



**UNITED STATES DEPARTMENT OF COMMERCE**  
**Economics and Statistics Administration**

**U.S. Census Bureau**

Washington, DC 20233-0001  
OFFICE OF THE DIRECTOR

FROM THE DIRECTOR  
U.S. CENSUS BUREAU

The U.S. Census Bureau is currently conducting its 2010 School District Finance Survey. We conduct this survey in order to make available up-to-date information needed by the United States Congress, state legislators, finance officers, state and local professional and research organizations, and many others.

State educational agencies report most of the school finance data requested for this survey. State financial reports, however, do not contain details regarding school district assets held in various nonretirement funds, such as general, debt service, and bond funds.

The reverse side of this letter lists the detailed information about the school district assets that we need. This year we are introducing a web application (<https://respond.census.gov/f33>) for submitting data. You can find your school district's username and password for the web application on the reverse side. Among the benefits of using the web application is the ability to view the prior year data your school district submitted. If you prefer, you can still return this letter in the enclosed addressed envelope. Please complete these items within two weeks.

We conduct this voluntary survey as authorized by Title 13, Section 182 of the United States Code. Public records retained from this collection do not require confidentiality. The Census Bureau appreciates your participation.

Sincerely,

Robert M. Groves

Enclosure

**PLEASE CONTINUE ON REVERSE SIDE**

USCENSUSBUREAU

*Helping You Make Informed Decisions*

[www.census.gov](http://www.census.gov)

**Part I CASH AND INVESTMENTS HELD AT END OF FISCAL YEAR 2010**

Report below amounts of cash and investments (at market value) for the following funds:

**Sinking funds:** Reserves held specifically for redemption of long-term debt of your district.

**Bond funds:** All unexpended proceeds of bond issues that were being held at the end of the fiscal year in any funds or accounts, pending their disbursement.

All other funds. **EXCLUDE** any employee retirement funds.

If you have any questions, please call 1-800-622-6193.

**NOTE:** Please keep a copy for your records. If you need to view your prior year's data, please use the web application.

| Type of asset                                                                                                                                                                                             | Amount at end of fiscal year<br>(Omit cents)              |                                                        |                                                                                |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------------------------------|
|                                                                                                                                                                                                           | Held in <b>sinking funds</b> ,<br>as defined above<br>(a) | Held in <b>bond funds</b> ,<br>as defined above<br>(b) | Held in all other funds,<br>except for any employee<br>retirement funds<br>(c) |
| <b>Cash and investments</b> – Include cash balances, cash on hand, certificates of deposit, federal securities, state and local government securities, mortgages, and corporate stocks, bonds, and notes. | W01                                                       | W31                                                    | W61                                                                            |

**Return via Internet:**  
<https://respond.census.gov/f33>

**Return via Fax:**  
1-877-574-6549

**Return via Mail:**  
US CENSUS BUREAU  
1201 East 10th Street  
Jeffersonville, IN 47132-0001

Username:

Password:

Remarks

Please note that this is a national form that applies to governments with wide differences in the size of their service areas, the amount of population served, and the extent and complexity of their financial accounts. This form has been approved by the Office of Management and Budget (OMB) and has been given the number 0607-0700. Please note that we have displayed this number in the upper right hand corner of this form. Display of this number confirms that we have approval from OMB to conduct this survey. If this number was not displayed, we could not request your participation in this survey. We estimate public reporting burden for this collection of information to vary from 10 to 20 minutes per response, with an average of 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: Paperwork Project 0607-0700, U.S. Census Bureau, 4600 Silver Hill Road, AMSD-3K138, Washington, D.C. 20233. You may e-mail comments to [Paperwork@census.gov](mailto:Paperwork@census.gov); use "Paperwork Project 0607-0700" as the subject.

**Part II DATA SUPPLIED BY**

|                |            |           |        |           |
|----------------|------------|-----------|--------|-----------|
| Name           | Title      | Telephone |        |           |
|                |            | Area code | Number | Extension |
| E-mail address | Fax number | Date      |        |           |