



FROM THE DIRECTOR
U.S. CENSUS BUREAU

The U.S. Census Bureau conducts the Boundary and Annexation Survey (BAS) to update our records regarding changes to legal boundaries, names, and governmental status of all governmental units effective on or before **January 1** of the survey year. This voluntary survey is an important opportunity for you to ensure that we have the correct boundary and legal name for your county, as well as the governments within your jurisdiction. The Census Bureau will use the boundary information you provide to report data from the Population Estimates Program (PEP), the American Community Survey (ACS), and other Census programs and surveys.

Please review your county boundary for accuracy, and also your BAS form for the functional status of governments within your county. You may include changes for the entities within your jurisdiction, but it is not required.

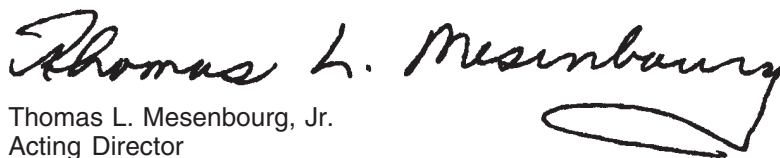
The Census Bureau offers consolidation agreements to reduce the burden on local governments and avoid a duplication of effort. At the county level, a county government can provide updates for their county boundary, as well as for entities within the county that agree to the consolidation. Counties participating in a consolidation agreement are required to obtain the permission of the entities for which they will report changes and updates. If your state has legislation in place requiring governments to report boundary changes to the county, you may provide us this legal documentation in lieu of obtaining permission from the individual entities. The Census Bureau will not mail BAS materials to the indicated entities next year or any subsequent year after an agreement has been completed. You can find more information about BAS consolidation agreements on our Web site at <http://www.census.gov/geo/www/bas/bashome.html>.

The enclosed checklist contains information about the materials in your BAS package. These materials reflect the response method that your county previously requested. Information describing how to update the enclosed materials is available in the BAS Respondent Guide. This information is also provided on the BAS Web site.

All annexations received by **March 1** will be included in this year's boundary delivery for the PEP and the ACS. All annexation and boundary corrections received by **May 31** will be included in your BAS materials for next year. The Census Bureau will attempt to include street and landmark updates as resources permit. Please note that your response to the BAS does not replace any state reporting requirement.

The Census Bureau appreciates your response to this important voluntary survey. If you need any assistance with this request, please e-mail geo.bas@census.gov, telephone 1-800-972-5651, or visit our Web site at <http://www.census.gov/geo/www/bas/bashome.html>.

Sincerely,



Thomas L. Mesenbourg, Jr.
Acting Director

Enclosures