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Information Collection  
OMB 9000-0157

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Dear Sir/Madam. I tried to get into the [www.regulations.gov](http://www.regulations.gov) portal, but it took forever to just get it open, so pardon if I fax this.

Regarding your research concerning this paperwork process of the utilization of the Forms SF330 for obtaining information on Architectural Engineering firms.

I cannot say enough. My firm is a Service Disabled Veteran Owned Small Business (SDVOB/VOSB) and I am registered in SAM and VetBiz as well as in other areas. Therefore to submit on a Federal project I can either go as a sub to larger firms or go as a small business prime and I have done both. In the approximately 10 large teaming contracts that were successful out of maybe 50-75 I have teamed on, only one has ever given me work. Therefore I tend to look to the smaller projects or the SDVOB/VOSB ones for pursuing as a prime.

To team with a larger firm, I put in approximately 40 hours of paperwork. If short listed for an interview or further analysis it takes another 40 hours of financial or detail work. If the interview is in other than my state of office, I have to take approximately a week and absorb all costs and training to attend.

If I pursue a project as prime, it takes about 80 hours of work to compile the SF330 and print it. Costs include time, materials (paper, color printing, bindings, CD's, letters and calls) to engage the team components and if short listed for interviews, I have to carry all the costs as other small businesses usually don't have the time or funds to complete the process.

Submissions usually require 3 hard sets that will take about 125-200 of color copies each, plus CD's, books, express mail and other as noted above. The Statements of Work (SOW's) or Scope of the Work are mostly incomplete and/or a cut and paste extracts from prior similar solicitations. The materials requested try to cover every contingency and therefore become broad, detailed and costly to compile.

My suggestion is that SF330 submissions be limited to one hard copy or better yet, one emailed pdf copy and you might even consider having each department of the Federal Gov't have interested firms submit one annual copy with a checklist of interests and resources. Then by region the Gov't could notify those firms of the solicitations and still publish a notice for others also. Firms interested could submit a summary say not over 10 pages of details and let the Gov't short list from there and those others received.

I'd love to talk in much more detail, but I have been working for the last week on another VA submission due tomorrow. I worked all weekend to package it as I as a small business can't do these things during the normal course of business. I work 5AM - to about 8PM six days a week now.

I would sincerely like to see the SF330 process streamlined and economized and will help as I can if you wish to contact me.

Much Aloha

  
Jerry Whitehead

Chairman

**TDG is a Service Disabled Veteran Owned Small Business [SDVOB/VOSB]**

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