

# National Center for Education Statistics (NCES) School Survey on Crime and Safety (SSOCS) 2018 Usability Testing

#### Appendixes M - N

### SSOCS:2018 Principal Invitation Letter with Log-in & SSOCS:2018 Questionnaire

OMB #1850-0803 v.208

#### September 2017

**Appendix M** – SSOCS:2018 Principal Invitation Letter with Log-in [approved in August 2017 (OMB #1850-0761 v.14)]

Appendix N – SSOCS:2018 Questionnaire [the following edits have been made to the version approved on July 17, 2017 (OMB# 1850-0761 v.12):

- The questionnaire has undergone forms design.
- Source codes have been added/edited for new/heavily revised items.
- "Arrests" is now a bolded term with an asterisk to indicate it is a defined term in items 17d and item 34.
- The second instruction bullet in item 33 was edited to be two sentences rather than one sentence (comma replaced with period).
- "At your school" is now a bolded term with an asterisk to indicate it is a defined term in item 26 (a formatting change only).
- The first response option in item 34 was changed from "0" to "None" for consistency with other items in the questionnaire which give the option of "None" for counts of zero.]



#### **National Center for Education Statistics (NCES)**

## School Survey on Crime and Safety (SSOCS) 2018 Usability Testing

Appendix M

SSOCS:2018 Principal Invitation Letter with Log-in

[Version approved in August 2017 (OMB #1850-0761 v.14)]

OMB #1850-0803 v.171

September 2017



Study conducted by: U.S. DEPARTMENT OF EDUCATION NATIONAL CENTER FOR EDUCATION **STATISTICS** 

#### U.S. DEPARTMENT OF EDUCATION INSTITUTE OF EDUCATION SCIENCES NATIONAL CENTER FOR EDUCATION STATISTICS



Data collected by U.S. DEPARTMENT OF COMMERCE **Economics and Statistics Administration** U.S. CENSUS BUREAU

#### Dear

Last week, I wrote to request your participation in the School Survey on Crime and Safety (SSOCS), a national study that collects information about crime and safety in public schools. The survey is conducted by the National Center for Education Statistics (NCES) of the U.S. Department of Education and data collection is being administered by the U.S. Census Bureau on behalf of NCES.

As we mentioned in our previous letter, SSOCS provides a unique opportunity to collect national data on crime and safety from the school's perspective. Findings from the 2015-16 survey included:

- A higher percentage of middle schools reported that student bullving occurred at school daily or at least once a week than did high schools or primary schools.
- Higher percentages of schools reported that they had drilled students on lockdown procedures and evacuation procedures compared with shelter-in-place procedures.

We are confident that, with your participation, we can provide data to state and federal agencies about various types of crime and discipline that exist in schools today. Although SSOCS may ask some questions that appear similar to those on other surveys, this survey is not connected to any other state or federal data collection system. SSOCS is unique in that it provides national estimates of school crime and safety using common definitions across all states.

While your participation in this survey is voluntary and your decision will not affect any benefits or funding you receive from the U.S. Department of Education, we do hope you will participate in this important national survey. We realize that data on school crime are highly sensitive, so we want to assure you that by federal mandate we are required to protect the identity of all schools included in our survey from public disclosure and that information provided as part of this study may be used only for statistical purposes.

Your survey responses will be collected on a secure website. Please complete the survey online within two weeks.

> Respond now at https://respond.census.gov/ssocs Log in using this User ID:

If you have any general questions about the study, please contact the U.S. Census Bureau at 1-888-595-1332. Someone will be available to take your call Monday through Friday, between 8:00 a.m. and 8:00 p.m. (Eastern Time). The U.S. Census Bureau is also available to answer your questions via email at <a href="mailto:ssocs@census.gov">ssocs@census.gov</a>. To learn more about SSOCS, please visit https://nces.ed.gov/surveys/ssocs.

SSOCS is endorsed by:

- American Association of School Administrators
- American Federation of Teachers
- American School Counselors Association
- Association for Middle Level Education
- Association of American Educators
- Council of Chief State School Officers
- Education Northwest
- National Association of State Boards of Education
- National Association of Elementary School **Principals**
- National Association of School Resource Officers
- National Association of Secondary School **Principals**
- National PTA
- National School Safety Center
- School Safety Advocacy Council
- UCLA Center for Mental Health in Schools
- National Association of School **Psychologists**
- School Social Work Association of America

Sincerely.

Peggy G. Carr, Ph. D.

Commissioner

National Center for Education Statistics (NCES)

**Enclosures** 

**Brochure** 

NCES is authorized to conduct this survey by the Education Sciences Reform Act of 2002 (ESRA 2002, 20 U.S.C. §9543). All of the information schools provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Reports of the findings from the survey will not identify participating districts, schools, or staff. Individual responses will be combined with those from other participants to produce summary statistics and reports.



#### **National Center for Education Statistics (NCES)**

### School Survey on Crime and Safety (SSOCS) 2018 Usability Testing

#### Appendix N

SSOCS:2018 Questionnaire

[Version approved on July 17, 2017 (OMB# 1850-0761 v.12)

with edits as itemized on the cover page of this document]

OMB #1850-0803 v.171

September 2017

Conducted by:
U.S. DEPARTMENT OF EDUCATION
NATIONAL CENTER FOR EDUCATION STATISTICS

Collected by:
U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

#### **SCHOOL SURVEY ON CRIME AND SAFETY**

#### PRINCIPAL QUESTIONNAIRE 2017-18 SCHOOL YEAR

This survey is designed to be completed by the principal or the person most knowledgeable about school crime and policies to provide a safe environment at your school.



(Please correct any errors in name, address, and ZIP Code.)

#### THIS SURVEY HAS BEEN ENDORSED BY:

American Association of School Administrators
American Federation of Teachers
American School Counselors Association
Association for Middle Level Education
Association of American Educators
Council of Chief State School Officers
Education Northwest
National Association of State Boards of Education
National Association of Elementary School Principals

National Association of School Resource Officers
National Association of Secondary School Principals
National PTA
National School Safety Center
School Safety Advocacy Council
UCLA Center for Mental Health in Schools
National Association of School Psychologists
School Social Work Association of America

The National Center for Education Statistics (NCES), within the U.S. Department of Education, is authorized to conduct this survey by the Education Sciences Reform Act of 2002 (ESRA 2002, 20 U.S.C. §9543).



All of the information you provide may be used only for statistical purposes and may not be disclosed, or used, in identifiable form for any other purpose except as required by law (20 U.S.C. §9573 and 6 U.S.C. §151). Reports of the findings from the survey will not identify participating districts, schools, or staff. Individual responses will be combined with those from other participants to produce summary statistics and reports.

#### **PLEASE RESPOND BY:**

FORM **SSOCS-1** (8-15-2017)



#### **DEFINITIONS**

The following words are bolded and marked by an asterisk (\*) wherever they appear in the questionnaire. Please use these definitions as you respond.

**Active shooter** – an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearm(s) and there is no pattern or method to their selection of victims.

**Arrest** – The act of detaining in legal custody. An "arrest" is the deprivation of a person's liberty by legal authority in response to a criminal charge.

At school/at your school – activities happening in school buildings, on school grounds, on school buses, and at places that hold school-sponsored events or activities. Unless otherwise specified, this refers to normal school hours or to times when school activities/events were in session.

**Bullying** – any unwanted aggressive behavior(s) by another youth or group of youths that involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. Bullying occurs among youth who are not siblings or current dating partners.

**Cyberbullying** – bullying that occurs when willful and repeated harm is inflicted through the use of computers, cell phones, or other electronic devices.

**Diagnostic mental health assessment** – an evaluation conducted by a mental health professional that identifies whether an individual has one or more mental health diagnoses. This is in contrast to an educational assessment, which does not focus on clarifying a student's mental health diagnosis.

**Evacuation** – a procedure that requires all students and staff to leave the building. While evacuating to the school's field makes sense for a fire drill that only lasts a few minutes, it may not be an appropriate location for a longer period of time. The evacuation plan should encompass relocation procedures and include backup buildings to serve as emergency shelters, such as nearby community centers, religious institutions, businesses, or other schools. Evacuation also includes "reverse evacuation," a procedure for schools to return students to the building quickly if an incident occurs while students are outside.

**Firearm/explosive device** – any weapon that is designed to (or may readily be converted to) expel a projectile by the action of an explosive. This includes guns, bombs, grenades, mines, rockets, missiles, pipe bombs, or similar devices designed to explode and capable of causing bodily harm or property damage.

**Gang** – an ongoing loosely organized association of three or more persons, whether formal or informal, that has a common name, signs, symbols, or colors, whose members engage, either individually or collectively, in violent or other forms of illegal behavior.

**Gender identity** – means one's inner sense of one's own gender, which may or may not match the sex assigned at birth. Different people choose to express their gender identity differently. For some, gender may be expressed through, for example, dress, grooming, mannerisms, speech patterns, and social interactions. Gender expression usually ranges between masculine and feminine, and some transgender people express their gender consistent with how they identify internally, rather than in accordance with the sex they were assigned at birth.

Harassment – conduct that is unwelcome and denies or limits a student's ability to participate in or benefit from a school's education program. All students can be victims of harassment and the harasser can share the same characteristics of the victim. The conduct can be verbal, nonverbal, or physical and can take many forms, including verbal acts and name-calling, as well as non-verbal conduct, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.

**Hate crime** – A committed criminal offense that is motivated, in whole or in part, by the offender's bias(es) against a race, religion, disability, sexual orientation, ethnicity, gender, or gender identity; also known as bias crime.

**Lockdown** – a procedure that involves occupants of a school building being directed to remain confined to a room or area within a building with specific procedures to follow. A lockdown may be used when a crisis occurs outside of the school and an evacuation would be dangerous. A lockdown may also be called for when there is a crisis inside and movement within the school will put students in jeopardy. All exterior doors are locked and students and staff stay in their classrooms.

**Mental health disorders** – collectively, all diagnosable mental disorders or health conditions that are characterized by alterations in thinking, mood, or behavior (or some combination thereof) associated with distress and/or impaired functioning.

Mental health professionals – mental health services are provided by several different professions, each of which has its own training and areas of expertise. The types of licensed professionals who may provide mental health services include psychiatrists, psychologists, psychiatric/mental health nurse practitioners, psychiatric/mental health nurses, clinical social workers, and professional counselors.

**Physical attack or fight** – an actual and intentional touching or striking of another person against his or her will, or the intentional causing of bodily harm to an individual.



#### **DEFINITIONS** – Continued

The following words are bolded and marked by an asterisk (\*) wherever they appear in the questionnaire. Please use these definitions as you respond.

**Rape** – forced sexual intercourse (vaginal, anal, or oral penetration). This includes sodomy and penetration with a foreign object. All students, regardless of sex or gender identity, can be victims of rape. [Counts of attempted rape should be added to counts of rapes in your reporting of item 30a.]

**Restorative circle** – a formal mediation process led by a facilitator that brings affected parties of a problem together to explore what happened, reflect on their roles, find a solution, and ultimately restore harmony to individual relationships and the larger community.

**Robbery** (taking things by force) – the taking or attempting to take anything of value that is owned by another person or organization, under confrontational circumstances, by force or threat of force or violence and/or by putting the victim in fear. A key difference between robbery and theft/larceny is that robbery involves a threat or assault.

**School Resource Officer (SRO)** – a career sworn law enforcement officer with arrest authority, who has specialized training and is assigned to work in collaboration with school organizations.

**Sexual assault** – an incident that includes threatened rape, fondling, indecent liberties, or child molestation. All students, regardless of sex or gender identity, can be victims of sexual assault. Classification of these incidents should take into consideration the age and developmentally appropriate behavior of the offender(s).

**Sexual harassment** – conduct that is unwelcome, sexual in nature, and denies or limits a student's ability to participate in or benefit from a school's education program. All students, regardless of sex or gender identity, can be victims of sexual harassment, and the harasser and the victim can be of the same sex. The conduct can be verbal, non-verbal, or physical and can take many forms, including verbal acts and name-calling, as well as non-verbal conduct, such as graphic and written statements, or conduct that is physically threatening, harmful, or humiliating.

**Sexual misconduct** – Any act, including, but not limited to, any verbal, nonverbal, written or electronic communication or physical activity, directed toward or with a student regardless of the age of the student that is designed to establish a romantic or sexual relationship with the student. School staff have power over students by virtue of their position, thus student-staff relationships are not equal and students cannot be consenting parties to romantic or sexual relationships.

**Sexual orientation** – means one's emotional or physical attraction to the same and/or opposite sex.

**Shelter-in-place** – a procedure similar to a lockdown in that the occupants are to remain on the premises; however, shelter-in-place is designed to

use a facility and its indoor atmosphereto temporarily separate people from a hazardous outdoor environment. Everyone would be brought indoors and building personnel would close all windows and doors and shut down the heating, ventilation, and air conditioning system (HVAC). This would create a neutral pressure in the building, meaning the contaminated air would not be drawn into the building.

**Special education student** – a child with a disability, defined as mental retardation, hearing impairments (including deafness), speech or language impairments, visual impairments (including blindness), serious emotional disturbance, orthopedic impairments, autism, traumatic brain injury, other health impairments, or specific learning disabilities, who needs special education and related services and receives these under the Individuals with Disabilities Education Act (IDEA).

**Specialized school** – a school that is specifically for students who were referred for disciplinary reasons, although the school may also have students who were referred for other reasons. The school may be at the same location as your school.

**Theft/larceny** (taking things worth over \$10 without personal confrontation) – the unlawful taking of another person's property without personal confrontation, threat, violence, or bodily harm. This includes pocket picking, stealing a purse or backpack (if left unattended or no force was used to take it from owner), theft from a building, theft from a motor vehicle or of motor vehicle parts or accessories, theft of a bicycle, theft from a vending machine, and all other types of thefts.

**Threat assessment team** – a formalized group of persons who meet on a regular basis with the common purpose of identifying, assessing, and managing students who may pose a threat of targeted violence in schools.

**Treatment** – a clinical intervention addressed at lessening or eliminating the symptoms of a mental health disorder. This may include psychotherapy, medication treatment, and/or counseling.

**Vandalism** – the willful damage or destruction of school property, including bombing, arson, graffiti, and other acts that cause property damage. This includes damage caused by computer hacking.

**Violence** – actual, attempted, or threatened fight or assault.

**Weapon** – any instrument or object used with the intent to threaten, injure, or kill. This includes look-alikes if they are used to threaten others.



#### **SURVEY INSTRUCTIONS:**

- For most questions, please mark the box that best reflects your school's circumstances. Please mark your response with an "X".
- Some questions ask for counts or percents of items. Please place an "X" in the None box, rather than leaving the item blank, if the number of such items at your school is zero.
- It is not necessary to consult any records for items 9 and 42. Please provide estimates for these questions.
- Definitions are available for many terms on pages 2 and 3. Defined terms are bolded and marked with an asterisk (\*) throughout the survey.
- Some questions refer to the 2017–18 school year. Please report for the school year to date.
- Please have this questionnaire filled out by the person most knowledgeable about school crime and policies to provide a safe environment.
- Please keep a copy of the completed questionnaire for your records.

#### WHERE SHOULD I RETURN MY COMPLETED QUESTIONNAIRE?

Please return your completed questionnaire in the enclosed postage-paid envelope or mail it to:

U.S. Census Bureau ATTN: DCB/PCSPU, Building 60A 1201 E. 10th Street Jeffersonville, IN 47132-0001

If you have any questions about this questionnaire, please contact the U.S. Census Bureau at: 1-888-595-1332 or at SSOCS@census.gov.

#### Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this voluntary information collection is 1850-0761. The time required to complete this information collection is estimated to average 53 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate, suggestions for improving this collection, or comments or concerns about the contents or the status of your individual submission of this questionnaire, please e-mail: SSOCS@census.gov, or write directly to: School Survey on Crime and Safety (SSOCS), National Center for Education Statistics, Potomac Center Plaza, 550 12th Street SW, Room #4012, Washington, DC 20202.



#### **School Practices and Programs**

1. During the 2017–18 school year, was it a practice of your school to do the following?

Ď	If your	school	changed	its practices	during '	the school	year,	please	answer	regarding	your	most
	recent	practice	∍.									

<b>©</b> C	Check "Yes" or "No" on each line.		YES	NO
a.	Require visitors to sign or check in and wear badges	110	1	2
b.	Control access to school buildings during school hours (e.g., locked or monitored doors, loading docks)	112	1	2
C.	Control access to school grounds during school hours (e.g., locked or monitored gates)	114	1	2
d.	Require metal detector checks on students every day	116	1	2
e.	Perform one or more random metal detector checks on students	120	1	2
f.	Equip classrooms with locks so that doors can be locked from the inside	121	1	2
g.	Close the campus for most or all students during lunch	122	1	2
h.	Perform one or more random sweeps (e.g., locker checks, dog sniffs) for contraband (e.g., drugs or <b>weapons</b> *)	125	1	2
i.	Require drug testing for students participating in athletics or other extracurricular activities	129	1	2
j.	Require students to wear uniforms	134	1	2
k.	Enforce a strict dress code	136	1	2
I.	Provide school lockers to students	138	1	2
m.	Require clear book bags or ban book bags on school grounds	140	1	2
n.	Have "panic button(s)" or silent alarm(s) that directly connect to law enforcement in the event of an incident	139	1	2
0.	Provide an electronic notification system that automatically notifies parents in case of a school-wide emergency	141	1	2
p.	Provide a structured anonymous threat reporting system (e.g., online submission, telephone hotline, or written submission via drop box)	143	1	2
q.	Require students to wear badges or picture IDs	142	1	2
r.	Require faculty and staff to wear badges or picture IDs	144	1	2
s.	Use one or more security cameras to monitor the school	146	1	2
t.	Provide two-way radios to any staff	150	1	2
u.	Prohibit non-academic <u>use</u> of cell phones or smartphones during school hours	153	1	2



		-	YES
a.		155	1
b.	Natural disasters (e.g., earthquakes or tornadoes)	158	1
C.	Hostages	162	1
d.		166	1
e.	Chemical, biological, or radiological threats or incidents (e.g., release of mustard gas, anthrax, smallpox, or radioactive materials)	170	1
f.	Suicide threat or incident	169	1
g.	Pandemic disease	161	1
h.	Post-crisis reunification of students with their families	157	1
JIUL	cedures?		
	Please respond to each of these according to the definitions provided on pages 2 and	3.	YES
Ď F	Evacuation*	1 3. 163	YES
Ďρ a.	Evacuation*		
a. c. Dur	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the apponents for students?	163 165 167	1 1 1
a. b. c.	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the aponents for students?  Check "Yes" or "No" on each line.	163 165 167	1 1 1
a. b. c.	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the aponents for students?  Check "Yes" or "No" on each line.  Prevention curriculum, instruction, or training for students (e.g., conflict	163 165 167	1 1 2 2 3 5 3 5 8 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9 9
a. b. c. Dur com	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the apponents for students?  Check "Yes" or "No" on each line.  Prevention curriculum, instruction, or training for students (e.g., conflict resolution, anti-bullying*, dating violence* prevention)  Social emotional learning (SEL) for students (e.g., social skills, anger	163 165 167 e follo	1 1 1 Dowing
a.  Dur  com  a.	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the aponents for students?  Check "Yes" or "No" on each line.  Prevention curriculum, instruction, or training for students (e.g., conflict resolution, anti-bullying*, dating violence* prevention)  Social emotional learning (SEL) for students (e.g., social skills, anger management, mindfulness)  Behavioral or behavior modification intervention for students (including the use	163 165 167 • follo	1 1 1 Dowing
a. b. Dur com a. b.	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the aponents for students?  Check "Yes" or "No" on each line.  Prevention curriculum, instruction, or training for students (e.g., conflict resolution, anti-bullying*, dating violence* prevention)  Social emotional learning (SEL) for students (e.g., social skills, anger management, mindfulness)  Behavioral or behavior modification intervention for students (including the use of positive reinforcements)	163 165 167 P follo	1 1 1 Dowing  YES 1 1
a. b. c. Dur com	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the apponents for students?  Check "Yes" or "No" on each line.  Prevention curriculum, instruction, or training for students (e.g., conflict resolution, anti-bullying*, dating violence* prevention)  Social emotional learning (SEL) for students (e.g., social skills, anger management, mindfulness)  Behavioral or behavior modification intervention for students (including the use of positive reinforcements)  Individual mentoring/tutoring/coaching of students by adults	163 165 167 167 174	1 1 1 Dowing  YES 1 1 1
a. b. Dur com a. b. c. d.	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the aponents for students?  Check "Yes" or "No" on each line.  Prevention curriculum, instruction, or training for students (e.g., conflict resolution, anti-bullying*, dating violence* prevention)  Social emotional learning (SEL) for students (e.g., social skills, anger management, mindfulness)  Behavioral or behavior modification intervention for students (including the use of positive reinforcements)  Individual mentoring/tutoring/coaching of students by adults  Student involvement in peer mediation	163 165 167 2 follo	1 1 1 Dowing  YES 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
a. b. Dur com a. b. c. d.	Evacuation*  Lockdown*  Shelter-in-place*  ing the 2017–18 school year, did your school have any activities that included the aponents for students?  Check "Yes" or "No" on each line.  Prevention curriculum, instruction, or training for students (e.g., conflict resolution, anti-bullying*, dating violence* prevention)  Social emotional learning (SEL) for students (e.g., social skills, anger management, mindfulness)  Behavioral or behavior modification intervention for students (including the use of positive reinforcements)  Individual mentoring/tutoring/coaching of students by adults  Student involvement in peer mediation  Student court to address student conduct problems or minor offenses  Student involvement in restorative circles* (e.g., "peace circles,"	163 165 167 2 follo	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1



5.	During the 2017–18 school year, did your school have a <b>threat assessment team*</b> formal group of persons to identify students who might be a potential risk for violent or toward themselves or others)?		
Ţ	Yes 2 No → GO TO item 7 below.		
<ol> <li>7.</li> </ol>	During the 2017–18 school year, how often did your school's <b>threat assessment te</b> meet?  Check one response.  At least once a week  At least once a month  On occasion  Never		·
7.	During the 2017–18 school year, did your school have any recognized student groups w purposes?	nur ure io	llowing
		YES	NO
	a. Acceptance of <b>sexual orientation*</b> and <b>gender identity*</b> of students (e.g., Gay-Straight Alliance)	1	2
	b. Acceptance of students with disabilities (e.g., Best Buddies) 606	1	2
	C. Acceptance of cultural diversity (e.g., Cultural Awareness Club) 608	1	2
	Parent and Community Involvement at School		
8.	Which of the following does your school do to involve or help parents?		
8.	Which of the following does your school do to involve or help parents?  The Check "Yes" or "No" on each line.	YES	NO
8.		YES 1	NO 2
8.	<ul><li>Check "Yes" or "No" on each line.</li><li>a. Have a formal process to obtain parental input on policies related to</li></ul>	1	
	<ul> <li>Check "Yes" or "No" on each line.</li> <li>a. Have a formal process to obtain parental input on policies related to school crime and discipline</li> <li>b. Provide training or technical assistance to parents in dealing with</li> </ul>	1	2

9. What is your best estimate of the percentage of students who had at least one parent or guardian participating in the following events during the 2017–18 school year?

• Check one response on each line.

			0–25%	26–50%	51–75%	76–100%	School does not offer	
a.	Open house or back-to-school night	196	1	2	3	4	5	
b.	Regularly scheduled parent-teacher conferences	198	1	2	3	4	5	

10. During the 2017–18 school year, were any of the following community and outside groups involved in your school's efforts to promote safe, disciplined, and drug-free schools?

Theck "Yes" or "No" on each line.

		YES	NO
a.	Parent groups 204	1	2
b.	Social service agencies 206	1	2
C.	Juvenile justice agencies 208	1	2
d.	Law enforcement agencies 210	1	2
e.	Mental health agencies 212	1	2
f.	Civic organizations/service clubs	1	2
g.	Private corporations/businesses 216	1	2
h.	Religious organizations 218	1	2

#### **School Security Staff**

- 11. During the 2017–18 school year, did you have any sworn law enforcement officers (including **School Resource Officers\***) present **at your school\*** <u>at least once a week</u>?
  - Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

610			
$\downarrow$	2	No →	GO TO item 19 on page 11.

- 12. Were sworn law enforcement officers (including **School Resource Officers\***) used <u>at least once a week</u> in or around your school at the following times?
  - Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.
  - Check "Yes" or "No" on each line.

		YES	NO
a.	At any time during school hours	1	2
b.	While students were arriving or leaving	1	2
C.	At selected school activities (e.g., athletic and social events, open houses, science fairs)	1	2
d.	When school/school activities were not occurring	3 1	2

- 13. Did any of the sworn law enforcement officers (including **School Resource Officers\***) at your **school\*** routinely:
  - Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.
  - Check "Yes" or "No" on each line.

		YES	NO
a.	Carry physical restraints (e.g., handcuffs, Tasers) 621	1	2
b.	Carry chemical aerosol sprays (e.g., Mace, pepper spray) 622	1	2
C.	Carry a <b>firearm*</b> 624	1	2
d.	Wear a body camera 626	1	2



- 14. Did these sworn law enforcement officers (including **School Resource Officers\***) participate in the following activities **at your school\***?
  - Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

Check "Yes" or "No" on each line.

		Y	ES	NO
a.	Motor vehicle traffic control	1		2
b.	Security enforcement and patrol 630	1		2
C.	Maintaining student discipline 632	1		2
d.	Identifying problems in the school and proactively seeking solutions to those problems	1		2
e.	<del></del>			2
	I raining teachers and staff in school safety or crime prevention 638	+ '		2
f.	Mentoring students 640	1		2
g.	Teaching a law-related education course or training students (e.g., drug-related education, criminal law, or crime prevention courses)	1		2
h.	Recording or reporting discipline problems to school authorities 644	1		2
i.	Providing information to school authorities about the legal definitions of behavior for recording or reporting purposes (e.g., defining assault			
	for school authorities) 646	1		2

- 15. During the 2017–18 school year, did your school have a sworn law enforcement officer (including **School Resource Officers\***) present for <u>all instructional hours every day that school was in session?</u>
  - Include officers who are used as temporary coverage while regularly assigned officers are performing duties external to the school (such as attending court) or during these officers' personal leave time.
  - Check "No" if your school does not have officer coverage while regularly assigned officers are performing duties external to the school (such as attending court) or during these officers' personal leave time.
  - Do not include security guards or other security personnel who are not sworn law enforcement in your response to this item; information on additional security staff is gathered in item 19.

648 1 Yes 2 No

16. During the 2017–18 school year, did your school or school district have any formalized policies or written documents (e.g., Memorandum of Use, Memorandum of Agreement) that outlined the roles, responsibilities, and expectations of sworn law enforcement officers (including **School Resource Officers\***) at school?

17.	17. Did these formalized policies or written documents include language defining the role of sworn law enforcement officers (including <b>School Resource Officers*</b> ) at school in the following areas?							
	Ď	Check "Yes," "No," or "Don't know" on each line.		YES		NO	DON'T KNOW	
	a.	Student discipline	652	1	:	2	3	
	b.	Use of physical or chemical restraints (e.g., handcuffs, Tasers, Mace, pepper spray)	654	1	:	2	3	
	C.	Use of <b>firearms*</b>	656	1		2	3	
	d.	Making arrests* on school grounds	658	1		2	3	
	e.	Reporting of criminal offenses to a law enforcement agency	660	1	:	2	3	
18.	<b>*</b>	w many of the following were present in your school at least	distric	are not swor	n lav	w enforce		
	Ď	If none, please place an "X" in the None box.	Number at your school					
	a.	School Resource Officers*  i. Full-time		2	236		0 None	
		ii. Part-time			238		0 None	
	b.	Sworn law enforcement officers who are not <b>School R</b> oi. Full-time	esou		<b>S*</b> 240		0 None	
		ii. Part-time		2	242		o None	
19.	ade	ide from sworn law enforcement officers (including <b>Scho</b> ditional security guards or security personnel were preser If a security guard or other security personnel works full-t please count this person as "part-time" for your school.	nt in y	our school <u>at</u>	leas	t once a	week?	
	Ď	If none, please place an "X" in the None box.					ımber ı <b>r school*</b>	
		Security guards or security personnel						
		i. Full-time		2	232		o None	
		ii. Part-time		2	234		o None	
*Ple	eas	se use the definition on pages 2 and 3.						

#### **School Mental Health Services**

20.	ass	ring the 2017–18 school year, did your school provide <b>di</b> sessments* (e.g., psychological/psychiatric diagnostics ental health disorders*?				tudents	for						
	661	661 Include only assessments conducted by a licensed mental health professional*.											
		include services that were provided at school* as contract the school has with an outside provider.	well a	s services pro	ovided thre	ough a							
		- 1 Yes											
<b>\</b>		No → GO TO item 22 below.											
21.	ents from		1										
	-	r school in the following locations?  Check "Yes" or "No" on each line.				YES	NO						
	a.	At school*, by a school-employed or contracted mental	heal	th profession	nal* 663	1	2						
	b.	Outside of school, by a school-employed or contracted professional*	ment	tal health	665	1	2						
22.		ring the 2017–18 school year, did your school provide <b>tr</b> ochotherapy, medication) to students for <b>mental health</b>											
	667	include only treatment* provided by a licensed mental health professional*.											
		• Include services that were provided at school* as through a contract the school has with an outside pro			ovided								
		- 1 Yes											
1		No → GO TO item 24 below.											
23.	We	Vere <b>treatment</b> * services provided to students from your school in the following locations?											
	<b>è</b> (	• Check "Yes" or "No" on each line.											
	a.	a. At school*, by a school-employed or contracted mental health professional* 669											
	b.	Outside of school, by a school-employed or contracted <b>mental health</b> professional*  671											
24.		ring the 2017–18 school year, to what extent did the follo vide mental health services to students?	wing	factors limit ye	our school	l's effort	s to						
		Check one response on each line.		Limits in major way	Limits i		es not limit						
	a.	Inadequate access to licensed mental health professionals*	674	1	2	3	3						
	b.	Inadequate funding	676	1	2	3	3						
	C.	Potential legal issues for school or district (e.g., malpractice, insufficient supervision, confidentiality)	678	1	2	3	3						
	d.	Concerns about reactions from parents	681	1	2	3	3						
	e.	Lack of community support for providing mental health services to students in your school	682	1	2	3	3						
	f.	Written or unwritten policies regarding the school's requirement to pay for the <b>diagnostic mental health assessment</b> * or <b>treatment</b> * of students	684	1	2	3	3						
	g.	Reluctance to label students with <b>mental health disorders*</b> to avoid stigmatizing the child	686	1	2	3	3						
*Ple	ease	e use the definition on pages 2 and 3.											



#### **Staff Training and Practices**

25. During the 2017–18 school year, did your school or school district provide any of the following for classroom teachers or aides?

à	Check	"V_00"	or "N	אוס" ס	n each	lina
	U /I II⊟U N	1 = 5	()	<b>UO</b> ()	ui eacii	11111€

			YES	NO
a.	Training in classroom management for teachers	266	1	2
b.	Training in school-wide discipline policies and practices related to violence*	268	1	2
C.	Training in school-wide discipline policies and practices related to cyberbullying*	265	1	2
d.	Training in school-wide discipline policies and practices related to <b>bullying*</b> other than <b>cyberbullying*</b>	267	1	2
e.	Training in school-wide discipline policies and practices related to alcohol and/or drug use	269	1	2
f.	Training in safety procedures (e.g., how to handle emergencies)	270	1	2
g.	Training in recognizing early warning signs of students likely to exhibit violent behavior	272	1	2
h.	Training in recognizing signs of self-harm or suicidal tendencies	278	1	2
i.	Training in intervention and referral strategies for students displaying signs of <b>mental health disorders*</b> (e.g., depression, mood disorders, ADHD)	271	1	2
j.	Training in recognizing physical, social, and verbal <b>bullying*</b> behaviors	273	1	2
k.	Training in recognizing signs of students using/abusing alcohol and/or drugs	274	1	2
I.	Training in positive behavioral intervention strategies	276	1	2
m.	Training in crisis prevention and intervention	277	1	2

26. To the best of your knowledge, during the 2017–18 school year, were there any staff at your school\* who legally carried a **firearm\*** on school property?

**●** Exclude sworn law enforcement officers (including **School Resource Officers\***) or other security guards or personnel who carry firearms.

279 1 Yes

2 No

#### **Limitations on Crime Prevention**

27. To	what extent do the following factors limit your school's ef	fforts	to reduce or p	prevent crime	?
<b>ò</b>	Check one response on each line.		Limits in major way	Limits in minor way	Does not limit
a.	Lack of or inadequate teacher training in classroom management	280	1	2	3
b.	Lack of or inadequate alternative placement/programs for disruptive students	282	1	2	3
C.	Likelihood of complaints from parents	284	1	2	3
d.	Lack of teacher support for school policies	286	1	2	3
e.	Lack of parental support for school policies	288	1	2	3
f.	Teachers' fear of student retaliation	290	1	2	3
g.	Fear of litigation	292	1	2	3
h.	Inadequate funds	294	1	2	3
i.	Inconsistent application of school policies by faculty or staff	296	1	2	3
j.	Fear of district or state reprisal	298	1	2	3
k.	Federal, state, or district policies on disciplining special education students*	300	1	2	3
l.	Federal policies on discipline and safety other than those for <b>special education students</b> *	302	1	2	3
m.	State or district policies on discipline and safety other than those for <b>special education students*</b>	304	1	2	3
Fr	equency of Crime and Violence a	t Sc	chool		
	ring the 2017–18 school year, have any of your school's ult of a homicide committed <b>at your school*</b> ?  Yes	stude	nts, faculty, o	r staff died as	за
	2 No				
inve	ring the 2017–18 school year, has there been at least on olved a shooting (regardless of whether anyone was hurt curred <b>at school*</b> , regardless of whether a student or n	t)? Ple	ease include t	hose incident	
308	1 Yes 2 No				
*Please	use the definition on pages 2 and 3.				



#### **Incidents**

- 30. Please record the number of <u>incidents</u> that occurred **at school\*** during the 2017–18 school year for the offenses listed below. (NOTE: The number in column 1 should be greater than or equal to the number in column 2.)
  - if none, please place an "X" in the None box.

Please provide information on:

- The number of incidents, not the number of victims or offenders.
- Recorded incidents, regardless of whether any disciplinary action was taken.
- \* Recorded incidents, regardless of whether students or non-students were involved.
- incidents occurring before, during, or after normal school hours.

			Colum	n 1			Colu	ımn 2	
			Fotal nuecorded			Nυ	mber rep other lav		police or cement
a.	Rape* or attempted rape*	310	I	0	None	312		0	None
b.	Sexual assault* other than rape* (include threatened rape*)	314	I	0	None	316		0	None
C.	Robbery* (taking things by force)								
	i. With a <b>weapon*</b>	318		0	None	320		0	None
	ii. Without a <b>weapon*</b>	322		0	None	324		0	None
d.	Physical attack or fight*								
	i. With a <b>weapon*</b>	326		0	None	328		0	None
	ii. Without a <b>weapon*</b>	330		0	None	332		0	None
e.	Threats of <b>physical attack*</b>								
	i. With a <b>weapon*</b>	334		0	None	336		0	None
	ii. Without a <b>weapon*</b>	338		0	None	340		0	None
f.	<b>Theft/larceny*</b> (taking things worth over \$10 without personal confrontation)	342		0	None	344		0	None
g.	Possession of a <b>firearm</b> / <b>explosive device*</b>	346	I	0	None	348		0	None
h.	Possession of a knife or sharp object	350		0	None	352		0	None
i.	Distribution, possession, or use of illegal drugs	354		0	None	356		0	None
j.	Inappropriate distribution, possession, or use of prescription drugs	355		0	None	357		0	None
k.	Distribution, possession, or use of alcohol	358		0	None	360		0	None
l.	Vandalism*	362		0	None	364		0	None

<sup>\*</sup>Please use the definition on pages 2 and 3.



31.	bias against the following characteristics or perceived characteristics?		
	Check "Yes" or "No" on each line.		
	if a <b>hate crime*</b> was motivated by multiple characteristics, answer "Yes" for each that applies.	\/=0	
	O. Dono or color	YES	NO
	<ul><li>a. Race or color</li><li>b. National origin or ethnicity</li></ul>		2
	C. Sex		2
	d. Religion		2
	e. Disability (e.g., physical, mental, and learnig disabilities)		2
	f. Sexual orientation*		2
	g. Gender identity*	1	2
33.	To the best of your knowledge, during the 2017–18 school year, have there been any i sexual misconduct* between a staff member and a student at your school?  **Report on misconduct between staff and students whether or not the incidents occur away form school.  **Sexual assault* and rape* are both forms of sexual misconduct. Therefore, sor staff-student behavior may be reported in response to items 30a and 30b as well as 2 No	red at sch	ool or
34.	Please record the number of <b>arrests</b> * that occurred at your school during the 2017–1 Please include all <b>arrests</b> * that occurred <b>at school</b> *, regardless of whether a stude or non-student was arrested.  888		ear.
*Ple	ease use the definition on pages 2 and 3.		



#### **Disciplinary Problems and Actions**

35.		the best of your knowledge, how often	do tl	ne following	types of pr	oblems occi	ur <b>at your</b>	
		Check one response on each line.		Happens	Happens at	Happens at	Happens on	Never
				daily	least once a week	least once a month	occasion	happens
	a.	Student racial/ethnic tensions	374	1	2	3	4	5
	b.	Student bullying*	376	1	2	3	4	5
	C.	Student <b>sexual harassment*</b> of other students	378	1	2	3	4	5
	d.	Student harassment* of other students based on sexual orientation*	381	1	2	3	4	5
	e.	Student harassment* of other students based on gender identity	<b>*</b> 383	1	2	3	4	5
	f.	Student <b>harassment*</b> of other students based on religion	800	1	2	3	4	5
	g.	Student <b>harassment*</b> of other student based on disability (e.g., physical, mental, and learning disabilities)	nts 801	1	2	3	4	5
	h.	Widespread disorder in classrooms	382	1	2	3	4	5
	i.	Student verbal abuse of teachers	380	1	2	3	4	5
	j.	Student acts of disrespect for teachers other than verbal abuse	384	1	2	3	4	5
	k.	Gang* activities	386	1	2	3	4	5
36.		the best of your knowledge, thinking at nool* and away from school), how often				r anywhere	(both at yo	ur
	Ď	Check one response on each line.		Happens daily	Happens at least once a week	Happens at least once a month	Happens on occasion	Never happens
	a.	Cyberbullying* among students who attend your school	389	1	2	3	4	5
	b.	School environment is affected by <b>cyberbullying*</b>	391	1	2	3	4	5
	C.	Staff resources are used to deal with <b>cyberbullying*</b>	393	1	2	3	4	5
	*Ple	ease use the definition on pages	s 2 a	and 3.				

37. During the 2017–18 school year, did your school allow for the use of the following disciplinary actions? If "yes," were the actions used this school year?

		Does you allow for u follow	use of the	If " <u>Yes,</u> " action u school	sed this
		YES	NO	YES	NO
a.	Removal with no continuing school services for at least the remainder of the school year	390 1	2	392 1	2
b.	Removal with school-provided tutoring/home instruction for at least the remainder of the school year	394 1	2	396 1	2
C.	Transfer to a <b>specialized school*</b> for disciplinary reasons	398 1	2	400 1	2
d.	Transfer to another regular school for disciplinary reasons	402 1	2	404 1	2
e.	Out-of-school suspension or removal for less than the remainder of the school year				
	i. With no curriculum/services provided	406 1	2	408 1	2
	ii. With curriculum/services provided	410 1	2	412 1	2
f.	In-school suspension for less than the remainder of the school year				
	i. With no curriculum/services provided	414 1	2	416 1	2
	ii. With curriculum/services provided	418 1	2	420 1	2
g.	Referral to a school counselor	422 1	2	424 1	2
h.	Assignment to a program (during school hours) designed to reduce disciplinary problems	426 1	2	428 1	2
i.	Assignment to a program (outside of school hours) designed to reduce disciplinary problems	430 1	2	432 1	2
j.	Loss of school bus privileges due to misbehavior	434 1	2	436 1	2
k.	Corporal punishment	438 1	2	440 1	2
I.	Placement on school probation with consequences if another incident occurs	442 1	2	444 1	2
m.	Detention and/or Saturday school	446 1	2	448 1	2
n.	Loss of student privileges	450 1	2	452 1	2
0.	Requirement of participation in community service	454 1	2	456 1	2



- 38. During the 2017–18 school year, how many students were involved in committing the following offenses, and how many of the following disciplinary actions were taken in response?
  - if none, please place an "X" in the None box.

Please follow these guidelines when determining the number of offenses and disciplinary actions:

- If more than one student was involved in an incident, please count each student separately when providing the number of disciplinary actions.
- If a student was disciplined more than once, please count each offense separately (e.g., a student who was suspended five times would be counted as five suspensions).
- if a student was disciplined in two different ways for a single infraction (e.g., the student was both suspended and referred to counseling), **count only the most severe disciplinary action** that was taken.
- If a student was disciplined in one way for multiple infractions, record the disciplinary action for only the most serious offense.

				_		Colum	n numbe	er			
		-	1		2		3		4		5
		invo rec offe (regar disci	students lved in orded enses rdless of plinary tion)	no co school for at l remai	vals with ntinuing services least the inder of nool year	spec	nsfers to cialized nools*	suspe lastir more c less tl remai	f-school ensions og 5 or lays, but han the nder of nool year	disci action susper less days, d	ther plinary n (e.g., nsion for than 5 letention, tc.)
a.	Use/possession of a										
	firearm/ explosive device*	458	None	460	None	462	None	464	None	466	None
b.	Use/possession of a weapon* other	468		470		472		474		476	
	than a firearm/ explosive device*	0	None	0	None	0	None	0	None	0	None
C.	Distribution, possession, or use	478		480		482		484		486	
	of illegal drugs	0	None	0	None	0	None	0	None	0	None
d.	Distribution, possession, or use	488		490		492		494		496	
	of alcohol	0	None	0	None	0	None	0	None	0	None
e.	Physical attacks	498		500		502		504		506	
	or fights*	0	None	0	None	0	None	0	None	0	None

- 39. During the 2017–18 school year, how many of the following occurred?
  - if none, please place an "X" in the None box.
  - a. Students were removed from your school without continuing services for at least the remainder of the school year <u>for disciplinary reasons</u>. (NOTE: This number should be greater than or equal to the sum of entries in item 38, column 2.)
  - b. Students were transferred to **specialized schools\*** for disciplinary reasons. (NOTE: This number should be greater than or equal to the sum of entries in item 38, column 3.)

Total number

518

0 None

520

0 None

	School Characteristics: 2017–18 School Year	
40.	As of October 1, 2017, what was your school's total enrollment?  Students	
41.	What percentage of your current students fit the following criteria?  • If none, please place an "X" in the None box.	
		Percent of students
	a. Eligible for free or reduced-price lunch	524 % None
	b. English language learner (ELL)	526 % 0 None
	C. Special education students*	528 % 0 None
	d. Male	530 % None
42.	What is your best estimate of the percentage of your current students who meet the following criteria?	)
	if none, please place an "X" in the None box.	Percent of students
	a. Below the 15 <sup>th</sup> percentile on standardized tests	532 % 0 None
	b. Likely to go to college after high school	534 % 0 None
	C. Consider academic achievement to be very important	536 % 0 None
43.	How many classroom changes do most students make in a typical day?  Count going to lunch and then returning to the same or a different classroom as classroom changes. Do not count morning arrival or afternoon departure.  If none, please place an "X" in the None box.	two
*Ple	Typical number of classroom changes  None  Passe use the definition on pages 2 and 3.	
		DIM SSOCS 1 (9 15 2017)



44.	How would you describe the crime level in the area(s) in which your studen	nts live?	
	Check one response.		
	High level of crime		
	2 Moderate level of crime		
	3 Low level of crime		
	Students come from areas with very different levels of crime		
45.	How would you describe the crime level in the area where your school is lo	ocated?	
	• Check one response.		
	High level of crime		
	2 Moderate level of crime		
	3 Low level of crime		
46	Which of the following best describes your school?		
	• Check one response.		
	2 Charter school		
	Has a magnet program for part of the school		
	Exclusively a magnet school		
	5 Other – Please specify		
	5 — Suiter Trease speemy		
	565		
47	What is your school's average daily attendance?		
ч.	What is your school's average daily attendance:	Percent of students	3
		present	
		568 %	
		o None	
48.	During the 2017–18 school year, how many students transferred to or from start of the school year? Please report on the total mobility, not just transferred actions. (NOTE: This number should be greater than or equal to the number transferred for disciplinary reasons, as reported in item 39b.)  i If a student transferred more than once in the school year, count each	ers due to disciplinary er of students who were	
	if none, please place an "X" in the None box.	ao.o.	
	The first of place and A in the french sext		
	a. Transferred to the school	570	
	a. Transferred to the school	o None	
		0 1100	
	b. Transferred from the school	572	
		o None	

Plea	se provide the following dates:			Mo	onth	Day
a.	Start date for your 2017–18 school	l year	574		/	/2
b.	End date for your 2017–18 school	year	576		/	/2
C.	Date you completed the question	aire	578		/	/2
ls	the correct grade range for	his school?	5.5			
022	Yes					
2	No → Which of the following		n this school?			
	Check all that app					
		lergarten				
	026 1 Kinder	garten				
	028 1 1st					
	030 <sub>1</sub> 2nd					
	032 1 3rd					
	034 <sub>1</sub> 4th 036 <sub>1</sub> 5th					
	OUL					
	038 1 6th					
	042 1 8th					
	044 1 9th					
	046 1 10th					
	048 1 <b>11th</b>					
	050 1 12th					
	052 1 Ungrad	ed				
	Name of person completing form	า				
	Name of person completing for					
010						
	Telephone number					
	Area code Number					
012						
	Title/position  Check one response.					
014	B					
014		an				
		an				
	3 Other – Please specify					
	015					



	Number of years at this school
016	
	Best days and times to reach you (in case we have further questions)
018	
	E-mail address
020	
	How long did it take you to complete this form, not counting interruptions?
	Please record the time in minutes (e.g., 55 minutes, 65 minutes).
	580 Minutes

Please return your completed questionnaire in the enclosed postage-paid envelope or mail it to:
U.S. Census Bureau
Attn: DCB/PCSPU, Building 60A
1201 E 10th Street
Jeffersonville, IN 47132-0001

Thank you very much for your participation in this survey. If you have <u>any</u> questions, please contact us, toll–free, at: 1–888–595–1332 or by e-mail at: SSOCS@census.gov

To learn more about this survey and to access reports from earlier collections, see the School Survey on Crime and Safety (SSOCS) website at:

https://nces.ed.gov/surveys/ssocs

Additional data collected by the National Center for Education Statistics (NCES) on a variety of topics in elementary, secondary, postsecondary, and international education are available from the NCES website at:

https://nces.ed.gov

For additional data collected by various Federal agencies, including the Department of Education, visit the Federal Statistics clearinghouse at:

https://fedstats.sites.usa.gov

