or in any business organization selling to or purchasing from the Association, other than the person's own farm.

By signing below, I certify the information herein and in the accompanying documents and schedules is true, correct, and complete to the best of my knowledge.

Name of Association:

Title of Reporting

Official:

Name of Reporting

Official:

Signature of

Reporting Official:

Date of

Signature:

Enter below the contact for questions about this filing if different than the reporting official:

Name:

Title:

Address:

Phone #:

Address:

Fax #:

City:

State:

Zip:

Email Address:

PURPOSE AND LEGAL CITATION OF DA-24

Purpose: The Cooperative Marketing Association Annual Report is required each fiscal year for a cooperative to continue to be considered qualified under the provisions of the Capper-Volstead Act, the Agricultural Marketing Agreement of Act of 1937, as amended, and the regulations thereunder (7 C.F.R. § 900.350 - 357). Failure to comply with these requirements may result in the suspension or termination of a cooperative's qualified status and of certain privileges and exemptions afforded to the cooperative association and its members in relation to Federal Milk Marketing Orders.

A qualified cooperative association has the privilege of engaging in one or more of the following actions under the provisions of a Federal Milk Marketing Order: market milk on behalf of its members and nonmembers producers; be designated as a handler under 7 C.F.R. § 1000.9(c) within a Federal Order and file a report of receipts and utilization; collect payments from milk handlers on behalf of members (and nonmembers); vote on behalf of producer-members in Federal Milk Order rulemaking referenda; be exempted from the marketing service assessment under 7 C.F.R. § 1000.86(b) if the cooperative association meets additional performance criteria.

Questions regarding this request for information should be directed to the Operations and Accountability Division of Dairy Program and/or the Market Administrator(s).

According to the paperwork reduction act of 1995, an agency may not conduct or sponsor a collection of information and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0032. The time required to complete this information collection is estimated to average 1 hour per response, including the time for reviewing the instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This report is required by 7 CFR 900.355 from cooperatives desiring to maintain their qualification as a cooperative association under the Federal Milk Order Program.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- 1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410;
- 2) fax: (202) 690-7442; or
- 3) email: program.intake@usda.gov.

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