APPLICATION FOR SPOUSE/DIVORCED SPOUSE ANNUITY

MONTH	DAY	YEAF	OFFICE NUMBER						
APPROVE	.D								
ADDI ICATI		:D	DATE COD	DED					
APPLICATION	ON NUMBE	iR	DATE COL	DED DAY	YEAR				
APPLICATIO	ON NUMBE	R			YEAR				

Section 1 General Instructions

Before you complete this application, be sure to read the booklet *RB-30*, Spouse/Divorced Spouse Annuity, which explains information you will need to answer many of the questions in this application. Also be sure to read the important notices at the end of the booklet *RB-30*.

Type or print legibly in ink. If you need more space than is provided to answer a question, use Section 15 for this purpose. If you do not know the answer to a question, print "Unknown" in the space provided for the answer.

When entering dates, always use numbers. Also, be sure there is one number in each box. For example, you would enter June 6, 2089, as:

Мо	nth	D	ay		Ye	ear ,	0
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Some items in this application will not apply to you so you will not need to answer them. Based on your answer to a question, you may be told to skip to another item number, or even another section. Follow the instructions that tell you to "Go to" another item. These are designed to save you time and help you move through the application form quickly filling in only necessary information. If no "Go to" instructions are given, answer the next item in order. Do not skip any items unless directed to do so.

If you are completing this application on behalf of someone else, you must answer each question as it applies to the applicant.

Section 2 Identifying Information

Check the information entered by the Railroad Retirement Board (RRB) for Items 1 through 6 for accuracy.

- ➤ If the information is correct, go to Section 3.
- > If the information is not correct, cross out the incorrect information and enter the correct information above it.
- > If the information is missing, fill it in.

Employee Identification	1	PLOYEE'S RAILROAD RETIREMENT CLAIM NUMBER									
	2	EMPLOYEE'S SOCIAL SECURITY NUMBER —									
	3	EMPLOYEE'S NAME									
Applicant Identification	4	APPLICANT'S NAME									
	5	MAILING ADDRESS ————>									
		CITY AND STATE									
		ZIP CODE									
	6	DAYTIME TELEPHONE NUMBER —									

Section	on :	Information About You And Your Family									
Social Security	7	Enter your social security number.			-		-				Go to
Information		If none, enter an "X" by "To be submitted."	To be	subr	nitted	> (Go to	Item	10		
	8	Enter an "X" in the appropriate box: My name appears on my social security card exactly as it does in Item 4.		-	→ (→ (
	9	Enter your name as it appears on your social security card.									
Sex	10	Enter an "X" in the box that shows your sex.			ALE EMALE	:					
Birthdate	11	Enter your date of birth.	Mont	h	Day 		Y	ear			
Name At Birth	12	Enter your name at birth if different from Item 4.									
Current Marriage	13	Enter the date of your marriage to the railroad employee.	Mont	h	Day 		Y6	ear 			
Marital Status	14	Enter an "X" in the appropriate box: Marital status to the railroad employee.			RRIED ORCE			to Ite		F-	
Previous Marriage	15	Enter an "X" in the appropriate box: The railroad employee was married before our marriage.		Yes No							
	16	Enter an "X" in the appropriate box: I was married <i>before</i> my marriage to the railroad employee.			→ G						
Subsequent Marriage	17	Enter an "X" in the appropriate box: I was married <i>after</i> my marriage to the railroad employee.		Yes No					-		
Marriage History	18	If you are a spouse, enter the following information about y If you are a divorced spouse, enter the following informatio employee. If applicable, enter information for more than or	on about your marriage after your marriage to the								
ì		a Marriage Began		Marriage Ended							
		1. Date	5. Da	ite							
		2. City and State	6. Cit	ty and	State	0,000					
		3. Former Spouse's Name	7. Re	ason	De Ot			Divorce n in Se		Annul n 15	ment
		4. Former Spouse's Social Security Number ————		1	_		-	-			
		Complete 18b if you do not know your former spouse's soc	cial security number.								
		b Enter your former spouse's (1) Date of birth ————————————————————————————————————	Month	ו	Day		Ye	ar 			
		(2) Place of birth —		## E 151							
		(3) Father's name				ASSET SALES	as an Galler				
		(4) Mother's maiden name									

						Control of the second			
Criminal Offense	19	Enter an "X" in the appropriate box: Within the past 12 months, I have been imprisoned or given a sentence of confinement due to a conviction for a criminal offense.			Go to Item 20 Go to Section 4				
	20	Enter the date of the conviction.	Month	Day	Year				
	20	Efficient the date of the conviction.							
	21	Enter the date of the sentence of confinement.	Month	Day	Year				
	22	Enter the date that confinement began.	Month	Day	Year				
	23	Enter an "X" in the appropriate box: Has the confinement ended?			Go to Item 24 Go to Section 4				
	24 Enter the date confinement ended. Month Day								
Secti	on 4	Information About Type Of Annuity				1.00			
Please early re		Parts I & III of the <i>RB-30</i> booklet for information about spour	se and div	orced spo	use annuities a	nd reductions for			
Type of Annuity	25		FULL AGE ANNUITY ANNUITY BASED ON CHILDREN Go to Item 26						
		Enter an "X" in the box that shows the type of spouse annuity you are filing for.		REDUCED ANNUITY	AGE	Go to Section 5			
			DIVORCED SPOUSE WITH PREVIOUS AGE REDUCTION Go to Section 6						
	26	Enter an "X" in the appropriate box: I will accept a reduced age annuity if I am not eligible for a full age annuity or an annuity based on child(ren).		es lo					
Secti	on 5	Information About Children In Your Care							
Please	read	Part I of the <i>RB-30</i> booklet for an explanation of "child-in-ca	are."						
Filing Based On Child-In- Care	27	Enter an "X" in the appropriate box: I have one or more of the railroad employee's children in my care who are unmarried and under age 18. (This includes natural children, adopted children, stepchildren and dependent grandchildren.)			o to Item 28 o to Item 33				

Children	Pi			nild in your care who would count toward qualifying you for coungest in 29 , and so on. If a child does not have a social							ity.	
		Child's Full Name Social Security Nu		Relationship to Employee (Check One)			ee	D	ate of Bir	th	Enter an "X" in the appropriate box: The child is disab	
		Name		28c	000	Natural Adopted Stepchild	280 Mo	l onth	Day	Year	28e Yes	
	28b				ā	Grandchild Other					□ No	
	29a 29b	Name		29c	0000	Natural Adopted Stepchild Grandchild	29d Md	onth	Day	Year	29e	
	30a	Name		30c		Other Natural Adopted	30d Mc	l onth	Day	Year	30e Yes	
	30b			-		Stepchild Grandchild Other					□ No	
		Name		31c	000	Natural Adopted Stepchild	31d Mo	onth	Day	Year	31e Yes	
	31b			200		Grandchild Other	00.1				□ No	
	32a 32b	Name	1 1	32c	00000	Natural Adopted Stepchild Grandchild Other	32d Month		Day Year		32e Yes No	
Children	Do 33	Note: To support your e either you or the employ Determination of Child not complete Item 33 if ever	nplete r, for e ms 28 r child	and ach -32 is not li	return to the disabled chessiving with	e RRB ild liste you; g	For ed in o to	m AA-19 Items 2 Section	9a, App. 8-32. 6.	lication for	<u>) </u>	
Not Living With Applicant		Explain your parental responsible Full Name		in Section 15.				Pers	on With \	Whom C	Child Now Lives	
		Of Child	Child's				Name				Relationsh To Child	
		a										
		Note: Items 34-45 are rese	rved.					250.91				
Secti				////	0.0001400000							
Please re Railroad Work	ead F	Part II of the <i>RB-30</i> booklet Enter an "X" in the appropr I have worked for a railroad railroad industry or a railroad	iate box:	ployer	in th			es -	➤ Go t			
Last Railroad	47	Enter the name of the railro labor organization that last	oad company	or rai		l →			30 33			
Employment	48	Enter your payroll name an number for that employer. work for the employer nam year or last year, leave this	(If you did not ed in Item 47	t this								
	49	Enter your last job title for to (If you did not work for the in Item 47 this year or last yitem blank.)	employer nar	ned								

Last Railroad Employment (Cont.)	50	Enter your last division or department and its location for that employer.	>								
(Conta)	51	Enter the dates you worked for that employer.		FF	ROM		Т	о .			
		(If your railroad employment has not ended,	Month	Day	Year	Month Day		Year			
		enter the last date you will work for that employer in the "TO" date.)									
	52	Enter an "X" in the appropriate box: I relinquish my seniority rights and all other rights to work for the employer shown in Item as of the last date entered in Item 51.	>	Yes No							
Other Railroad Work	53	Enter an "X" in the appropriate box: I have worked for another railroad or other employer in the railroad industry or a railroad labor organization this year or last year.	>	☐ Yes → Go to Item 54 ☐ No → Go to Item 60							
	54	Enter the name of that employer.	>								
	55	Enter your payroll name and Identification number for that employer.	>	,							
	56	Enter your last job title for that employer.	>		20						
	57	Enter your last division or department and its location for that employer.	>		8 W V 1880						
	58	Enter the dates you worked for the employer	F	ROM	то						
		named in Item 54. (If your railroad employment has not ended, enter the last date you will work	Day	Year	Month	Year					
		for this employer in the "TO" date.)									
	59	Enter an "X" in the appropriate box: I relinquish my seniority rights and all other rights to work for the employer shown in Item 54 as of the last date entered in Item 58.	>	☐ Yes ☐ No							
Railroad Seniority Rights	60	Enter an "X" in the appropriate box: I still have seniority rights or other rights to rete to work for a railroad employer or a railroad lal organization not listed in Items 47 or 54.	>	☐ Yes → Go to Item 61 ☐ No → Go to Section 7							
	61	Enter the name and address of any additional employer indicated in Item 60 with whom you still have rights to return to work.	>								
		Note: Your spouse annuity cannot be with the employer(s) named in Items	l you re	elinquish your righ	ts to em _i	oloymen	t				

Secti	on 7	Information About Your Nonrailroad Work										
Do not	com	nplete this section if you are filing for a divorced spouse annui	ty.									
Nonrailroad Work		ease read Part IV of the <i>RB-30</i> booklet for information about non nuity.	railroad work and how employment affects your									
	62	Enter an "X" in the appropriate box: I worked for pay outside the railroad industry within the 6 months before the date I expect my annuity to begin. (Do not include self-employment. Include any employment for an incorporated business which you own or public service.)	☐ Yes → Go to Note and Item 63 ☐ No → Go to Item 73									
		Note: If you had Last Pre-Retirement Nonrailroad Emplo complete Form G-19F, Earnings Information Request, (1) The annuity beginning date (ABD) is before Janua (2) the ABD is January 1, or later, of this year, and you	only when one of the following applies: ary 1 of this year or									
Most Recent Nonrailroad Work	63	Enter the name and address of your current or most recent nonrailroad employer.										
	64	Enter your current or most recent job title for that employer.										
	65	Enter your average monthly salary for that employer. (SHOW DOLLARS ONLY)	\$									
	66	Enter the dates you worked for that	FROM TO									
		employer. (If you have not set the date you expect to stop working, leave the	Month Day Year Month Day Year									
		"TO" date blank and check the box										
		"I am still working.")	I am still working									
	67	Enter an "X" in the appropriate box: The employer named in Item 63 is a seasonal employer.	☐ Yes ☐ No									
Next Most Recent Nonrailroad Work	68	Enter the name and address of your next most recent nonrailroad employer within the 6 months before the date you expect your annuity to begin.	If none, enter "NONE" and go to Item 73									
	69	Enter your last job title for that employer.										
	70	Enter your average monthly salary for that employer. (SHOW DOLLARS ONLY)	\$									
	71	Enter the dates you worked for that	FROM TO									
		employer. (If you have not set the date you expect to stop working, leave the	Month Day Year Month Day Year									
		"TO" date blank and check the box										
		"I am still working.")	I am still working									
	72	Enter an "X" in the appropriate box: The employer named in Item 68 is a seasonal employer.	☐ Yes ☐ No									
Self-	,r											
Employment		ou are employed and your business is incorporated , answer Ite npleted. If your business is not incorporated, answer Item 73 "										
	73	Enter an "X" in the appropriate box: I was self-employed during the last	☐ Yes → Go to Item 74									
		6 months.	☐ No → Go to Section 8									
		Note: If answered "Yes," complete and return Form AA-4, S Questionnaire, to the RRB.	elf-Employment and Substantial Service									

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Self- Employment (Cont.)	74	Enter an "X" in the appropriate box: I am still self-employed.	☐ Yes → Go to Section 8 ☐ No → Go to Item 75
	75	Enter the date you were last self-employed.	Month Day Year
Secti	on	Information About When Your Annuity Will	Begin
Please	reac	Part II of the <i>RB-30</i> booklet to find out how your annuity beg	ginning date is determined.
Annuity Beginning Date	76	Enter an "X" in the appropriate box: I want my annuity to begin on the earliest date permitted by law.	☐ Yes → Go to Section 9 ☐ No → Go to Item 77
	77	Enter the date you want your annuity to begin.	Month Day Year
Section	on !	Information About Your Earnings	
Before a	ansv	wering Items 78-90, please read Part IV of the <i>RB-30</i> bookle	et to find out how earnings can affect your annuity.
For the	exe	empt amounts, refer to Form G-77a, How Work Affects	our Railroad Retirement Benefits.
Earnings Last Year	78	Enter an "X" in the appropriate box: I expect my annuity to begin before January 1 of this year.	☐ Yes → Go to Item 79 ☐ No → Go to Item 83
(Year)	79	Enter an "X" in the appropriate box: My total earnings from all employment last year were more than the annual earnings exempt amount.	☐ Yes → Go to Item 80 ☐ No → Go to Item 83
	80	Enter your total earnings for last year. (SHOW DOLLARS ONLY)	\$
	81	Enter an "X" in the appropriate box: I earned more than the monthly earnings exempt amount in employment for hire or performed substantial services in self-employment in every month last year.	☐ Yes → Go to Item 83 ☐ No → Go to Item 82
	82	Enter an "X" next to each month last year in which you did not earn more than the monthly earnings exempt amount or perform substantial services in self-employment.	JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC
Earnings This Year Year)	83	Enter an "X" in the appropriate box: I expect my total earnings for all employment this year to be more than the annual earnings exempt amount. (If all your earnings are from only railroad employment before your date last worked, answer "No.")	☐ Yes → Go to Item 84 ☐ No → Go to Item 87
	84	Enter the total amount you expect to earn this year. (SHOW DOLLARS ONLY)	\$

Earnings This Year (Cont.)	85	Enter an "X" in the appropriate box: I expect to earn more than the monthly earnings exempt amount in employment for hire or to perform substantial services in self-employment in every month this year.	☐ Yes → Go to Item 87 ☐ No → Go to Item 86					
	86	Enter an "X" next to each month this year in which you did not, or do not expect to, earn the monthly earnings exempt amount or perform substantial services in self-employment.	JAN FEB MAR APR MAY JUN JUL AUG SEP OCT NOV DEC					
Earnings Next Year (Year)	8%	Enterani X X in the application hixxx **am x iting x his application hixxx September, **October, Mavember, aixDecember.** *********************************	☐ MAXXXXCGGARAMABAXX ☐ MAXXXXXCGGARAMABAXX					
	87 \$ \$	Enter an "X" in the appropriate box: I expect my total earnings for all employment next year to be more than this year's annual earnings exempt amount.	☐ Yes → Go to Item 89 88 ☐ No → Go to Section 10					
	2000 000	Enter the total amount that you expect to earn next year. (SHOW DOLLARS ONLY)	\$					
	90×	Enter an "X" next to each of the first four months of next year in which you expect to earn less than this year's monthly earnings exempt amount.	JAN FEB MAR APR					
	read	Information About Social Security Benefits Part V of the <i>RB-30</i> booklet to see how this application can to see what effect social security benefits will have upon you	protect your rights to social security					
Social Security Filing Date	90 33 *	Enter an "X" in the appropriate box: I also want this application used to protect my filing date for social security benefits. (Answer "Yes" only if you are age 62 or older, disabled, or otherwise eligible for social security old age, disability, or survivor benefits and you have not filed an application for such benefits.)	☐ Yes☐ No					
Social Security Benefits	91 92	Enter an "X" in the appropriate box: I have filed, or plan to file within the next 90 days, an application for social security benefits.	☐ Yes → Go to Item 53 92 ☐ No → Go to Section 11					
	7.0	Enter the date you became or will become eligible for these social security benefits.	Month Year					
	93 9 4x	Enter an "X" in the appropriate box: I have received my first social security payment.	☐ Yes → Go to Item 95% 94 ☐ No → Go to Item 96% 95					
	94 ¥ 5x	Enter the current total monthly amount of your social security benefits (before reduction for work or Medicare premiums).	\$					

	marin consequence											
Social Security Benefits (Cont.)	95 96	Enter an "X" in the appropriate box: All or part of my social security benefits described above are based on the earnings of someone other than the railroad employee or myself.		☐ Yes → Go to Item ※ 96 ☐ No → Go to Section 11								
	96 ×9 7	Enter the social security number of the person on earnings your social security benefits are based.										
	97 298	Enter the name of the person on whose earnings your social security benefits are based.										
Section	on 1	1 Information About Other Railroad Re	etireme	nt Anı	nuity							
Please i	read	Part V of the RB-30 booklet for an explanation of the	ne reducti	on for c	other rai	ilroa	ad retire	emen	t annu	ities.		
Other Railroad Annuity	98	Enter an "X" in the appropriate box: I previously filed, or I am now filing for a separate railroad retirement annuity based on an earnings record of someone other than the railroad employee named in Item 3. (Include yourself if applicable.)	>		Yes →		Go to It Go to S			9		
	99 100	Print the full name of that other person.	~									
	100 *0 4	ACTIVITY AND ACTIV	Prefix				If only enter h		umbers	,		Î
Section Please r		2 Information About Public Service Per Part V of the RB-30 booklet for an explanation of the		on for a	a Public	Se	rvice Pe	ensio	n.		ı	1
Public Service Pension	101				Yes → No →		Go to It			2		
	102 108				☐ Yes → Go to Note and Section 13 ☐ No → Go to Item ±04 103							
		Note: If answered "Yes," complete a Service Pension Questionnaire, a										

Public Service Pension (Cont.)	100 *04	Enter an "X" in the appropriate box: In the last 60 months of employment, I was employed by a state or local government or the military service, and social security (FICA) taxes were being deducted from my public service earnings. NOTE: If answered "No," complete and return Public Service Pension Questionnaire, and							
	nplet	Information About Medicare e this section only if you are 64 years and 5 months of a ead Part VI of the RB-30 booklet for an explanation of the Me							
Medicare Enrollment	104 *0 5	Enter an "X" in the appropriate box: I have a Medicare card that shows entitlement to Medicare medical insurance (Part B).	☐ Yes → Go to Item #06 105 ☐ No → Go to Item #07 106						
	105 106	Enter your Medicare claim number. (If this is a railroad retirement filing, enter the prefix. If it is a social security filing, enter the suffix.)	Prefix Suffix Go to Section 14						
	106 107	Enter an "X" in the appropriate box: I have filed for Part B within the last three months.	☐ Yes → Go to Item ¥098% 107a ☐ No → Go to Item ±099 108						
	*08 107	is a railroad retirement filing, enter the prefix. If it is a social security filing, enter the suffix.)	Prefix Suffix Month Day Year Go to						
	‡09	Enter an "X" in the appropriate box: I wish to enroll in Part B.	Yes → If you are under age 65 years and 4 months, go to Section 14. If you are older than age 65 years and 3 months, go to Item 109 No → I understand that I elected not to enroll in Part B and that the premium rate may be higher if I do enroll later in Part B. Go to Section 14.						
		Enter an "X" in the appropriate box: I am currently covered by an employer group health plan (EGHP) based on my own or my spouse's current employment.	☐ Yes → Go to Item 1/12 111 ☐ No → Go to Item 1/14 110						
1	*** 110	Enter an "X" in the appropriate box: I was previously covered by an EGHP based on my own or my spouse's current employment.	☐ Yes → Go to Item 11/3 112 ☐ No → Go to Section 14						
	*12 111	The beginning date of my EGHP coverage is: If applicable, the date employment will stop for the person whose employment qualifies me for EGHP	Month Day Year Month Day Year Month Day Year						
		coverage is:							

Medicare Enrollment (Cont.)	**3 112	The beginning and ending dates of my EGHP coverage and the date last worked in the employment which qualified me for EGHP coverage are:			Month Day			Year			
		EGHP Beginning Date ————									
		EGHP Ending Date ————			1						
		Date Employment Stopped	~		i						
				G	o to Item	1:124	113				
	*14 113		77	➤ Go to							
		Enter an "X" in the appropriate box: a. I am enrolling in Part B while either still covered by an EGHP or during the first full month after my EGHP coverage.		➤ Goto			4b				
		b. I am requesting a Part B effective date of	Month Da	ay	Year		Go to Section	on 14			
		Enter an "X" in the appropriate box: I am requesting premium surcharge relief for the months of EGHP coverage.	Yes No								
Section	14	Receiving Your Payments									
•	By D	filling for RRB benefits must choose to receive their annuity irect Deposit to a bank, savings and loan, credit union or can be Direct Express® Debit MasterCard® account.			r						
Please r	ead I	Part VII of the <i>RB-30</i> booklet for an explanation of Direct De	eposit and the D	irect Expre	ess® Debi	it Mas	sterCar	d®.			
Payment Options 116 Enter an "X" in the appropriate box to indicate how you want to receive your payments. Direct Express® Debit Master 15				MasterCard	3						
			Neither Dire MasterCard			Expres	ss® Deb	oit			
Direct Deposit	To provide the information we need to correctly deposit your payments by Direct Deposit, either attach a voided personal check and go to Section 15 , or call your financial institution for the information you need to complete Items 117 through 121 below.										
	117	,									
	118	Enter the telephone number of your financial institution.	Area Code	Telephone Number							
	119	Enter the routing transit number of your financial institution	1								
	120	Enter your account number. ———									

Direct Deposit (Cont.)	121	Enter an "X" in the appropriate box: Type of account for the above account number.		Checking Savings Go to Section 15					
Section	on 1	5 Remarks							
Remarks	x1x28 122								
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- a									
		· · · · · · · · · · · · · · · · · · ·							
			X						

Sectio	า 16	6 Certification				
ertification	ф<u>о</u>ф 123	I will have a guardian or other representative sign this application on my behalf. Note: If answered "Yes," your guardian or other representative must sign this application.	on. That			
		person must also complete and return Form AA-5, Application for Substitution of Pe	зуее.			
	№26 ×	if I make a false or fraudulant atakament ar withhald information in the first of the state of t	e Railroad fines, use Annuity I am number at my nouse annuity).			
		IF I am filing in advance of the date(s) shown in Item(s) 51 (and 58), and there is a change in a date. IF my address changes.				
		IF I receive a settlement with credit for railroad service as "pay-for-time-lost" for months after the	IF I am confined in a jail, prison, penal institution, or correctional facility due to a conviction for a criminal offense.			
		date(s) shown in Item(s) 51 (and 58). • IF I earn more than the annual earnings e	1.50			
		 IF I return to work for my Last Pre-Retirement Nonrailroad Employer and there is a change in my estimated earnings. IF I perform work, including self-employ family owned, controlled or managed by including a business operated, managed by me, a family member, friend or close 	usiness, ed or owned			
		Security Administration whether for pay or not, and without reg	ard to how			
		 IF benefits I receive directly from SSA are adjusted for a reason other than normal cost-of-living increases. IF I become a corporate officer of, own 				
		• IF I begin to receive a public service pension or there is a change in the amount of my public service pension. corporation (including a corporation ow family member or friend) whether for particular to the corporation of the properties of the corporation o	ned by a			
		 IF my marriage ends in death or divorce (if I am filling for a spouse annuity). IF I receive anything of value in lieu of wages for any work that I performed. 	salary or			
	-	Also, if I am covered by the earnings restriction provisions of the Railroad Retirement Act, I have recreviewed <i>Form G-77a, How Work Affects Your Railroad Retirement Benefits</i> . Failure to report a above events or other events that may affect my annuity may result in a penalty deduction from my criminal and/or civil prosecution. SIGNATURE	iny of the			
		(First Name, Middle Initial, Last Name) Month Day Year				
		DATE				
	*26 125	If this certification is signed by mark ("X") in Item X25, two witnesses who know the person s	igning must			
		a. Signature of Witness b. Signature of Witness				
		Address (Number and Street) Address (Number and Street)				
		City, State, ZIP Code City, State, ZIP Code				
			y.			
		Area Code Telephone Number Area Code Telephone Nu	mber			

Section 17 How To Return Your Application

Before you return your application, check to make sure that:

- **Every** question that applies to you has been answered.
- You have entered "unknown" in any answer space for which you were unable to answer a question.
- You have signed and dated the application.
- ➤ You have included all the needed proofs listed in the letter you received with this application.

When you received your application, you should also have received a pre-addressed return envelope. If you do not have this envelope, you can use any envelope as long as it is addressed to the RRB office serving your location. No matter which envelope you use, you must put the correct postage on the envelope. Be careful to provide enough postage, because your application and the accompanying forms may weigh more than a standard letter. The U.S. Postal Service will not deliver your application unless it has the correct postage.

Make one final check before you seal the envelope to ensure that the following are enclosed:

- ➤ NEEDED PROOFS
- ➤ THE APPLICATION FORM ITSELF
- ADDITIONAL FORMS YOU WERE ASKED TO COMPLETE

Note: After the RRB receives your application, a receipt form with information about your claim will be sent to you. When you receive it, you will know that the RRB has received your application and has started the work needed to determine if you are entitled to benefits. If you do not receive the receipt within two weeks after you have filed this application, please contact us so we can find out what is causing the delay.