

From: Coleman, Stephen [mailto:stephen.coleman@veolia.com]

Sent: Friday, September 30, 2016 1:01 PM

To: Arena, JenAlyse <JenAlyse.Arena@eia.gov>

Subject: Re: Department of Energy - Notice of Changes to Coal Data Forms in 2017

Hi JenAlyse,

I like your name. I submit the Form EIA-3 Quarterly Survey's for the company and from what I've seen the proposed changes won't affect my reporting.

Can someone please tell the record keeping requirements for the the EIS-3 reports. How long do I need to retain records of surveys?

Please let me know what you've found out.

Regards,
Mike Coleman

From: Arena, JenAlyse
To: ["Coleman, Stephen"](#)
Subject: RE: Department of Energy - Notice of Changes to Coal Data Forms in 2017
Date: Friday, September 30, 2016 2:18:00 PM

Thank you for reviewing the proposed changes and for the comments.

EIA doesn't require you to retain submitted surveys. Once you submit we should have record of what you've submitted.

To be on the safe side, I would recommend saving the last four quarters of submitted data but that's not required by EIA. However, your company may suggest or require saving more than one calendar year of data submissions.

Thank you,

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